

SUPREME COURT OF QUEENSLAND

**REGISTRY: Brisbane
NUMBER: 3383 of 2013**

Applicants: RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE

AND

**First Respondent: LM INVESTMENT MANAGEMENT LIMITED
(IN LIQUIDATION) ACN 077 208 461 IN ITS
CAPACITY AS RESPONSIBLE ENTITY OF THE LM
FIRST MORTGAGE INCOME FUND**

AND

**Second Respondent: THE MEMBERS OF THE LM FIRST MORTGAGE
INCOME FUND ARSN 089 343 288**

AND

Third Respondent: ROGER SHOTTON

AND


**Intervener: AUSTRALIAN SECURITIES & INVESTMENTS
COMMISSION**


AFFIDAVIT OF DAVID WHYTE

**I, DAVID WHYTE of Level 10, 12 Creek Street, Brisbane in the State of Queensland,
Registered Liquidator, state on oath:-**

- 1. I am a Registered Liquidator and a Partner of the firm BDO. I am an affiliate member of the Chartered Accountants Australia and New Zealand and a**

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Signed: 

Witnessed by: 

**AFFIDAVIT:
Form 46, R.431**

Filed on behalf of the Applicant

**TUCKER & COWEN
Solicitors
Level 15
15 Adelaide Street
Brisbane, Qld, 4000.
Tele: (07) 300 300 00
Fax: (07) 300 300 33**



professional member of the Australian Restructuring, Insolvency and Turnaround Association (“ARITA”).

2. Now produced and shown to me and marked “DW-121 is an indexed paginated bundle of the documents referred to in this Affidavit (“the Bundle”).

Appointments

Receivership

3. By Order of this Honourable Court made on 8 August 2013 and later embodied in an Order dated 21 August 2013, I was appointed:
 - (a) pursuant to section 601NF(1) of the Corporations Act 2001 (Cth) (“the Act”) to take responsibility for ensuring that the LM First Mortgage Income Fund ARSN 089 343 288 (“the FMIF”) is wound up in accordance with its constitution; and
 - (b) pursuant to section 601NF(2) of the Act, as the receiver of the property of the FMIF.
4. I refer to my affidavit sworn and filed on 7 November 2014 (“November 2014 Affidavit”). The background to my appointment is relevantly explained by me at paragraphs 12 to 37 of my November 2014 Affidavit.
5. By Order of this Honourable Court made on 17 December 2015 in proceeding 3508/15 (“Residual Powers Orders”), I was:-
 - (a) Empowered subject to the balance of orders therein, to determine the extent LM Investment Management Ltd (receivers and managers appointed) (in liquidation) (“LMIM”) is entitled to be indemnified from the property of the FMIF, in respect of any expense or liability, or claim against, LMIM, in acting as Responsible Entity (“RE”) of the FMIF;
 - (b) Authorised, and empowered, to exercise the powers of, and am responsible for, the functions of the RE of the FMIF as set out in Clauses 9, 10 and 22 of the Constitution of the FMIF, in respect of:-

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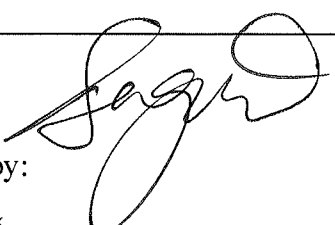
- (i) The transfer, registration and suspension of units in the FMIF (Clause 9);
 - (ii) Transmission of units (Clause 10); and
 - (iii) Maintaining the Register of Members of the FMIF (Clause 22).
- (c) Directed to apply to the Australian Securities and Investments Commission (“ASIC”) to obtain relief from financial reporting and audit obligations of the FMIF under Part 2M.3 of the Act, herein referred to as the “Residual Powers Orders”.
6. By order of this Honourable Court made on 18 July 2018 in proceeding 3508/15, it was directed that the Liquidators are entitled to claim their further reasonable costs and expenses of carrying out the work they or LMIM are required to do by and under the Residual Powers Orders in connection with the FMIF, not being the subject of a claim already made under the Residual Powers Orders, and to be paid therefore out of the assets of the FMIF, in such amounts as are approved by the Court from time to time.
7. By order of this Honourable Court made on 2 October 2019 in proceeding 3508/15, I was authorised and empowered to make an interim distribution from the property of the FMIF, to members of the FMIF, of up to \$40 million.

Controllership

8. On 25 September 2014, Andrew Fielding and I were appointed as agents of The Trust Company (PTAL) Ltd (“PTAL”), in lieu of LMIM, in respect of the securities it holds from the following companies:-
- (a) Cameo Estates Lifestyle Villages (Launceston) Pty Ltd (Receivers and Managers Appointed) (Controllers Appointed) ACN 098 955 296 (“Cameo”);
 - (b) Bridgewater Lake Estate Pty Limited (In Liquidation) (Controllers Appointed) ACN 086 203 786 (“Bridgewater”);

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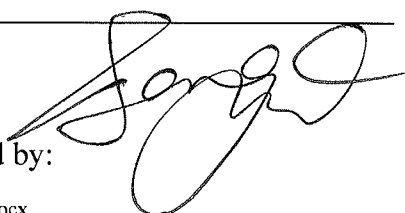
- (c) OVST Pty Ltd (Controllers Appointed) (In Liquidation) ACN 103 216 771 (“**OVST**”);
- (d) Redland Bay Leisure Life Pty Ltd (In Liquidation) (Controllers Appointed) ACN 109 932 916 (“**R BLL**”);
- (e) Redland Bay Leisure Life Development Pty Ltd (In Liquidation) (Controllers Appointed) ACN 112 002 383 (“**R BLLD**”);
- (f) Pinevale Villas Morayfield Pty Ltd (In Liquidation) (Controllers Appointed) ACN 116 192 780 (“**Pinevale**”),

together, referred to in this affidavit as the “**Controllership Companies**”. In August 2018, PTAL issued notices revoking the appointments of Mr Fielding and I as controllers of Cameo, Bridgewater, OVST, R BLL, R BLLD, and in September of 2018, PTAL issued notices revoking the appointment of Mr Fielding and I as controllers of Pinevale.

References

- 9. Throughout this affidavit, where I refer to:-
 - (a) “BDO”, I am referring in a ‘short-hand’ way to staff at BDO under my supervision
 - (b) “my appointment”, I am referring to my role as the person appointed under section 601NF(1) of the Act as person responsible for ensuring the FMIF is wound up in accordance with its constitution;
 - (c) “BRI” or “BR” I am referring to BDO Business Recovery & Insolvency (Qld) Pty Ltd. On 16 August 2016, BDO Business Recovery and Insolvency (Qld) Pty Ltd changed its name to BDO Business Restructuring Pty Ltd.
- 10. For ease of reference, I use the following terms which are defined throughout this affidavit:-

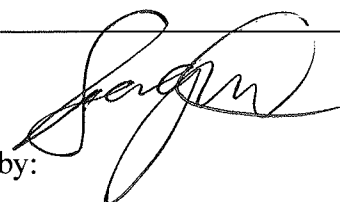
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Defined Term	Definition	Paragraph No.
the Act	the <i>Corporations Act 2001</i> (Cth)	3(a)
AIIS	Supreme Court of Queensland Proceeding No. 12716/15 commenced by KordaMentha against LMIM, in relation to a loan made by LMIM as trustee for the MPF to AIIS, for equitable compensation against LMIM, and for a constructive trust and other proprietary relief against assets of the FMIF, which is now discontinued.	205
ARITA	the Australian Restructuring, Insolvency and Turnaround Association	1
ASIC	Australian Securities and Investments Commission	5(c)
Auditors Claim	Supreme Court of Queensland proceeding number 2166 of 2015 against the former auditors of the FMIF	64
Bellpac	Bellpac Pty Ltd (Receivers and Managers Appointed) (In Liquidation)	93
Bellpac Expenses Application	The application filed by the Liquidator on 24 January 2020 in proceeding 3508/15 seeking orders of the Court approving payment of the sum of \$157,107.81 to the Liquidator from property of the FMIF, for legal costs incurred by LMIM in relation to the claim against the MPF. The application was subsequently amended to increase the amount claimed to \$289,285.77.	171
BR	BDO Business Restructuring Pty Ltd	9(c)
Claim against the MPF	Supreme Court of Queensland proceeding number 12317 of 2014 against LMIM, certain former directors of LMIM and the trustees of the MPF	22(c)
DB	Deutsche Bank AG	27
DB Receivers	Joseph Hayes and Anthony Connelly	28




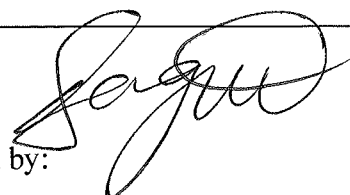
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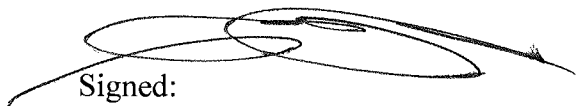
Defined Term	Definition	Paragraph No.
EY	EY also known as Ernst and Young	175(a)
EY Expenses Application	The application by the Liquidator filed on 24.1.2020 in proceeding 3508/15 seeking orders of the Court approving payment of the sum of \$98,647.27 to the Liquidator from property of the FMIF, being legal costs incurred by the Liquidator in relation to a proof of debt lodged by EY for professional fees rendered by EY to LMIM for the audit of the FMIF and legal costs incurred by the Liquidator in relation to the Auditor's Claim	170
Feeder Funds	the LM Currency Protected Australian Income Fund, the LM Institutional Currency Protected Australian Income Fund and the LM Wholesale First Mortgage Income Fund	103
Feeder Fund Claim	Supreme Court proceeding 13534 of 2016 against LMIM and the Feeder Funds.	22(a)(i)
FMIF	the LM First Mortgage Income Fund ARSN 089 343 288	3(a)
FMIF assets	Assets over which the FMIF has held security for loans advanced by the FMIF	24
FTI Remuneration Proceeding	Supreme Court of Queensland Proceeding No 3508 of 2015. Various applications have been made in this proceeding including applications by the Liquidator and/or LMIM for approval of remuneration or expenses, and applications seeking declarations or orders in relation to the extent of the powers or functions of the Liquidator and/or Mr Whyte in the winding up of the FMIF	146
FTI	FTI Consulting	146


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Defined Term	Definition	Paragraph No.
Fund	the LM First Mortgage Income Fund ARSN 089 343 288	3(a)
June 2016 Affidavit	Affidavit of David Whyte filed 8 June 2016 in this proceeding	Various
June 2017 Affidavit	Affidavit of David Whyte filed 14 June 2017 in this proceeding	Various
June 2018 Affidavit	Affidavit of David Whyte filed 1 June 2018 in this proceeding	Various
June 2019 Affidavit	Affidavit of David Whyte filed 6 June 2019 in this proceeding	Various
KordaMentha	Trustees of the MPF	37(g), 200
LMA	LM Administration Pty Ltd (in liquidation)	37(f)
LMIM	LM Investment Management Ltd (receivers and managers appointed)(in liquidation)	5(a)
LMIM claim	Supreme Court of Queensland proceeding no.11560/16	116, 166
MPF	LM Managed Performance Fund	22(c)
MPF Proceedings	Supreme Court of Queensland Proceedings 8032/14 and 8034/14 commenced by KordaMentha which sought equitable compensation against LMIM and relief over assets of the FMIF by way of subrogation to LMIM's alleged right of indemnity out of assets of the FMIF, but are now discontinued	200
November 2015 Affidavit	Affidavit of David Whyte filed 24 November 2015 in this proceeding	Various
November 2016 Affidavit	Affidavit of David Whyte filed 18 November 2016 in this proceeding	Various
November 2017 Affidavit	Affidavit of David Whyte filed 10 November 2017 in this proceeding	Various

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Witnessed by:



Defined Term	Definition	Paragraph No.
November 2018 Affidavit	Affidavit of David Whyte filed 14 November 2018 in this proceeding	Various
November 2019 Affidavit	Affidavit of David Whyte filed 21 November 2019 in this proceeding	Various
PEs	Public Examinations	64
PTAL	The Trust Company (PTAL) Ltd	8
RE	Responsible Entity	5(a)
Relevant Period	from 1 November 2019 to 30 April 2020	12
Residual Powers Orders	Orders made by Jackson J on 17 December 2015, as varied or supplemented by orders made by Jackson J on 18 July 2018 and 2 October 2019	5, 75(c)
Second FTI Remuneration Application	The application filed by Mr Park on 17 July 2018, in Supreme Court of Queensland Proceeding 3508/15 seeking remuneration as liquidator and administrator of the Responsible Entity LMIM	154
the Schedule	a schedule of work performed by staff of the Brisbane office of BDO during the Relevant Period in relation to my appointment (in connection with the winding up of the FMIF).	51
WCL	Wollongong Coal Ltd	22(f)
\$2M proceeding	Supreme Court of New South Wales proceeding no.2014/332566	92
\$8M proceeding	Federal Court of Australia at New South Wales proceeding No. 2016/00120239	97

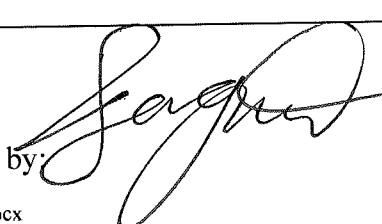
Previous Remuneration

11. I have made twelve previous applications for approval of my remuneration:-

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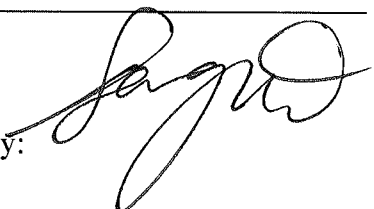


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Remuneration Period	Remuneration Order	Amount of remuneration approved (incl. of GST)	Approximate remuneration per month
8 August 2013 to 31 March 2014	McMurdo J on 28 August 2014	\$702,480.35	\$88,000
1 April 2014 to 30 September 2014	Mullins J on 27 November 2014	\$1,005,948.35 (receivership) \$7,000.95 (controllership)	\$169,000
1 October 2014 to 30 April 2015	Jackson J on 23 June 2015	\$1,761,911.25 (receivership) \$442,214.30 (controllership)	\$315,000
1 May 2015 to 31 October 2015	Martin J on 11 December 2015	\$2,279,205.50 (receivership) \$194,052.10 (controllership)	\$412,000
1 November 2015 to 30 April 2016	Douglas J on 26 June 2016	\$1,405,155.40 (receivership) \$36,510.65 (controllership)	\$240,000
1 May 2016 to 31 October 2016	Daubney J on 2 December 2016	\$1,119,991.40 (receivership) \$13,385.35 (controllership)	\$189,000
1 November 2016 to 30 April 2017	Mullins J on 30 June 2017	\$897,580.20 (receivership) \$12,314.50 (controllership)	\$152,000
1 May 2017 to 31 October 2017	Applegarth J on 30 November 2017	\$1,280,897.20 (receivership) \$26,155.25 (controllership)	\$218,000


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Remuneration Period	Remuneration Order	Amount of remuneration approved (incl. of GST)	Approximate remuneration per month
1 November 2017 to 30 April 2018	Boddice J on 21 June 2018	\$1,041,907.90 (receivership) \$22,306.90 (controllership)	\$177,000
1 May 2018 to 31 October 2018	Mullins J on 29 November 2018	\$1,946,635.35 (receivership) \$20,902.75 (controllership)	\$328,000
1 November 2018 to 30 April 2019	Mullins J on 2 July 2019	\$1,248,853.10 (receivership)	\$208,000
1 May 2019 to 31 October 2019	Mullins J on 17 December 2019	\$652,328.05 (receivership)	\$109,000


12. I now make an application for approval of my remuneration for work performed in the period from 1 November 2019 to 30 April 2020 (“**Relevant Period**”) for acting as the person responsible for ensuring that the FMIF is wound up in accordance with its constitution in the amount of \$989,373.55 (inclusive of GST).

Executive Summary

Winding up and asset realisation progress

13. Cash at bank as at 30 April 2020 was approximately \$34.79 million.
14. The remuneration sought in this application for the Relevant Period of about \$165,000 per month is lower than the amount sought in most of my previous remuneration applications.


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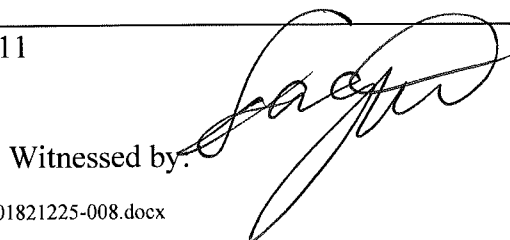
15. On or about 31 March 2020, I informed members, in a report to members, of an estimated unit price of 6.4 cents per unit as at 31 December 2019. This estimate does not take into account or include any allowance for future recoveries from legal proceedings, any allowance for claims against the assets of the Fund and the costs to finalise the winding up of the FMIF. Depending on the results of those claims, the cents in the dollar returnable to members is likely to improve.
16. Between 16 and 23 October 2019, an interim distribution of 6.5 cents per unit in the FMIF (approximately \$32 million in total, before taking into account amounts withheld from distributions to the Feeder Funds), was paid to members of the FMIF.
17. Following the making of the interim distribution, the FMIF's cash at bank was \$38,906,794.92 as at 31 October 2019.
18. The total estimated return to members as at 31 December 2019 (including the interim distribution paid in October 2019) is 12.9 cents per unit.

Summary of Benefits to FMIF

19. The benefits obtained, or received by the FMIF to date as a result of work undertaken by BDO include (but are not limited to) the following:-

Description of benefit	Approximate or estimated quantum of benefit, gross of fees or expenses of my receivership (funds received by FMIF, estimated costs savings, or face value of claim discontinued or dismissed)	Paragraph No.
Net Proceeds of sale of retirement village assets held by FMIF as security for loans to borrowers, which were sold by BDO	Approximately \$40 million – see note 1 below.	Paragraphs 58 to 61 of June 2019 Affidavit

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Description of benefit	Approximate or estimated quantum of benefit, gross of fees or expenses of my receivership (funds received by FMIF, estimated costs savings, or face value of claim discontinued or dismissed)	Paragraph No.
Discontinuance of MPF proceedings in which I was joined as Second Defendant to defend claims made against FMIF assets	Amount claimed by plaintiff against FMIF assets approximately \$24 million plus interest and costs	200 to 204
Discontinuance of AHS proceeding	Amount claimed by plaintiff against FMIF assets approximately \$3.9 million plus interest and costs	205 to 209
Amount of remuneration sought from FMIF but not approved on First remuneration application by the Liquidators, which was opposed by Mr Whyte	Approximately \$1.3 million (excluding any GST) – See Note 2 below	146 to 153
Recovery of funds from a borrower to whom the FMIF had advanced funds, as a result of negotiations undertaken by BDO	\$7.5 million	N/A
Recovery received by FMIF from proceedings against quantity surveyor, conducted by BDO alleging professional negligence in respect of certifying works on a completed commercial development	\$3 million	N/A
Amount of expenses sought but not approved on FTI Indemnity Application which was opposed by Mr Whyte	\$366,536 – See Note 3 below.	156 to 173

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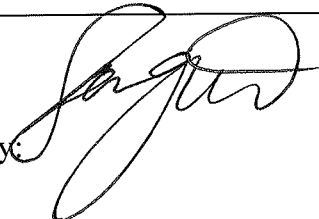
Description of benefit	Approximate or estimated quantum of benefit, gross of fees or expenses of my receivership (funds received by FMIF, estimated costs savings, or face value of claim discontinued or dismissed)	Paragraph No.
Estimated costs savings to the FMIF to date as a result of successful applications by Mr Whyte to ASIC for financial reporting and audit relief	Costs savings in auditor's fees alone estimate to be about \$140,000 - \$343,000 plus FTI's remuneration and expenses had they been involved in the process - See Note 4 below	139 to 144
Amount paid to FMIF by AIF and ASPF following entry into Terms of Agreement between Mr Whyte and FTI	\$212,700.83	153
Amount of remuneration sought from FMIF but not approved on Second FTI Remuneration application by the Liquidator, which was opposed by Mr Whyte in part	\$348,692.87 - see Note 5 below	154 to 155
Recoveries to date in relation to the proceedings against the Feeder Funds	\$4,131,535.74 withheld from the interim distribution to the Feeder Funds of 6.5 cents per unit - see Note 6 below.	98 to 111
Distribution received from the Bellpac Liquidator from the proceeds of the \$2M proceeding	\$1 million	95

Note 1 - The amount received from the sale of the retirement village assets was about \$10 million above the value of the retirement village assets, as assessed in professional valuations obtained by BDO prior to the sales.



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Note 2 – this figure does not take into account additional remuneration or legal costs incurred by me as a result of opposing the application, nor any future costs savings on future remuneration applications by the Liquidator that may result from His Honour approving the apportionment of work referable to all of the funds (category 2 remuneration), as between the various funds that LMIM is or was responsible entity or trustee of, in a manner more favourable to the FMIF than was proposed by the Liquidators. The Liquidator's costs fixed in the sum of \$230,889.50 were ordered to be paid out of the FMIF.

Note 3 – this figure does not take into account additional remuneration or legal costs incurred by me as a result of opposing the application. The Liquidator's costs fixed in the sum of \$266,084.31 were ordered to be paid out of the FMIF. Further, it was held that, by reason of the clear accounts rule, LMIM's entitlement to indemnity for some of the amounts claimed cannot be determined until after the LMIM Claim is heard and determined. See paragraph 165 below for further details.

Note 4 - this figure does not take into account costs savings in relation to the additional Liquidators or Receivers remuneration that would be associated with complying with the relevant financial reporting and audit obligations

Note 5 - this figure does not take into account additional remuneration or legal costs incurred by me, or any additional costs incurred by the Liquidator and paid out of the FMIF, as a result of my opposing part of the Application, nor any future costs savings to FMIF members as a result of His Honour ruling that corporate remuneration is not recoverable from the FMIF. See paragraphs 154 to 156 below for further details.

Note 6 – the settlement of the Feeder Fund Proceeding is expected to affect the return to the Feeder Funds (negatively) and other members of the FMIF (positively).

20. The total of my remuneration approved to date is \$16,117,736.80 (inclusive of controllership remuneration and GST), and the expenses (primarily legal expenses) incurred by me in carrying out the terms of my appointment, are


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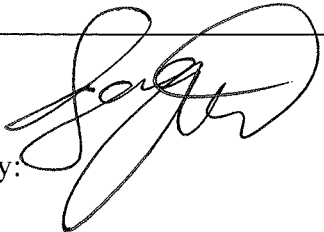
included in the receipts and payments accounts and financial statements referred to in paragraphs 235 to 241 herein.

All Court Proceedings

21. A summary of all court proceedings (including those substantial matters mentioned above) in which the FMIF has had an interest during the Relevant Period, or in respect of which work was performed during the Relevant Period (either to advance the proceeding or matters arising as a consequence of the proceeding), is set out in the table below:-

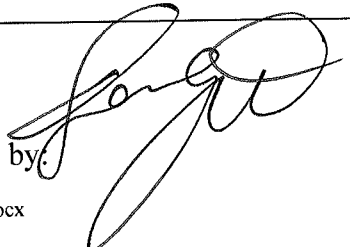
Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
Bruce v LM Investment Management Ltd (in liq.) in its capacity as responsible entity of the LM First Mortgage Income Fund & Ors. Supreme Court of Queensland Proceeding No. 3383/13	This is the proceeding in which I was appointed and winding up orders made. Various interlocutory applications have been made in the proceeding including applications for approval of my remuneration, and applications for judicial advice.	Trade On and Administration
LM Investment Management Ltd (in liq.) in its capacity as responsible entity for the LM First Mortgage Income Fund (Receivers & Managers Appointed) (Receiver Appointed) v EY (formerly known as Ernst & Young) (a firm) & Ors., (“ Auditors Claim ”)	Claim by LMIM as RE of the FMIF against the auditors (EY) and two partners of EY for misleading and deceptive conduct and professional negligence	Assets

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Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
Supreme Court of Queensland Proceeding No. 2166/15		
<p>John Richard Park and Ginette Dawn Muller as liquidators of LM Investment Management Ltd (in liq.) (Receivers and Managers Appointed) the responsible entity of the LM First Mortgage Income Fund & Anor. v David Whyte as the person appointed to supervise the winding up of the LM First Mortgage Income Fund</p> <p>Supreme Court of Queensland Proceeding No. 3508/2015</p> <p>(“FTI Remuneration Proceeding”)</p>	<p>Application by Mr Park, Ms Muller, and LMIM for directions as to how the FMIF is to be wound up and as to the extent of their powers, functions, and duties.</p> <p>By Further Amended Originating Application filed on 16 December 2015, Mr Park and Ms Muller sought remuneration and expenses as the liquidators (and as administrators) of the Responsible Entity LMIM.</p> <p>By further Application filed 20 May 2016 pursuant to the Orders of Jackson J made 12 December 2015, Mr Park and Ms Muller sought an indemnity from the FMIF for expenses incurred by the Responsible Entity (Indemnity Proceedings).</p> <p>By application filed 19 December 2017, Mr Park and Ms Muller sought further orders against me for payment of the amounts ordered on 22 November 2017.</p>	Trade On and Investigations


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Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
	<p>By application filed on 17 July 2018, Mr Park sought approval of remuneration as liquidator and as administrator, of the Responsible Entity LMIM</p> <p>By application filed on 10 October 2018, Mr Park sought directions in relation to the dual appointments of Mr Park and I in relation to the winding up of the FMIF ("Dual Appointment Application").</p> <p>By application filed on 1 February 2019, I sought orders authorising me to make an interim distribution to FMIF members of up to \$40 million and declarations as to the proper entitlements of members holding "Class C" units in the FMIF ("Authority Application")</p> <p>By applications filed 24 January 2020, the Liquidator and LMIM sought approval of LMIM's legal costs relating to the Auditor's Claim and considering a proof of debt lodged by EY ("EY Expenses Application"), and LMIM's legal costs relating to the Claim against the MPF ("Bellpac Expenses Application").</p>	


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Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
<p>LM Investment Management Ltd v Drake & Ors.</p> <p>Supreme Court of Queensland Proceeding No. 12317/14 (first instance proceeding), 14258/19 (appeal proceeding) and 1146/20 (judicial advice proceeding)</p> <p>(“Claim against the MPF”)</p>	<p>Claim against the MPF Trustee, LMIM and certain former directors in respect of a loss suffered by the FMIF as a result of an amount paid to the MPF in the Bellpac litigation matter. In November 2019 Justice Jackson delivered judgment dismissing this claim. I have filed a notice of appeal and am seeking judicial advice regarding whether to pursue the appeal.</p>	<p>Assets</p>
<p>Supreme Court of New South Wales Proceeding No. 2014/332566</p> <p>(“\$2m proceeding”)</p>	<p>Claim with respect to \$2 million of bonds issued by Wollongong Coal Ltd to Bellpac, where the FMIF holds a first ranking security over the assets of Bellpac.</p>	<p>Assets</p>
<p>Federal Court of Australia at New South Wales Proceeding No. 2016/00120239</p> <p>(“\$8m proceeding”)</p>	<p>Claim against Wollongong Coal by Bellpac Pty Ltd Liquidator with respect to non-conversion of \$8 million of bonds to shares, where the FMIF holds a first ranking security over the assets of Bellpac.</p>	<p>Assets</p>

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Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
<p>PTAL and LM Investment Management Ltd v Coulter Developments Pty Ltd & Ors</p> <p>Supreme Court of Western Australia Proceeding No. 2403/2014</p>	<p>Claim against Borrowers and Guarantors for \$13.8 million plus interest and costs</p>	<p>Assets</p>
<p>The Trust Company (PTAL) Ltd v Ross Lamb</p> <p>Federal Circuit Court SYG2097/2016 (claim against guarantor)</p> <p>Federal Court Proceeding No NSD643/2019 (public examination)</p>	<p>Creditors Petition against Guarantor. The Guarantor has been made bankrupt. PTAL as custodian of the FMIF is funding the bankruptcy Trustees to undertake a public examination and any agreed recovery proceedings.</p>	<p>Assets</p>
<p>LM Investment Management Ltd (Receivers and Managers appointed) (in Liquidation) as responsible entity for the LM First Mortgage Income Fund (Receiver Appointed) v LM Investment Management Ltd (Receivers and Managers appointed)(in Liquidation) as responsible entity for the LM Currency Protected Australian Income Fund (Receiver Appointed) & Ors</p>	<p>Seeking a declaration against LMIM as responsible entity of the Feeder Funds to withhold from distributions or payments otherwise payable to the Feeder Funds in the amount of \$55,059,318.12 or certain alternative remedies as set out in the claim. This proceeding has settled, and a notice of discontinuance has been filed.</p>	<p>Assets</p>

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Title, Court & No.	Description of proceeding	Remuneration category in the Relevant Period
Supreme Court of Queensland Proceeding No. 13534/16 (“Feeder Fund claim”)		
LM Investment Management Ltd (Receivers and Managers appointed) (in Liquidation) as responsible entity for the LM First Mortgage Income Fund (Receiver Appointed) v LM Investment Management Ltd (Receivers and Managers appointed)(in Liquidation) Supreme Court of Queensland Proceeding No.11560/16 (“LMIM claim”)	Claim against LMIM in relation to payments LMIM caused to be made from the property of the FMIF which were not authorised by the constitution or the Act and material losses suffered by the FMIF by reason of breaches of duty by LMIM. This claim is stayed until further order.	Assets

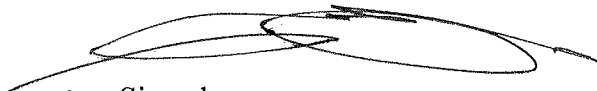
Summary of work in the Relevant Period

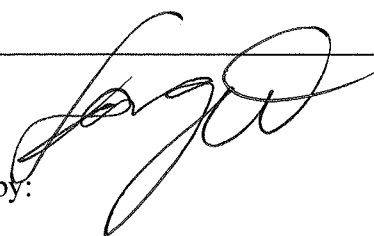
22. By way of short summary, I have undertaken the following work in the Relevant Period, that I considered necessary for the winding up of the FMIF
- (a) In relation to Supreme Court of Queensland proceeding numbered 2166/15 against the former auditors of the FMIF, the significant work included, the following:


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- (i) providing instructions and assisting my solicitors and Counsel in respect of the Privilege Application (see further at paragraph 68 below) filed on 29 November 2019;
- (ii) providing instructions and assisting my solicitors and Counsel in respect of the preparation of the Answer to Counterclaim;
- (iii) providing instructions and assisting my solicitors and Counsel in respect of a review of the Auditor's Claim held by the Commercial List Judge Justice Jackson on 21 November 2019;
- (iv) providing instructions and assisting my solicitors and Counsel in respect of preparing my affidavits in respect of the Privilege Application;
- (v) providing instructions and assisting my solicitors and Counsel in respect of a hearing in the Auditor's Claim held by the Commercial List Judge Justice Dalton on 14 February 2020 in relation to the Privilege Application;
- (vi) reviewing and providing instructions in relation to the submissions of both parties concerning the Privilege Application;
- (vii) reviewing and providing instructions in relation to the further and better particulars of the Defence provided by the defendants on 24 December 2019 and correspondence in relation to same;
- (viii) reviewing and providing instructions in relation to the preparation of the Seventh Further Amended Statement of Claim and correspondence in relation to same;
- (ix) reviewing and providing instructions in relation to the Document Plan and Document Exchange Protocol, as required by the Court, and correspondence in relation to same;
- (x) reviewing and providing instructions in relation to conferring with the defendants on a without-prejudice basis, as required by


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the Court, in regard to the questions to be posed to expert witnesses, and correspondence in relation to same;


- (xi) reviewing and providing instructions in relation to the privilege schedule required by the Court to be provided to the Associate to her Honour Justice Dalton;
- (xii) providing instructions to loss, financial audit and compliance plan audit experts engaged to provide expert opinions in the proceeding;
- (xiii) attending a conference with the financial audit expert engaged in respect of the proceeding;
- (xiv) attending a conference with my solicitors and Counsel to discuss briefing of further experts in the proceeding;
- (xv) reviewing correspondence and advices received from my solicitors; and
- (xvi) reviewing correspondence received from the solicitors for the defendants' and the third parties.

The quantum of the claim is for in excess of \$200 million ("**Auditors Claim**").

- (b) In relation to Supreme Court of Queensland proceeding numbered 13534/16 against LMIM and the Feeder Funds, the significant work included the following:

- (i) having the notice of discontinuance signed, filed and served bringing the proceedings to an end and liaising with my legal representatives in respect of same;

The claim was for in excess of \$55 million with the relief sought being to withhold distributions or other monies payable to the Feeder Funds from the winding up of the Fund up to specific amounts claimed against


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each of them or certain alternative remedies as set out in the claim (“**Feeder Fund Claim**”);

- (c) In relation to Supreme Court of Queensland proceeding numbered 12317/14 against the trustees of the LM Managed Performance Fund (“**MPF**”), the significant work included the following:
- (i) reviewing the judgment of Justice Jackson of 22 November 2019 and liaising and providing instructions to my solicitors in respect of advice concerning the judgment;
 - (ii) liaising and providing instructions to my solicitors regarding the costs position following the judgment of 22 November 2019;
 - (iii) liaising with my solicitors and counsel, receiving and considering advice in relation to the merits of lodging an appeal of the judgment of 22 November 2019 and an application for judicial advice;
 - (iv) providing instructions and assisting my solicitors in relation to lodging Notice of Appeal numbered 14258 of 2019 in the Court of Appeal, Supreme Court of Queensland on 20 December 2019 (**the Appeal**);
 - (v) providing instructions and assisting my solicitors in preparing my Application for Judicial Advice filed in the Supreme Court of Queensland on 31 January 2020 as proceeding numbered 1146 of 2020 and three affidavits in support of the application;
 - (vi) providing instructions and assisting my solicitors in relation to the first hearing of my application for judicial advice on 14 February 2020 in relation to substituted service on the members of FMIF;
 - (vii) arranging for service upon the members of the FMIF of my application for judicial advice pursuant to the order of Justice Callaghan of 14 February 2020;

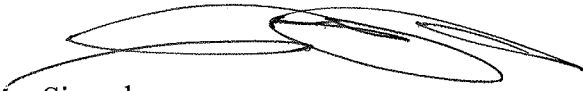
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- (viii) reviewing correspondence received from the solicitors of the liquidator of LMIM and instructing my solicitors in relation to responding;
- (ix) providing instructions and assisting my solicitors in preparing the statement of facts and supporting affidavits filed on 17 April 2020 in support of my application for judicial advice;
- (x) reviewing the liquidator for LMIM's affidavit filed in the application for judicial advice proceeding 1146/20; and
- (xi) liaising with and receiving advice from solicitors and counsel in respect of preparing an affidavit in reply to the affidavit filed by the liquidator of LMIM.

The claim is for approximately \$15.5 million plus interest (“**Claim against the MPF**”).

- (d) In relation to Supreme Court of Queensland Proceeding BS3508/15 (“**FTI Remuneration Proceeding**”), the significant work has included:
 - (i) Instructing and assisting my solicitors in relation to the EY Expenses Application, including reviewing the application and supporting Affidavits, conferring with, and providing instructions to my solicitors, swearing an Affidavit in response to the application, providing instructions with respect to an offer to settle the application, and reviewing my solicitors report with respect to the hearing of the application and the Court’s reasons for judgment with respect to the Application;
 - (ii) Instructing and assisting my solicitors in relation to the Bellpac Expenses application, including reviewing the application and supporting Affidavits, conferring with and providing instructions to my solicitors, swearing an Affidavit in response to the application, providing instructions with respect to offers

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to settle the application, and reviewing my solicitors report on the hearing;

- (e) Liaising with the Bellpac liquidator in relation to the Fund's entitlement to the bond proceeds;
- (f) Liaising with the Bellpac liquidator in relation to the status of the Heads of Agreement with Wollongong Coal Ltd ("WCL") and to the sunset date sought by WCL for obtaining shareholder approval in the \$8M proceeding;
- (g) Applying to extend the financial reporting and audit relief granted by ASIC;
- (h) Complying with the conditions of the ASIC relief from financial reporting and audit requirements;
- (i) Corresponding with investors and reprocessing returned interim capital distributions paid in October 2019 in the amount of 6.5 cents per unit to FMIF members;
- (j) Preparation of unit price calculation as at 31 December 2019;
- (k) Preparation of management accounts for the year ending 31 December 2019;
- (l) Preparation of reports to members issued in December 2019 and March 2020; and
- (m) Work undertaking the investor management function for over 4,500 members, including answering queries on the winding up of the FMIF and maintaining the investor database, including any change in details or transfer of units.

23. The above, very brief, summary of work undertaken by my staff and me is detailed further in my affidavit below.

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Status of the FMIF assets

24. All real property assets have now been sold.
25. There remain a number of legal proceedings on foot that must be determined or resolved, before the winding up can be completed.
26. I am working towards resolving the main issues in the winding up, as soon as is reasonably possible.

Status of the DB Receivers

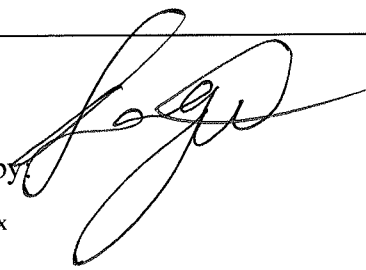
27. I refer to paragraphs 21 and 22 of my June 2018 Affidavit for background in relation to this issue.
28. On 10 December 2018, Joseph Hayes and Anthony Connelly, (the “**DB Receivers**”) retired.

Distribution

29. Following the retirement of the DB Receivers, on 1 February 2019, I applied to Court for authority to make an interim distribution to FMIF members of up to \$40 million (“**Authority Application**”), and in a separate application, for judicial advice that I am justified entering into and performing, the deed of settlement entered into with respect to the Feeder Fund Proceeding (“**Judicial Advice Application**”).
30. On 22 May 2019, the Court directed that I am justified in making an interim distribution of 6.5 cents per unit in the FMIF, if I am authorised to do so in on the Authority Application.
31. On 2 October 2018, the Court authorised me to make an interim distribution of up to \$40 million.
32. Between 16 October 2019 and 23 October 2019, an interim distribution of 6.5 cents per unit in the FMIF, was paid to members.

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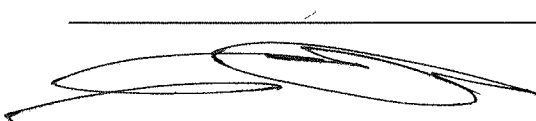
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Reduction in costs

- 33. As part of the winding up process, I have reduced the costs of managing the FMIF.
- 34. Prior to the appointment of Mr Park and Ms Muller as administrators in March 2013, the management fees charged by LMIM as RE of the FMIF averaged \$14 million per annum, for the five years ended 30 June 2012.
- 35. The current and ongoing costs of managing the FMIF are the remuneration and expenses of myself and my staff, and amounts to be paid to the liquidator of LMIM for remuneration or expenses.
- 36. The amount of remuneration sought for this Relevant Period is lower than the amount sought in most of my previous applications. I anticipate that my remuneration will show a general downward trend going forward, because:
 - (a) all hard property assets have been realised;
 - (b) a number of the litigation matters have settled, have been determined, or have otherwise been finalised; and
 - (c) in relation to the Auditor's Claim, the detailed accounting and other investigations in relation to the quantum of the claims are largely finalised.

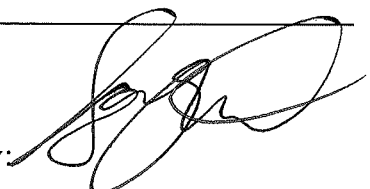
Complexities

- 37. Some of the overarching factors which have contributed to the complexity of the winding up of the FMIF include:-
 - (a) the fact that there are over 4,600 members of the FMIF, both in Australia and internationally, and the responsibility to communicate with each of those members as to the progress of the winding up, to respond to member queries and maintain and update the register of members;



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- (b) the number and type of properties held as security for the various loans made by the FMIF;
- (c) the complexity of litigation, including claims made to recover funds for the benefit of members of the FMIF and claims made against assets of the FMIF;
- (d) risk of personal liability being incurred under agreements entered into with residents of the retirement villages;
- (e) the number and complexity of issues in the period from 2008 to 2013 requiring my various investigations;
- (f) the complex inter-relationship between LMIM, LMIM as RE of the FMIF, and LM Administration Pty Ltd (in liquidation) (“LMA”);
- (g) the complex inter-relationship between the FMIF and other funds of which LMIM is RE, including claims against the FMIF by KordaMentha (which were discontinued in 2018); and
- (h) the need to liaise with a number of other appointees, including the DB Receivers, the liquidators of LMIM, the liquidator of LMA, the Receivers of the LM Currency Protected Australian Income Fund and the LM Institutional Currency Protected Australian Income Fund and the RE of the LM Wholesale First Mortgage Income Fund.

38. In addition to the overall complexities, certain other issues have arisen or continued to require attention, in the Relevant Period which have added to the complexity of the winding up, and contributed to the time taken, and remuneration sought, including:-

- (a) The extensive, detailed and complex work required in this relevant period in relation to the Auditors Claim and other litigation matters including the Claim against the MPF, and the FTI Remuneration Proceeding, as detailed in paragraph 22 above;
- (b) Work relating to the interim distribution to over 4,600 investors and 5,200 investment accounts paid in October 2019, which included:

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Witnessed by: 

- (i) Corresponding with investors regarding the distribution paid in October 2019;
 - (ii) Updating investors bank account details in the Fund's database to reprocess the distributions that returned;
 - (iii) Reprocessing the distributions for any returned distributions from inactive bank account details;
 - (iv) Providing instructions and information to PTAL to reprocess distributions;
 - (v) Creating payment files to reprocess the distributions to the member's nominated bank account.
39. Given the complexity of many of the litigation matters, and particularly the technical expertise required for prosecuting the Auditors Claim, it has been necessary to maintain the engagement of staff at a senior level with higher charge out rates. Two audit partners, Mr Clark Jarrold and Mr Craig Jenkins together with other senior personnel (Ms Julie Pagcu and Mr Arthur Taylor) have been involved in the litigation matters.

Time recording

40. My staff and I record our time on a daily basis. We enter our time in six minute units, and we enter the details of the time spent and the description of the tasks undertaken in an electronic system. My staff and I review these time entries on a periodic basis and, when necessary, entries are written off.
41. The partners of BDO Business Restructuring Pty Ltd ("BR") are members of ARITA, and follow the ARITA Statement of Best Practice – Remuneration.
42. Each task and the time for carrying out each task, is only recorded once.


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Teams assisting

43. Staff from across several practice areas of BDO, in addition to members of the BR practice area, assist me in my receivership role. These staff are sourced from the Audit and Corporate Finance practice groups. I set out generally below, the function of each practice group and their assistance to me in the Relevant Period.
44. Given the complexities and nuances of this particular winding up, I considered that it was necessary to involve the assistance of these persons, given the specialist knowledge they possess with regard to particular areas. For example, I sought specialist knowledge regarding the audit and accounting issues arising in preparation of the Auditors Claim. The assistance of these teams was necessary for the purposes of the winding up.

At pages 1 to 3 of the Bundle are copies of the hourly charge out rate schedules of the BDO practice groups that applied during the Relevant Period.

Audit

45. During the Relevant Period, the Audit team at BDO has assisted me by:-
- (a) responding to queries from my solicitors and Counsel regarding the auditor's duties to comply with applicable legislation in financial and compliance plan audits to assist with the prosecution of the Auditors Claim;
 - (b) attending and preparing for conferences with the auditing experts being considered or already appointed to prepare expert evidence in relation to financial audits and audits of compliance plans and loss and damage to assist with the prosecution of the Auditors Claim;
 - (c) attending conferences with solicitors and counsel in relation to the appointment of experts in the Auditors Claim proceeding;



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Witnessed by:



- (d) providing assistance in relation to loss calculations and documents recovered from EY to be considered by experts in the Auditors Claim proceeding;
- (e) Assisting with the review and completion of the management accounts for the year ended 30 June 2019.

Corporate Finance

- 46. During the Relevant Period, the Corporate Finance team at BDO has assisted me with the loss quantification in the Auditors Claim proceeding.
- 47. Given the expertise required to perform this work, I believe it was necessary for the Audit team to assist me with the above matters.

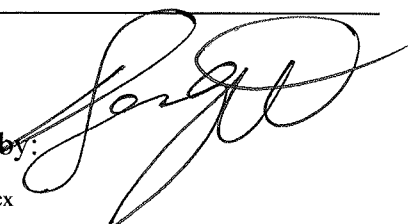
Categories of work

- 48. During the Relevant Period, my staff and I have undertaken tasks which broadly fall within the following five categories:-
 - (a) Assets;
 - (b) Trade on;
 - (c) Creditors;
 - (d) Dividend; and
 - (e) Administration.
- 49. While my staff and I used the above categories to record time, certain items of work could have fallen within more than one of the categories, so that, for example, communicating with members of the FMIF could be recorded under either Administration or Creditors. However, each task is only recorded once, and the time for carrying out each task is only recorded once.
- 50. At pages 4 to 5 of the Bundle is a breakdown of time charged by BDO employees pursuant to my appointment (in connection with the winding up of

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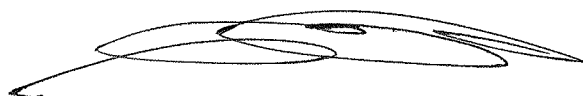


the FMIF) and a table in respect of “Disbursements” charged against my appointment. These disbursements are office expenses that BDO has incurred. I do not seek approval in this application for these expenses.

51. At pages 6 to 172 of the Bundle is a schedule of work performed by staff of BDO during the Relevant Period (“the **Schedule**”) in relation to my appointment (in connection with the winding up of the FMIF). The charges in the Schedule exclude GST.
52. The Schedule shows a description of each task undertaken, the name and position of the person who performed the task, the date the task was undertaken, the length of time it took and the amount charged. A summary of the tasks undertaken, time taken and amount charged is detailed below:-

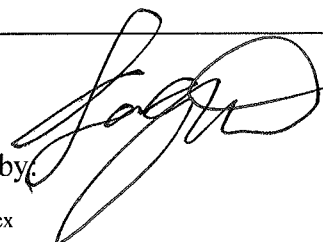
Category/area	Total hours	Amount (\$)
Assets	664.7	301,409.50
Trade on	168.2	71,526.50
Creditors	1,732.7	452,868.50
Dividend	42.5	16,337.50
Administration	213	57,288.50
Total (exclusive of GST)	2,821.1	899,430.50
GST		89,943.05
Total claim (inclusive of GST)		989,373.55

53. The Schedule reflects the fact that I delegated to members of my staff the performance of a number of tasks and activities in the winding up. This is in accordance with my usual practices. I delegated work so that the level of experience of the person responsible for particular work reflected, and was appropriate to, the nature of the work. For example, throughout the winding



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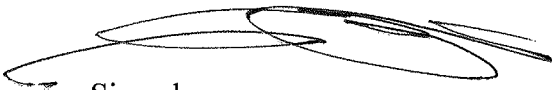
up, I have endeavoured to ensure that the least complex of the required work is done by junior members of my staff at lower charge-out rates than senior members of my staff and me.

54. The entries in the Schedule reflect BDO's scale of insolvency and other hourly charge out rates.
55. From my knowledge of the work carried out in relation to the winding up and my supervision of the tasks undertaken, I am satisfied that the time recorded for each of the tasks is commensurate with what was required to be undertaken and that the records are accurate.
56. In order to further assist the Court, I set out below explanations as to why the tasks detailed in the Schedule were undertaken, and why these tasks were necessary for the proper administration of the winding up of the FMIF.
57. The tasks detailed in the Schedule were carried out in furtherance of my appointment under s 601NF(1) of the Act to take responsibility for ensuring that the FMIF is wound up in accordance with its constitution.

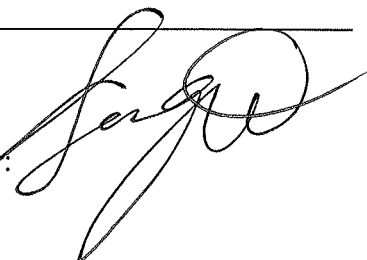
Assets

58. In the Relevant Period, my staff and I have undertaken various tasks and activities that can be described as falling within the category "Assets".
59. Generally, work attributed to this category includes tasks in respect of:-
 - (a) Advancing claims against guarantors; and
 - (b) Court proceedings, including:-
 - (i) Pursuing the Claim against the MPF;
 - (ii) Pursuing the Auditors Claim;
 - (iii) The litigation associated with the realisation of bonds held in WCL by Bellpac;
 - (iv) Pursuing the claim against the Feeder Funds.

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60. In total, \$301,409.50 (exclusive of GST) of remuneration is sought for approval in the Relevant Period in respect of the “*Assets*” category.

61. I set out below the extent of work undertaken in respect of “*Assets*”.

Court Proceedings

62. Generally, work in respect of court proceedings that have been initiated by me is now attributed to the “*Assets*” category, having formerly been charged to the “*Investigations*” category of work. The reason for this move is to reflect that the investigation aspect of the work has for the most part come to an end and that the court proceedings filed are treated as what is considered to be an asset of the FMIF.

63. In this Affidavit, where estimated timeframes for the resolution or determination of legal proceedings are given, it is important to note that the actual timeframes may vary depending upon a range of factors usual for litigation matters, some of which are not within my control, for example, the conduct of the other parties to the litigation.

Auditors Claim - Supreme Court of Queensland Proceeding 2166/15

64. Paragraphs 158 to 168 of my November 2015 Affidavit, set out the background to the Public Examinations (“*PEs*”), and paragraphs 104 to 111 of my June 2016 Affidavit, paragraph 74 of my November 2016 affidavit, paragraph 70 of my June 2017 affidavit, paragraph 68 of my November 2017 affidavit, paragraphs 66 and 68 of my June 2018 affidavit, paragraphs 67 to 70 of my November 2018 Affidavit, paragraphs 67 to 72 of my June 2019 Affidavit, and paragraphs 65 to 79 of my November 2019 Affidavit set out the steps in the proceeding to the period ending 31 October 2019.

65. The quantum of the loss claimed in the Auditors Claim is at its highest in excess of \$200 million.

66. This matter is on the commercial list before Justice Dalton.

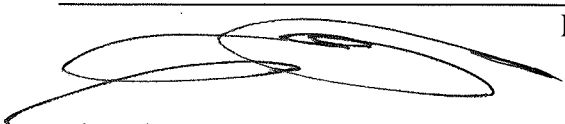
67. By Order dated 21 November 2019 (the **November 2019 Order**), his Honour Justice Jackson made directions for the further progression of the matter.

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Witnessed by:

68. On 21 November 2019, the third party claim against the fifth to fifteenth third parties was discontinued by Order of Justice Jackson. Given that his Honour Justice Jackson dismissed the third party claim against the first to fourth third parties on 4 October 2019, that claim is no longer on foot against any third party.
69. On 29 November 2019, in accordance with the November 2019 Order, my solicitors filed an application to strike out those paragraphs of the Defence that contain claim of privilege against self-incrimination and against penalties (the **Privilege Application**). The Privilege Application was heard by her Honour Justice Dalton on 14 February 2020. Her Honour reserved her decision. After her Honour reserved her decision, the Full Court of the Federal Court of Australia handed down its judgment in *Deloitte Touche Tohmatsu (A Firm) v Sadie Ville Pty Ltd (atf Sadie Ville Superannuation Fund)* [2020] FCAFC 23, and the parties, at her Honour's request, provided further submissions regarding the impact of that decision on the Privilege Application on 13 March 2020. As at the date of this my affidavit, her Honour's decision remains reserved.
70. On 29 November 2019, the defendants served a Counterclaim in accordance with the November 2019 Order. The plaintiff did not oppose the Counterclaim being filed, and it was filed by the defendants on 3 March 2020.
71. During December 2019, in accordance with the November 2019 Order, the parties conferred on a without-prejudice basis regarding questions to be posed to expert witnesses, and provided a response to the Court in that regard on 13 December 2019.
72. From December 2019 until the end of the Relevant Period, and in accordance with the November 2019 Order, the parties have corresponded with a view to agreeing a Document Plan and Document Exchange Protocol. As required by the November 2019 Order, the parties provided a response to the Court in regard to the Document Plan and Document Exchange Protocol on 24 December 2019. The process of seeking agreement on the Document Plan and Document Exchange Protocol is ongoing.


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73. On 24 December 2019, the defendants served a response to the plaintiff's request for further and better particulars of the Defence (the **Response**). Following receipt of the Response, and up to the end of the Relevant Period, the plaintiff has made a number of additional requests for further and better particulars of the Defence in relation to matters where it is considered that the Response is inadequate.
74. At the hearing of the Privilege Application, her Honour Justice Dalton directed that the plaintiff amend the Sixth Further Amended Statement of Claim in certain directed ways. Her Honour made a further Order to that effect on 28 February 2020, and the Seventh Further Amended Statement of Claim was filed and served, and a copy provided to her Honour's Associate on 16 March 2020.
75. At the hearing of the Privilege Application, her Honour Justice Dalton directed that the parties produce and provide to her a schedule of the paragraphs of the Sixth Further Amended Statement of Claim in regard to which the defendants claim privilege, the corresponding paragraphs of the Defence where those claims are made, the offences or penalties considered relevant and any limitation periods or other issues the plaintiff considers relevant. This schedule was completed by the parties and provided to her Honour on 20 March 2020.
76. On 22 April 2020, the plaintiff's Answer to Counterclaim (the **Answer**) was served. The Answer was filed on 23 April 2020.
77. The next review hearing of the Auditors Claim will take place when her Honour Justice Dalton hands down her decision in the Privilege Application.
78. I am informed by Mr Scott Couper of Gadens, my solicitor in the matter, and believe that he estimates that the matter is likely to take between 18 months and two years for the proceeding to be determined or resolved. I am informed by Mr Couper that he believes this estimate to be reasonable, given the nature of the proceedings and the complexity of the claim, including that it alleges breaches over a 5-year audit/review period.
79. During the Relevant Period, the work of my staff and I included the following:-


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- (a) The work with respect to the Auditors Claim detailed in paragraph 22(a) of this Affidavit;
- (b) The provision of relevant information for briefing audit experts, which due to the EY laptop malfunctioning, required my staff to undertake extensive sorting, collating and categorisation of the voluminous, uncategorised EY hard copy records, provided prior to the PEs in 2015, into the nine audit periods the subject of the proceedings, and the scanning of these records;
- (c) Liaising, providing instructions and assisting my solicitors in briefing experts in the Auditor's Claim proceeding;
- (d) Liaising with experts briefed and providing instructions and material as produced by the audit team;
- (e) Reviewing the defence filed in the proceeding and liaising and providing instructions in relation to objections to same regarding privilege;
- (f) Reviewing the submissions of both parties in relation to the Privilege Application and the *Sadie Ville* decision;
- (g) Liaising with defendants and my solicitors regarding the repair and replacement of the laptop provided by the defendants which contains the GAMx audit files in regard to the loans the subject of the proceeding.

Claim against the MPF – Queensland Supreme Court proceeding 12317 of 2014, Judicial Advice Application proceeding 1146 of 2020 and Appeal numbered 14258 of 2019 in the Court of Appeal, Queensland

80. A proportion of the “Assets” work has been in respect of the claim I have filed in Supreme Court of Queensland proceeding numbered 12317 of 2014; the Notice of Appeal numbered 14258 of 2019 in the Court of Appeal and the associated application for Judicial Advice in Supreme Court of Queensland proceeding numbered 1146 of 2020.

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81. The Claim against LMIM, various former directors of LMIM and the MPF, as filed, seeks \$15,546,147.85, plus interest (calculated from 2011). Whilst the claim has been brought in the name of LMIM, pursuant to the orders of Justice Jackson on 21 July 2015, the interests of LMIM as the responsible entity of the FMIF are being represented by me.
82. The background to the Claim against the MPF is set out in my November 2015 Affidavit at paragraphs 102 to 105, and details of steps taken in the proceeding appear at paragraphs 106 to 119 therein, paragraph 80 of my June 2016 Affidavit, paragraph 81 of my November 2016 Affidavit, paragraph 77 of my June 2017 Affidavit, paragraph 75 of my November 2017 Affidavit, paragraph 73 of my June 2018 Affidavit, paragraph 74 of my November 2018 Affidavit, paragraphs 80 to 81 of my June 2019 Affidavit and paragraph 84 of my November 2019 Affidavit.
83. Only BDO staff in the BR practice group have worked (on my instruction) on the Claim against the MPF.
84. On 22 November 2019, Jackson J delivered judgment in *LM Investment Management Ltd v Drake & Ors* [2019] QSC 281 dismissing the claim against the directors of LMIM.
85. Costs were awarded in favour of the defendants.
86. On 20 December 2019, I filed Notice of Appeal numbered 14258 of 2019 in the Court of Appeal, Supreme Court of Queensland (**the Appeal**) appealing the decision of Justice Jackson of 22 November 2019.
87. On 31 January 2020 I filed an application in the Supreme Court of Queensland for judicial advice in relation to the Appeal (proceeding 1146 of 2020).
88. The Appeal is presently on hold pending determination of the application for judicial advice for directions as to whether I am justified in pursuing the Appeal.
89. The application for judicial advice is due to be heard on 2 June 2020.

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Witnessed by:



90. During the Relevant Period, the work of my staff and I included:
- (a) the work related to the Appeal and the application for judicial advice as detailed in paragraph 22 of this Affidavit;
 - (b) conferences with my solicitors and Counsel in relation to the appeal and the application for judicial advice;
 - (c) reviewing advices from counsel in relation to the judgment of Justice Jackson in *LM Investment Management Ltd v Drake & Ors* [2019] QSC 281;
 - (d) liaising, instructing and assisting my solicitors and my counsel in respect of filing the Appeal;
 - (e) liaising, instructing and assisting my solicitors and my counsel in relation to filing the application for judicial advice and supporting affidavit evidence;
 - (f) arranging for service of the application for judicial advice upon the members of the FMIF;
 - (g) liaising, instructing and assisting my solicitors and my counsel in relation to filing the statement of facts and further affidavit evidence in support of the application for judicial advice; and
 - (h) liaising, instructing and assisting my solicitors and my counsel in relation to correspondence received from the solicitors for the liquidator of LMIM in respect of the Appeal and the application for judicial advice and preparing an affidavit in reply to the liquidator's (John Park's) affidavit.
91. The total amount of remuneration sought for this Relevant Period relating to the Appeal or the application for judicial advice is about \$12,804.50. At pages 173 to 176 of the Bundle is a copy of a schedule, which I caused to be prepared, detailing the work performed by BDO staff or I in relation to the Appeal or the application for judicial advice during the Relevant Period.

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Witnessed by:

\$2 million of WCL convertible bonds - Federal Court of Australia at New South Wales proceeding 2014/332566

92. Paragraphs 126 to 133 of my November 2015 Affidavit set out the background in Federal Court of Australia at New South Wales proceeding 2014/332566 (“**\$2M proceeding**”). Reference to this proceeding is also made at paragraph 88 of my June 2016 Affidavit, paragraph 87 of my November 2016 Affidavit, paragraph 83 of my June 2017 Affidavit, paragraph 81 of my November 2017 affidavit, paragraphs 76 to 79 of my June 2018 affidavit and paragraphs 83 to 86 of my June 2019 Affidavit.
93. The claim was successfully prosecuted by the liquidator of Bellpac for whom judgment was given. I consider that the FMIF is entitled as first ranking secured creditor to the funds ultimately recovered by the Bellpac liquidator from these actions (after costs). Following the settlement between the FMIF and the MPF Trustee, the MPF Trustee withdrew its claim to about \$678,336 of these funds.
94. The net proceeds of the \$2 million bonds settlement were received by the Bellpac liquidator, and part of these funds have been utilised to fund the recovery of the \$8 million of WCL convertible bonds.
95. A distribution of \$1 million was received by the FMIF from the Bellpac liquidator in November of 2019.
96. During the Relevant Period, the work of my staff and I has included ongoing liaising with the Liquidator regarding a distribution of \$1 million to the Fund and requests for payment of the Liquidator’s fees and legal fees from the bond proceeds.

\$8 million of WCL convertible bonds - Federal Court of Australia at New South Wales proceeding no. NSD1488/2015

97. Paragraph 135 of my November 2015 Affidavit sets out the background to the Federal Court of Australia at New South Wales Proceeding No. NSD1488/2015 (“**\$8M proceeding**”). Reference to this proceeding is also made at paragraph 90 of my June 2016 Affidavit, paragraphs 90 and 91 of my

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Witnessed by:



November 2016 Affidavit paragraph 85 of my June 2017 Affidavit, paragraph 86 of my November 2017 affidavit and paragraphs 80 to 84 of my June 2018 affidavit.

98. In summary, judgment in these proceedings was given in favour of the Liquidator of Bellpac and the defendant's appeal and application to the High Court for special leave were not successful.

Federal Court of New South New Wales Proceeding 2016/00120239

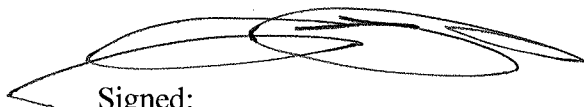
99. This proceeding concerns a claim brought by the Liquidator against WCL seeking orders requiring WCL to convert the bonds to shares. I consider that the FMIF, as first ranking creditor, will be entitled to the funds received from this proceeding (after costs).

100. The Liquidator entered into a Heads of Agreement (“HOA”) with WCL to settle this proceeding. The remaining condition precedent to be satisfied is WCL obtaining shareholder approval of the settlement. The sunset date to complete the conditions precedent in the HOA has been extended on a number of occasions and the Liquidator was successful in negotiating, as part of the agreement to extend the Sunset Date, that WCL will pay interest at 3% per annum from 2 October 2017, until settlement. The Liquidator last entered into a further agreement with WCL, extending the sunset date to satisfy the conditions precedent to 31 March 2019, and to date WCL has paid approximately \$3 million towards the settlement into their solicitors trust account, which is to be released upon receiving shareholder approval of the settlement. Discussions are ongoing between the Liquidator and WCL in relation to a proposed further extension of the Sunset Date to 31 July 2020, and the terms to apply to same.

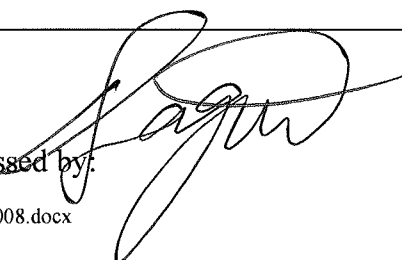
101. During the Relevant Period, the work of my staff and I has included:-

- (a) Liaising with the Liquidator on an ongoing basis in relation to WCL's progression towards satisfying the conditions precedent, including obtaining expert reports and shareholder approval;

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Witnessed by:




- (b) Liaising with the Liquidator in relation to WCL not meeting the extended sunset date in the HOA; and.
- (c) Reviewing correspondence between the Liquidator and WCL in relation to WCL's requests to extend the Sunset Date and the negotiations in relation to same.

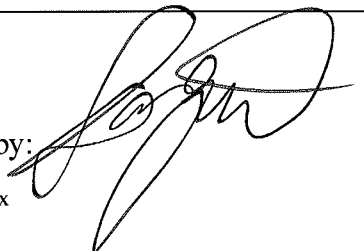
Feeder Fund Claim - Redemptions and distribution to Class B Unit Holders - Supreme Court of Queensland proceeding no. 13534/16

102. The background to the Feeder Fund Claim is set out in my November 2015 Affidavit at paragraphs 184 to 187. Reference to this proceeding is also made at paragraphs 117 to 119 of my June 2016 affidavit, paragraph 104 of my November 2016 affidavit, paragraph 99 of my June 2017 affidavit, paragraph 90 of my November 2017 affidavit, paragraphs 85 to 89 of my June 2018 affidavit, paragraphs 87 to 93 of my November 2018 Affidavit, paragraphs 92 to 103 of my June 2019 Affidavit and paragraphs 91 to 104 of my November 2019 Affidavit.
103. These proceedings were filed on 23 December 2016 claiming against LMIM and the Feeder Funds about \$55 million in respect of redemptions made to the Feeder Funds and seeking orders which include declarations to withhold from payments or distributions otherwise payable to the Feeder Funds the aggregate sum of about \$55 million plus interest.
104. This proceeding was on the commercial list.
105. The key defendants to the Feeder Fund Proceeding were:
- (a) LMIM in its capacity as responsible entity of the CPAIF;
 - (b) Trilogy in its capacity as responsible entity of the WFMIF ("**Trilogy**");
 - (c) LMIM in its capacity as RE of the ICPAIF; and

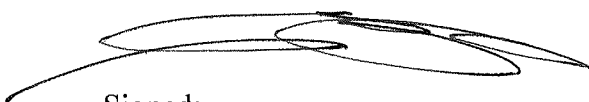
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- (d) LMIM in its own right.
106. On 13 June 2018, His Honour Jackson J directed pursuant to s 59 of the *Trusts Act 1973* (Qld) that:
- (a) Mr Said Jahani of Grant Thornton, the privately appointed receiver to the assets of the CPAIF and the ICPAIF, represent the interests of LMIM in its capacity as responsible entity of the CPAIF and the ICPAIF; and
- (b) Mr Park represent the interests of LMIM in its own right.
107. Following the mediation that took place on 5, 6 and 20 November 2018, a Deed of Settlement and Release was executed in December 2018.
108. The settlement was subject to various conditions precedent, including that:
- (a) myself, Mr Jahani, Trilogy, and the Trust Company Limited, the custodian of the WFMIF, obtain judicial advice to the effect that they are justified in entering into and performing the Deed of Settlement and Release.;
- (b) Orders are made by the Supreme Court of Queensland giving authority to make an interim distribution to FMIF members of at least \$30 million.; and
- (c) The interim distribution is made within three weeks of the Court delivering judgment in relation to the Authority Application.
109. On 1 February 2019, I filed an application in proceeding 3508/15 seeking orders that I am authorised to make an interim distribution to FMIF members of up to \$40 million (“**Authority Application**”).


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Witnessed by: 

110. On 1 February 2019, I filed an application in this proceeding seeking directions to the effect that I am justified in entering into and performing the terms of the Deed of Settlement and Release (“**Judicial Advice Application**”).

111. On 22 May 2019 Her Honour Justice Mullins directed that I was justified in:

(a) Entering into and performing the terms of the Deed of Settlement and Release, and

(b) Making an interim distribution to the members of the FMIF of 6.5 cents per unit in the FMIF (approximately \$32 million), if I am conferred with the authority to do so on my application dated 1 February 2019 filed in the Supreme Court proceeding 3508 of 2015.

See *Bruce v LM Investment Management Limited (in liq) & Ors* [2019] QSC 126.

112. On 2 October 2019, the Authority Application was granted.

113. The conditions precedent to the settlement of the Feeder Fund Proceeding were satisfied and an interim distribution was made to the members of the FMIF over the course of several days up to 23 October 2019.

114. On 22 November 2019, a Notice of Discontinuance of the claims against the Feeder Funds was filed pursuant to the terms of the Deed of Settlement and Release and subsequently served on all parties. These proceedings are now at an end.

115. During the Relevant Period, the work of my staff and I has included the work with respect to the Feeder Fund Claim detailed in paragraph 22 of this Affidavit.

LMIM Claim Supreme Court of Queensland proceeding no.11560/16

116. The background in relation to investigations in regard to the claim is relevantly set out in the Investigation sections at paragraphs 96 and 97 of my June 2017

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Witnessed by:

affidavit, paragraphs 152 to 156 of my November 2017 affidavit and paragraphs 90 to 95 of my June 2018 affidavit.

117. The LMIM Claim was commenced by Claim filed on 9 November 2016. It makes allegations of breach of trust and duty against LMIM by:

- (a) causing to be paid, at its direction, management fees from the assets of the FMIF in advance of performing its duties to the FMIF, and did not pay interest to the FMIF in respect of the management fees which were prepaid;
- (b) causing to be paid, at its direction, loan management fees out of property of the FMIF which were not authorised by the Constitution of the FMIF;
- (c) causing to be paid, at its direction, management fees from the assets of the FMIF in amounts which exceeded its entitlement, given the true net fund value for the periods referable to those management fees; and
- (d) directing payments from the MPF to the FMIF to be paid to the Feeder Funds, in the absence of any liability due and payable or any other basis.

118. An Amended Claim and Statement of Claim and Consolidated Particulars have been filed and served.

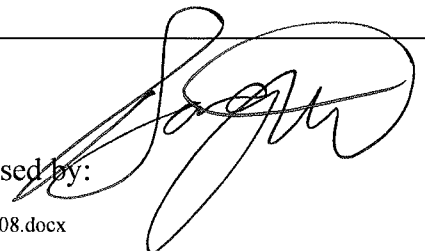
119. The quantum of each of the above claims have not yet been finally determined, although:

- (a) in relation to the claims pertaining to the loan management fees (including in respect of periods prior to the administration of LMIM) the amount claimed is presently up to \$13,720,167 plus interest; and
- (b) in relation to the claims pertaining to the payments to the Feeder Funds the claim has been quantified in the amount of \$12,931,836 plus interest.


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Witnessed by:



120. Subject to any directions that may be made by the Court, if the claims made in this proceeding are successful they may be able to be relied upon as a set-off against claims made by LMIM for indemnity out of assets of the FMIF, including those claims identified through the proof of debt process or claims made by other parties, seeking to subrogate to LMIM's alleged rights of indemnity.
121. I applied to the Court for directions under section 59 of the *Trusts Act 1973* (Qld) in relation to how the differing interests of the parties (LMIM as RE of the FMIF, and LMIM in its personal capacity) are to be represented in the proceeding, for leave to proceed under Section 500 of the Act and a stay of the proceeding until further order.
122. A stay was sought because, following the discontinuance of the claims brought by the MPF Trustee, the creditors of the FMIF had not been identified by the Liquidator as the Liquidator had not called for proofs, there was no one identified as willing and able to fund a defence of the Claim and it was unclear whether there would be a practical need for the claims made in the proceeding to be fully litigated.
123. I do not want to incur the costs of proceeding with parts of this claim that it may not ultimately be necessary or beneficial to the FMIF Members to pursue, in order to establish claims of sufficient quantum to set-off (by operation of the clear accounts rule) against claims made against the Fund by LMIM, or by creditors seeking to subrogate to LMIM's alleged rights of indemnity.
124. On 25 July 2018, the Court directed that I represent the interests of LMIM as RE of the FMIF, Mr Park represent the interests of LMIM in its own capacity, granted leave to proceed with this claim and ordered that the claim be stayed until further order.
125. I am informed by Alex Nase, of Tucker and Cowen, my solicitors in this proceeding, and believe that, he estimates that, from when any order is made lifting the stay, if only the claims made in relation to pre-paid management fees and loan management fees were proceeded with, and if the claim is


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defended, it is likely to take about 18 months for this proceeding to be resolved or determined.

126. During the Relevant Period, the work of my staff and I has included reviewing advices and updates from my solicitors, and providing instructions with respect to proposed correspondence to the Liquidator seeking further information to assist me to consider whether to take steps to progress this proceeding.

The Trust Company (PTAL) Ltd v Ross Lamb

127. PTAL obtained a default judgment against Mr Lamb in the Supreme Court of New South Wales for approximately \$3 million, plus interest and costs. Prior to the hearing of the creditors petition, Mr Lamb filed a debtor's petition and was declared bankrupt.
128. The bankrupt and his wife were parties to a Development Agreement. The proceeds of sale of 11 lots owned by the bankrupt and his wife (in some cases, with another party) that were developed and sold are held in a solicitor's trust account. There is presently approximately \$12.404 million, plus further interest accrued since 30 November 2018, in the solicitor's trust account. The former trustee had been liaising with other parties involved in the development and investigating whether the bankrupt may have an entitlement in respect of the funds held in the solicitor's trust account.
129. The former trustee in bankruptcy issued a request to PTAL for funding of recovery action for the benefit of creditors of the bankrupt estate of which PTAL as custodian of the FMIF is a major creditor. The former trustee was replaced with new trustees on 14 May 2018, who are continuing investigations and requested funding from PTAL as custodian of the FMIF.
130. On my instructions, in December of 2018, PTAL as custodian of the FMIF entered into a Deed of Indemnity to fund a public examination under the Bankruptcy Act 1966 (Cth) to further investigate the claims available to the Trustee and any relevant recovery proceedings.
131. The Trustee of the bankrupt estate is Mr David Clout of David Clout and Associates. I am informed by Mr Clout, and believe that:


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Witnessed by: 

- (a) The examinations were held in the Federal Court on 7, 12, 13, 18 and 19 November 2019;
 - (b) Following the examinations, the Trustee issued letters of demand to various parties and has received requests from those parties to mediate the Trustee's claims;
 - (c) Discussions are taking place with a view to holding mediations between the Trustee and the parties to whom the letters of demand were addressed.
132. During the Relevant Period, the work of my staff and I in relation to this matter has included:
- (a) Reviewing monthly reports from the Trustee, the Trustee's reports to creditors, the Trustee's reports in relation to the examinations held in November, transcripts of the examinations, and the detailed letters of demand issued by the Trustee;
 - (b) Meetings and discussions with the Trustee in relation to the matter;
 - (c) Reviewing and assessing monthly claims made by the Trustees under the Deed of Indemnity and issuing instructions to PTAL with respect to such claims; and
 - (d) Liaising with the Trustee in relation to the proposed mediations;
 - (e) Liaising with my solicitors, and PTAL in relation to a further variation to the Deed of Indemnity.

Trade on

133. Generally, work is considered to be "*Trade-on*" if the work is considered to be incidental to the winding up.
134. Work undertaken in relation to trade-on may be recorded in more than one category, however, the work undertaken is only recorded once.
135. During the Relevant Period, work attributed to this category included:-

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- (a) Preparation of unaudited management accounts for the financial half year ended 31 December 2019;
- (b) Reviewing and processing payments of expenses;
- (c) Maintenance of the Microsoft AX investor database. This involved accounting for receipts and payments, reconciling bank accounts and processing month end cash and year end adjustments;
- (d) Maintenance of the Microsoft AX loan management database, including accounting for payments, reconciling statements and processing month end and year end adjustments;
- (e) Conducting internal meetings to discuss job management issues including:-
 - (i) Maintenance of accounts and preparation of the management accounts for the financial half year ended 31 December 2019;
 - (ii) Status of litigation matters and work to be done to progress same; and
 - (iii) Investor issues including content for my regular reports to members, status of investigations, creditor claims and my application for approval of remuneration.
- (f) Meeting with members of the BDO Audit practice group regarding the preparation of the management accounts for the financial year ended 31 December 2019;

136. In total, \$71,526.50 (exclusive of GST) of remuneration is sought for approval in respect of the "Trade on" category.

Management Accounts

137. During the Relevant Period, my staff and I have undertaken the following tasks in respect of completing the management accounts for the financial year ended 31 December 2019:-

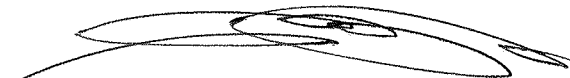
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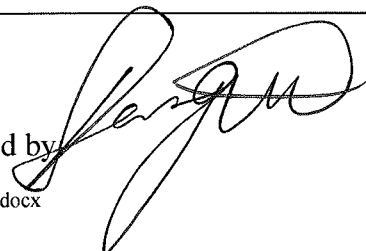
Witnessed by:

- (a) Reviewing work papers to verify the accuracy of the management accounts;
- (b) ascertaining amounts that are outstanding at 31 December 2019;
- (c) Preparing a summary of loan reductions to calculate the movement in loans in default;
- (d) Calculating the net assets attributable to unitholders, movement in default loans, receivables and related party transactions;
- (e) Preparing a summary of payable invoices:-
 - (i) either paid after the year end; or
 - (ii) remaining to be paid, which relate to work incurred during the financial year ending 31 December 2019.
- (f) to determine the accrued expenses;
- (g) Calculating provisions for the remaining loan accounts or receivable balances and updating the loan spreadsheet;
- (h) Preparing a trial balance, and processing the:-
 - (i) Accrued expense journals;
 - (ii) Impairments journals;
 - (iii) Bank transaction journals;
 - (iv) Write off journals; and
 - (v) Relevant expenses and income journals.
- (i) Preparing work papers to support the notes to the accounts, including, but not limited to, the movement in impairments as between the periods 30 June 2019 and 31 December 2019;

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Witnessed by



- (j) Preparing the management accounts for distribution to members, which includes:-
 - (i) A statement of comprehensive income;
 - (ii) A statement of financial position;
 - (iii) A statement of changes in net assets attributable to unitholders; and
 - (iv) Notes to the accounts.
- (k) Liaising with the BDO Audit practice group regarding movements in asset values, provisions and default loans between 30 June 2019 and 31 December 2019;
- (l) Reviewing and amending the trial balance in respect to changes required by the BDO Audit practice group;
- (m) Reviewing and amending financial statements in respect to changes required by the BDO Audit practice group;
- (n) Reviewing and considering disclosure requirements with reference to Australian Accounting Standards; and
- (o) Reviewing and amending the management accounts and notes in accordance with Australian Accounting Standards and recommendations by my solicitors.

138. This work was, in my opinion, necessary for the winding up of the FMIF in accordance with its constitution. By undertaking this work, I am able to provide ongoing financial accounts to members and avoid incurring ongoing audit fees during the winding up.

Application to ASIC for financial reporting and audit relief

139. Under the Residual Powers Orders, I was directed to apply on behalf of the FMIF to ASIC for relief from compliance with financial reporting and audit obligations in Part 2M.3 and s 601HG of the Corporations Act.

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Witnessed by:

140. I made such an application, and on 29 September 2016, ASIC issued ASIC Instrument 16-0959, granting the FMIF a deferral of its obligations to comply with the relevant financial reporting and audit obligations until 16 May 2018, subject to compliance with certain conditions of the relief.
141. I have applied to extend this relief, and ASIC has extended this relief, on two occasions. Most recently, on 3 March 2020, ASIC issued ASIC Instrument 20-0166, extending the deferral of the FMIF's financial reporting and audit obligations to 16 March 2022.
142. At pages 176 to 177 of the Bundle is a copy of this Instrument of Relief.
143. The last audit of the FMIF, which was for the 2012 financial year, cost in excess of \$500,000.
144. I am informed by Mr Craig Jenkins, a BDO audit partner, who audits several managed investment schemes, and believe, that the auditor's fees for an audit would be between \$20,000 and \$50,000 for each financial year, up to about December 2015. The auditor's fees for each half yearly audit review required by section 302 of the Act is estimated to be between 50% and 70% of the cost of an annual audit, up to about December 2015. The BDO audit partner estimates that, from about December 2015, an auditor's fees would be about \$12,500 to \$20,000 for each yearly audit, and between 50% and 70% of that for each half yearly audit. However, the auditor's fees for undertaking only one audit at the completion of the winding up (which would cover the entire period of the winding up) as required under the FMIF's constitution would be about \$60,000. These figures do not include insolvency practitioner's fees to instruct auditors and provide documents or explanations to auditors, or the costs of complying with other aspects of the financial reporting and audit obligations. There are therefore significant costs savings, in auditor's fees alone, if only one audit is undertaken at the completion of the winding up.
145. The work performed in the Relevant Period with respect to the ASIC relief, included:
- (a) instructing my solicitors in relation to an application to extend the relief;

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Witnessed by:

- (b) reviewing and amending the draft application to extend the relief and supporting documentation;
- (c) corresponding with ASIC in relation to the application and the terms of the instrument of relief; and
- (d) Complying with the conditions of the relief.

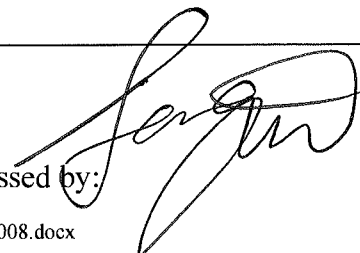
Supreme Court of Queensland proceeding 3508 of 2015

- 146. On 16 December 2015, the liquidators of LMIM, Mr Park and Ms Muller, filed a Further Amended Originating Application in Supreme Court Proceeding No. 3508 of 2015 (“**FTI Remuneration Proceeding**”).
- 147. The Further Amended Originating Application sought approval of their remuneration as both the administrators in the period from 19 March 2013 to 31 July 2013, and as liquidators from 1 August 2013 to 30 September 2015.
- 148. In total, \$3,098,251.83 (excluding GST) was sought to be approved for payment from the FMIF in the FTI Remuneration Proceeding. Of that amount, a total of \$1,827,205.23 was approved to be paid from property of the FMIF (including remuneration and a small amount of out-of-pocket expenses).
- 149. On 17 October 2017, judgment with respect to the FTI Remuneration Proceeding was delivered: *Park & Muller (liquidators of LM Investment Management Ltd v Whyte No 2* [2017] QSC 229. Orders reflecting His Honour’s reasons for judgment were made on 22 November 2017.
- 150. A dispute arose as to the appropriate treatment for GST purposes (by FTI, LMIM, and the FMIF) of any GST attributable to the work performed by FTI.
- 151. The liquidators filed an application on 19 December 2017 for further orders against me for payment of the amounts ordered on 22 November 2017 plus GST (“**Payment Application**”).
- 152. The amount of \$1,827,205.23 being the remuneration (excluding any amount for GST) for the period to 30 September 2015 as approved by the Court, was paid on 20 December 2017 together with an amount of interest.

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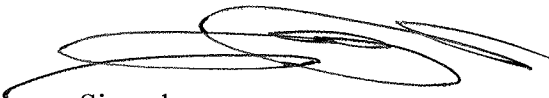


153. Following entry into a Terms of Agreement between Mr Park, Ms Muller, LMIM and myself:
- (a) The Payment Application was dismissed, by consent, with no order as to costs;
 - (b) orders were made by consent fixing the quantum of the Liquidators costs of the First Remuneration Application payable out of the FMIF in the sum of \$230,889.50; and
 - (c) the sum of \$212,700.83 was paid to the FMIF by the LM Australian Income Fund (AIF) and the LM Australian Structures Products Fund (ASPF), to reimburse the FMIF for amounts paid from the FMIF, at LMIM's request, to LMA for services rendered and operating expenses incurred for the period from 26 July 2013 to 23 December 2014 for the benefit of LMIM in its capacity as responsible entity of the AIF and the ASPF.

Second FTI Remuneration Application

154. On 17 July 2018, Mr Park of FTI, who is now the sole Liquidator of LMIM, filed an application in the Court seeking payment of remuneration of \$743,889.89 inclusive of GST from property of the FMIF, relating to various periods between 19 March 2013 and 30 June 2018 ("**Second FTI Remuneration Application**"). I opposed certain parts of the application. The application was heard on 6 September 2018 and 3 October 2018.
155. On 2 October 2019, the Court delivered judgment:

- (a) Disallowing the claim for corporate remuneration (work which related only to LMIM in its corporate capacity, and is not referable to an individual fund or the funds generally) sought from the FMIF of \$348,692.87, on the basis that such remuneration is not recoverable from a trust, as a matter of law;


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Witnessed by: 

- (b) Allowing the claim for Category 1 remuneration (work referable to the FMIF) sought from the FMIF of \$316,345.70 which had not been opposed by me (for the most part, at least);
- (c) Allowing the claim for Category 2 remuneration (work referable to the funds generally) sought from the FMIF in the sum of \$76,698.19.

See *LM Investment Management Limited & Anor v Whyte* [2019] QSC 245.

156. On 17 October 2019, the Court ordered that the Liquidator's costs of the application be assessed on the indemnity basis and paid out of the property of the AIF, FMIF and ASPF in equal shares. The quantum of the Liquidator's costs payable out of the FMIF was agreed in the sum of \$122,044.34 and that sum has been paid to the Liquidator.
157. During the Relevant Period, the work of my staff and I has included:
- (a) Reviewing correspondence and advices from my solicitors in relation to costs statement served by the Liquidator for the costs claimed by the Liquidator from the FMIF under the costs order made 17 October 2019;
 - (b) Providing instructions to my solicitors with respect to correspondence with the Liquidator's solicitors in relation to the quantum of costs claimed, and considering the responses to such correspondence;
 - (c) Providing instructions to my solicitors in relation to a consent order fixing the quantum of costs; and
 - (d) Instructing PTAL to effect payment of the amount of costs ordered to be paid from property of the FMIF, to the Liquidator.

FTI Indemnity Proceeding – Supreme Court of Queensland proceeding 3508 of 2015

158. Pursuant to the Residual Powers Orders, I was directed to take certain steps to review, and decide on, claims by LMIM with respect to expenses sought to be paid from the assets of the FMIF.

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Witnessed by:

159. The background to this proceeding is detailed in paragraphs 112 to 124 of my November 2017 affidavit.
160. Pursuant to the Residual Powers Orders, Mr Park and Ms Muller submitted two claims for indemnity for expenses to me, \$241,453.54 and \$375,499.78 against the assets of the Fund.
161. The first claim of \$241,453.54 related to legal costs incurred in relation to the appeal of the decision appointing me as receiver to wind up the Fund. I rejected this claim in full.
162. In respect of the second claim, I accepted and paid \$84,954.41 (\$93,449.85 less GST of \$8,495.44) ("**Accepted Claim**"), rejected \$169,243.26 and deferred \$5,473.59 pending the judgement to be handed down in relation to FTI's remuneration application.
163. On 20 May 2016, Mr Park and Ms Muller filed an application seeking orders that they be indemnified from property of the FMIF for expenses in the total sum of \$410,694.84.
164. On 30 May 2017, I obtained judicial advice to the effect that I was justified in raising the clear accounts rule in response to these indemnity claims.
165. The application was heard on 19 and 20 June 2017.
166. On 17 October 2017, His Honour delivered reasons for judgment: *Park & Muller (liquidators of LM Investment Management Ltd) v Whyte No 3 [2018] 2 Qd R 475; [2017] QSC 230*. His Honour found that the legal costs of the appeal in 8895 of 2013 of \$263,127.13 and costs of assessment of those costs in the sum of \$9,068.68 cannot be paid out of the property of the FMIF, that the Liquidators are entitled to direct indemnity out of the FMIF for various amounts totalling \$44,158, and that the clear accounts rule operates to suspend LMIM's claimed right to payment from the assets of the FMIF until the resolution of the claim made in the proceeding 11560/16 ("**the LMIM Claim**") and that LMIM's indemnity claims, to the extent that they are otherwise maintainable, should not be finally resolved until the LMIM Claim is resolved.

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167. On 22 November 2017, orders were made reflecting His Honour's reasons for judgment delivered on 17 October 2017.
168. The amount of \$44,158 was paid to the liquidators on 20 December 2017 pursuant to the orders.
169. Orders were made by consent fixing the quantum of the Liquidators costs of the Indemnity Application payable out of the FMIF initially the sum of \$220,859.31, which was subsequently, by consent, increased to \$266,084.31, as an invoice had been overlooked.
170. On 24 January 2020, the Liquidator filed an application seeking orders of the Court approving payment of the sum of \$98,647.27 to the Liquidator from property of the FMIF, being legal costs incurred by the Liquidator in relation to a proof of debt lodged by EY for professional fees rendered by EY to LMIM for the audit of the FMIF and legal costs incurred by the Liquidator in relation to the Auditor's Claim (**EY Expenses Application**). I was the respondent to the application. A costs order had been made in favour of LMIM against EY in the Auditor's Claim, which had not been recovered and would have enabled LMIM to recover a substantial portion of these costs from EY. The application was heard on 30 January 2020. The Court delivered judgment on 28 February 2020 granting the Liquidator's application: *Park & anor v Whyte* [2020] QSC 18. His Honour made comments to the effect that LMIM holds the costs order made against EY on trust for the FMIF and is under an obligation to recover it: at [22].
171. On 24 January 2020, the Liquidator filed a further application seeking orders of the Court approving payment of the sum of \$157,107.81 to the Liquidator from property of the FMIF, for legal costs incurred by LMIM in relation to the claim against the MPF (**Bellpac Expenses Application**). I was the respondent to the application. The application was subsequently amended to increase the amount claimed to \$289,285.77. The application was listed for hearing on 28 February 2020. On 28 February 2020, orders were made by consent, approving, on certain terms, payment of the sum of \$157,107.81 to the Liquidator from property of the FMIF. The order was made upon an undertaking given by the Liquidator and LMIM not to take any steps to recover

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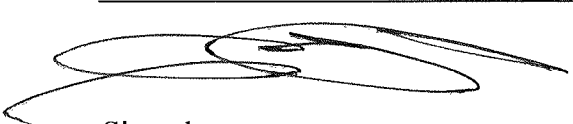
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or enforce any entitlement to costs they may have in BS 12317/14 (the Claim against the MPF), arising out of the abandonment of claims made against LMIM in that proceeding.

172. During the Relevant Period, the work of my staff and I has included:

- (a) reviewing and considering the EY Expenses Application and the Bellpac Expenses Application (**the Expenses Applications**) and supporting Affidavits;
- (b) providing instructions and documents to my solicitors relevant to the Expenses Applications;
- (c) reviewing advices or correspondence from my solicitors with respect to the Expenses Applications and instructing my solicitors with respect to the limited issues to be raised in response to the Expenses Applications;
- (d) instructing my solicitors with respect to correspondence with the Liquidator's solicitors relating to the Expenses Applications, including correspondence to define or narrow issues and making offers to resolve the applications;
- (e) swearing Affidavits in response to the Expenses Applications;
- (f) reviewing reports from my solicitors as to hearings on 30 January 2020 and 28 February 2020 and the judgment of Justice Jackson with respect to the EY Expenses application;
- (g) instructing my solicitors as to correspondence with the Liquidator's solicitors regarding the issue of tax invoices in accordance with an undertaking offered by the Liquidator to issue tax invoices to enable the FMIF to claim the benefit of a reduced input tax credit with respect to the amounts ordered to be paid from the FMIF by the Court (which included GST);

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- (h) instructed PTAL to effect payment to the Liquidator of the amounts ordered by the Court.

173. I expect to receive, or be given notice of, further claims by the Liquidator for indemnity for expenses during the course of my appointment.

Creditor Indemnity Claims

174. Under the Residual Powers Orders:-

- (a) The Liquidator was directed to ascertain the debts payable by and the claims against LMIM and to identify any debts or claims in respect of which LMIM has a claim for indemnity from the FMIF (“**Creditor Indemnity Claims**”), and certain other types of claims for indemnity from the FMIF and to notify me of same within 14 days;
- (b) Within 14 days of notification of any such indemnity claims, I may request from the Liquidator any further information I reasonably consider necessary to assess the claim;
- (c) Within 30 days of notification of any such indemnity claims or receipt of the further information requested, I am required to accept the claim, reject the claim, accept part and reject part of the claim, and to give the Liquidator written notice of my decision;
- (d) I am required to give the Liquidator a written reason for rejecting any part of the claim within seven days after giving notice of my decision to the Liquidator; and
- (e) Within 28 days of receiving a notice of rejection, the Liquidator may apply to Court for directions in relation to whether the claim is one for which LMIM has a right to be indemnified out of the scheme property of the FMIF and must notify the creditor for any rejected claim of, *inter alia*, my decision, any reasons for that decision and whether the liquidator intends to apply to Court for directions in respect of my decision.


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175. The Liquidator has notified me of Creditor Indemnity Claims made in respect of:
- (a) A claim notified by a proof of debt lodged by Ernst & Young (“EY”) for the amount of \$158,896.51 (“EY Proof”), plus interest and legal costs; and
 - (b) A claim notified by proof of debt lodged by Norton Rose Fulbright Australia (“Norton Rose”) in the sum of \$315,601.21 (“Norton Rose Proof”).
176. I have rejected the Creditor Indemnity Claim made in respect of the claim notified by the Norton Rose Proof, relying upon the Clear Accounts Rule and provided reasons for my decision to the Liquidator.
177. The time for me to adjudicate upon the EY Proof has not yet begun to run as I am awaiting a further response to a request for information made in relation to it but I have written to the Liquidator to inform him of my provisional view in relation to it.
178. It is possible that further Creditor Indemnity Claims may be made. A counter-claim for costs has been made by EY, against LMIM as RE of the FMIF, in the Auditor’s Claim, which, if successful, has the potential to exceed any judgment in the Auditor’s Claim itself by the difference between standard and indemnity costs.

Further application by FTI for directions - Supreme Court of Queensland proceeding 3508 of 2015

179. On 10 October 2018, Mr Park filed an application seeking directions in relation to the dual appointments of Mr Park and myself to wind up the FMIF including directions to the general effect that:
- (a) My appointment continues only in relation to certain specified legal proceedings and Mr Park take responsibility for ensuring that the FMIF is wound up in accordance with its Constitution;

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- (b) That the Liquidator is directed to act as contradictor to the Breach of Trust Proceeding (SC 11560/2016) and the Feeder Fund Proceeding (SC 13534/16); and
 - (c) That the Liquidator and Receiver each submit budgets of remuneration and expenses to the conclusion of the winding up, that the Remuneration of the Liquidator and the Receiver be fixed or determined on the hearing of the application in the amount of 50% of the amount stated in the relevant budget and paid during the course of the winding up, with all other remuneration and expenses of the Liquidator and the Receiver to be deferred and sought at the conclusion of the winding up at which time the amounts stated in the budgets can be reduced, increased or stay the same.
180. The application was heard by His Honour Justice Jackson on 10 December 2018.
181. On 2 October 2019, His Honour delivered judgment dismissing the application: *LM Investment Management Limited & Anor v Whyte* [2019] QSC 233.
182. On 17 October 2019, His Honour ordered that my costs of the application be assessed on the indemnity basis and paid from property of the FMIF.
183. During the Relevant Period, the work of my staff and I has included:
- (a) Reviewing correspondence and advices from my solicitors with respect to the assessment of costs under the order made on 17 October 2019;
 - (b) Instructing my solicitors as to the steps to be taken to assess my legal costs, including in relation to preparation and service of a costs statement.

Application to Court for authority to make interim distribution and declarations as to the entitlements of "C Class" members – BS3508/15

184. On 1 February 2019, I applied to His Honour Justice Jackson for authority to make an interim distribution to FMIF members and for declarations as to the

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proper entitlements of “C Class” members (the members who invested with a foreign currency).

185. The making of this application was a condition precedent to the settlement of the Feeder Fund Proceeding.
186. The application was heard by Justice Jackson on 13 March 2019.
187. On 2 October 2019, His Honour delivered judgment, granting the relief sought by the Authority Application and declaring that each “C Class” member is entitled to be paid in the winding up of the FMIF amounts calculated by reference to the calculation of that member’s units in the foreign currency of investment as adjusted for the foreign exchange spot rate between the currency of investment and the Australia dollar prevailing at the date of commencement of the winding up of the FMIF.
188. On 2 October 2019, His Honour ordered that my costs of the application be assessed on the indemnity basis, and paid from property of the FMIF.
189. During the Relevant Period, the work performed by me or BDO staff under my supervision in relation to this Application has included:
 - (a) Reviewing correspondence and advices from my solicitors with respect to the assessment of costs under the order dated 2 October 2019;
 - (b) Instructing my solicitors as to the steps to be taken to assess those legal costs, including preparation and service of a costs statement.

Creditors

190. I am seeking approval for remuneration in the order of \$452,868.50 (exclusive of GST) in respect of work that is categorised as “Creditors”.
191. Generally, work attributed to this category includes or has included:-
 - (a) Preparing reports to members;
 - (b) Attending to queries from members in relation to the reports to members;

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- (c) Maintaining and updating the AX investor management database;
- (d) Corresponding with investors regarding the interim distribution, returned payments and reprocessing distributions after updating members details; and
- (e) work in relation to claims by LMIM (by its Liquidators) for indemnity against the FMIF.

Reports to Members


192. During the Relevant Period, I published on the FMIF website two reports to members of the FMIF updating them as to the ongoing winding up of the FMIF. At pages:-

- (a) 178 to 192 of the Bundle is a copy of the twenty-eighth report to members; and
- (b) 193 to 211 of the Bundle is a copy of the twenty-ninth report to members.

Each of those reports contains information which is, or was at the time of the report, correct, to the best of my knowledge and belief.

193. During the Relevant Period my staff and I were required to undertake tasks for the purposes of reporting to members of the FMIF, including:

- (a) Drafting and reviewing the reports to members;
- (b) Preparing material summarising my remuneration for inclusion in the report;
- (c) Liaising with my solicitors in relation to my reports to members;
- (d) Updating the status of litigation matters;
- (e) Reconciling the cash at bank and the loan balances;
- (f) Considering and calculating the updated estimated return to members;


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- (g) Considering and calculating the updated unit price; and
- (h) For my twenty-ninth report, setting out the actions taken in the relevant 6 months period and proposed to be undertaken in the next 12 month period.

Contact with members in respect of reports to members

194. In addition to the reports to members set out above, my staff and I have also been contacted by email and telephone by members of the FMIF and their financial advisors. This contact required responses regarding:-

- (a) The status of the receivership and the winding up of the FMIF;
- (b) Updating contact details;
- (c) Confirming unit balances and distributions paid prior to my appointment;
- (d) The transfer of units and the documentation required to effect same;
- (e) Queries arising from the reports to members regarding the receivership; and
- (f) Queries in relation to the interim distribution.

195. During the Relevant Period my staff and I have also liaised with the beneficiaries and/or trustees of deceased members' estates. Where appropriate we have liaised with the beneficiaries, trustees and/or their solicitors/advisors to effect a transfer of the unit holding at the request of the investor's estate. My staff and I were required to undertake tasks including considering the request for a transfer of units, reviewing the documentation provided in support of such request, and processing such transfers.

196. Work undertaken in relation to communications with members is sometimes also recorded in the "Administration" category of work depending on the context of the call or correspondence, and the work required following that

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communication. However, time for carrying out any task is only recorded once.

AX Database

197. During the Relevant Period my staff and I were required to continue to maintain the Microsoft AX investor management database. This included work:-

- (a) Updating investor details;
- (b) Transferring units as requested or as directed by executors of deceased estates; and
- (c) Generating reports to attend to members' unit balance enquiries.

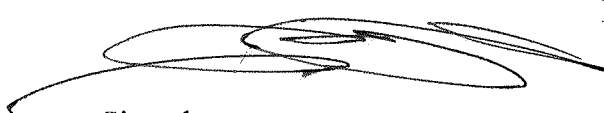
198. The AX Database is where the Register of Members is kept and maintained. In accordance with the Residual Powers Orders, this is a duty charged to me.

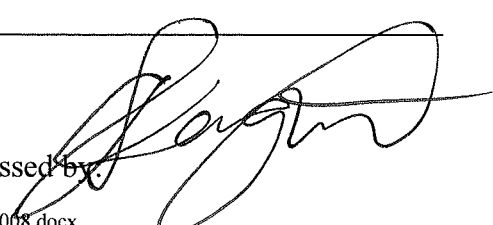
199. I consider that it is necessary for the proper administration of the winding up to keep the investors properly informed as to the progress of the winding up of the FMIF, and to try to minimise the number of direct inquiries from members of the FMIF requesting the same information.

MPF Proceedings – Queensland Supreme Court proceedings 8032 of 2014, and 8034 of 2014

200. On 27 August 2014, KordaMentha filed two proceedings, namely, proceeding 8032 of 2014, and 8034 of 2014. These proceedings were brought against LMIM. The claim relates to two loans allegedly assigned from the FMIF to the MPF on 28 August 2008. The relief sought in these proceedings included equitable compensation against LMIM and claims against the assets of the FMIF in the total sum of about \$24.1 million, plus interest.

201. Further steps taken in this proceeding are summarised in paragraphs 86 to 97 of my November 2015 Affidavit, paragraphs 161 to 164 of my June 2016 Affidavit, paragraphs 148 to 150 of my November 2016 Affidavit, paragraphs 140 to 142 of my June 2017 Affidavit, paragraphs 149 and 150 of my

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November 2017 Affidavit and paragraphs 141 to 144 of my June 2018 affidavit.

202. I formed the view that it was necessary in the winding up of the FMIF for me to defend these proceedings, in order to fulfil my obligation to protect the interests of the FMIF in the best interests of the members, and I was joined as a Defendant to those proceedings.
203. I took steps to defend these proceedings, including applying to Court to strike out parts of the Statement of Claim, and writing to the plaintiff's solicitors to foreshadow that a defence would be raised based on the clear accounts rule, relying upon the claims made against LMIM, in the LMIM Claim.
204. The plaintiff applied to Court for directions that it would be justified in discontinuing these proceedings and on 7 June 2018, the Court directed it would be. Notices of discontinuance have been filed in the Court.

AIIS Proceeding - Supreme Court of Queensland Proceeding No. 12716/15

205. This proceeding was a claim by the MPF Trustee against LMIM, in relation to a loan made by LMIM as trustee for the MPF to AIIS, for equitable compensation against LMIM in the sum of approximately \$16.82 million, and for a constructive trust and other proprietary relief against assets of the FMIF in the sum of approximately \$3.9 million.
206. The claims for proprietary relief alleged that LMIM at the FMIF received certain interest payments on a loan facility that it had provided to AIIS from LMIM as trustee of the MPF, with knowledge that the payments were made by LMIM as trustee of the MPF in breach of trust.
207. The work performed by me in relation to this claim is detailed in the affidavits sworn by me in support of previous applications, including paragraph 177 of my November 2018 Affidavit, and included instructing my solicitors to write to the plaintiff's solicitors to outline issues with or potential defences to the claim.


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208. The plaintiff applied to Court for directions that it would be justified in discontinuing this proceeding and was given such directions.

209. This proceeding was discontinued by the plaintiff on 10 August 2018.

Dividend

210. During the course of the winding up, my staff and I have undertaken various tasks that can be described as falling within the category “*Dividend*”.

211. This category relates to work undertaken in pursuit of my interim capital distribution to investors in the amount of 6.5 cents per unit as per the Court order dated 2 October 2019.

212. In total, \$16,337.50 (exclusive of GST) in remuneration is sought for approval in respect of the “*Dividend*” category.

213. The work in the Relevant Period in this category relates primarily to returned payments and reprocessing of the interim capital distribution to certain investors in the amount of 6.5 cents per unit, made in accordance with the Court’s orders between 16 and 23 October 2019 and is detailed in paragraph 38(b) of this Affidavit.

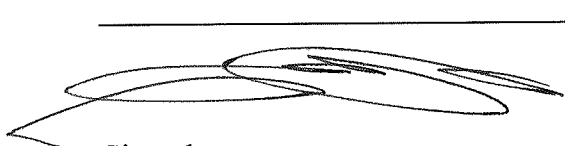
214. All of this work was necessary for the winding up of the FMIF in accordance with its constitution.

Administration

215. In my role, my staff and I have undertaken various tasks that can be described as falling within the category “Administration”.

216. Generally, work attributed to this category includes:-

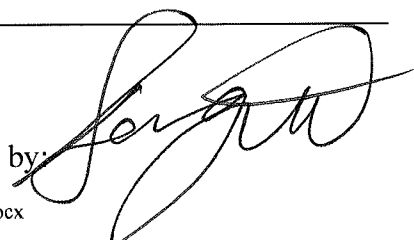
- (a) Work my staff and I undertook that was necessary for the proper and efficient administration of the winding up;
- (b) Ensuring proper accounts and records were maintained;
- (c) Preparing applications for approval of my remuneration; and



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- (d) Residual administrative functions in respect of preparing reports to members, such as organising for copying, mailing and uploading to the FMIF website. The tasks of copying, mailing and uploading reports to members to the FMIF is outsourced to external providers who perform such work at bulk rates.

217. In total, \$57,288.50 (exclusive of GST) of remuneration is sought for approval in respect of the “Administration” category.

218. The main tasks my staff and I undertook in the Relevant Period are set out further below.

Applications for approval of remuneration

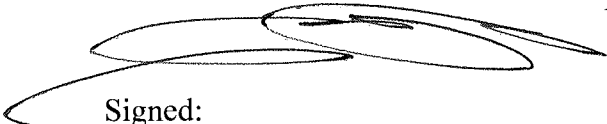
219. For the purposes of my remuneration application filed on 21 November 2019, work was undertaken in respect of the preparation of my detailed supporting affidavit and arranging distribution of notices to the members of the FMIF. My staff and I were required to liaise with, and provide instructions to, my solicitors in respect of that application and my affidavit. In accordance with my usual practice during this administration, the tasks of copying, mailing and uploading reports to members to the FMIF is outsourced to external providers who perform such work at bulk rates.

Job management

220. In the Relevant Period, my staff and I have conducted internal meetings and discussions in order to discuss:-

- (a) The progression of the job;
- (b) Maintenance of the accounts and preparation of the management accounts for the financial half year ended 31 December 2019;
- (c) Investor issues and content for my regular reports to members;
- (d) Status of the various investigations, claims and court proceedings;
- (e) Status of creditor claims; and

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(f) Coordinating my application for approval of my remuneration.

221. I consider that such tasks are necessary for the proper administration of the winding up and to ensure the winding up is conducted in an efficient manner. These meetings also allow me to delegate tasks in accordance with the complexity of the work to be undertaken, and my staff's individual charge out rates.

Investor relations and communications

222. During the Relevant Period, my staff and I have attended to answering member enquiries both by telephone and in person. Members are updated as to the progress of the winding up, including the status of court proceedings to recover funds for the benefit of members and the expected return to members.

223. Regularly during the Relevant Period enquiries were fielded from members regarding changes to their details.

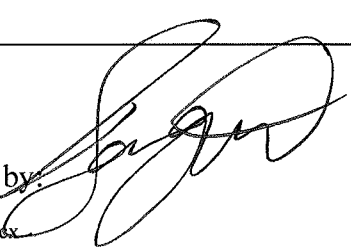
224. For the purposes of member communications, including my two reports to members exhibited to this affidavit, my staff and I have been required to prepare and collate relevant material, including:-

- (a) information concerning the status of the various legal proceedings;
- (b) Updates as to the estimated value of the FMIF and estimated return to members; and
- (c) "work in progress" and remuneration reports.

225. I consider that these tasks are necessary to keep members of the FMIF properly informed as to the progress of the winding up of the FMIF.

226. Some work undertaken in relation to communications with members may be recorded in other categories, that is, under Creditors and/or Trade On, depending on the context of the phone call or correspondence. However, time for carrying out each task is only recorded once.


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General

227. In addition to the above specific matters, my staff and I also conducted the following ongoing tasks and activities in the Relevant Period:-

(a) Attending to general file administration including filing and archiving books and records.

228. I consider that each of these tasks was necessary for the proper administration of the winding up so as to keep accurate records of my work, progress of the winding up of the FMIF, and keeping members informed and up to date.

229. Work undertaken in respect of "*Administration*" may be recorded in other categories. However, the work undertaken is only recorded once.

Write-offs & reductions

230. I have conducted a detailed review of all time charged by BDO staff in the Relevant Period. I have reduced the amount of remuneration sought by \$1,663.50 excluding GST.

231. The amount of the reduction represents, in summary, the value of work which I considered, while appropriate to be performed, was not directly connected to, or in furtherance of, my appointment (for example discussions and correspondence with investors of other LMIM investment funds).

Remuneration approval

Winding up

232. Given the nature and volume of the work involved in this winding up, I believe that the sum of \$989,373.55 inclusive of GST, represents a fair and reasonable amount for remuneration for the Relevant Period and that the work undertaken to which the remuneration relates was necessary for the proper conduct of the winding up of the FMIF pursuant to the Orders.

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233. I respectfully request this Honourable Court to make orders that my remuneration in relation to my receivership appointment for the relevant period be fixed in the amount of \$989,373.55 inclusive of GST.
234. As the winding up of the FMIF is ongoing, there will be a need for further applications for approval of remuneration. These will be made on a regular basis.

Statements of Receipts and Payments

235. Copies of the statements of receipts and payments lodged by the DB Receivers with the Australian Securities and Investments Commission with respect to the winding up of the FMIF, appear at:
- (a) the following pages of the Bundle of exhibits to my November 2018 Affidavit:
- (i) Pages 494 to 506 – Receipts and payments account for the period 11 July 2013 to 10 January 2014;
 - (ii) Pages 507 to 520 – Receipts and payments account for the period 11 January 2014 to 10 July 2014;
 - (iii) Pages 521 to 536 – Receipts and payments account for the period 11 July 2014 to 10 January 2015;
 - (iv) Pages 537 to 568 – Receipts and payments account for the period 11 January 2015 to 10 July 2015;
 - (v) Pages 569 to 583 – Receipts and payments account for the period 11 July 2015 to 10 January 2016;
 - (vi) Pages 584 to 597 – Receipts and payments account for the period 11 January 2016 to 10 July 2016;

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- (vii) Pages 598 to 610 – Receipts and payments account for the period 11 July 2016 to 10 January 2017;
 - (viii) Pages 611 to 622 – Receipts and payments account for the period 11 January 2017 to 10 July 2017;
 - (ix) Pages 623 to 632 – Receipts and payments account for the period 11 July 2017 to 10 January 2018; and
 - (x) Pages 633 to 640 – Receipts and payments account for the period 11 January 2018 to 10 July 2018;
- (b) The following pages of the Bundle of exhibits to my June 2019 Affidavit:
- (i) Pages 156 to 166 – End of administration return showing receipts and payments for the period 11 July 2018 to 10 December 2018; and
 - (ii) Pages 167 to 169 – Request for correction of end of administration return showing receipts and payments for the period 11 December 2018 to 14 December 2018.


236. I also lodge my own statements of receipts and payments with ASIC, but prior to the retirement of the DB Receivers, and the transfer of control of the bank accounts of the FMIF to me, such statements of receipts and payments only contained limited information including my remuneration and disbursements.

237. A summary of receipts and payments:

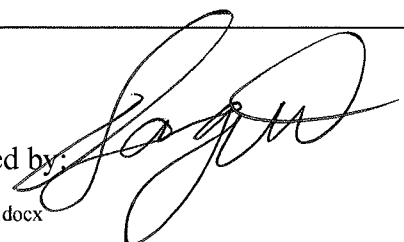
- (a) for the period 15 December 2018 (when I took over operation of the Fund's bank accounts), until 30 April 2019, appears at paragraph 227 of my June 2019 Affidavit;

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(b) for the period from 1 May 2019 until 31 October 2019, appears at paragraph 232 of my November 2019 Affidavit.

238. A summary of the receipts and payments for the period 1 November 2019 to 30 April 2020 appears hereunder:

Description	Amount (\$)
Receipts	
Interest	299,246.68
GST received	61,924.95
Litigation recoveries	25,000.00
Refund of unclaimed trust monies in relation to a borrower	54.24
Returned First Interim Distribution to investors (6.5 cents per unit)	751,435.22
Total receipts	1,137,661.09
Payments	
Bank charges	(21,828.77)
Custodian fees	(16,500.00)
Receivers fees and disbursements	(673,087.27)
Bankrupt Trustee's fees and expenses in relation to Bankrupt Estate of Guarantor	(325,877.53)
Legal fees and disbursements	(1,756,635.86)
IT expenses	(59,455.80)
Printing and stationary	(16,171.77)
Record management and storage	(5,342.63)
Reprocess of the First Interim Distribution to investors (6.5 cents per unit)	(2,355,725.79)
Total payments	(5,230,625.42)
Net receipts (payments)	(4,092,964.33)

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Financial Reports

239. Copies of the following financial statements of the FMIF prepared by BDO during the winding up, appear:

(a) At the following pages of the Bundle of exhibits to my November 2018 Affidavit:

(i) Pages 641 to 665 - Financial statements of the FMIF for the year ending 30 June 2014;

(ii) Pages 666 to 688 - Financial statements of the FMIF for the year ending 30 June 2015;

(iii) Pages 689 to 711 - Financial statements of the FMIF for the year ending 30 June 2016;

(iv) Pages 712 to 736 - Financial statements of the FMIF for the year ending 30 June 2017; and

(v) Pages 737 to 762 - Financial statements of the FMIF for the year ending 30 June 2018.

(b) At pages 170 to 195 of the Bundle of exhibits to my June 2019 Affidavit – financial statements of the FMIF for the half-year ending 31 December 2018;

(c) At pages 207 to 231 of the Bundle of exhibits to my November 2019 Affidavit - financial statements of the FMIF for the financial year ending 30 June 2019.

240. At pages 212 to 237 of the Bundle of exhibits to this Affidavit is a copy of the financial statements of the FMIF for the financial half year ending 31 December 2019.

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241. These financial statements include details of the remuneration, disbursements and legal fees of the DB Receivers, myself, and the Liquidators in the winding up of the FMIF.

Legal professional privilege

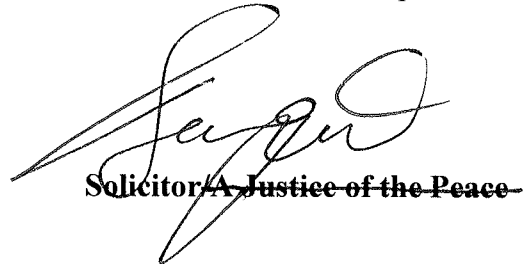
242. In this affidavit, I have referred to dealings with solicitors and Counsel in order to explain work undertaken for which I seek to be remunerated. I do not intend, in doing so, to waive any legal professional privilege that may attach to communications between me and my solicitors and Counsel.

243. All the facts and circumstances above deposed to are within my own knowledge save such as are deposed to from information only and my means of knowledge and sources of information appear on the face of this my affidavit.

Sworn by **DAVID WHYTE** on the 7th day of May 2020 at Brisbane in the presence of:



Deponent



Solicitor ~~A Justice of the Peace~~

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
NUMBER: 3383 of 2013

Applicants: **RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE**

AND

First Respondent: **LM INVESTMENT MANAGEMENT LIMITED
(IN LIQUIDATION) ACN 077 208 461 IN ITS
CAPACITY AS RESPONSIBLE ENTITY OF THE LM
FIRST MORTGAGE INCOME FUND**

AND

Second Respondent: **THE MEMBERS OF THE LM FIRST MORTGAGE
INCOME FUND ARSN 089 343 288**

AND

Third Respondent: **ROGER SHOTTON**

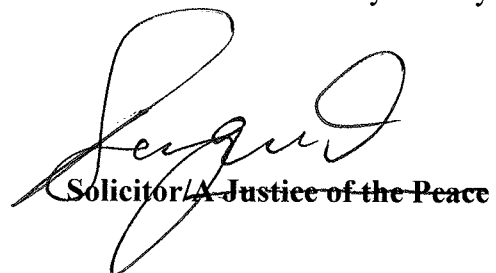
AND

Intervener: **AUSTRALIAN SECURITIES & INVESTMENTS
COMMISSION**

CERTIFICATE OF EXHIBIT

Exhibit "**DW-121**" to the Affidavit of **DAVID WHYTE** sworn this 7th day of May 2020


Deponent


Solicitor/Justice of the Peace

CERTIFICATE OF EXHIBIT:
Form 47, R.435

Filed on behalf of the Applicant

TUCKER & COWEN
Solicitors
Level 15
15 Adelaide Street
Brisbane, Qld, 4000
Tele: (07) 300 300 00
Fax: (07) 300 300 33BNEDOCs

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
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AND

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INCOME FUND ARSN 089 343 288**

AND

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AND

Intervener: **AUSTRALIAN SECURITIES & INVESTMENTS
COMMISSION**

INDEX OF EXHIBITS

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1.	Hourly charge out rate schedules of the BDO practice groups across that applied during the Relevant Period	Various	1 – 3
2.	Breakdown of time charged by BDO employees, including disbursements charged against my appointment	Various	4 – 5
3.	Schedule of Work performed by staff of BDO during the Relevant Period	Various	6 – 172
4.	Schedule of Work performed by BDO during the Relevant Period relating to the Appeal or the judicial advice application with respect to the Claim against the MPF	Various	173 – 175
5.	ASIC Instrument 20-0166	03.03.2020	176 – 177

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8.	Financial statements of the FMIF for the financial half year ending 31 December 2019	31.03.2020	212 – 237

AUDIT CHARGE RATES

	Staff Category	Effective 1 January 2019 (\$)	Effective 1 January 2020 (\$)
1	Partner - Clark Jarrold	595	615
2	Partner	525	540
3	Associate Director	450	465
4	Senior Manager	420	435
5	Manager	370	380
6	Assistant Manager	330	340
7	Senior Auditor - Experienced	290	300
8	Senior Auditor	260	270
9	Auditor	205	210
10	Graduate Auditor	170	175
11	Practice Assistant	135	140
12	Assistant Auditor	135	140
13	Junior Team Assistant	130	135

*All amounts are exclusive of GST



BUSINESS RESTRUCTURING RATES

Staff Category	Effective 1 July 2019 (\$)
1 Partner	615
2 Associate Director	525
3 Senior Manager	500
4 Manager	460
5 Assistant Manager	410
6 Senior Accountant I	370
7 Senior Accountant II	330
8 Accountant I	275
9 Accountant II	225
10 Financial Assistant	225
11 Undergraduate	185
12 Practice Assistant	180
13 Administration Assistant	105

*All amounts are exclusive of GST

CORPORATE FINANCE CHARGE RATES

	Staff Category	Effective 1 July 2019 (\$)
1	Partner	580
2	Executive Director	515
3	Associate Director	515
4	Senior Manager	450
5	Manager	395
6	Assistant Manager	395
7	Senior Analyst - Experienced	305
8	Senior Analyst	305
9	Analyst	235
10	Graduate Analyst	235
11	Practice Assistant	155
12	Undergraduate	195

*All amounts are exclusive of GST

REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 November 2019 to 30 April 2020

LM First Mortgage Income Fund (Receiver Appointed)

Employee	Position	Rate	Totals		Assets		Creditors		Task Area		Dividends	Administration		
			hrs	\$	hrs	\$	hrs	\$	hrs	\$			hrs	\$
David Whyte	Partner	615	229.8	141,327.00	136.5	83,947.50	5.3	3,259.50	55.6	34,194.00		32.4	19,926.00	
Clark Jarrold	Partner	615	55.6	34,194.00	52.1	32,041.50			3.5	2,152.50				
Mark Whittaker	Partner	580	0.5	290.00	0.5	290.00								
Craig Jenkins	Partner	540	25.4	13,716.00	25.4	13,716.00								
Craig Jenkins	Partner	525	0.5	262.50	0.5	262.50								
Charles Haines	Associate Director	525	88.0	46,200.00	0.2	105.00	58.0	30,450.00	1.2	558.00	18.6	9,765.00	5,880.00	
Julie Pagcu	Associate Director	465	42.0	19,530.00	40.8	18,972.00								
Julie Pagcu	Associate Director	450	69.0	31,050.00	69.0	31,050.00								
Arthur Taylor	Senior Manager	500	163.6	81,800.00	141.5	70,750.00			22.1	11,050.00				
Jayden Coulston	Manager	460	48.9	22,494.00			46.4	21,344.00	0.2	92.00			1,058.00	
Chris Demeyere	Manager	460	0.8	368.00									368.00	
James Schloss	Senior Accountant - Experienced	370	4.1	1,517.00					4.1	1,517.00				
Antoinette Fielding	Senior Accountant	330	0.1	33.00					0.1	33.00				
Ryan Whyte	Accountant	275	792.5	217,937.50	113.6	31,240.00	559.9	153,972.50	84.4	23,210.00	23.9	6,372.50	2,942.50	
Antoinette Fielding	Accountant	275	0.1	27.50			0.1	27.50						
George Lethbridge	Accountant	275	80.7	22,192.50			80.7	22,192.50						
Jordan Devery	Graduate Accountant	225	699.0	157,275.00	84.6	19,035.00	611.8	137,655.00	1.2	270.00		1.4	315.00	
Liam Landrigan	Graduate Accountant	225	366.9	82,552.50			366.3	82,417.50				0.6	135.00	
Sarah Cunningham	Accounting Assistant	225	87.8	19,755.00								87.8	19,755.00	
Maira Hattigh	Practice Assistant	105	65.8	6,909.00								65.8	6,909.00	
TOTALS			2,821.1	899,430.50	664.7	301,409.50	1,732.7	452,868.50	168.2	71,526.50	42.5	16,337.50	213.0	57,288.50
			GST	89,943.05										
			TOTAL INC GST	989,373.55										
			AVERAGE HOURLY RATE	319	453	260	425	384	269					

Note: All amounts exclude GST unless otherwise noted

Disbursements for the period 1 November 2019 to 30 April 2020

LM First Mortgage Income Fund (Receiver Appointed)

Expense Type	Amount (\$ ex GST)
Searches	392.78
Postage	846.76
TOTAL	1,239.54
GST	123.95
TOTAL INC GST	1,363.49

Description	Name	Position	Milestone	WIP_Date	Hours	Value	Narration
BR	David Whyte	Partner	Assets	4/11/2019	0.10	\$61.50	reviewed loan statement for borrower/forward to trustee in bankruptcy of guarantor
BR	David Whyte	Partner	Assets	4/11/2019	0.30	\$184.50	reviewed correspondence from Arthur Taylor regarding consolidated particulars for the proceedings against the auditors/analysis of the loan book at each relevant date
BR	David Whyte	Partner	Assets	5/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding payments made under deed of settlement/confirmed up to date
BR	David Whyte	Partner	Assets	5/11/2019	0.30	\$184.50	reviewed correspondence from our solicitors regarding auditors defence/claims for privilege/reviewed draft letter in relation to issues relating to pleadings and review hearing/provided instructions regarding same
BR	David Whyte	Partner	Assets	7/11/2019	1.10	\$676.50	research and consideration of candidates in relation to appointment of experts in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	7/11/2019	1.50	\$922.50	continued research and consideration of candidates in relation to appointment of experts in respect of proceedings against the auditors/telephone conversation with Clark Jarrold regarding same
BR	David Whyte	Partner	Assets	7/11/2019	0.70	\$430.50	reviewed correspondence between LM staff and the auditors and including various drafts of financial statements for two audit periods in relation to proceedings against the auditors and allegations of who prepared same
BR	David Whyte	Partner	Assets	11/11/2019	2.00	\$1,230.00	reviewed transcript from public examination of two parties in respect of estate of bankrupt guarantor
BR	David Whyte	Partner	Assets	11/11/2019	0.30	\$184.50	reviewed correspondence regarding potential expert regarding compliance plan audits in respect of proceedings against the auditors/reviewed cv of expert/forward to our solicitors
BR	David Whyte	Partner	Assets	12/11/2019	0.70	\$430.50	reviewed correspondence from our solicitors regarding potential expert for the proceedings against the auditors/reviewed cv and court decision relating to proceedings where the expert had acted/sent response to our solicitors
BR	David Whyte	Partner	Assets	12/11/2019	0.50	\$307.50	reviewed correspondence from our solicitors regarding proceedings against the auditors/reviewed request for further and better particulars and draft letter to EY's solicitors/prepared response with instructions
BR	David Whyte	Partner	Assets	12/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and updated letter to EY's solicitors requesting further and better particulars of defence and response to other issues
BR	David Whyte	Partner	Assets	14/11/2019	2.30	\$1,414.50	reviewed transcript of second day of public examinations of two parties in respect of bankrupt estate of guarantor
BR	David Whyte	Partner	Assets	14/11/2019	1.90	\$1,168.50	reviewed transcript of third day of public examinations of two parties in respect of bankrupt estate of guarantor
BR	David Whyte	Partner	Assets	14/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against guarantor and extension of time granted to comply with terms under settlement deed
BR	David Whyte	Partner	Assets	18/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding engagement of expert in respect of proceedings against the auditors/reviewed documents supplied by expert/respond to our solicitors regarding same and update on matter
BR	David Whyte	Partner	Assets	18/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding potential compliance plan experts in respect of proceedings against the auditors/provided instructions regarding same
BR	David Whyte	Partner	Assets	18/11/2019	0.30	\$184.50	reviewed report from trustee in bankruptcy of guarantor regarding costs incurred and status of bankruptcy/reviewed costs and invoices/authorised payment
BR	David Whyte	Partner	Assets	18/11/2019	0.90	\$553.50	reviewed correspondence from our solicitors and to the auditors solicitors regarding review of proceedings and issues relating to pleadings and further and better particulars required
BR	David Whyte	Partner	Assets	19/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding status of expert reviewing loan documentation for the proceedings against the auditors
BR	David Whyte	Partner	Assets	19/11/2019	0.40	\$246.00	telephone conversation with our solicitors regarding review hearing on 21 November in respect of proceedings against the auditors/status of outstanding correspondence and strategy for hearing
BR	David Whyte	Partner	Assets	19/11/2019	1.10	\$676.50	reviewed documents relating to review of 31 December 2008 and audit of 30 June 2009 financial statements/reviewed correspondence between EY and LM to assist with proceedings against the auditors and who prepared the accounts
BR	David Whyte	Partner	Assets	21/11/2019	3.90	\$2,398.50	preparation for and court hearing in relation to review and progression of proceedings against the auditors/discussed outcome with our solicitors
BR	David Whyte	Partner	Assets	21/11/2019	0.60	\$369.00	reviewed correspondence from our solicitors regarding upcoming court hearing to hand down judgement on proceedings against the directors/costs position dependent on outcome/reviewed offers made during the proceedings/provided
BR	David Whyte	Partner	Assets	21/11/2019	0.80	\$492.00	telephone conversation with Arthur Taylor regarding proceedings against the auditors/work papers and correspondence relating to two audits and further work to be done in respect of same
BR	David Whyte	Partner	Assets	2/12/2019	2.10	\$1,291.50	reviewed transcript of fourth day of public examination of two parties relating to bankrupt estate of guarantor
BR	David Whyte	Partner	Assets	2/12/2019	3.10	\$1,906.50	reviewed transcript of fifth day of public examination of the bankrupt on behalf of his trustee in bankruptcy
BR	David Whyte	Partner	Assets	3/12/2019	0.20	\$123.00	reviewed report to creditors received from trustee in bankruptcy of guarantor
BR	David Whyte	Partner	Assets	3/12/2019	1.30	\$799.50	meeting with trustee in bankruptcy of guarantor regarding outcome of public examinations of several parties and proposed next steps

BR	David Whyte	Partner	Assets	3/12/2019	0.20	\$123.00	telephone conversation with our solicitors regarding potential appeal of decision in respect of proceedings against the directors and status of proceedings against the auditors/work being done in respect of same
BR	David Whyte	Partner	Assets	3/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding discontinuance of proceedings against three feeder funds/reviewed notice of discontinuance
BR	David Whyte	Partner	Assets	3/12/2019	0.30	\$184.50	reviewed correspondence from our solicitors regarding potential expert for proceedings against the auditors/reviewed cv and other material
BR	David Whyte	Partner	Assets	3/12/2019	0.30	\$184.50	reviewed correspondence from our solicitors and including court application and supporting affidavit in respect of application to strike out certain paragraphs in the defence of the proceedings against the auditors
BR	David Whyte	Partner	Assets	3/12/2019	0.20	\$123.00	reviewed correspondence from our solicitors regarding submissions on costs in respect of proceedings against the directors of LMIM/reviewed four sets of submissions
BR	David Whyte	Partner	Assets	3/12/2019	0.10	\$61.50	reviewed instruction letter to custodian and accompanying documents regarding circulating resolution by trustee in bankruptcy of guarantor's estate
BR	David Whyte	Partner	Assets	3/12/2019	0.20	\$123.00	reviewed documentation to be provided to expert in relation to proceedings against the auditors
BR	David Whyte	Partner	Assets	3/12/2019	0.10	\$61.50	reviewed correspondence from liquidator of borrower regarding completion of controllership/reviewed letter in response
BR	David Whyte	Partner	Assets	5/12/2019	0.30	\$184.50	telephone conversation with Clark Jarrold regarding proposed brief to expert in the proceedings against the auditors
BR	David Whyte	Partner	Assets	5/12/2019	0.70	\$430.50	reviewed email from Bellpac liquidator regarding status of satisfying conditions precedent in respect of heads of agreement/reviewed affidavit provided to the court in support of adjourning the proceedings on foot/reviewed other
BR	David Whyte	Partner	Assets	5/12/2019	0.10	\$61.50	reviewed email from Clark Jarrold to our solicitors regarding briefing of experts in respect of financial statement and compliance plan audits in relation to the proceedings against the auditors and questions to be answered
BR	David Whyte	Partner	Assets	9/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding costs of proceedings against the directors of LMIM/reviewed court order regarding same/provided instructions regarding submissions of seventh defendant
BR	David Whyte	Partner	Assets	9/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding counter claim lodged by the auditors in respect of the proceedings against the auditors and correspondence to the auditors about application for leave to lodge the claim
BR	David Whyte	Partner	Assets	9/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors and to the court regarding conferring with EY in relation to the briefing of experts/request to extend court deadline/reviewed draft order
BR	David Whyte	Partner	Assets	9/12/2019	0.50	\$307.50	reviewed correspondence from expert appointed in relation to proceedings against the auditors/financial statements from 30 June 2000 to 30 June 2012/further accounts requested/reviewed accounts
BR	David Whyte	Partner	Assets	9/12/2019	3.20	\$1,968.00	reviewed judgement in relation to proceedings against the directors of LMIM and including telephone conversation with our solicitors regarding same/potential appeal
BR	David Whyte	Partner	Assets	12/12/2019	0.50	\$307.50	reviewed correspondence from our solicitors regarding proceedings against the auditors/draft document protocol documents/provided instructions regarding same
BR	David Whyte	Partner	Assets	13/12/2019	0.90	\$553.50	telephone conversation with our solicitors and counsel regarding judgement handed down in relation to proceedings against the directors/appeal issues/provided instructions regarding appeal
BR	David Whyte	Partner	Assets	16/12/2019	0.50	\$307.50	reviewed correspondence from our solicitors and the auditors solicitors regarding proceedings against the auditors and questions to be raised with experts/reviewed schedule detailing issues to be addressed and sent to the court/reviewed draft court
BR	David Whyte	Partner	Assets	16/12/2019	0.90	\$553.50	telephone conversation with our solicitors regarding remuneration application/status of litigation matters/affidavit to be sworn for tomorrow's hearing
BR	David Whyte	Partner	Assets	16/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and correspondence sent to the auditors solicitors regarding the proposed disclosure protocols and plan
BR	David Whyte	Partner	Assets	19/12/2019	0.30	\$184.50	reviewed correspondence from our solicitors regarding appointment of expert in the proceedings against the auditors/reviewed cv of potential expert/email our solicitors regarding same
BR	David Whyte	Partner	Assets	19/12/2019	0.50	\$307.50	reviewed correspondence from trustee in bankruptcy of guarantor regarding demands made against certain parties/reviewed demand against third party
BR	David Whyte	Partner	Assets	6/01/2020	0.80	\$492.00	reviewed correspondence from our solicitors and EY's solicitors regarding document plan and protocol for discovery in relation to the proceedings against the auditors/reviewed changes proposed by EY/email our solicitors regarding same
BR	David Whyte	Partner	Assets	6/01/2020	0.30	\$184.50	telephone conversation with our solicitors regarding status of proceedings against the auditors/response to further and better particulars/strategy in respect of same
BR	David Whyte	Partner	Assets	6/01/2020	1.50	\$922.50	reviewed EY counter claim (155 pages) in relation to proceedings against the auditors
BR	David Whyte	Partner	Assets	6/01/2020	1.30	\$799.50	reviewed correspondence from our solicitors and counsel regarding appeal against the judgement in respect of the proceedings against the directors/reviewed notice of appeal/telephone conversation with our solicitors regarding same
BR	David Whyte	Partner	Assets	6/01/2020	0.30	\$184.50	reviewed EY's response to request for further and better particulars regarding their defence in the proceedings
BR	David Whyte	Partner	Assets	7/01/2020	1.50	\$922.50	reviewed correspondence from our solicitors and counsel regarding EY's response to further and better particulars/issues regarding professional standard scheme legislation/reviewed applicable High Court judgement/reviewed schemes/email our
BR	David Whyte	Partner	Assets	7/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding status of application for judicial advice in progressing an appeal of the decision in respect of the proceedings against the directors and correspondence sent to the registry for the court of appeal

BR	David Whyte	Partner	Assets	9/01/2020	1.10	\$676.50	consider/research potential experts in relation to proceedings against the auditors/email our solicitors regarding compliance plan expert
BR	David Whyte	Partner	Assets	9/01/2020	1.10	\$676.50	meeting with our solicitors regarding the status of the proceedings against the auditors/applications relating to privilege and further application regarding lack of particularity of defence/appointment of experts in the proceedings
BR	David Whyte	Partner	Assets	13/01/2020	1.10	\$676.50	reviewed correspondence from Bellpac liquidator regarding proposal to extend heads of agreement with third party/reviewed revised heads of agreement and other correspondence/reviewed material relating to receivable/investigate financial
BR	David Whyte	Partner	Assets	13/01/2020	1.20	\$738.00	research in relation to debtor of borrower/reviewed company search/FY19 financial statements and other background information
BR	David Whyte	Partner	Assets	14/01/2020	0.60	\$369.00	reviewed request for further and better particulars/reply and letter to EY's solicitors regarding deficiencies in pleadings and proposed application for relief/reviewed draft application/reviewed letter to EY's solicitors regarding privilege application
BR	David Whyte	Partner	Assets	14/01/2020	0.30	\$184.50	telephone conversation with our solicitors regarding borrower and settlement agreement/extension of agreement and information requested/strategy in respect of same
BR	David Whyte	Partner	Assets	14/01/2020	0.60	\$369.00	telephone conversation with Arthur Taylor regarding proceedings against the auditors and work to be done in respect of preparation of financial statements/position regarding borrower settlement agreement and further
BR	David Whyte	Partner	Assets	14/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proceedings against the auditors and application relating to privilege claims/reviewed letter to the auditors solicitors regarding their evidence in support of the application
BR	David Whyte	Partner	Assets	14/01/2020	0.50	\$307.50	reviewed correspondence from trustee in bankruptcy of guarantor regarding demands sent to several parties following completion of public examination/reviewed demands
BR	David Whyte	Partner	Assets	14/01/2020	2.70	\$1,660.50	reviewed history of loan/heads of agreement with borrower/proposed changes and scheme of arrangement/email liquidator of borrower regarding same
BR	David Whyte	Partner	Assets	20/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and the court of appeal in relation to appeal in respect of the proceedings against the directors/deferment of hearing until judicial advice application determined
BR	David Whyte	Partner	Assets	20/01/2020	0.20	\$123.00	reviewed correspondence from trustee in bankruptcy of guarantor regarding monthly report and funding request/reviewed invoices/approved payment
BR	David Whyte	Partner	Assets	20/01/2020	0.70	\$430.50	telephone conversation with expert regarding further information required to assist with loss calculation/discussed with RW/reviewed AX database
BR	David Whyte	Partner	Assets	21/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and EY's solicitors regarding three matters being disclosure, privilege and appointment of expert/proposed way forward for each
BR	David Whyte	Partner	Assets	21/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proposed appointment of senior counsel specialising in administrative law, basis of brief and questions to be addressed
BR	David Whyte	Partner	Assets	23/01/2020	0.70	\$430.50	reviewed correspondence from our solicitors regarding request for further and better particulars from EY in respect of their defence of the proceedings against the auditors/reviewed response from EY's solicitors/RW and AT re further work required
BR	David Whyte	Partner	Assets	23/01/2020	0.20	\$123.00	reviewed draft affidavit in relation to court application for judicial advice in respect of appeal of decision in the proceedings against the directors/email our solicitors regarding same
BR	David Whyte	Partner	Assets	23/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding appointment of expert in respect of proceedings against the auditors/proposed meeting/discussed with Clark Jarrod/email our solicitors
BR	David Whyte	Partner	Assets	23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding response to EY's solicitors regarding request for further and better particulars in relation to their defence of the proceedings against the auditors
BR	David Whyte	Partner	Assets	23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding appointment of financial statements expert in respect of proceedings against the auditors/reviewed correspondence from EY's solicitors regarding potential objection/email our solicitors
BR	David Whyte	Partner	Assets	23/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and updated draft affidavit regarding judicial advice application in respect of proceedings against the directors
BR	David Whyte	Partner	Assets	28/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding appointment of expert/proposed meeting with expert/correspondence with EY's solicitors regarding expert/meeting with our solicitors and counsel regarding proceedings against EY
BR	David Whyte	Partner	Assets	28/01/2020	1.90	\$1,168.50	meeting with our solicitors and counsel and including teleconference with expert in the proceedings against the auditors and draft letter to auditors solicitors regarding application to be heard on 14 February/discussed proceedings generally
BR	David Whyte	Partner	Assets	30/01/2020	0.90	\$553.50	reviewed two affidavits in relation to court application for judicial advice in respect of bringing appeal against decision in the proceedings against the directors/telephone conversation with our solicitors regarding same/provided
BR	David Whyte	Partner	Assets	30/01/2020	1.50	\$922.50	meeting with our solicitors and counsel regarding proceedings against the auditors/preparation for hearing on 14 February regarding privilege application and particulars application/next steps in proceedings
BR	David Whyte	Partner	Assets	30/01/2020	1.10	\$676.50	meeting with experts regarding proceedings against the auditors and further information required
BR	David Whyte	Partner	Assets	30/01/2020	1.00	\$615.00	reviewed counsels submissions in relation to proceedings against the auditors and application in respect of limiting defence due to fears of self incrimination
BR	David Whyte	Partner	Assets	3/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding lodgement of court application for judicial advice in respect of appeal of decision in the proceedings against the directors/reviewed application and affidavit
BR	David Whyte	Partner	Assets	3/02/2020	1.20	\$738.00	reviewed correspondence from our solicitors regarding disclosure protocol for proceedings against the auditors/reviewed updated document plan and updated document exchange protocol
BR	David Whyte	Partner	Assets	3/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding potential experts to be appointed in respect of several matters raised in the proceedings against the auditors

BR	David Whyte	Partner	Assets	3/02/2020	1.50	\$922.50	reviewed draft accounts and correspondence between LM and EY regarding preparation of and finalisation of audited accounts for half year to 31/12/2008 and year ended 30/06/2009/reviewed summaries prepared by Arthur Taylor re
BR	David Whyte	Partner	Assets	3/02/2020	0.10	\$61.50	reviewed draft affidavit in support of court application for judicial advice in respect of proposed appeal of decision in relation to the proceedings against the directors
BR	David Whyte	Partner	Assets	3/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors and including email sent to Judge's Associate regarding court application in respect of seeking further particulars in respect of defence of proceedings against the auditors/reviewed application
BR	David Whyte	Partner	Assets	3/02/2020	0.60	\$369.00	attended our solicitors offices/reviewed and swore affidavit in support of court application for judicial advice in respect of proposed appeal of decision in relation to the proceedings against the directors
BR	David Whyte	Partner	Assets	4/02/2020	4.40	\$2,706.00	meeting with our solicitors, counsel and experts in respect of proceedings against the auditors/audit files available and pleadings
BR	David Whyte	Partner	Assets	10/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding invoices received from experts in respect of proceedings against the auditors/reviewed invoices
BR	David Whyte	Partner	Assets	10/02/2020	0.60	\$369.00	reviewed access privileges and court undertakings regarding access to LM server and issues of confidentiality and disclosure in the proceedings against the auditors/discussed with RW
BR	David Whyte	Partner	Assets	10/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding potential appointment of experts and potential witnesses in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	10/02/2020	1.30	\$799.50	meeting with Craig Jenkins and Clark Jarrold regarding correspondence received from our solicitors regarding potential experts and witnesses regarding proceedings against the auditors and information to be provided to experts
BR	David Whyte	Partner	Assets	10/02/2020	0.60	\$369.00	reviewed background information on potential expert for proceedings against the auditors
BR	David Whyte	Partner	Assets	10/02/2020	1.40	\$861.00	reviewed EY's and our counsels submissions in relation to privilege application regarding proceedings against the auditors
BR	David Whyte	Partner	Assets	11/02/2020	1.00	\$615.00	telephone conversation with Arthur Taylor regarding status of proceedings against the auditors/upcoming court hearings/further information to be provided to appointed experts and issues relating to provision of same/responses to our
BR	David Whyte	Partner	Assets	11/02/2020	1.50	\$922.50	considered potential witnesses and experts in relation to proceedings against the auditors/reviewed information on same
BR	David Whyte	Partner	Assets	11/02/2020	1.20	\$738.00	reviewed loan summaries and other information requested by potential experts in relation to proceedings against the auditors
BR	David Whyte	Partner	Assets	11/02/2020	2.30	\$1,414.50	meeting with our solicitors and counsel regarding appointment of experts and potential witnesses in respect of proceedings against the auditors/considered information to be provided to experts
BR	David Whyte	Partner	Assets	13/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding status of proceedings against the auditors and proposed meeting with senior counsel
BR	David Whyte	Partner	Assets	13/02/2020	0.20	\$123.00	reviewed email from our solicitors regarding court application for substituted service in relation to judicial advice in respect of appeal against the decision in the proceedings against the directors/reviewed counsels submissions, draft order and
BR	David Whyte	Partner	Assets	13/02/2020	0.70	\$430.50	reviewed correspondence regarding preparation of audited accounts for the half year ended 31 December 2008 and year ended 30 June 2009/reviewed and amended AT draft email to our solicitors regarding same
BR	David Whyte	Partner	Assets	17/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding outcome of hearing of privilege application in the proceedings against the auditors
BR	David Whyte	Partner	Assets	17/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding hearing of substituted service application in respect of appeal of decision in the proceedings against the directors/reviewed orders made and draft notice to members
BR	David Whyte	Partner	Assets	18/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding hearing of privilege application in respect of proceedings against the auditors and issues relating to the health of one of the defendants/judge's position on same
BR	David Whyte	Partner	Assets	18/02/2020	0.30	\$184.50	reviewed correspondence from Bellpac liquidator regarding proposal to extend terms of heads of agreement regarding buy back of shares/reviewed affidavit proposed to be filed in the proceedings/sent response
BR	David Whyte	Partner	Assets	18/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding appointment of expert in the proceedings against the auditors and fee estimate to review position/confirmed instructions regarding same
BR	David Whyte	Partner	Assets	18/02/2020	0.10	\$61.50	reviewed/signed notice to members regarding appeal of decision in respect of proceedings against the directors
BR	David Whyte	Partner	Assets	18/02/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding notice of appeal and other documents to be uploaded to LMFIF website/reviewed previous notices and drafted instructions to upload documents and commentary to the website
BR	David Whyte	Partner	Assets	18/02/2020	0.20	\$123.00	reviewed draft emails to printers seeking quote and to members regarding notice to members in respect of judicial advice application regarding appeal of decision in the proceedings against the directors
BR	David Whyte	Partner	Assets	20/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding discussions with counsel and proposed meeting in relation to proceedings against the auditors/sent response
BR	David Whyte	Partner	Assets	20/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding filing of confidential affidavit in support of application for judicial advice in respect of appeal in the proceedings against the directors/.reviewed draft court order/provided instructions re same
BR	David Whyte	Partner	Assets	20/02/2020	0.80	\$492.00	reviewed information to be provided to expert appointed in relation to proceedings against the auditors/reviewed proposed undertaking regarding books and records/email our solicitors regarding access to records
BR	David Whyte	Partner	Assets	25/02/2020	1.50	\$922.50	reviewed correspondence from our solicitors regarding the proceedings against the auditors/reviewed amended statement of claim to be filed with the court

BR	David Whyte	Partner	Assets	25/02/2020	2.70	\$1,660.50	meeting with our solicitors, counsel, Clark Jarrold and experts regarding proceedings against the auditors followed by meeting with CJ to discuss outcomes and further work to be done
BR	David Whyte	Partner	Assets	27/02/2020	0.10	\$61.50	emails to our solicitors regarding court hearing tomorrow and if required to be cross examined/Palm Beach solicitors that may assist in witnessing affidavit
BR	David Whyte	Partner	Assets	28/02/2020	0.10	\$61.50	telephone conversation with our solicitors regarding judgement to be handed down today in respect of costs orders for the proceedings against the directors
BR	David Whyte	Partner	Assets	2/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors and EY's solicitors in respect of the proceedings against the auditors and amendments to court timetable/reviewed correspondence with the court and orders made
BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding judgement handed down by Justice Jackson in respect of costs of seventh defendant regarding proceedings against the directors/reviewed judgement
BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors and request for provision of advice/reviewed draft letter in
BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding experts access to records relating to proceedings against the auditors and proposed undertakings to be signed/provided instructions regarding same
BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed email from our solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors/reviewed court order relating to filing of confidential affidavit and list of authorities to be relied upon
BR	David Whyte	Partner	Assets	2/03/2020	3.50	\$2,152.50	reviewed judgement in respect of appeal of decision relating to proceedings against the auditors and rights of non involved partners to claim privilege and not comply with orders to produce documents
BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	reviewed LM website in relation to application for judicial advice in respect of appeal of decision in the proceedings against the directors/reviewed draft email to update contents
BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding expert accessing books and records relating to the fund in respect of the proceedings against the auditors/reviewed undertaking to be executed
BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	email experts in the proceedings against the auditors regarding access to financial database and further information required
BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	reviewed letter to our solicitors regarding process of collating EY hard and soft copy records and creating files for various audit periods from those working papers in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	3/03/2020	0.50	\$307.50	telephone conversation with Arthur Taylor regarding analysis of loan book to be done to support work being performed by experts in the proceedings against the auditors
BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding reply to counterclaim and defence in the proceedings against the auditors and timing of same
BR	David Whyte	Partner	Assets	9/03/2020	0.90	\$553.50	reviewed correspondence from our solicitors regarding further amendments to statement of claim in the proceedings against the auditors/reviewed amendments/discussed with Clark Jarrold/prepared response
BR	David Whyte	Partner	Assets	9/03/2020	0.50	\$307.50	reviewed further updated amended statement of claim in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	9/03/2020	0.60	\$369.00	telephone conversation with Arthur Taylor regarding proceedings against the auditors/information request from expert on loan book over various periods/collation of information/analysis of loan book
BR	David Whyte	Partner	Assets	10/03/2020	0.10	\$61.50	telephone conversation with expert appointed in relation to proceedings against the auditors and proposed meeting to discuss quantification of loss
BR	David Whyte	Partner	Assets	10/03/2020	0.30	\$184.50	telephone conversation with Clark Jarrold regarding loss quantification and cash flows in respect of the proceedings against the auditors
BR	David Whyte	Partner	Assets	12/03/2020	0.80	\$492.00	meeting experts and Clark Jarrold regarding loss quantification and cash flows in respect of the proceedings against the auditors
BR	David Whyte	Partner	Assets	12/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and leave being granted to the auditors to lodge counterclaim/reviewed court order in that respect
BR	David Whyte	Partner	Assets	12/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding the proceedings against the auditors and loan documentation supplied to expert
BR	David Whyte	Partner	Assets	12/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and updated statement of claim to clarify/correct some issues/reviewed correspondence to defendants regarding same
BR	David Whyte	Partner	Assets	12/03/2020	0.60	\$369.00	reviewed correspondence from our solicitors regarding proceedings against the auditors/information required by counsel to assist with preparing a reply to EY's counterclaim/telephone call with Arthur Taylor regarding same
BR	David Whyte	Partner	Assets	12/03/2020	0.20	\$123.00	telephone conversation with our solicitors regarding proceedings against the auditors/their request for information and documentation to prepare reply to counterclaim/advised our position on each of the issues and work being done/email
BR	David Whyte	Partner	Assets	12/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors and FTI's solicitors regarding FTI's request for release of advices in respect of proceedings against the directors/reviewed draft letter in response/provided instructions regarding same
BR	David Whyte	Partner	Assets	12/03/2020	0.20	\$123.00	reviewed correspondence from Bellpac liquidator regarding amended heads of agreement regarding settlement of proceedings and invoice for payment/reviewed heads of agreement and invoice/sent response
BR	David Whyte	Partner	Assets	16/03/2020	0.40	\$246.00	reviewed correspondence from Arthur Taylor regarding proceedings against the auditors and the management representation letters and related correspondence with EY for each of the audits
BR	David Whyte	Partner	Assets	16/03/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding planning documents required for the proceedings against the auditors/reviewed documents provided in response

BR	David Whyte	Partner	Assets	16/03/2020	0.40	\$246.00	reviewed plaintiffs and defendants counsels submissions in relation to privilege application made in the proceedings against the auditors
BR	David Whyte	Partner	Assets	16/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors and EY's solicitors regarding submissions to be made to the court in respect of proceedings against the auditors and privilege application/provided instructions regarding approach to same
BR	David Whyte	Partner	Assets	16/03/2020	0.50	\$307.50	reviewed correspondence with our solicitors regarding documentation required to assist with reply to defence and counterclaim in respect of proceedings against the auditors/reviewed documents provided
BR	David Whyte	Partner	Assets	16/03/2020	0.50	\$307.50	telephone conversation with our solicitors regarding meeting with counsel tomorrow in respect of proceedings against the auditors/run through agenda items and current status of proceedings
BR	David Whyte	Partner	Assets	17/03/2020	0.30	\$184.50	telephone conversation with Arthur Taylor regarding loan schedules as at each half year reporting date for audits and in relation to the proceedings against the auditors/information to be provided to the experts in respect of same
BR	David Whyte	Partner	Assets	17/03/2020	1.00	\$615.00	teleconference with our solicitors and counsel regarding proceedings against the auditors/discussed current status of proceedings/work to be done/strategy
BR	David Whyte	Partner	Assets	17/03/2020	0.10	\$61.50	email expert regarding information to be provided on loan book
BR	David Whyte	Partner	Assets	17/03/2020	2.40	\$1,476.00	reviewed correspondence from our solicitors and counsel regarding application of professional standards legislation and potential inconsistencies between state and federal law in respect of proceedings against the auditors (60 pages)
BR	David Whyte	Partner	Assets	17/03/2020	0.60	\$369.00	reviewed schedules of loans at nine half year reporting dates in relation to proceedings against the auditors and for high level consideration of how to best categorise loans to assist with quantification of claims
BR	David Whyte	Partner	Assets	19/03/2020	0.20	\$123.00	reviewed reports from trustee in bankruptcy of guarantor regarding claims against third parties and proposed mediation/reviewed invoices/sent response
BR	David Whyte	Partner	Assets	19/03/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding current status of proceedings against the auditors/teleconference regarding same and list of matters to be progressed/consider key issues relating to BDO and resourcing of same
BR	David Whyte	Partner	Assets	19/03/2020	0.50	\$307.50	telephone conversation with trustee in bankruptcy of guarantor regarding proposed mediation and strategy in respect of same
BR	David Whyte	Partner	Assets	19/03/2020	0.30	\$184.50	reviewed documents provided to our solicitors in relation to the proceedings against the auditors and to assist with preparation of reply to counterclaim
BR	David Whyte	Partner	Assets	19/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and role of two officers of LMIM and allegations relating to same in the EY counterclaim
BR	David Whyte	Partner	Assets	19/03/2020	0.40	\$246.00	reviewed correspondence from our solicitors regarding the proceedings against the auditors and draft response to privilege claims in relation to paragraph 64 of the statement of claim/reviewed EY's submissions and proposed response/provided
BR	David Whyte	Partner	Assets	23/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding the proceedings against the auditors/reviewed letter to EY's solicitors regarding proposed application regarding further particulars required in respect of defence
BR	David Whyte	Partner	Assets	23/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding guarantor and proposal in relation to deed of settlement/provided instructions regarding same
BR	David Whyte	Partner	Assets	23/03/2020	0.90	\$553.50	telephone conversation with Arthur Taylor regarding our solicitors/counsel's request for information relating to counterclaim in the proceedings against the auditors in order to prepare reply/discussed status and timing of responses
BR	David Whyte	Partner	Assets	24/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and assistance required from counsel/provided instructions regarding same
BR	David Whyte	Partner	Assets	24/03/2020	3.20	\$1,968.00	reviewed privilege schedule of relevant paragraphs of the statement of claim against the auditors which includes the allegations, the response, the reasons why the defendants claim privilege and our response (105 pages)
BR	David Whyte	Partner	Assets	25/03/2020	0.80	\$492.00	Discuss with Clark Jarrold work plan re EY claim, steps to amend/complete 31 December fund accounts, issues re number of units and related matters
BR	David Whyte	Partner	Assets	26/03/2020	0.20	\$123.00	reviewed documentation in respect of EY management representation letters and ownership of LMIM provided to our solicitors regarding the proceedings against the auditors to assist in responding to counterclaim
BR	David Whyte	Partner	Assets	26/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proceedings against the auditors/status of preparation of reply to counterclaim and other issues to consider in respect of lead auditor/reviewed response from Craig Jenkins regarding latter
BR	David Whyte	Partner	Assets	26/03/2020	0.60	\$369.00	telephone conversation with Arthur Taylor regarding status of provision of information to support response to counterclaim in the proceedings against EY/further work being done/preparation of management accounts and report to
BR	David Whyte	Partner	Assets	26/03/2020	0.80	\$492.00	reviewed investor updates, PDS and other documentation to assist in the preparation of a response to the counterclaim in the proceedings against the auditors
BR	David Whyte	Partner	Assets	26/03/2020	0.20	\$123.00	reviewed profile and experience of one of the auditors relating to the proceedings against the auditors/email Arthur Taylor regarding initial engagement of auditors and documentation supplied in respect of same
BR	David Whyte	Partner	Assets	26/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and queries relating to counterclaim by EY
BR	David Whyte	Partner	Assets	26/03/2020	0.30	\$184.50	reviewed documents provided to our solicitors relating to payment of distributions to assist with preparing the reply to the counterclaim in the proceedings against the auditors
BR	David Whyte	Partner	Assets	31/03/2020	0.10	\$61.50	reviewed correspondence from PTAL regarding asset register/reviewed draft response and asset register as at 30 March 2020
BR	David Whyte	Partner	Assets	31/03/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding proceedings against the auditors and documentation and explanations provided to assist with drafting reply to counterclaim

BR	David Whyte	Partner	Assets	31/03/2020	1.50	\$922.50	reviewed draft response to counterclaim in relation to 2008 audits regarding proceedings against the auditors
BR	David Whyte	Partner	Assets	31/03/2020	0.50	\$307.50	telephone conversation with third party regarding proceedings against the auditors/work to be done/further information required
BR	David Whyte	Partner	Assets	31/03/2020	2.10	\$1,291.50	reviewed counterclaim and reply to counterclaim in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	2/04/2020	0.50	\$307.50	telephone call with our solicitors regarding proceedings against the auditors/briefing to compliance plan expert and further information to be collated and provided
BR	David Whyte	Partner	Assets	6/04/2020	0.40	\$246.00	telephone conversation with Clark Jarrold regarding the proceedings against the auditors/collation of documentation relating to compliance plan audit for 2008/other information to be provided to experts
BR	David Whyte	Partner	Assets	6/04/2020	0.10	\$61.50	reviewed correspondence from Bellpac liquidator regarding termination of scheme of arrangement for Wollongong Coal/impact on heads of agreement
BR	David Whyte	Partner	Assets	9/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the auditors and further information requested
BR	David Whyte	Partner	Assets	9/04/2020	0.10	\$61.50	reviewed draft affidavit in relation to meeting service requirements to members of judicial advice application regarding appeal of decision in the proceedings against the directors
BR	David Whyte	Partner	Assets	9/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors in relation to proceedings against the auditors and draft letter to appointed expert
BR	David Whyte	Partner	Assets	14/04/2020	0.90	\$553.50	reviewed statement of facts in relation to court application for judicial advice/investigated queries to update same/provided instructions to our solicitors
BR	David Whyte	Partner	Assets	14/04/2020	1.70	\$1,045.50	reviewed updated draft reply to counterclaim in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	14/04/2020	0.30	\$184.50	telephone conversation with our solicitors regarding proceedings against the auditors/appointment of experts/reply to counterclaim
BR	David Whyte	Partner	Assets	14/04/2020	0.60	\$369.00	telephone conversation with potential expert in relation to proceedings against the auditors
BR	David Whyte	Partner	Assets	16/04/2020	0.40	\$246.00	telephone conversation with our solicitors regarding proceedings against the auditors/potential expert to be appointed
BR	David Whyte	Partner	Assets	16/04/2020	1.20	\$738.00	reviewed correspondence from our solicitors and EY's solicitors regarding the draft disclosure plan and protocol in relation to the proceedings against the auditors/reviewed draft documents and proposed way forward to finalise
BR	David Whyte	Partner	Assets	16/04/2020	0.30	\$184.50	telephone conversation with Arthur Taylor regarding request for further information from expert in relation to proceedings against EY/categorisation of loan book/approach to same
BR	David Whyte	Partner	Assets	16/04/2020	0.30	\$184.50	reviewed draft letter to FTI's solicitors regarding judicial advice application regarding appeal against decision in respect of proceedings against the directors/reviewed updated statement of facts/provided instructions re both
BR	David Whyte	Partner	Assets	16/04/2020	0.20	\$123.00	reviewed request from expert regarding loan impairments across several reporting periods/reviewed spreadsheets supporting balance sheet entries/authorised release of information
BR	David Whyte	Partner	Assets	20/04/2020	3.90	\$2,398.50	reviewed correspondence from our solicitors relating to judicial advice application/reviewed three affidavits including confidential affidavit lodged in the proceedings/reviewed correspondence and affidavit from FTI's solicitors
BR	David Whyte	Partner	Assets	20/04/2020	0.30	\$184.50	telephone conversation with our solicitors regarding correspondence and affidavit received from FTI's solicitors relating to judicial advice application/response required by 8 May
BR	David Whyte	Partner	Assets	20/04/2020	1.20	\$738.00	reviewed documents provided to our solicitors regarding work papers for two audits in respect of proceedings against the auditors
BR	David Whyte	Partner	Assets	20/04/2020	1.60	\$984.00	reviewed draft reply to counterclaim in respect of proceedings against the auditors (150 pages)
BR	David Whyte	Partner	Assets	21/04/2020	1.30	\$799.50	reviewed correspondence between FTI's solicitors and our solicitors regarding proceedings against the directors to determine relevance to judicial advice application in respect of appeal and to refute Park's affidavit
BR	David Whyte	Partner	Assets	22/04/2020	1.10	\$676.50	teleconference with our solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors/correspondence and affidavit received from FTI's solicitors and proposed response
BR	David Whyte	Partner	Assets	22/04/2020	0.20	\$123.00	telephone conversation with our solicitors regarding judicial advice application and discussion with receiver and manager of two feeder funds
BR	David Whyte	Partner	Assets	23/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding documents lodged with the court in respect of judicial advice application/sealed copies to be uploaded to the website
BR	David Whyte	Partner	Assets	28/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding judicial advice application/letter sent to FTI's solicitors regarding request for copies of legal advices and other matters
BR	David Whyte	Partner	Assets	28/04/2020	0.40	\$246.00	reviewed draft letter to EY's solicitors and updated draft document exchange protocol and draft document plan regarding proceedings against EY
BR	David Whyte	Partner	Assets	28/04/2020	0.40	\$246.00	reviewed further documents relating to compliance plan audits for FY2018 and HY2019 provided to our solicitors to assist experts in preparing reports on audits
Audit	Clark Jarrold	Partner	Assets	7/11/2019	0.10	\$61.50	Discuss loan files and referencing systems with expert

Audit	Clark Jarrold	Partner	Assets	11/11/2019	0.30	\$184.50	Discuss with Wayne Basford possible experts for EY claim as requested by our solicitors/David Whyte
Audit	Clark Jarrold	Partner	Assets	18/11/2019	0.20	\$123.00	Discuss status of work and issues re audit work papers and loan impairment papers etc with Julie Pagcu as well as work plan for remaining work to be done
Audit	Clark Jarrold	Partner	Assets	22/11/2019	0.40	\$246.00	Consider request from our solicitors re experts questions
Audit	Clark Jarrold	Partner	Assets	26/11/2019	1.40	\$861.00	Review/check updated loan impairment calcn papers re calcns requested by our solicitors, review/consider requests from our solicitors re experts and questions etc
Audit	Clark Jarrold	Partner	Assets	26/11/2019	1.90	\$1,168.50	Continue review/check updated loan impairment calcn papers re calcns requested by our solicitors, review/consider requests from our solicitors re experts and questions and related matters etc
Audit	Clark Jarrold	Partner	Assets	27/11/2019	0.30	\$184.50	Meet with Julie Pagcu to discuss review/comments on updated loan impairment calcn papers and amendments to complete
Audit	Clark Jarrold	Partner	Assets	27/11/2019	0.50	\$307.50	Meeting with Craig Jenkins to discuss what the key questions are for the auditor experts in response to Gadens request
Audit	Clark Jarrold	Partner	Assets	27/11/2019	0.20	\$123.00	Review email and consider request from our solicitors re questions for experts
Audit	Clark Jarrold	Partner	Assets	27/11/2019	0.60	\$369.00	Continue review/check updated loan impairment calcn papers re calcns requested by our solicitors, review/consider requests from our solicitors re experts and questions and related matters etc
Audit	Clark Jarrold	Partner	Assets	29/11/2019	0.70	\$430.50	Consider request from our solicitors re questions for experts, consider key issues, review statement of claim etc in considering matters
Audit	Clark Jarrold	Partner	Assets	3/12/2019	0.50	\$307.50	telephone discussion with Wayne Basford re questions for experts re request from our solicitors on this matter
Audit	Clark Jarrold	Partner	Assets	4/12/2019	0.60	\$369.00	Discuss with our solicitors issues re questions for experts for court for EY claim
Audit	Clark Jarrold	Partner	Assets	4/12/2019	1.50	\$922.50	Consider further response to our solicitors request re questions of experts for court re EY claim, including review background
Audit	Clark Jarrold	Partner	Assets	4/12/2019	1.90	\$1,168.50	Consider further response to our solicitors request re questions of experts for court re EY claim, including review background and draft response to our solicitors
Audit	Clark Jarrold	Partner	Assets	5/12/2019	0.30	\$184.50	telephone conversation with David Whyte regarding proposed brief to expert in the proceedings against the auditors
Audit	Clark Jarrold	Partner	Assets	5/12/2019	1.30	\$799.50	Consider further draft response to our solicitors re questions for experts and related background issues, discussion with our solicitors and update/complete response re EY claim
Audit	Clark Jarrold	Partner	Assets	10/12/2019	0.10	\$61.50	Discuss status of work with Julie Pagcu re compilation of audit work papers, EY laptop and loan impairment calculations
Audit	Clark Jarrold	Partner	Assets	12/12/2019	1.30	\$799.50	Attend meeting at Gadens to discuss matters re experts for EY claim
Audit	Clark Jarrold	Partner	Assets	19/12/2019	0.40	\$246.00	Review status of impairment calculations requested by our solicitors incl final impairment calcn and work plan forward
Audit	Clark Jarrold	Partner	Assets	28/01/2020	1.30	\$799.50	Attend meeting at Gadens for meeting with our solicitors and counsel re discussion regarding experts for EY claim
Audit	Clark Jarrold	Partner	Assets	31/01/2020	0.50	\$307.50	Review emails/consider prepn for meetings next week re experts, follow up on EY laptop with GAMX, discuss with Julie status of access, follow up with Ryan etc to fix to gain access
Audit	Clark Jarrold	Partner	Assets	4/02/2020	2.30	\$1,414.50	Attend meeting with Counsel and Gadens and proposed Financial Report Audit Expert
Audit	Clark Jarrold	Partner	Assets	4/02/2020	2.10	\$1,291.50	Continue to attend meeting with Counsel and Gadens and proposed Financial Report Audit Expert
Audit	Clark Jarrold	Partner	Assets	4/02/2020	1.70	\$1,045.50	Continue to attend meeting re proposed Financial Report Audit Expert
Audit	Clark Jarrold	Partner	Assets	5/02/2020	0.30	\$184.50	Review/consider email from Gadens re steps going forward, discuss these with Gadens to clarify work required re EY claim
Audit	Clark Jarrold	Partner	Assets	10/02/2020	1.30	\$799.50	Meeting with Craig Jenkins and David Whyte regarding correspondence received from our solicitors regarding potential experts and witnesses regarding proceedings
Audit	Clark Jarrold	Partner	Assets	10/02/2020	0.60	\$369.00	Consider issues re independence, accounts prep etc review APES requirements and identify queries to address
Audit	Clark Jarrold	Partner	Assets	11/02/2020	2.30	\$1,414.50	Meeting with our solicitors and counsel regarding appointment of experts and potential witnesses in respect of proceedings against the auditors/considered information to be provided to experts
Audit	Clark Jarrold	Partner	Assets	25/02/2020	2.70	\$1,660.50	Meeting with our solicitors, counsel, David Whyte and experts regarding proceedings against the auditors followed by meeting with David to discuss outcomes and further
Audit	Clark Jarrold	Partner	Assets	5/03/2020	0.40	\$246.00	Review loss quantification issues discussed with David

Audit	Clark Jarrold	Partner	Assets	9/03/2020	0.20	\$123.00	Review 7th statement of claim as requested by David Whyte and provide feedback on matters noted
Audit	Clark Jarrold	Partner	Assets	9/03/2020	1.90	\$1,168.50	Review 7th statement of claim as requested by David Whyte and provide feedback on matters noted
Audit	Clark Jarrold	Partner	Assets	10/03/2020	0.50	\$307.50	Discuss loss quantification with Mark Whittaker
Audit	Clark Jarrold	Partner	Assets	10/03/2020	0.40	\$246.00	Review/assess previous loss calculations as discussed with David Whyte
Audit	Clark Jarrold	Partner	Assets	10/03/2020	0.30	\$184.50	Phone conversation with David Whyte regarding loss quantification and cash flows in respect of the proceedings against the auditors
Audit	Clark Jarrold	Partner	Assets	12/03/2020	0.80	\$492.00	Meeting experts and David Whyte regarding loss quantification and cash flows in respect of the proceedings against the auditors
Audit	Clark Jarrold	Partner	Assets	16/03/2020	0.20	\$123.00	Discuss with Gadens re response to their query re planning documents and EY laptop
Audit	Clark Jarrold	Partner	Assets	16/03/2020	0.10	\$61.50	Discuss with Julie EY planning documents re query from Gadens re EY claim
Audit	Clark Jarrold	Partner	Assets	19/03/2020	0.70	\$430.50	Consider/address queries re LM financial statements and disclosures re distributions
Audit	Clark Jarrold	Partner	Assets	24/03/2020	0.20	\$123.00	Discuss with Julie issues re difference in number of units and resolving this as requested by David Whyte
Audit	Clark Jarrold	Partner	Assets	24/03/2020	0.40	\$246.00	Further discussion with Julie re difference in number of units and work to identify the causes incl work to date and to be done as requested by David Whyte
Audit	Clark Jarrold	Partner	Assets	25/03/2020	0.20	\$123.00	Further discussion with Julie issues re difference in number of units and disclosures to the Dec2019 financial statements as requested by David Whyte
Audit	Clark Jarrold	Partner	Assets	26/03/2020	0.20	\$123.00	Consider query from our solicitors re EY partner experience and provide feedback thereon
Audit	Clark Jarrold	Partner	Assets	26/03/2020	0.60	\$369.00	Consider query from our solicitors re representation letters and related matters and discuss issues related to this with Gadens
Audit	Clark Jarrold	Partner	Assets	26/03/2020	0.50	\$307.50	Further consider query from our solicitors re representation letters, consider initial comments from Craig as well as comments in earlier correspondence with our solicitors on similar topics
Audit	Clark Jarrold	Partner	Assets	27/03/2020	0.10	\$61.50	Discuss query from Gadens re management representations and audit impacts with Craig Jenkins re EY claim
Audit	Clark Jarrold	Partner	Assets	27/03/2020	0.60	\$369.00	Discuss with Craig Jenkins draft proposed response to our solicitors query regarding management representations and directors declarations and update response re EY claim
Audit	Clark Jarrold	Partner	Assets	27/03/2020	0.30	\$184.50	Teleconference with Craig Jenkins and counsel and Gadens to address queries from counsel re auditors and management representations as well as directors declarations
Audit	Clark Jarrold	Partner	Assets	31/03/2020	0.50	\$307.50	Review draft answer to counterclaim as requested by Gadens
Audit	Clark Jarrold	Partner	Assets	31/03/2020	0.40	\$246.00	Continue review of draft answer to counterclaim as requested by Gadens
Audit	Clark Jarrold	Partner	Assets	1/04/2020	1.00	\$615.00	Continue review of draft answer to counterclaim as requested by Gadens
Audit	Clark Jarrold	Partner	Assets	1/04/2020	0.60	\$369.00	Discuss with Craig Jenkins results of our review of the draft answer to the counterclaim as requested by Gadens and our feedback to David Whyte thereon
Audit	Clark Jarrold	Partner	Assets	2/04/2020	0.20	\$123.00	Review/consider email from Gadens re EY compliance plan matters
Audit	Clark Jarrold	Partner	Assets	2/04/2020	0.20	\$123.00	Discuss with Julie status of EY compliance plan work papers including GAMX and hardcopy records for provision to expert
Audit	Clark Jarrold	Partner	Assets	3/04/2020	0.30	\$184.50	Discuss with Julie steps and issues to address in compiling EY compliance work papers both hardcopy and gamx as requested by Gadens
Audit	Clark Jarrold	Partner	Assets	6/04/2020	0.20	\$123.00	Discuss with Julie work plan for completing compliance work paper compilation requested by Gadens incl timing
Audit	Clark Jarrold	Partner	Assets	6/04/2020	0.40	\$246.00	Discuss with David Whyte work plan for Gadens compliance plan request as well as other matters in addressing queries raised/expert info requests
Audit	Clark Jarrold	Partner	Assets	9/04/2020	0.40	\$246.00	Review/consider letter from gadens re expert and feedback to David Whyte
Audit	Clark Jarrold	Partner	Assets	9/04/2020	0.20	\$123.00	Review/consider further letter from our solicitors re EY claim matters
Audit	Clark Jarrold	Partner	Assets	14/04/2020	0.70	\$430.50	Review/consider proposed loan classification for loss calc as requested by David Whyte

Audit	Clark Jarrold	Partner	Assets	15/04/2020	0.30	\$184.50	Discuss with Julie access issues re EY audit files for 12/08 and related work papers etc, response to query from our solicitors re same
Audit	Clark Jarrold	Partner	Assets	15/04/2020	0.10	\$61.50	Address query from our solicitors re 12/08 EY work paper address
Audit	Clark Jarrold	Partner	Assets	22/04/2020	0.70	\$430.50	Discuss with Arthur Taylor Gadens request for information from BDO re proposed categorisation of loans and processes to do so etc
Audit	Clark Jarrold	Partner	Assets	22/04/2020	0.80	\$492.00	Continue to review Answer to Counterclaim re EY matter prepared by counsel as requested
Audit	Clark Jarrold	Partner	Assets	22/04/2020	0.10	\$61.50	Continue to review Answer to Counterclaim re EY matter prepared by counsel as requested and provide comments to David Whyte
Audit	Clark Jarrold	Partner	Assets	22/04/2020	2.80	\$1,722.00	Review Answer to Counterclaim re EY matter prepared by counsel as requested
Audit	Clark Jarrold	Partner	Assets	23/04/2020	0.30	\$184.50	Discuss with Julie Pagcu steps for provision of EY audit work papers to Gadens as requested and work plan to provide these re EY claim
Audit	Clark Jarrold	Partner	Assets	28/04/2020	0.10	\$61.50	Discuss with Julie status of 12/08 EY audit work papers request from Gadens and provision thereof/issues in completing
Audit	Clark Jarrold	Partner	Assets	30/04/2020	2.40	\$1,476.00	Review/check updated final loan impairment calculation re sample requested by solicitors
Audit	Clark Jarrold	Partner	Assets	30/04/2020	0.80	\$492.00	Attend conference call with Arthur and Julie with counsel and Gadens as requested to discuss loan categorisation for loss calc purposes
Audit	Clark Jarrold	Partner	Assets	30/04/2020	0.40	\$246.00	Follow up teleconference with Arthur and Julie to discuss work plan steps and matters for compilation of loan schedule as requested for loss calc purposes
Audit	Craig Jenkins	Partner	Assets	27/11/2019	0.50	\$262.50	CFJ & CRJ meeting to discuss what the key questions are for the auditor experts in response to Gadens request
Audit	Craig Jenkins	Partner	Assets	23/01/2020	0.50	\$270.00	Review Clifford Chance corro and respond to accounting standard clarification to DW re reference error in their corro
Audit	Craig Jenkins	Partner	Assets	28/01/2020	1.30	\$702.00	Attend meeting at Gadens for meeting with our solicitors and counsel re discussion regarding experts for EY claim
Audit	Craig Jenkins	Partner	Assets	4/02/2020	4.50	\$2,430.00	Attend meeting with Counsel and Gadens and proposed Financial Report Audit Expert
Audit	Craig Jenkins	Partner	Assets	10/02/2020	1.30	\$702.00	Meeting with David Whyte and Clark Jarrold regarding correspondence received from our solicitors regarding potential experts and witnesses regarding proceedings against the auditors and information to be provided to experts
Audit	Craig Jenkins	Partner	Assets	10/02/2020	0.70	\$378.00	Ascertain EY laptop is in order for experts to commence their reviews and confirm EY did not classify fund as a PIF for assessing independence
Audit	Craig Jenkins	Partner	Assets	11/02/2020	1.90	\$1,026.00	Meeting with our solicitors and counsel regarding appointment of experts and potential witnesses in respect of proceedings against the auditors/considered information to be provided to experts
Audit	Craig Jenkins	Partner	Assets	6/03/2020	1.10	\$594.00	Review 7th FASOC against EY
Audit	Craig Jenkins	Partner	Assets	9/03/2020	0.80	\$432.00	Discuss with CFJ changes and feedback on 7th FASOC against EY, communicate same and look for ASIC corro re Reid appointment
Audit	Craig Jenkins	Partner	Assets	10/03/2020	0.50	\$270.00	Review draft 31 Dec 2019 financial report
Audit	Craig Jenkins	Partner	Assets	10/03/2020	0.80	\$432.00	Review draft 31 Dec 2019 financial report and discuss technical accounting and measurement issues with Clark J and Julie P
Audit	Craig Jenkins	Partner	Assets	19/03/2020	1.60	\$864.00	Review 31 December 2019 Creditors Report
Audit	Craig Jenkins	Partner	Assets	24/03/2020	0.60	\$324.00	Corro re treatment of units and distribution for 31 December 2019 Creditors Report
Audit	Craig Jenkins	Partner	Assets	26/03/2020	0.80	\$432.00	Consider Gaden's request re 2nd defendant's experience and respond re EY FASOC
Audit	Craig Jenkins	Partner	Assets	26/03/2020	0.60	\$324.00	Review and respond to Gadens requests regarding management representations and the directors declaration for the response in the FASOC
Audit	Craig Jenkins	Partner	Assets	27/03/2020	0.80	\$432.00	Response to Gadens re MRL's and directors Dec for response to FASOC
Audit	Craig Jenkins	Partner	Assets	27/03/2020	0.40	\$216.00	Response to Gadens re MRL's and directors Dec for response to FASOC
Audit	Craig Jenkins	Partner	Assets	30/03/2020	0.60	\$324.00	Telephone call with David Whyte and Clark Jarrold regarding presentation of management accounts/issues relating to number and value of investor units and amendments to simplify same and forward for review
Audit	Craig Jenkins	Partner	Assets	31/03/2020	2.10	\$1,134.00	Review answer response to counterclaim drafted by counsel/Gadens for FASOC against EY

Audit	Craig Jenkins	Partner	Assets	1/04/2020	0.80	\$432.00	Liaise with CFJ re answer to counter-claim regarding feedback and draft/send corroborating same to David Whyte for benefit of Counsel and Gadens
Audit	Craig Jenkins	Partner	Assets	2/04/2020	0.20	\$108.00	Consider Gadens requests from Compliance Plan Auditor Independent Expert re FASOC against EY and advise David Whyte of appropriate manner to proceed
Audit	Craig Jenkins	Partner	Assets	15/04/2020	0.90	\$486.00	Review 31/12/2008 working paper request from Gadens and advise of history of availability and request instructions for same
Audit	Craig Jenkins	Partner	Assets	21/04/2020	2.60	\$1,404.00	Review answer to counterclaim for FASOC against EY and provide feedback to DW/CJ
CF	Mark Whittaker	Partner	Assets	10/03/2020	0.50	\$290.00	Discuss loss quantification with Clark Jarrold
BR	Arthur Taylor	Senior Manager	Assets	1/11/2019	0.20	\$100.00	For the queries received from the trustee in bankruptcy for an FMIF loan, discuss with Ryan pdf of loan statement he emailed me, formatting, headers and paginating
BR	Arthur Taylor	Senior Manager	Assets	1/11/2019	0.10	\$50.00	For the queries received from the trustee in bankruptcy for an FMIF loan, review the loan statement pdf Ryan had emailed me, note formatting, paginating, headers that need to be sorted out
BR	Arthur Taylor	Senior Manager	Assets	1/11/2019	1.70	\$850.00	For the queries received from the trustee in bankruptcy for an FMIF loan, complete final reconciliation of loan statement prepared yesterday, make several amendments to calculations, format headers, logo and page numbers, convert to
BR	Arthur Taylor	Senior Manager	Assets	1/11/2019	0.90	\$450.00	For the auditor claim and identifying any changes to the consolidated particulars due to changes to FMIF loan summary schedule, collate all findings after reviewing the consolidated particulars and all annexures for a report to David
BR	Arthur Taylor	Senior Manager	Assets	1/11/2019	0.90	\$450.00	For the auditor claim and identifying any changes to the consolidated particulars due to changes to FMIF loan summary schedule, prepare and forward report to David
BR	Arthur Taylor	Senior Manager	Assets	4/11/2019	1.00	\$500.00	For the auditor claim review the 121 page statement of claim for any impact due to changes to FMIF loan book summary
BR	Arthur Taylor	Senior Manager	Assets	4/11/2019	0.20	\$100.00	For the auditor claim submit email to David advising LM's PST files I received in 10/18 from IT support may include correspondence that further supports some of the allegations pleaded, and ask if I should conduct targeted interrogations
BR	Arthur Taylor	Senior Manager	Assets	4/11/2019	1.50	\$750.00	For the auditor claim conduct reviews of 2 more audit periods (31/12/10 and 30/6/11) to corroborate my earlier findings regarding the author of the financial statements, starting with the LM Financial Controller's emails for 31/12/10
BR	Arthur Taylor	Senior Manager	Assets	21/11/2019	1.30	\$650.00	For the auditor claim and in response to SMS from David review all email regarding the author of the financial statements to prepare for scheduled telecom with David at 2pm
BR	Arthur Taylor	Senior Manager	Assets	21/11/2019	0.80	\$400.00	telephone conversation with David regarding proceedings against the auditors/work papers and correspondence relating to two audits and further work to be done in respect of same
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.10	\$50.00	For the auditor claim compile and forward email to Doug Harrison of IT support for looking at LM emails with attachments that appear to be corrupted and cannot be opened
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.20	\$100.00	For the auditor claim telephone Doug Harrison of IT support to discuss if he has any ways to access attachments in emails I forwarded earlier
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.30	\$150.00	For the auditor claim, and pursuant to my discussion with Doug Harrison, discuss with Ryan: who administers the LM PST files, where the remote server/s are located, how we can access the original PST files? Ryan will look into the matter and
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.20	\$100.00	For the auditor claim email update to David on the opening of attachments to emails and my discussion with IT Support and Ryan, consider an anomaly and call Ryan to clarify before completing update
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.40	\$200.00	Discuss with Ryan access to the remote server for accessing LM PST files and the copying of emails from the server to our server. During our telecom we tested our access to this server, we both failed, Ryan to contact the administrator to resolve
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.20	\$100.00	For the auditor claim complete update email to David regarding accessing LM emails with attachments
BR	Arthur Taylor	Senior Manager	Assets	22/11/2019	0.10	\$50.00	Review email from Doug Harrison regarding recovering corrupted attachments to emails and advise David the attachments cannot be recovered
BR	Arthur Taylor	Senior Manager	Assets	2/12/2019	0.10	\$50.00	Discuss with Ryan the status of the LM server administrators restoring our access to the server containing the PST files: they are still working on restoring the connection for us
BR	Arthur Taylor	Senior Manager	Assets	2/12/2019	0.10	\$50.00	Review emails regarding the auditor claim regarding the corrupted attachments to LM emails to establish if their has been any progress
BR	Arthur Taylor	Senior Manager	Assets	9/12/2019	0.20	\$100.00	For the auditor claim telephone Ryan to discuss LM server restoration and process to follow for checking if corrupted attachments to emails can be opened from the server copy of PST files
BR	Arthur Taylor	Senior Manager	Assets	9/12/2019	0.60	\$300.00	For the auditor claim, connection to the LM remote server has been restored, access the remote server, locate the PST files for the relevant LM staff member for indexing in Outlook, try several time to open Outlook in remote server, will not open
BR	Arthur Taylor	Senior Manager	Assets	9/12/2019	1.20	\$600.00	Tel Ryan to discuss opening Outlook in remote server and procedures for accessing emails in the exchange server within the remote server, again cannot open Outlook, try multiple times, ask Ryan to explore further and contact server administrator in
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.20	\$100.00	For the auditor claim, telecom with Ryan regarding corrupted attachments to LM emails and his resolution of the problem
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.10	\$50.00	For the auditor claim review and respond to SMS messages from David and Ryan
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.50	\$250.00	For the auditor claim log into LM remote server and discuss with Ryan the methods and procedures followed to locate, open LM emails with attachments, and copy the emails to our main server

BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.10	\$50.00	For the auditor claim advise David the corrupted email attachments can be recovered from the original email archives on the LM server
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	1.00	\$500.00	#1 For the auditor claim review the draft Documentation Plan (7 pages) and Protocol (22 pages) received from our solicitors and provide comment to David, complete review of Plan
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.40	\$200.00	#2 For the auditor claim review the draft Documentation Plan (7 pages) and Protocol (22 pages) received from our solicitors and provide comment to David, complete review of Protocol
BR	Arthur Taylor	Senior Manager	Assets	11/12/2019	0.80	\$400.00	#3 For the auditor claim review the draft Documentation Plan (7 pages) and Protocol (22 pages) received from our solicitors, complete my overview and provide comment, recommendations to David
BR	Arthur Taylor	Senior Manager	Assets	14/01/2020	0.60	\$300.00	telephone conversation with David regarding proceedings against the auditors and work to be done in respect of preparation of financial statements/position regarding borrower settlement agreement and further information requested
BR	Arthur Taylor	Senior Manager	Assets	20/01/2020	0.60	\$300.00	Telecon with Ryan Whyte regarding the emails between the former auditors and the employees of LM regarding the financial statements. Discuss the emails to be obtained from the LM servers. RE claim against the former auditors.
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.10	\$50.00	Discuss with David the work undertaken so far in demonstrating the auditors prepared the financials for LM and preparing a summary for our solicitors outlining why we allege this was the case
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.30	\$150.00	For the auditor claim locate all work undertaken previously as evidence the auditor prepared LM financial statements and start working on summary for our solicitors
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.30	\$150.00	For the auditor claim, telecon with Ryan regarding ledger records located of fees invoiced by/paid to the auditor for the various audit periods in the claim, and preparation of summary schedule
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.70	\$350.00	For the auditor claim continue working on summary for our solicitors outlining evidence the auditors prepared the financial statements for LM, reviewing all documentation previously located to ensure allegations are incontrovertible
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.50	\$250.00	For the auditor claim, telecon with Ryan regarding corrupted attachments to emails in LM records, access to LM server being restored and process to access original emails archived in the LM Exchange Server
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.60	\$300.00	For the auditor claim and interrogating the LM OnTrack email archive server containing original copies of LM emails, review and copy across emails from the LM Financial Controller responsible for the 31-12-08 audit
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.50	\$250.00	For the auditor claim and interrogating the LM OnTrack email archive server containing original copies of LM emails, review and copy across emails from the LM Financial Controller responsible for the 30-6-09 and 31-12-09 audits
DR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.50	\$250.00	For the auditor claim and interrogating the LM OnTrack email archive server containing original copies of LM emails, review and copy across emails from the LM Financial Controller responsible for the 31-12-10 audit
BR	Arthur Taylor	Senior Manager	Assets	23/01/2020	0.80	\$400.00	For the auditor claim and interrogating the LM OnTrack email archive server containing original copies of LM emails, review and copy across a director's emails regarding audits generally
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	1.10	\$550.00	For confirming who prepared the financial statements, search emails, in the LM Exchange Server/OnTrack email archives, using 6 keywords and starting with the Financial Controller and the 31-12-08 audit
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	0.40	\$200.00	For confirming who prepared the financial statements, search emails, in the LM Exchange Server/OnTrack email archives, using 6 keywords and continuing with the Financial Controller and the 30-06-09 audit
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	0.30	\$150.00	Discuss with Ryan his interrogation of the LM server and findings regarding the authorship and preparation of MIF financial statements
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	1.50	\$750.00	#1 For confirming who prepared the FMIF financial statements, search emails of the CFO, in the LM Exchange Server/OnTrack email archives, using 6 keywords and for the 31-12-08 and 30-6-09 audits
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	1.00	\$500.00	#2 Emails of CFO not categorised like the Financial Controller, all in a Deleted folder, find numerous emails relating to the auditors. Save for further interrogation tomorrow
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	0.60	\$300.00	For the auditor claim log in to LM remote server and Exchange Server, OnTrack email archives, review all emails folders to overview for any folders relevant to audit process, and shortlist only relevant LM staff that worked with the auditor
BR	Arthur Taylor	Senior Manager	Assets	24/01/2020	0.40	\$200.00	Telecon with Ryan regarding the authorship and preparation of MIF financial statements, a background to interrogation results so far, and requested he conduct an in depth interrogation of the LM server for further audits
BR	Arthur Taylor	Senior Manager	Assets	26/01/2020	1.50	\$750.00	Interrogate CFO Deleted emails folder using keywords -draft financials- (100 hits) and -FMIF draft financials- (13 hits), copy relevant emails - all confirm the auditor prepared the fin statements and LM provided accounting info to facilitate
BR	Arthur Taylor	Senior Manager	Assets	26/01/2020	0.50	\$250.00	Interrogate CFO Deleted emails folder using keyword - five financials - locate and interrogate results (40 hits), copy relevant emails - all confirm the auditor prepared the fin statements and LM provided the accounting info to facilitate preparation
BR	Arthur Taylor	Senior Manager	Assets	26/01/2020	0.50	\$250.00	Further interrogation of CFO Deleted emails folder for any internal correspondence regarding preparation of draft fin statements and providing to the auditors, no emails located
BR	Arthur Taylor	Senior Manager	Assets	26/01/2020	1.20	\$600.00	Further interrogation of CFO ASIC - Audit emails and Sent items folders for any correspondence regarding preparation of draft fin statements, all results support the auditor prepare the fin statements and LM provided accounting info
BR	Arthur Taylor	Senior Manager	Assets	27/01/2020	1.00	\$500.00	For determining who prepared the FMIF fin statements, locate emails previously found with corrupted attachments, all up 33 emails, note details of emails and corrupted attachments for ease of interrogation the LM server OnTrack program
BR	Arthur Taylor	Senior Manager	Assets	27/01/2020	0.10	\$50.00	#1 Access the LM server and the OnTrack email archive program for emails with corrupted attachments. For 31/12/18 find emails, check accessibility attachments, copy emails and attachments to BDO server. MSWord attachments will not open on
BR	Arthur Taylor	Senior Manager	Assets	27/01/2020	1.30	\$650.00	#2 b/f: Test: open Word docs and save to desktop in OnTrack, copy Word docs to BDO server. Can open Word docs now in BDO server. No problems with Excel or pdf docs. Time consuming operation due to multiple Word docs in emails
BR	Arthur Taylor	Senior Manager	Assets	27/01/2020	0.10	\$50.00	#1 Access the LM server and the OnTrack email archive program for emails with corrupted attachments. For 30/6/09 find emails, check accessibility attachments, copy emails and attachments to BDO server. MSWord attachments will not open on

BR	Arthur Taylor	Senior Manager	Assets	27/01/2020	1.90	\$950.00	#2 b/f: Test: open Word docs and save to desktop in OnTrack, copy Word docs to BDO server. Can open Word docs now in BDO server. No problems with Excel or pdf docs. Time consuming operation due to multiple Word docs in emails
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	0.20	\$100.00	For the auditor claim provide email update to David on the status of the findings that the auditor prepared the financial statements
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	0.40	\$200.00	For the auditor claim collate all info/docs located that support the allegation the auditor prepared the financial statements and draft up an outline for our solicitors
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	0.60	\$300.00	Continue with: For the auditor claim collate all info/docs located that support the allegation the auditor prepared the financial statements
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	0.90	\$450.00	For the auditor claim search through LM remote server OnTrack email archive for audit assistance package for 31/12/08
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	1.10	\$550.00	For the auditor claim start preparing detailed finding for our solicitors regarding the authorship of FMIF financial statements
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	0.80	\$400.00	Continue: For the auditor claim start preparing detailed finding for our solicitors regarding the authorship of FMIF financial statements
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	1.40	\$700.00	Continue: For the auditor claim start preparing detailed finding for our solicitors regarding the authorship of FMIF financial statements
BR	Arthur Taylor	Senior Manager	Assets	28/01/2020	1.30	\$650.00	Complete and forward to David for review: For the auditor claim prepare detailed finding for our solicitors regarding the authorship of FMIF financial statements
BR	Arthur Taylor	Senior Manager	Assets	29/01/2020	0.40	\$200.00	For the auditor claim prepare email to David confirming an issue not dealt with in my email yesterday: the Audit folder in the Finance folder in LM's electronic records, access LM remote server and review 2011 audit folder, find anomaly
BR	Arthur Taylor	Senior Manager	Assets	29/01/2020	0.70	\$350.00	Telecom with Ryan re draft fin statements saved in the 2011 Audit folder in LM electronic records, ask Ryan to review Audit Committee meetings for any references to fin statement preparation
BR	Arthur Taylor	Senior Manager	Assets	29/01/2020	0.60	\$300.00	Review 2011 emails of LM Financial Controller to confirm when the auditor provided the draft financial statements for 31/12/10 and correspondence with EY
BR	Arthur Taylor	Senior Manager	Assets	29/01/2020	0.50	\$250.00	For the auditor claim complete and forward email to David regarding the contents of the Audit folder in the Finance folder in LM's electronic records.
BR	Arthur Taylor	Senior Manager	Assets	29/01/2020	0.40	\$200.00	Telecom with Ryan Whyte regarding the audit committee minutes for December 2008 and June 2009. Discuss the findings in relation to the preparation of the financial statements by the auditors. RE claim against the auditors.
BR	Arthur Taylor	Senior Manager	Assets	11/02/2020	0.30	\$150.00	For the auditor claim, telecom with Ryan regarding files to be copied to USB for our solicitors
BR	Arthur Taylor	Senior Manager	Assets	11/02/2020	1.00	\$500.00	telephone conversation with David regarding status of proceedings against the auditors/upcoming court hearings/further information to be provided to appointed experts and issues relating to provision of same/responses to our solicitors requests
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	0.10	\$50.00	For the auditor claim send an email to Ryan outlining information to save to a USB and deliver to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	0.20	\$100.00	For the auditor claim determine and consider info required by our solicitors for briefing expert witness
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	0.40	\$200.00	For the auditor claim telecom with Ryan regarding status of providing LM server read-only access to various parties, and copying of data to a USB for our solicitors - 2 matters, viz. prep of fin statements and info used for loan summary schedule
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	0.30	\$150.00	For the auditor claim telecom with our solicitors regarding info and data used to prepare loan summary schedule
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	1.40	\$700.00	For the auditor claim review all information used to prepare the loan schedules over nine reporting periods and summarise same
BR	Arthur Taylor	Senior Manager	Assets	12/02/2020	1.50	\$750.00	For the auditor claim and determining who prepared the FMIF statutory fin statements, prepare a draft email to our solicitors covering 2 audit periods and forward to David for approval
BR	Arthur Taylor	Senior Manager	Assets	13/02/2020	0.60	\$300.00	For the auditor claim review emails from David and prepare 2 emails and forward to our solicitors regarding the preparation of FMIF financial statements and the overall loan book summary schedule.
BR	Arthur Taylor	Senior Manager	Assets	13/02/2020	0.10	\$50.00	Email Ryan and request he deliver a USB to our solicitors containing the supporting documentation for the 2 emails forwarded earlier to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	3/03/2020	0.50	\$250.00	telephone conversation with David regarding analysis of loan book to be done to support work being performed by experts in the proceedings against the auditors
BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	0.40	\$200.00	For the auditor claim review 3 emails received from our solicitors requiring urgent responses and prioritise responses
BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	1.20	\$600.00	For the auditor claim attend to request from our solicitors to locate copies of 14 letters of representation and determine how they were generated and who generated them. Start with checking our server for letters already located, locate 8
BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	1.10	\$550.00	For the auditor claim continue with checking our server for letters already located, locate 8 most of the remaining representation letters except for the signed letters for 5 categories
BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	0.70	\$350.00	For the auditor claim interrogate the LM remote server for signed copies of the remaining 5 representation letters requested by our solicitor, locate 4
BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	0.60	\$300.00	Continued from 20:00 below: For the auditor claim interrogate LM emails on the LM remote server for signed copy of the remaining representation letter, locate the document

BR	Arthur Taylor	Senior Manager	Assets	8/03/2020	0.40	\$200.00	For the auditor claim prepare and forward an email to our solicitors outlining the results of my findings as regards the 14 management representation letters
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.40	\$200.00	For the auditor claim telecom with Ryan to discuss representation letters, delivering them to our solicitors, and coding the MIF loan book schedule to facilitate categorising for expert witnesses
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.80	\$400.00	For the auditor claim check the representation letter docs located yesterday and identify 3 of the 14 letters that are outstanding. Search through our server for documentation previously located, but could not find the missing letters
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.30	\$150.00	For the auditor claim and after review of the representation letter documentation located yesterday, telecom with Ryan regarding some missing documents
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.60	\$300.00	For the auditor claim and locating the 3 missing representation letters access the LM remote server G Drive and conduct a search. Located one of the documents - signed representation letter for 31/12/09 fin report audit
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.20	\$100.00	For the auditor claim and various requests from our solicitors, telecom with our solicitors to discuss rep letter findings and query/clarify the loan agreements required for several loans
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.20	\$100.00	For the auditor claim telecom with Ryan regarding loan agreements previously copied from the LM server and the 23 required by our solicitors not being fully covered
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.20	\$100.00	For the auditor claim start copying from the LM remote server G Drive and collating loan agreements for 23 loans requested by our solicitors
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.40	\$200.00	For the auditor claim and categorising the MIF overall loan book schedule consider alternatives for presenting the book to the expert witnesses to facilitate their analysis of the loan book
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.60	\$300.00	Telecom with David regarding categorising the loan book for assisting the expert witness to determine the expected loss had a receiver been appointed earlier
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	1.30	\$650.00	For the auditor claim continue copying from the LM remote server G Drive and collating loan agreements for 23 loans requested by our solicitors, locate loan chronology, loan agreements, variations and interest rate increase letters for 9 of 23
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.90	\$450.00	For the auditor claim continue copying from the LM remote server G Drive and collating loan agreements for 23 loans requested by our solicitors, locate loan chronology, loan agreements, variations and interest rate increase letters for 11 of
BR	Arthur Taylor	Senior Manager	Assets	9/03/2020	0.40	\$200.00	For the auditor claim continue copying from the LM remote server G Drive and collating loan agreements for 23 loans requested by our solicitors, locate loan chronology, loan agreements, variations and interest rate increase letters for 2 of 23
BR	Arthur Taylor	Senior Manager	Assets	10/03/2020	0.60	\$300.00	For the auditor claim telecom with Ryan regarding the LM remote server OnTrack service restoration, providing a USB copy of all docs requested by our solicitors, codifying the MIF overall loan schedule for a pivot table and the logic behind the
BR	Arthur Taylor	Senior Manager	Assets	10/03/2020	2.10	\$1,050.00	For the auditor claim check the loan agreements for 23 loans extracted from the LM server yesterday before asking Ryan to deliver a USB to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	10/03/2020	0.50	\$250.00	For the auditor claim and in preparation for the discussion later today with David review the MIF loan book schedules
BR	Arthur Taylor	Senior Manager	Assets	11/03/2020	0.40	\$200.00	For the auditor claim telecom with Ryan regarding codifying the MIF loan book schedule
BR	Arthur Taylor	Senior Manager	Assets	11/03/2020	0.20	\$100.00	For the auditor claim telecom with our solicitors regarding information requested and an email they had just sent requesting further information
BR	Arthur Taylor	Senior Manager	Assets	11/03/2020	0.20	\$100.00	For the auditor claim detailed review of the email from our solicitors requesting further instructions/documentation for counsel and note what I need to attend to and for further discussion with David
BR	Arthur Taylor	Senior Manager	Assets	12/03/2020	0.40	\$200.00	telephone call with David regarding correspondence from our solicitors in relation to the proceedings against the auditors/information required by counsel to assist with preparing a reply to EY's counterclaim
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.20	\$100.00	For the auditor claim telecom with Ryan regarding further info requested by our solicitors to facilitate a reply by 20-Mar
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.30	\$150.00	For the auditor claim itemise all outstanding requests for info from our solicitors to facilitate a reply by counsel and prioritise tasks for discussion with Ryan
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	1.60	\$800.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, starting with 30/6/08 fin report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	1.10	\$550.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/08 compl report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.90	\$450.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 31/12/08 fin report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.80	\$400.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/09 fin report audit and interrogating emails
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	1.10	\$550.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/09 compl report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	1.20	\$600.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 31/12/09 fin report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.90	\$450.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/10 fin report audit and interrogating emails
BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.30	\$150.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/10 compl report audit and interrogating

BR	Arthur Taylor	Senior Manager	Assets	13/03/2020	0.70	\$350.00	c/f from 19:54 below locating all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/10 compl report audit and interrogating emails of 10 LM
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.80	\$400.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 31/12/10 fin report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.70	\$350.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/11 fin report audit and interrogating emails
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.60	\$300.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/11 compl report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.70	\$350.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 31/12/11 fin report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.70	\$350.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/12 fin report audit and interrogating emails
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.60	\$300.00	Access the LM remote server to locate all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, for fin and compl report audits, continue with 30/6/12 compl report audit and interrogating
BR	Arthur Taylor	Senior Manager	Assets	14/03/2020	0.50	\$250.00	For all correspondence between the auditor and LM re the management rep letters across the relevant 9 audit periods, only 10 of the rep letters located, review all correspondence located and prepared a detailed response to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	15/03/2020	2.10	\$1,050.00	#1 For the auditor claim overview of LM emails to determine key LM and auditor staff involved for all audit periods as 31/12/08 and 30/6/09, access LM remote server and OnTrack email archives
BR	Arthur Taylor	Senior Manager	Assets	15/03/2020	1.80	\$900.00	#2 For the auditor claim overview of LM emails to determine key LM and auditor staff involved for all audit periods as 31/12/08 and 30/6/09, access LM remote server and OnTrack email archives, also locate an outstanding management
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.30	\$150.00	For the auditor claim telecom with Ryan regarding information requested by David for briefing expert witness
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.30	\$150.00	telephone conversation with David regarding loan schedules as at each half year reporting date for audits and in relation to the proceedings against the auditors/information to be provided to the experts in respect of same
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.30	\$150.00	Telecom with Ryan re further info requested by our solicitors, relevantly all correspondence (hard copies or electronic copies on our server) relating to loan management fees, redemptions, income distributions and carrying out of audits the
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.50	\$250.00	For the auditor claim review all outstanding information required by our solicitors to facilitate a reply to the auditor's solicitors by 20/3 for assigning tasks to Ryan and myself
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.20	\$100.00	For the auditor claim telecom with our solicitors to confirm the LM remote server is down and confirm outstanding information required
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.10	\$50.00	#1 access OnTrack email archive and continuing from 15/3 verify all key auditor/LM staff involved in audit process across the 9 audit periods in the claim, continued:
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	1.40	\$700.00	#2 Continued: at the same time progressively locating/extracting all relevant correspondence for each period for confirming that the same process for conducting audits in the 31/12/08 and 30/6/09 audits was followed for all others, starting with
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	1.20	\$600.00	For the 31/12/08 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	17/03/2020	0.80	\$400.00	For the 30/6/09 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.30	\$150.00	For the auditor claim telecom with Ryan regarding categorising LM/auditor emails located so far
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.70	\$350.00	For the 31/12/09 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.60	\$300.00	For the 30/6/10 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.50	\$250.00	For the 31/12/10 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.60	\$300.00	For the 30/6/11 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	18/03/2020	0.40	\$200.00	For the 31/12/11 audit verify all key auditor/LM staff involved in audit process, at the same time progressively locating/extracting all relevant correspondence for the audit period for confirming that the same process was followed as 31/12/08 and
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.30	\$150.00	For the auditor claim telecom with our solicitors to clarify some issues regarding outstanding info and additional info requested
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.10	\$50.00	Telecom with Ryan to advise the deadline for providing info to our solicitors for responding to the counterclaims has been extended to next Friday
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.70	\$350.00	Telecom from our solicitors to discuss an email they had just sent me regarding additional info required
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.10	\$50.00	Telecom with Ryan requesting his assistance in responding to our solicitors additional info requirements
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.50	\$250.00	Check LM email records to find out when the incumbent CFO left LM and when his replacement joined. Locate relevant email and advise our solicitors accordingly

BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.90	\$450.00	Start reviewing emails of key LM staff located to answer question who were the key LM/auditor staff involved in the financial statement preparation at each audit period
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.80	\$400.00	Continue reviewing emails of key LM staff located to answer question who were the key LM/auditor staff involved in the financial statement preparation at each audit period
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.50	\$250.00	Continue reviewing emails of key LM staff located to answer question who were the key LM/auditor staff involved in the financial statement preparation at each audit period
BR	Arthur Taylor	Senior Manager	Assets	19/03/2020	0.50	\$250.00	For add info requested by our solicitors, start search through LM email records for emails from LM to auditor sending signed management rep letters - our solicitors already have emails from the auditor submitting drafts for signing, found letter for
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	0.20	\$100.00	Telecom with Ryan regarding auditor engagement letters for confirming audit process for 9 audits, and asked him to locate all letters and forward to me for review
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	0.50	\$250.00	Continue reviewing emails of key LM staff located to answer question who were the key LM/auditor staff involved in the financial statement preparation at each audit period
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	1.10	\$550.00	Complete reviewing emails of key LM staff located to answer question who were the key LM/auditor staff involved in the financial statement preparation at each audit period
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	1.40	\$700.00	Review engagement letters located by Ryan on our server and identify several outstanding, interrogate LM emails to locate remaining letters for confirming how audit was conducted for each audit period
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	0.60	\$300.00	Review all engagement letters and establish same audit process conducted for all periods except 31/12/11 and 30/6/12 audits
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	1.10	\$550.00	For confirming key LM and audit staff at each audit period, review all emails located, identify key staff and start preparing spreadsheet summarising key staff
BR	Arthur Taylor	Senior Manager	Assets	20/03/2020	1.20	\$600.00	Complete spreadsheet for confirming key LM and audit staff at each audit period, review all emails located, and forward detailed findings to our solicitors in response to one of their queries
BR	Arthur Taylor	Senior Manager	Assets	21/03/2020	1.10	\$550.00	For providing instructions to our solicitors regards audit conducted at each audit period, review all emails, docs and engagement letters located so far and forward detailed instructions to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.30	\$150.00	For the auditor claim telecom with our solicitors regarding responses already provided to facilitate a response to the auditor's counterclaim and clarifying several issues
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.20	\$100.00	Telecom with Ryan regarding auditor fees paid and searching for records of payment in Composer and AX
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.20	\$100.00	For the auditor claim and pursuant to request from our solicitors, extract from LM emails previously located all emails regarding management fees, distributions and redemptions for all audit periods the subject of the claim
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.90	\$450.00	telephone conversation with David regarding our solicitors/counsel's request for information relating to counterclaim in the proceedings against the auditors in order to prepare reply/discussed status and timing of responses
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	1.90	\$950.00	Continue: For the auditor claim and pursuant to request from our solicitors, extract from LM emails previously located all emails regarding management fees, distributions and redemptions for all audit periods the subject of the claim
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.90	\$450.00	Telecom with Ryan regarding fees paid to the auditor, the payment records he had located on Composer/AX and an anomaly between fees proposed and fees paid for the 2012 FY audit, asked him to review LM's records to resolve/clarify
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.60	\$300.00	Access OnTrack email archive on the LM remote server to check for further correspondence between the auditor and LM re management fees, redemptions and distributions, starting with the LM Financial Controller from 30/6/08 to 31/12/10
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.80	\$400.00	Access OnTrack email archive on the LM remote server to check for further correspondence between the auditor and LM re management fees, redemptions and distributions, continuing with the LM Financial Controller from 30/6/08 to 31/12/10
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.60	\$300.00	Access OnTrack email archive on the LM remote server to check for further correspondence between the auditor and LM re management fees, redemptions and distributions, starting with the LM Financial Controller from 30/6/08 to 31/12/10
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.50	\$250.00	Access OnTrack email archive on the LM remote server to check for further correspondence between the auditor and LM re management fees, redemptions and distributions, starting with the LM Financial Controller from 31/12/10 to 30/6/08
BR	Arthur Taylor	Senior Manager	Assets	23/03/2020	0.90	\$450.00	Access OnTrack email archive on the LM remote server to check for further correspondence between the auditor and LM re management fees, redemptions and distributions, starting with the LM Financial Controller from 31/12/10 to 30/6/08
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.30	\$150.00	Copy across appropriate folder in our server all emails located relating to management fees, redemptions and distributions and prepare the folder for Ryan to double check before sending to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.50	\$250.00	Telecom with Ryan regarding the search results for management fees, redemptions and distributions, and reviewing/double checking results for consistencies and relevance to facilitate submitting to our solicitors later today
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.30	\$150.00	Telecom with our solicitors regarding the status of responses to their various queries
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.10	\$50.00	Telecom with Ryan regarding our solicitors querying the shareholding of LMIM historically and the CEO status historically
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.10	\$50.00	Telecom with Ryan regarding progress on checking the management fees, redemptions and distribution email search results
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.50	\$250.00	Access the OnTrack email archive on the LM remote server and interrogate emails of the CEO to report back to our solicitors if he was CEO for the entire period the subject of the claim
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.70	\$350.00	Check board minutes, letters to investors and other docs previously located to report back to our solicitors the CEO held the position for the entire period the subject of the claim, locate letters/updates to investors, PDS's but only relating to

BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.20	\$100.00	Telecom with our solicitors regarding documentation located so far regarding the CEO of LMIM but only relating to 2008/09, confirmed docs for management fees, redemptions and income distributions would follow shortly
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.10	\$50.00	Telecom with Ryan regarding all documents found regarding CEO of LMIM and asked him to forward to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.10	\$50.00	Telecom with Ryan regarding management fees, redemptions and distributions that he had checked asked him to forward to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	24/03/2020	0.50	\$250.00	Access LM remote server OnTrack email archive of LM CFO, locate emails confirming the CEO across the audit periods the subject of the claim, export from OnTrack and save on our server
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.30	\$150.00	Telecom with our solicitors regarding the remaining responses they require from us to facilitate a response to the auditor's counterclaim
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.20	\$100.00	Telecom with Ryan regarding the remaining issues our solicitors require to respond to the auditor's counterclaim by 27/3 and matters he will be attending to
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	1.20	\$600.00	For responding to the auditor's counterclaim locate all emails from LM to the auditor's returning the signed management rep letters for the 14 categories identified by our solicitors, locate only 3 of the categories in email search results
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.10	\$50.00	#1 Access LM remote server email archives and conduct further searches in CFO, executive directors and Finance Manager using signed rep letter and signed representation letter as key words, based on results prepare and submit a detailed
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	2.10	\$1,050.00	#2 continued : to our solicitors to respond to their request for all emails from LM to EY submitting rep letters
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.20	\$100.00	Telecom with our solicitors regarding my management rep letter response and the remaining 2 issues Ryan and I are working on
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	1.10	\$550.00	In response to our solicitors query regarding the shareholding and shareholders in LMIM, prepare and forward a detailed confirming the 2 entities having a 100% shareholding and the CEO having a 100% shareholding in the 2 entities
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.30	\$150.00	Telecom with Ryan regarding the status of what he had found on the LM remote server G Drive relating to various review functions the CFO is alleged to have participated in
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.20	\$100.00	Start working on the final matter our solicitors require us to respond to, i.e. para 7.3(a) of the auditor's counterclaim.
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.60	\$300.00	Telecom with our solicitors seeking clarification regarding para 7.3(a) of the auditor's counterclaim, and the 11 issues it is alleged the CFO participated in regular reviews
BR	Arthur Taylor	Senior Manager	Assets	25/03/2020	0.20	\$100.00	Telecom with Ryan regarding the matters clarified by our solicitors in respect of our response to para 7.3(a) of the auditor's counterclaim, to assist with his interrogation of the LM remote server G Drive for relevant material
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	Telecom with Ryan regarding the last query to respond to, some further context within which to consider the 10 categories in para 7.3 (a) of the auditor's counterclaim and to aim to have everything ready to submit to our solicitors by
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	Telecom with our solicitors regarding para 7.3(a) of the auditor's counterclaim, discussing the context we are adopting to respond to the query and that we will have all information with them by midday
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	Telecom with our solicitors regarding status of our response to para 7.3(a) of the auditor's counterclaim and a further refinement of the context we are using to facilitate a timely response
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.60	\$300.00	Telephone conversation with David regarding status of provision of information to support response to counterclaim in the proceedings against EY/further work being done/preparation of management accounts and report to investors
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.30	\$150.00	Telecom with Ryan regarding a refinement to the context to use to respond to para 7.3(a) of the auditor's counterclaim
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.70	\$350.00	For responding to our solicitor's query regarding allegations in para 7.3(a) of the auditor's counterclaim access the LM remote server and start interrogating folders other than the Finance folder that Ryan is interrogating
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	For responding to para 7.3(a) of the auditor's counterclaim review docs located by Jordan in the auditor's records for each of the audits the subject of the claim
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.50	\$250.00	Telecom with Ryan regarding the docs located by Jordan in the auditor's records for each of the audits the subject of the claim in part response to para 7.3(a) of the auditor's counterclaim
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.30	\$150.00	Telecom with Ryan regarding response to para 7.3(a) and information LM may have considered at the time of initial appointment in 2003
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	Telecom with our solicitors to advise we now anticipate a full response apropos para 7.3(a) of the auditor's counterclaim later today and a possible clarification/interpretation of the issues raised in the para
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.30	\$150.00	#1 For responding to para 7.3(a) of the auditor's counterclaim, start preparing a detailed email to our solicitors outlining the context we adopted to facilitate a response and the scope of discovery we had conducted
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	1.10	\$550.00	Discuss and review with Ryan all of the docs located in response to para 7.3(a) of the counterclaim, overview results for all 9 audit periods, decide to restrict the response to screenshots of audits which meaningfully identify all reviews by the CFO
BR	Arthur Taylor	Senior Manager	Assets	26/03/2020	0.20	\$100.00	Review and respond to query from David regarding the date of appointment of the auditors, forward a copy of the ASIC Historical and Current Extract of LMIM outlining relevant info
BR	Arthur Taylor	Senior Manager	Assets	27/03/2020	0.40	\$200.00	Telecom with our solicitors regarding my response to para 7.3(a) of the auditor's counterclaim and his request for a copy of the contents of the USB provided by the auditors
BR	Arthur Taylor	Senior Manager	Assets	27/03/2020	0.20	\$100.00	Telecom with Ryan regarding providing a copy of the auditor USB via One Drive

BR	Arthur Taylor	Senior Manager	Assets	27/03/2020	0.70	\$350.00	#1 Prepare detailed response to our solicitors to para 7.3(a) of the auditor's claim and the final query regarding the CFO and reviews it is alleged he participated in
BR	Arthur Taylor	Senior Manager	Assets	27/03/2020	1.40	\$700.00	#2 complete preparing detailed response to our solicitors to para 7.3(a) of the auditor's claim and the final query regarding the CFO and reviews it is alleged he participated in, and forward to our solicitors
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	0.10	\$50.00	Telecom with our solicitors requesting a full copy of an audit testing documents previously provided
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	0.50	\$250.00	In response to request from our solicitors to locate an audit testing report for FY 2011, review our records of previously located documents, telecom with our solicitor to send me copy of incomplete document they have
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	0.70	\$350.00	Receive copy of incomplete compliance audit testing document for 30/6/11 our solicitors are seeking a full copy of, start with reviewing Eric Leeuwenda's emails
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	1.30	\$650.00	Receive copy of incomplete compliance audit testing document for 30/6/11 our solicitors are seeking a full copy of, continue with reviewing 3 key LM staff emails in LM remote server OnTrack email archives
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	0.50	\$250.00	Receive copy of incomplete compliance audit testing document for 30/6/11 our solicitors are seeking a full copy of, continue with reviewing documents saved on our server, email Ryan and request he interrogate the auditor's hard copy records
BR	Arthur Taylor	Senior Manager	Assets	30/03/2020	0.10	\$50.00	Telecom with our solicitors to confirm Ryan is looking for the compliance audit testing document in the hard copy records he recently categorised
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.20	\$100.00	Telecom with our solicitors providing an update on our search for a full copy of the compliance audit testing document
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.60	\$300.00	Telecom with Ryan re compliance audit testing findings document for 30 June 2011 prepared by the former auditors. RE claim against the auditors.
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.70	\$350.00	For the complete audit testing document our solicitors are looking for conduct a further detailed search through Eric Leeuwenda's emails in his email archives in Outlook
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.20	\$100.00	Telecom with Ryan regarding status of our search for a complete copy of a compliance audit testing document our solicitors are looking for
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.80	\$400.00	For the complete audit testing document our solicitors are looking for conduct a further detailed search our dedicated folder for the auditor claim
BR	Arthur Taylor	Senior Manager	Assets	31/03/2020	0.10	\$50.00	Advise our solicitors that we are unable to locate the full copy of the compliance audit testing document and have only found the incomplete document
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.40	\$200.00	Telecom with our solicitors regarding complete copy of compliance audit testing document they are looking for, advice that it was used in the 2015 PE's and was forwarded by Eric Leeuwenda in 10/15, and will email copy to assist with search
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.10	\$50.00	Access copy of Eric Leeuwenda's emails in my Outlook account, could not locate emails for the PE's conducted in 2015
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.20	\$100.00	Telecom with Ryan regarding incomplete compliance audit testing document for 30/6/11 audit and the location perhaps being in the PE folders in our records, asked him to do a detailed interrogation of the folder to check my findings
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.50	\$250.00	For a complete copy of the compliance audit testing document, search through PE records saved on our server
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.50	\$250.00	Review email from our solicitors providing a copy of correspondence from BDO to Counsel for the 2015 PE, referring to document sought. Further interrogation of PE folder
BR	Arthur Taylor	Senior Manager	Assets	1/04/2020	0.80	\$400.00	Interrogate our audit teams records for the auditor claim and locate the pdf document sought. Advise our solicitors accordingly
BR	Arthur Taylor	Senior Manager	Assets	16/04/2020	0.10	\$50.00	For the auditor claim, our solicitors called to enquire about contact details of an LM staffer counsel want to contact
BR	Arthur Taylor	Senior Manager	Assets	16/04/2020	1.30	\$650.00	For the auditor claim review the loan categorisation and loss incurred assessment proposed by the expert engaged and provide initial comments to David
BR	Arthur Taylor	Senior Manager	Assets	16/04/2020	0.10	\$50.00	Telecom with Clark to discuss the expert's loss assessment proposal and setting up a teleconference on Monday 21/4 at 9am to finalise our review for David
BR	Arthur Taylor	Senior Manager	Assets	16/04/2020	0.30	\$150.00	telephone conversation with David regarding request for further information from expert in relation to proceedings against EY/categorisation of loan book/approach to same
BR	Arthur Taylor	Senior Manager	Assets	22/04/2020	0.30	\$150.00	Prepare for teleconference with Clark to discuss the proposed loss assessment schedule prepared by the expert witness
BR	Arthur Taylor	Senior Manager	Assets	22/04/2020	0.70	\$350.00	Discuss with Clark Jarrold Gadens request for information from BDO re proposed categorisation of loans and processes to do so etc
BR	Arthur Taylor	Senior Manager	Assets	22/04/2020	0.40	\$200.00	Prepare and forward Clark's and my comments/recommendations as regards the proposed loss calculation categorisations and loss assessment schedule to David for consideration
BR	Arthur Taylor	Senior Manager	Assets	30/04/2020	0.80	\$400.00	Attend conference call with Clark, Julie and Ryan with counsel, Gadens and the expert witness as requested to discuss loan categorisation for loss calc purposes
BR	Arthur Taylor	Senior Manager	Assets	30/04/2020	0.40	\$200.00	Follow up teleconference with Clark and Julie to discuss work plan steps and matters for compilation of loan schedule as requested for loss calc purposes
BR	Arthur Taylor	Senior Manager	Assets	30/04/2020	0.20	\$100.00	Telecom with our solicitors to clarify some issues discussed during the teleconference earlier today, inc the protocol to be adopted if a valuer is appointed to do retrospective valuations

BR	Arthur Taylor	Senior Manager	Assets	30/04/2020	0.20	\$100.00	Telecom with Ryan to discuss the approach we will be adopting to populate the loan categorisations schedule for the expert evidence report
BR	Arthur Taylor	Senior Manager	Assets	30/04/2020	0.50	\$250.00	Take notes and further consider issues to discuss, confirm and clarify with David tomorrow
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	0.20	\$90.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	1.50	\$675.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/11/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/11/2019	1.50	\$675.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/11/2019	0.70	\$315.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/11/2019	1.30	\$585.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	7/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	7/11/2019	0.70	\$315.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	7/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	7/11/2019	1.30	\$585.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	7/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	1.30	\$585.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	8/11/2019	1.30	\$585.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	11/11/2019	1.60	\$720.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	11/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	11/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	11/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	11/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors

Audit	Julie Pagcu	Associate Director	Assets	14/11/2019	1.50	\$675.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	1.50	\$675.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	1.30	\$585.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	1.20	\$540.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	0.70	\$315.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	15/11/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	1.00	\$450.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	1.50	\$675.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.20	\$90.00	Discuss status of work and issues re audit work papers and loan impairment papers etc with Clark J as well as work plan for remaining work to be done
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	18/11/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	22/11/2019	0.60	\$270.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	26/11/2019	0.30	\$135.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	26/11/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.30	\$135.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.30	\$135.00	Meet with Clark Jarrold to discuss review/comments on updated loan impairment calcn papers and amendments to complete
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.20	\$90.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.70	\$315.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	27/11/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	28/11/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	28/11/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	28/11/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	28/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	28/11/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors

Audit	Julie Pagcu	Associate Director	Assets	29/11/2019	0.60	\$270.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	29/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	29/11/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	0.70	\$315.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	1.10	\$495.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	1.20	\$540.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	2/12/2019	1.20	\$540.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.40	\$180.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.90	\$405.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.60	\$270.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.30	\$135.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	3/12/2019	0.50	\$225.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/12/2019	0.80	\$360.00	Checking sorted EY work papers per reporting period as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/12/2019	1.00	\$450.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/12/2019	0.90	\$405.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/12/2019	0.50	\$225.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	4/12/2019	1.00	\$450.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/12/2019	0.70	\$315.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/12/2019	1.20	\$540.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	5/12/2019	1.00	\$450.00	Making changes on the impairment calculations of a loan including resolving assumptions made in calculations- impairment calculation as requested by our solicitors
Audit	Julie Pagcu	Associate Director	Assets	10/12/2019	0.10	\$45.00	Discuss status of work with Clark Jarrold re compilation of audit work papers, EY laptop and loan impairment calculations
Audit	Julie Pagcu	Associate Director	Assets	31/01/2020	0.50	\$232.50	Trying to access the replacement EY laptop
Audit	Julie Pagcu	Associate Director	Assets	31/01/2020	0.20	\$93.00	Discuss with Clark status of access to the EY replacement laptop
Audit	Julie Pagcu	Associate Director	Assets	4/02/2020	1.40	\$651.00	Meeting with the experts (including Clark, Craig, solicitors etc) to discuss about the EY work papers before commencement of their review
Audit	Julie Pagcu	Associate Director	Assets	10/02/2020	0.70	\$325.50	testing the replacement laptop for access and checking other documents
Audit	Julie Pagcu	Associate Director	Assets	3/03/2020	0.60	\$279.00	Review of file note re: process of preparing the audit files as requested by our solicitors.
Audit	Julie Pagcu	Associate Director	Assets	9/03/2020	1.50	\$697.50	Review of Dec2019 reporting for creditor reporting review purposes (trial balance including other schedules and financial statements).

Audit	Julie Pagcu	Associate Director	Assets	9/03/2020	0.70	\$325.50	Review of Dec2019 reporting for creditor reporting review purposes (trial balance including other schedules and financial statements).
Audit	Julie Pagcu	Associate Director	Assets	10/03/2020	0.40	\$186.00	Review of Dec2019 reporting for creditor reporting review purposes (after review and comments made in the first draft)
Audit	Julie Pagcu	Associate Director	Assets	10/03/2020	0.60	\$279.00	Review of Dec2019 reporting for creditor reporting review purposes (after review and comments made in the first draft including understanding the journal entries on distributions made)
Audit	Julie Pagcu	Associate Director	Assets	10/03/2020	0.90	\$418.50	Review of Dec2019 reporting for creditor reporting review purposes (after review and comments made in the first draft)
Audit	Julie Pagcu	Associate Director	Assets	12/03/2020	1.20	\$558.00	Review of Dec2019 reporting for creditor reporting review purposes - providing comments for changes to be made in the financial statements after discussions with/ feedback from Craig Jenkins and Clark Jarrold.
Audit	Julie Pagcu	Associate Director	Assets	13/03/2020	0.40	\$186.00	Answering query from our solicitors on process of organising the EY audit work papers to be provided to the experts.
Audit	Julie Pagcu	Associate Director	Assets	16/03/2020	0.10	\$46.50	Discuss with Clark EY planning documents re query from Gadens re EY claim
Audit	Julie Pagcu	Associate Director	Assets	19/03/2020	0.70	\$325.50	Review of Dec2019 reporting for creditor reporting review purposes (after review and comments made in the previous draft)
Audit	Julie Pagcu	Associate Director	Assets	24/03/2020	0.40	\$186.00	Further discussion with Clark re difference in number of units and work to identify the causes incl work to date and to be done as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	24/03/2020	0.20	\$93.00	Discuss with Clark issues re difference in number of units and resolving this as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	25/03/2020	0.40	\$186.00	Reviewing fs disclosure re difference in number of units in the Dec2019 financial statements as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	25/03/2020	0.20	\$93.00	further discussion with Clark issues re difference in number of units and disclosures to the Dec2019 financial statements as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	25/03/2020	0.80	\$372.00	Reviewing workings re number of units and work to identify the cause of diff as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	27/03/2020	0.40	\$186.00	investigating difference in number of units/investor fund for disclosures to the Dec2019 financial statements as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	27/03/2020	0.80	\$372.00	investigating difference in number of units/investor fund for disclosures to the Dec2019 financial statements as requested by David Whyte
Audit	Julie Pagcu	Associate Director	Assets	30/03/2020	0.90	\$418.50	Review of updated 31/12/2019 fs including adjustments to investor balance/ units
Audit	Julie Pagcu	Associate Director	Assets	2/04/2020	0.20	\$93.00	Discuss with Clark status of EY compliance plan work papers including GAMX and hardcopy records for provision to expert
Audit	Julie Pagcu	Associate Director	Assets	3/04/2020	0.30	\$139.50	Discuss with Clark steps and issues to address in compiling EY compliance work papers both hardcopy and gamx as requested by Gadens
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.30	\$139.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	1.10	\$511.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.80	\$372.00	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.90	\$418.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.30	\$139.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.70	\$325.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.40	\$186.00	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.30	\$139.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	8/04/2020	0.80	\$372.00	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	9/04/2020	0.90	\$418.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	9/04/2020	0.30	\$139.50	checking the 2008 EY compliance work papers as compiled to ensure everything is in order prior to providing to the experts
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	0.40	\$186.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim

Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	1.00	\$465.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	0.40	\$186.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	1.00	\$465.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	0.70	\$325.50	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	0.30	\$139.50	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	1.20	\$558.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	14/04/2020	1.40	\$651.00	checking the provision of EY compliance work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	15/04/2020	0.50	\$232.50	checking EY work papers for 12/2008 half year for query made on what is available for review by experts
Audit	Julie Pagcu	Associate Director	Assets	15/04/2020	0.30	\$139.50	Discuss with Clark access issues re EY audit files for 12/08 and related work papers etc, response to query from our solicitors re same
Audit	Julie Pagcu	Associate Director	Assets	16/04/2020	0.60	\$279.00	checking available 2010 planning work papers in EY laptop
Audit	Julie Pagcu	Associate Director	Assets	16/04/2020	0.30	\$139.50	checking available 2010 planning work papers in EY laptop
Audit	Julie Pagcu	Associate Director	Assets	16/04/2020	0.80	\$372.00	checking available 2010 planning work papers in EY laptop
Audit	Julie Pagcu	Associate Director	Assets	21/04/2020	0.30	\$139.50	searching for 2012 representation letter for both audit and compliance
Audit	Julie Pagcu	Associate Director	Assets	22/04/2020	0.40	\$186.00	checking summary in relation to gathering of compliance documents for 2008 and the other query made by our lawyers.
Audit	Julie Pagcu	Associate Director	Assets	23/04/2020	0.40	\$186.00	going through the 2008 GAMX compliance work papers for the summary of work performed as requested by our lawyers
Audit	Julie Pagcu	Associate Director	Assets	23/04/2020	0.30	\$139.50	Discuss with Clark steps for provision of EY audit work papers to Gadens as requested and work plan to provide these re EY claim
Audit	Julie Pagcu	Associate Director	Assets	24/04/2020	0.30	\$139.50	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	24/04/2020	0.30	\$139.50	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	24/04/2020	1.60	\$744.00	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	24/04/2020	0.60	\$279.00	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	27/04/2020	1.20	\$558.00	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	27/04/2020	0.90	\$418.50	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	27/04/2020	0.70	\$325.50	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	27/04/2020	0.80	\$372.00	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	27/04/2020	0.80	\$372.00	checking the provision of EY audit work papers to Gadens as requested re EY claim
Audit	Julie Pagcu	Associate Director	Assets	28/04/2020	0.10	\$46.50	Discuss with Clark status of 12/08 EY audit work papers request from Gadens and provision thereof/issues in completing
Audit	Julie Pagcu	Associate Director	Assets	28/04/2020	0.30	\$139.50	discuss withour solicitors re additional documents in GAMX that maybe useful to complete the compiled EY work papers.
Audit	Julie Pagcu	Associate Director	Assets	30/04/2020	0.80	\$372.00	Attend conference call with Arthur and Clark with counsel and Gadens as requested to discuss loan categorisation for loss calc purposes
Audit	Julie Pagcu	Associate Director	Assets	30/04/2020	0.40	\$186.00	Follow up teleconference with Arthur and Clark to discuss work plan steps and matters for compilation of loan schedule as requested for loss calc purposes
Audit	Julie Pagcu	Associate Director	Assets	30/04/2020	0.40	\$186.00	discussion with Gadens in relation to queries on compiled compliance work papers etc

BR	Jordan Devery	Graduate Accountant	Assets	27/11/2019	1.60	\$360.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	27/11/2019	0.60	\$135.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	27/11/2019	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	27/11/2019	1.10	\$247.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	5/03/2020	1.90	\$427.50	Review and spot check documents in relation to the audit for FMIF and all FMIF for the period 2008 to 2013 that were scanned and saved to file in preparation for expert review. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	6/03/2020	0.40	\$90.00	Review and spot check documents in relation to the audit for FMIF and all FMIF for the period 2008 to 2013 that were scanned and saved to file in preparation for expert review. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	6/03/2020	0.20	\$45.00	Review and spot check documents in relation to the audit for FMIF and all FMIF for the period 2008 to 2013 that were scanned and saved to file in preparation for expert review. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	10/03/2020	1.00	\$225.00	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	0.70	\$157.50	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	0.90	\$202.50	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	0.10	\$22.50	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	1.40	\$315.00	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	0.30	\$67.50	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	11/03/2020	0.80	\$180.00	Reviewed FTI's solicitors fees and disbursements in the Cost Statement provided on 10/03/2020. Sum fees and disbursements and compare against total fees claimed as the fees were inflated by at least \$17K.
BR	Jordan Devery	Graduate Accountant	Assets	18/03/2020	1.60	\$360.00	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	18/03/2020	1.20	\$270.00	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	18/03/2020	1.20	\$270.00	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	19/03/2020	0.70	\$157.50	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	19/03/2020	0.80	\$180.00	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	19/03/2020	0.50	\$112.50	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Jordan Devery	Graduate Accountant	Assets	24/03/2020	0.60	\$135.00	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	24/03/2020	1.00	\$225.00	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	26/03/2020	0.70	\$157.50	Locate and review documentation in relation to the qualifications for one of the former auditors for a response to our solicitors. RE claim against the auditors.
BR	Jordan Devery	Graduate Accountant	Assets	26/03/2020	2.40	\$540.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Jordan Devery	Graduate Accountant	Assets	26/03/2020	0.80	\$180.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Jordan Devery	Graduate Accountant	Assets	31/03/2020	0.90	\$202.50	Locate and review EY audit documents regarding compliance audit testing findings. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	2/04/2020	0.30	\$67.50	Telecon with Ryan Whyte regarding compliance audit documents to be collated and scanned to be provided to the experts for review, RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	2/04/2020	0.20	\$45.00	Telecon with Liam Landrigan regarding compliance audit documents to be collated and scanned to be provided to the experts for review, RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	3/04/2020	0.10	\$22.50	Telecon with Ryan Whyte regarding compliance audit documents to be collated and scanned to be provided to the experts for review, RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	6/04/2020	1.10	\$247.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.

BR	Jordan Devery	Graduate Accountant	Assets	6/04/2020	0.50	\$112.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	14/04/2020	0.30	\$67.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	14/04/2020	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	15/04/2020	0.20	\$45.00	Phone call with Julie Pagcu regarding audit documents provided to BDO by EY. RE Claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	16/04/2020	1.20	\$270.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	20/04/2020	2.60	\$585.00	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 31 December 2009 to 1 July 2010. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	21/04/2020	2.90	\$652.50	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	22/04/2020	2.00	\$450.00	Prepare letter to Gadens detailing steps taken and processes involved in compiling and filing audit compliance documents for experts to review. Draft response to email from Gadens regarding missing documents from compliance files.
BR	Jordan Devery	Graduate Accountant	Assets	22/04/2020	0.20	\$45.00	Prepare letter to Gadens detailing steps taken and processes involved in compiling and filing audit compliance documents for experts to review. Draft response to email from Gadens regarding missing documents from compliance files.
BR	Jordan Devery	Graduate Accountant	Assets	22/04/2020	0.10	\$22.50	Telephone conversation with Ryan Whyte regarding letter to Gadens detailing process involved in providing compliance documents to experts.
BR	Jordan Devery	Graduate Accountant	Assets	22/04/2020	1.60	\$360.00	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	22/04/2020	2.70	\$607.50	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	23/04/2020	1.10	\$247.50	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	23/04/2020	0.60	\$135.00	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	23/04/2020	3.50	\$787.50	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	23/04/2020	1.80	\$405.00	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 1 July 2008 to 31 December 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	24/04/2020	3.20	\$720.00	Review documents on EY laptop produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 31 December 2007 to 1 July 2008. Scan and save to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Assets	24/04/2020	0.80	\$180.00	Deliver EY laptop to Julie Pagcu's house to enable her review of the documents in GAMx inclusion in files sent to Gadens & experts. RE Claim against former auditors
BR	Jordan Devery	Graduate Accountant	Assets	30/04/2020	0.40	\$90.00	Draft email to Ryan Whyte in response to questions Gadens have asked regarding the EY audit proceedings documents provided by BDO to experts. RE Claim against former auditors.
BR	Ryan Whyte	Accountant	Assets	1/11/2019	0.30	\$82.50	For the queries received from the trustee in bankruptcy of an FMIF loan, discuss with Arthur pdf of loan statement he emailed me, formatting, headers and paginating
BR	Ryan Whyte	Accountant	Assets	15/11/2019	0.50	\$137.50	Locate and review documentation in relation to the fees charged by the former auditors for the audits between 2008 and 2012. Save to file for Arthur Taylor's review.
BR	Ryan Whyte	Accountant	Assets	22/11/2019	0.30	\$82.50	Locate and review emails in relation to preparing the financial statements for the period 2008 to 2013. RE claim against the Auditors.
BR	Ryan Whyte	Accountant	Assets	22/11/2019	0.30	\$82.50	For the auditor claim, and pursuant to Arthur's discussion with Doug Harrison, discuss with Arthur: who administers the LM PST files, where the remote server/s are located, how we can access the original PST files
BR	Ryan Whyte	Accountant	Assets	22/11/2019	0.40	\$110.00	Discuss with Arthur access to the remote server for accessing LM PST files and the copying of emails from the server to our server. During our telecon we tested our access to this server, we both failed, contact the administrator to resolve access
BR	Ryan Whyte	Accountant	Assets	2/12/2019	2.00	\$550.00	Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	2/12/2019	0.70	\$192.50	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	2/12/2019	1.40	\$385.00	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	2/12/2019	1.10	\$302.50	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	2/12/2019	2.10	\$577.50	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	3/12/2019	1.40	\$385.00	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the

BR	Ryan Whyte	Accountant	Assets	3/12/2019	0.60	\$165.00	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	3/12/2019	0.80	\$220.00	Cont. Locate and review documentation in relation to the cash outflows, loan statements, sales information and other relevant information in relation to 13 sample loans of the FMIF to provide to the experts for review. RE claim against the
BR	Ryan Whyte	Accountant	Assets	3/12/2019	0.50	\$137.50	Collect LMFIMF loan records from our solicitors for review and sorting. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	4/12/2019	0.80	\$220.00	Prepare box listing for LMFIMF loan records provided by our solicitors. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	5/12/2019	0.20	\$55.00	Deliver the laptop with the former auditors audit documents to our solicitors to courier to the former auditors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	9/12/2019	1.20	\$330.00	Telecon with Arthur Taylor regarding emails sent between the employees of LM and the former auditors in relation to the preparation of the financial statements for the LMFIMF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	9/12/2019	1.20	\$330.00	Locate and review emails sent between the employees of LM and the former auditors in relation to the preparation of the financial statements for the LMFIMF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	11/12/2019	0.90	\$247.50	Locate and review emails sent between the employees of LM and the former auditors in relation to the preparation of the financial statements for the LMFIMF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	11/12/2019	0.50	\$137.50	Telecon with Arthur Taylor regarding corrupted attachments to LM employee emails to the former auditors regarding the FMIF audit. RE claim against the Auditors.
BR	Ryan Whyte	Accountant	Assets	11/12/2019	0.20	\$55.00	Telecon with Arthur Taylor regarding corrupted attachments to LM employee emails to the former auditors regarding the FMIF audit. RE claim against the Auditors.
BR	Ryan Whyte	Accountant	Assets	13/12/2019	0.20	\$55.00	Telecon with Arthur Taylor regarding corrupted attachments to LM employee emails to the former auditors regarding the FMIF audit. RE claim against the Auditors.
BR	Ryan Whyte	Accountant	Assets	13/12/2019	0.20	\$55.00	Telecon with Arthur Taylor regarding corrupted attachments to LM employee emails to the former auditors regarding the FMIF audit. RE claim against the Auditors.
BR	Ryan Whyte	Accountant	Assets	14/01/2020	1.50	\$412.50	Review email from the audit team and Arthur Taylor regarding the fees charged by the former auditors. Locate and review documentation in relation to the former auditors fees and provide to Arthur Taylor. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	20/01/2020	0.60	\$165.00	Telecon with Arthur Taylor regarding the emails between the former auditors and the employees of LM regarding the financial statements. Discuss the emails to be obtained from the LM servers. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/01/2020	0.30	\$82.50	For the auditor claim, discuss with Arthur Taylor ledger records located of fees invoiced by/paid to the auditor for the various audit periods in the claim, and preparation of summary schedule
BR	Ryan Whyte	Accountant	Assets	23/01/2020	0.50	\$137.50	For the auditor claim, telecon with Arthur Taylor regarding corrupted attachments to emails in LM records, access to LM server being restored and process to access original emails archived in the LM Exchange Server
BR	Ryan Whyte	Accountant	Assets	23/01/2020	1.20	\$330.00	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	24/01/2020	0.40	\$110.00	Telecon with Arthur Taylor regarding the authorship and preparation of MIF financial statements, a background to interrogation results so far, and requested he conduct an in depth interrogation of the LM server to confirm current findings
BR	Ryan Whyte	Accountant	Assets	24/01/2020	0.30	\$82.50	Discuss with Arthur Taylor the interrogation of the LM server and findings regarding the authorship and preparation of MIF financial statements
BR	Ryan Whyte	Accountant	Assets	24/01/2020	1.80	\$495.00	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	24/01/2020	0.30	\$82.50	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	24/01/2020	0.90	\$247.50	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	28/01/2020	1.10	\$302.50	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	28/01/2020	1.10	\$302.50	Locate documentation in relation to the fees charged by the former auditors for the preparation of the audit of the financial statements of the FMIF. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	29/01/2020	0.80	\$220.00	Locate and review the audit committee meeting minutes for information in relation to the preparation of the financial statements. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	29/01/2020	0.40	\$110.00	Telecon with Arthur Taylor regarding the audit committee minutes for December 2008 and June 2009. Discuss the findings in relation to the preparation of the financial statements by the auditors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	29/01/2020	0.70	\$192.50	Telecon with Arthur re draft fin statements saved in the 2011 Audit folder in LM electronic records, concur they are not an issue and are carried forward from a prior audit, review Audit Committee meetings for any references to fin statement
BR	Ryan Whyte	Accountant	Assets	29/01/2020	0.90	\$247.50	Locate and review the audit committee meeting minutes for information in relation to the preparation of the financial statements. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	30/01/2020	1.10	\$302.50	meeting with experts regarding proceedings against the auditors and further information required
BR	Ryan Whyte	Accountant	Assets	3/02/2020	1.00	\$275.00	Review instructions provided by the former auditors solicitors in relation to the access to the audit documents for the LM First Mortgage Income Fund. Provide summary of steps to our solicitors to access the information.

BR	Ryan Whyte	Accountant	Assets	11/02/2020	0.30	\$82.50	For the auditor claim, telecom with Arthur regarding files to be copied to USB for our solicitors and problems accessing the LM server
BR	Ryan Whyte	Accountant	Assets	12/02/2020	0.40	\$110.00	For the auditor claim telecom with Arthur regarding status of providing LM server read-only access to various parties, and copying of data to a USB for our solicitors - 2 matters, viz. prep of fin statements and info used for loan summary schedule
BR	Ryan Whyte	Accountant	Assets	20/02/2020	0.40	\$110.00	Prepare mail out of the notice to investors of the appeal for the directors proceedings. Prepare mailing list and send to the printing and email company.
BR	Ryan Whyte	Accountant	Assets	9/03/2020	0.40	\$110.00	For the auditor claim telecom with Arthur to discuss representation letters, delivering them to our solicitors, and coding the MIF loan book schedule to facilitate categorising for expert witnesses
BR	Ryan Whyte	Accountant	Assets	9/03/2020	0.30	\$82.50	For the auditor claim and after review of the representation letter documentation located yesterday, telecom with Arthur regarding some missing documents
BR	Ryan Whyte	Accountant	Assets	10/03/2020	0.60	\$165.00	For the auditor claim telecom with Arthur regarding the LM remote server OnTrack service restoration, providing a USB copy of all docs requested by our solicitors, codifying the MIF overall loan schedule for a pivot table and the logic behind the
BR	Ryan Whyte	Accountant	Assets	10/03/2020	1.10	\$302.50	Meeting with the experts regarding accessing the records of the LM First Mortgage Income Fund for their expert review of the loss calculations.
BR	Ryan Whyte	Accountant	Assets	10/03/2020	0.50	\$137.50	Telecom with our solicitors regarding the laptop provided by the former auditors of the Fund. Meeting with the former auditor's IT regarding access to the laptop.
BR	Ryan Whyte	Accountant	Assets	11/03/2020	0.40	\$110.00	For the auditor claim telecom with Arthur Taylor regarding codifying the MIF loan book schedule
BR	Ryan Whyte	Accountant	Assets	11/03/2020	0.60	\$165.00	Prepare summary pivot tables for the loan summary book for Arthur Taylor. Enter formulas to summarise the workbook by state and sector of the loans of the LM First Mortgage Income Fund.
BR	Ryan Whyte	Accountant	Assets	11/03/2020	1.50	\$412.50	Prepare summary pivot tables for the loan summary book for Arthur Taylor. Enter formulas to summarise the workbook by state and sector of the loans of the LM First Mortgage Income Fund.
BR	Ryan Whyte	Accountant	Assets	13/03/2020	0.70	\$192.50	Review email from our solicitors and locate the security documentation for various loans of the FMIF. Provide to Arthur Taylor for review. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	16/03/2020	0.70	\$192.50	Review email from our solicitors and locate the security documentation for various loans of the FMIF. Provide to Arthur Taylor for review. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	17/03/2020	0.30	\$82.50	For the auditor claim telecom with Arthur Taylor regarding information requested by David for briefing expert witness
BR	Ryan Whyte	Accountant	Assets	17/03/2020	0.30	\$82.50	Telecom with AT re further info requested by our solicitors, relevantly all correspondence (hard copies or electronic copies on our server) relating to loan management fees, redemptions, income distributions and carrying out of audits the
BR	Ryan Whyte	Accountant	Assets	17/03/2020	0.60	\$165.00	Locate and review loan summary documents prepared by LM and reviewed by the former auditors to provide to our solicitors to brief the experts. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	18/03/2020	0.30	\$82.50	For the auditor claim telecom with Arthur Taylor regarding categorising LM/auditor emails located.
BR	Ryan Whyte	Accountant	Assets	18/03/2020	1.30	\$357.50	Locate and review documentation in relation to the former auditors conducting the audits for the LMFIF during the periods 30 June 2008 to 31 December 2012
BR	Ryan Whyte	Accountant	Assets	18/03/2020	0.80	\$220.00	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	18/03/2020	1.70	\$467.50	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	19/03/2020	1.50	\$412.50	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	19/03/2020	0.80	\$220.00	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	19/03/2020	1.50	\$412.50	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	20/03/2020	0.60	\$165.00	Locate and review the former auditors engagement letters for conducting the audit of the LMFIF for the relevant periods. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	20/03/2020	1.00	\$275.00	Locate and review correspondence between employees of LM and the former auditors regarding distributions, redemptions and loan management fees. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.20	\$55.00	Telecom with Arthur Taylor regarding auditor fees paid and searching for records of payment in Composer and AX. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.90	\$247.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.40	\$110.00	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.20	\$55.00	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.60	\$165.00	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.

BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.90	\$247.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.30	\$82.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	23/03/2020	0.90	\$247.50	Telecom with Arthur Taylor regarding fees paid to the auditor, the payment records he had located on Composer/AX and an anomaly between fees proposed and fees paid for the 2012 FY audit, asked him to review LM's records to resolve/clarify
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.50	\$137.50	Telecom with Arthur regarding the search results for management fees, redemptions and distributions, and reviewing/double checking results for consistencies and relevance to facilitate submitting to our solicitors later today
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.30	\$82.50	Telecom with Arthur regarding the search results for management fees, redemptions and distributions, and reviewing/double checking results for consistencies and relevance to facilitate submitting to our solicitors later today
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.60	\$165.00	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.90	\$247.50	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.30	\$82.50	Telecom with Arthur regarding the search results for management fees, redemptions and distributions, and reviewing/double checking results for consistencies and relevance to facilitate submitting to our solicitors later today
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.80	\$220.00	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.40	\$110.00	Telecom with Arthur regarding the search results for management fees, redemptions and distributions, and reviewing/double checking results for consistencies and relevance to facilitate submitting to our solicitors later today
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.60	\$165.00	Locate and review documentation in relation to the shareholders of LMIM as requested by our solicitors regarding the claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	24/03/2020	1.90	\$522.50	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	24/03/2020	0.80	\$220.00	Locate and review documentation in relation to the shareholders of LMIM as requested by our solicitors regarding the claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.20	\$55.00	Telecom with Arthur regarding the remaining issues our solicitors require to respond to the auditor's counterclaim by 27/3 and matters he will be attending to
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.30	\$82.50	Telecom with Arthur regarding the status of what he had found on the LM remote server G Drive relating to various review functions the CFO is alleged to have participated in
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.20	\$55.00	Telecom with Arthur regarding the matters clarified by our solicitors in respect of the response to para 7(a) of the auditor's counterclaim to assist with his interrogation of the LM remote server G Drive for relevant material
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.90	\$247.50	Review emails regarding distributions, redemptions and management fees for the FMIF. Allocate the emails to folders for each relevant audit period. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.50	\$137.50	Locate and review documentation in relation to the shareholders of LMIM as requested by our solicitors regarding the claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	25/03/2020	1.40	\$385.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	25/03/2020	1.50	\$412.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	25/03/2020	0.70	\$192.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.20	\$55.00	Telecom with Arthur regarding the last query to respond to, some further context within which to consider the 10 categories in para 7(a) of the auditor's counterclaim and to aim to have everything ready to submit to our solicitors by midday
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.30	\$82.50	Telecom with Arthur regarding a refinement to the context to use to facilitate a timely response to para 7.3(a) of the auditor's counterclaim
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.50	\$137.50	Telecom with Arthur regarding the docs located by Jordan in the auditor's records for each of the audits the subject of the claim in part response to para 7.3(a) of the auditor's counterclaim
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.30	\$82.50	Telecom with Arthur regarding response to para 7.3(a) and locating any documentation from EY that LM may have considered at the time of the initial appointment in 2003
BR	Ryan Whyte	Accountant	Assets	26/03/2020	1.10	\$302.50	Discuss and review with Arthur all of the docs located in response to para 7.3(a) of the counterclaim, overview results for all 9 audit periods, decide to restrict the response to screenshots of audits which meaningfully identify all reviews by the CFO
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.80	\$220.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.30	\$82.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.50	\$137.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	2.00	\$550.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.

BR	Ryan Whyte	Accountant	Assets	26/03/2020	1.00	\$275.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	0.20	\$55.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	26/03/2020	1.60	\$440.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	27/03/2020	0.20	\$55.00	Telecom with Arthur regarding providing a copy of the auditor USB via One Drive
BR	Ryan Whyte	Accountant	Assets	27/03/2020	0.30	\$82.50	Telecom with Arthur regarding completion of the report to investors and setting up a hyperlink for the information required to facilitate a response to our solicitors in respect of para 7.3(a) of the auditor's counterclaim
BR	Ryan Whyte	Accountant	Assets	27/03/2020	0.70	\$192.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	27/03/2020	1.00	\$275.00	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	27/03/2020	0.50	\$137.50	Locate and review documentation that was sighted or prepared by the chief finance officer during the relevant audit periods for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	30/03/2020	0.70	\$192.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	30/03/2020	0.80	\$220.00	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	30/03/2020	1.20	\$330.00	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	30/03/2020	0.60	\$165.00	Review email from the Trust Company regarding current assets held by the FMIF. Prepare a register of current assets as at 30 March 2020 and provide to David Whyte for review.
BR	Ryan Whyte	Accountant	Assets	30/03/2020	1.40	\$385.00	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	31/03/2020	0.50	\$137.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	31/03/2020	0.60	\$165.00	Telecom with Arthur Taylor re compliance audit testing findings document for 30 June 2011 prepared by the former auditors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	31/03/2020	0.30	\$82.50	Telecom with Arthur regarding status of our search for a complete copy of a compliance audit testing document our solicitors are looking for
BR	Ryan Whyte	Accountant	Assets	31/03/2020	1.30	\$357.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	31/03/2020	1.10	\$302.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	31/03/2020	0.90	\$247.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	1/04/2020	0.20	\$55.00	Telecom with Arthur regarding incomplete compliance audit testing document for 30/6/11 audit and the location perhaps being in the PE folders in our records, asked him to do a detailed interrogation of the folder to check my findings
BR	Ryan Whyte	Accountant	Assets	1/04/2020	1.10	\$302.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	1/04/2020	1.10	\$302.50	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	1/04/2020	0.20	\$55.00	Locate and review documentation in relation to the FY2011 Compliance Audit testing findings for our solicitors. RE claim against the auditors.
BR	Ryan Whyte	Accountant	Assets	2/04/2020	0.30	\$82.50	Telecom with the experts regarding requests for documentation and queries on documentation received. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	2/04/2020	0.20	\$55.00	Telecom with the experts regarding requests for documentation and queries on documentation received. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	2/04/2020	0.30	\$82.50	Telecom with Jordan Devery regarding compliance audit documents to be collated and scanned to be provided to the experts for review, RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	6/04/2020	0.70	\$192.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	6/04/2020	0.90	\$247.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	6/04/2020	0.50	\$137.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	6/04/2020	0.90	\$247.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.

BR	Ryan Whyte	Accountant	Assets	7/04/2020	0.60	\$165.00	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	7/04/2020	0.50	\$137.50	Locate and review documentation in relation to the fees charged by the auditors to conduct the audits for 30 June 2008 to 30 June 2012. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	9/04/2020	0.80	\$220.00	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
BR	Ryan Whyte	Accountant	Assets	9/04/2020	0.70	\$192.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
BR	Ryan Whyte	Accountant	Assets	9/04/2020	1.00	\$275.00	Telecon with experts. Locate and review documentation in relation to secured mortgage loans of the FMIF and supporting documents for the financial statements for the experts.
BR	Ryan Whyte	Accountant	Assets	14/04/2020	0.70	\$192.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
BR	Ryan Whyte	Accountant	Assets	15/04/2020	0.50	\$137.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
BR	Ryan Whyte	Accountant	Assets	16/04/2020	0.30	\$82.50	Review email from our solicitors in relation to the audit documents for the audit of the FMIF financial statements. Prepare email to Julie and Jordan regarding the matter.
BR	Ryan Whyte	Accountant	Assets	16/04/2020	0.30	\$82.50	Attend our solicitors office to swear my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
BR	Ryan Whyte	Accountant	Assets	20/04/2020	0.70	\$192.50	Review LM Planning Audit documents collated by Jordan Devery. Upload the files to sharefile to provide to our solicitors for review.
BR	Ryan Whyte	Accountant	Assets	20/04/2020	0.60	\$165.00	Review LM Compliance Audit documents collated by Jordan Devery. Upload the files to sharefile to provide to our solicitors for review.
BR	Ryan Whyte	Accountant	Assets	22/04/2020	2.20	\$605.00	Review email from the experts regarding the loan statements in composer for the loans of the FMIF. Export 23 loan statements from Composer and provide to the experts for review.
BR	Ryan Whyte	Accountant	Assets	22/04/2020	1.60	\$440.00	Review email from our solicitors regarding the audit compliance documents for FY2008. Address the solicitors queries regarding how the compliance audit documents were obtained and the missing documents from the compliance audit
BR	Ryan Whyte	Accountant	Assets	23/04/2020	1.00	\$275.00	Review email from our solicitors regarding the audit compliance documents for FY2008. Address the solicitors queries regarding how the compliance audit documents were obtained and the missing documents from the compliance audit
BR	Ryan Whyte	Accountant	Assets	24/04/2020	1.50	\$412.50	Review email from our solicitors regarding the audit documents. Review documents collated for the Compliance Audit for FY2008 and the HY2009 financial audit documents.
BR	Ryan Whyte	Accountant	Assets	27/04/2020	1.00	\$275.00	Review email from our solicitors and Julie Pagcu regarding FY2008 compliance documents. Email a response to the solicitors and collate further compliance documents to provide to the solicitors. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	27/04/2020	0.90	\$247.50	Review email from our solicitors and Julie Pagcu regarding FY2008 compliance documents. Email a response to the solicitors and collate further compliance documents to provide to the solicitors. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	30/04/2020	0.80	\$220.00	Attend conference call with Arthur and Julie with counsel and Gadens as requested to discuss loan categorisation for loss calc purposes
BR	Ryan Whyte	Accountant	Assets	30/04/2020	0.20	\$55.00	Telecon with Arthur to discuss the approach we will be adopting to populate the loan categorisations schedule for the expert evidence report
BR	Ryan Whyte	Accountant	Assets	30/04/2020	1.10	\$302.50	Prepare summary to our solicitors detailing the procedure to collate and prepare the compliance plan audit documents. RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Assets	30/04/2020	0.80	\$220.00	Review emails from our solicitors and the expert auditors regarding the proposed approach for the categorisation and analysis of the investment loans of the FMIF. RE claim against the former auditors.
BR	David Whyte	Partner	Trade On	4/11/2019	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	7/11/2019	0.20	\$123.00	reviewed correspondence from investors regarding interim distribution/rejection of payments/authorised payments
BR	David Whyte	Partner	Trade On	7/11/2019	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	12/11/2019	0.10	\$61.50	reviewed draft correspondence to consultant regarding processing of distribution in the AX database and work to be done in respect of same
BR	David Whyte	Partner	Trade On	12/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding funds held in trust relating to proceedings against the directors of LMIM/term deposit rates/provided instructions regarding renewal of term deposit
BR	David Whyte	Partner	Trade On	12/11/2019	0.30	\$184.50	reviewed correspondence from three investors regarding non receipt of distribution payments/reviewed change of details/authorised payments/signed instructions to custodian
BR	David Whyte	Partner	Trade On	12/11/2019	0.20	\$123.00	reviewed correspondence to investors regarding distributions paid/reviewed spreadsheet used for payments and bank details of investors
BR	David Whyte	Partner	Trade On	12/11/2019	0.20	\$123.00	reviewed correspondence from investors regarding interim distribution/change of details/authorised payments
BR	David Whyte	Partner	Trade On	14/11/2019	0.30	\$184.50	reviewed correspondence from investors regarding non receipt of interim distributions/changes in details/reviewed return of payments made and authorised payments to investors

BR	David Whyte	Partner	Trade On	18/11/2019	0.20	\$123.00	reviewed correspondence from our solicitors regarding FTI's administration indemnity claim and draft response to FTI's solicitors regarding same/provided instructions to issue letter
BR	David Whyte	Partner	Trade On	18/11/2019	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	18/11/2019	0.30	\$184.50	reviewed correspondence from thirty investors/representatives of investors regarding change in details/approved same/reviewed and authorised payments to the thirty investors
BR	David Whyte	Partner	Trade On	18/11/2019	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	19/11/2019	0.10	\$61.50	reviewed correspondence from two investors regarding change in details/approved same/authorised payments
BR	David Whyte	Partner	Trade On	19/11/2019	0.10	\$61.50	reviewed correspondence from six investors regarding returned payments from interim distribution/authorised payments
BR	David Whyte	Partner	Trade On	21/11/2019	0.10	\$61.50	reviewed correspondence from three investors regarding change in details/approved same/authorised payment of interim distribution for the three investors
BR	David Whyte	Partner	Trade On	21/11/2019	0.10	\$61.50	reviewed correspondence from four investors regarding change in details/approved same/authorised payment of interim distribution to investors
BR	David Whyte	Partner	Trade On	21/11/2019	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	3/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding amounts owing by two feeder funds/position of receivership of both funds
BR	David Whyte	Partner	Trade On	3/12/2019	0.20	\$123.00	reviewed correspondence regarding distributions to eight investors/returned funds/change of details/authorised payments
BR	David Whyte	Partner	Trade On	3/12/2019	0.10	\$61.50	reviewed BAS
BR	David Whyte	Partner	Trade On	5/12/2019	0.10	\$61.50	reviewed correspondence from three investors/representatives of investors regarding payment of interim distribution/authorised payments/reviewed letters in response
BR	David Whyte	Partner	Trade On	16/12/2019	0.20	\$123.00	reviewed correspondence from twenty two investors regarding interim distribution/change in details/authorised payments
BR	David Whyte	Partner	Trade On	16/12/2019	0.10	\$61.50	reviewed BAS
BR	David Whyte	Partner	Trade On	16/12/2019	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	19/12/2019	0.10	\$61.50	authorised payment
BR	David Whyte	Partner	Trade On	19/12/2019	0.30	\$184.50	reviewed correspondence from thirty one investors/representatives of investors regarding interim distribution/change in details/approved changes and authorised payments
BR	David Whyte	Partner	Trade On	19/12/2019	0.20	\$123.00	reviewed correspondence with advisor to forty four clients regarding payment of distribution/returned payments/twenty with amended details/authorised payments
BR	David Whyte	Partner	Trade On	19/12/2019	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	6/01/2020	0.50	\$307.50	reviewed correspondence with ASIC regarding financial reporting relief/provide instructions to our solicitors regarding same
BR	David Whyte	Partner	Trade On	7/01/2020	0.10	\$61.50	reviewed correspondence from two investors regarding interim distribution/approved payment/discussed with RW issue of cancelling international draft and payment to other investor
BR	David Whyte	Partner	Trade On	7/01/2020	0.80	\$492.00	reviewed documents relating to AFSL licensees membership of AFCA and including when members are in liquidation/applicability of last resort complaint scheme
BR	David Whyte	Partner	Trade On	7/01/2020	0.10	\$61.50	reviewed change of details request from investor and instructions to the custodian to refund an interim distribution payment and cancel an international draft
BR	David Whyte	Partner	Trade On	9/01/2020	0.10	\$61.50	reviewed instruction letter to custodian regarding stopping international draft relating to payment of interim distribution/reviewed draft email to investor regarding same
BR	David Whyte	Partner	Trade On	9/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding court application by FTI to approve legal expenses/reviewed correspondence with FTI regarding same/forward to our solicitors
BR	David Whyte	Partner	Trade On	13/01/2020	0.10	\$61.50	reviewed correspondence from three investors regarding return of interim distribution cheques/change in details/reviewed letters of instruction to PTAL to cancel cheques
BR	David Whyte	Partner	Trade On	14/01/2020	0.20	\$123.00	reviewed correspondence from investors/representatives of investors regarding unpaid interim distribution/change of details/approved same
BR	David Whyte	Partner	Trade On	14/01/2020	0.20	\$123.00	telephone conversation with our solicitors regarding FTI's application for payment of expenses/information requested regarding costs orders and strategy regarding proposed application
BR	David Whyte	Partner	Trade On	14/01/2020	0.10	\$61.50	reviewed correspondence from FTI regarding court application for expenses/drafted response/email our solicitors regarding same

BR	David Whyte	Partner	Trade On	16/01/2020	0.80	\$492.00	reviewed correspondence from sixty nine investors regarding payment of interim distribution/change of details/approved same
BR	David Whyte	Partner	Trade On	16/01/2020	1.10	\$676.50	reviewed correspondence from our solicitors and FTI's solicitors regarding FTI's application for payment of expenses/reviewed supporting affidavits (over 200 pages)
BR	David Whyte	Partner	Trade On	21/01/2020	2.90	\$1,783.50	reviewed two affidavits supporting FTI's claim for expenses in respect of proceedings against the directors (160 and 76 pages)/email our solicitors outlining proposed way forward
BR	David Whyte	Partner	Trade On	21/01/2020	0.20	\$123.00	reviewed invoices/authorised payments
BR	David Whyte	Partner	Trade On	21/01/2020	0.50	\$307.50	telephone conversation with our solicitors regarding approach to two court applications brought by FTI for payment of legal fees where cost orders not progressed
BR	David Whyte	Partner	Trade On	21/01/2020	0.50	\$307.50	reviewed costs submissions, amended statement of claim and transcript of first day of trial in respect of proceedings against the directors/reviewed bank statements showing payment to FTI's solicitors regarding costs/email our solicitors re FTI's
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	reviewed draft email to IT consultant regarding investor database and recording of transactions relating to interim distribution
BR	David Whyte	Partner	Trade On	23/01/2020	0.20	\$123.00	reviewed correspondence from FTI and our solicitors regarding FTI's two applications for payment of expenses/email our solicitors regarding same
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and the commercial list manager in respect of two applications brought by FTI/proposed way forward in respect of hearing of applications
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	email our solicitors regarding queries in relation to costs orders in the proceedings against the auditors
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding court application for judicial advice in respect of proceedings against the auditors/email our solicitors regarding substituted service orders made by Justice Mullins on 17 December 2019
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding claim for expenses relating to proceedings against the auditors/confirmed instructions in respect of same
BR	David Whyte	Partner	Trade On	23/01/2020	0.30	\$184.50	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding claim for expenses relating to proceedings against the directors/prepared response
BR	David Whyte	Partner	Trade On	28/01/2020	1.10	\$676.50	reviewed/updated ASIC application to extend financial reporting relief/reviewed documents accompanying application
BR	David Whyte	Partner	Trade On	28/01/2020	0.10	\$61.50	reviewed correspondence regarding funds to be refunded to borrower's account/reviewed instructions regarding same
BR	David Whyte	Partner	Trade On	28/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding expenses relating to EY proceedings and proposed response
BR	David Whyte	Partner	Trade On	29/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and FTI's solicitors regarding expenses claimed by FTI relating to proceedings against the directors/sent response
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proposed response to FTI regarding applications for payment of expenses/amended response and sent to FTI
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed correspondence between our solicitors and FTI's solicitors regarding two applications for expenses and issues relating to hearing of applications
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding draft letter to FTI's solicitors regarding claim for expenses in respect of proceedings against the directors/issues relating to claim and missing information/provided instructions regarding letter
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed correspondence between our solicitors and FTI's solicitors and schedule of invoices and payments relating to proceedings against the directors
BR	David Whyte	Partner	Trade On	29/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and draft affidavit to be sworn in respect of FTI's expenses application/provided instructions regarding same
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed draft letter to FTI's solicitors regarding expenses claim in respect of proceedings against EY/provided instructions regarding same
BR	David Whyte	Partner	Trade On	29/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and FTI's solicitors regarding the hearing of two applications for expenses/reviewed proposed orders/confirmed instructions regarding same
BR	David Whyte	Partner	Trade On	29/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding updated draft letter to FTI's solicitors regarding two applications for expenses/provided instructions to send letter
BR	David Whyte	Partner	Trade On	29/01/2020	0.20	\$123.00	telephone conversation with our solicitors regarding hearing of FTI's two applications for expenses tomorrow and approach to same
BR	David Whyte	Partner	Trade On	30/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding counsels submissions in respect of FTI's two applications for payment of expenses/confirmed instructions regarding same
BR	David Whyte	Partner	Trade On	30/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding FTI's two applications for payment of expenses and draft court order in respect of same/confirmed instructions
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding proposed adjournment of FTI's application for expenses relating to the proceedings against the directors/proposed court order/provided instructions regarding same

BR	David Whyte	Partner	Trade On	30/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and affidavit lodged by FTI's solicitors in respect of expenses application
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	telephone conversation with our solicitors regarding proposed timetable for FTI's application for expenses relating to proceedings against the directors/discussed issues in respect of availability to swear an affidavit
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	telephone conversation with our solicitors regarding submissions prepared by FTI's counsel in respect of application for payment of expenses relating to proceedings against EY/proposed without prejudice offer to be made
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	reviewed correspondence from two investors regarding non receipt of interim distribution/reviewed letters of instruction to stop bank cheques/authorised payments
BR	David Whyte	Partner	Trade On	30/01/2020	0.40	\$246.00	attended our solicitors office to review and swear affidavit in support of application for judicial advice in respect of proceedings against the directors
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding outcome of hearing of FTI's two applications for payment of expenses/provided instructions regarding same
BR	David Whyte	Partner	Trade On	30/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and court order made today in respect of FTI's application for payment of expenses relating to the proceedings against the directors
BR	David Whyte	Partner	Trade On	3/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding draft letter to FTI's solicitors regarding assessment of costs for EY proceedings and suggested approach to same/provided instructions
BR	David Whyte	Partner	Trade On	3/02/2020	0.40	\$246.00	reviewed ASIC regulatory guide and schedule of charges relating to application to extend financial reporting relief
BR	David Whyte	Partner	Trade On	3/02/2020	0.50	\$307.50	reviewed updated draft of application to ASIC to extend financial reporting relief
BR	David Whyte	Partner	Trade On	3/02/2020	0.10	\$61.50	prepared letter to ASIC regarding ASIC search for the fund and changes required
BR	David Whyte	Partner	Trade On	3/02/2020	0.10	\$61.50	reviewed correspondence with investor regarding payment of interim distribution/stop on cheque/issue of international draft/reviewed letter to investor
BR	David Whyte	Partner	Trade On	3/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding application for payment of expenses in respect of proceedings against the directors/reviewed proposed response/provided instructions
BR	David Whyte	Partner	Trade On	3/02/2020	0.10	\$61.50	email our solicitors regarding remuneration and judicial advice applications/appointment of judge to hear same
BR	David Whyte	Partner	Trade On	4/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding FTI's application for payment of expenses/reviewed two draft letters and draft court order/confirmed instructions regarding same
BR	David Whyte	Partner	Trade On	4/02/2020	0.20	\$123.00	reviewed correspondence with investors and advisors regarding payment of interim distribution/change of details/return of international draft/reviewed letters in response
BR	David Whyte	Partner	Trade On	4/02/2020	0.30	\$184.50	telephone conversation with our solicitors regarding court applications for judicial advice and future remuneration applications/replacement of judge/correspondence to be sent to the court
BR	David Whyte	Partner	Trade On	10/02/2020	0.20	\$123.00	reviewed correspondence from thirty two investors regarding payment of interim distribution/change in details/authorised changes and payments
BR	David Whyte	Partner	Trade On	10/02/2020	0.60	\$369.00	reviewed correspondence from our solicitors and including transcript of hearing of FTI's two applications for payment of expenses
BR	David Whyte	Partner	Trade On	10/02/2020	0.40	\$246.00	reviewed correspondence from our solicitors regarding FTI's application for payment of expenses relating to proceedings against the directors/reviewed statement of contentions against payment of expenses/reviewed draft affidavit/provided
BR	David Whyte	Partner	Trade On	10/02/2020	0.60	\$369.00	attended our solicitors offices/reviewed and swore affidavit in relation to FTI's application for payment of expenses regarding proceedings against the directors
BR	David Whyte	Partner	Trade On	11/02/2020	0.30	\$184.50	reviewed correspondence from our solicitors and FTI's solicitors regarding my affidavit filed in the proceedings brought by FTI for payment of expenses in relation to proceedings against the directors/reviewed complaints/sent response to two
BR	David Whyte	Partner	Trade On	13/02/2020	0.10	\$61.50	reviewed two BAS's
BR	David Whyte	Partner	Trade On	13/02/2020	0.60	\$369.00	reviewed correspondence from our solicitors and between our solicitors and FTI's solicitors regarding FTI's application for payment of expenses regarding proceedings against the directors
BR	David Whyte	Partner	Trade On	13/02/2020	0.10	\$61.50	reviewed correspondence from investor regarding payment of interim distribution and non receipt of funds transfer/reviewed response
BR	David Whyte	Partner	Trade On	15/02/2020	0.70	\$430.50	telephone conversation with our solicitors regarding FTI's application for payment of expenses relating to the proceedings against the directors/key issues in respect of same and letter to be sent to FTI's solicitors
BR	David Whyte	Partner	Trade On	17/02/2020	0.30	\$184.50	reviewed FTI's counsels submissions and affidavit filed in support of application for payment of expenses in respect of proceedings against the directors
BR	David Whyte	Partner	Trade On	17/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding two draft letters to FTI's solicitors regarding application for payment of expenses and issues to be raised in each letter/confirmed instructions regarding same
BR	David Whyte	Partner	Trade On	17/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding FTI's two applications relating to payment of expenses/costs incurred to date and estimate of costs
BR	David Whyte	Partner	Trade On	17/02/2020	0.20	\$123.00	reviewed correspondence from twenty four investors regarding change in details and payment of interim distribution/approved payments

BR	David Whyte	Partner	Trade On	17/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors and two draft letters to FTI's solicitors regarding application for payment of expenses in respect of proceedings against the directors
BR	David Whyte	Partner	Trade On	18/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding discussions with counsel and proposed way forward regarding FTI's application for payment of expenses in respect of proceedings against the directors
BR	David Whyte	Partner	Trade On	18/02/2020	0.10	\$61.50	reviewed correspondence from IT consultant regarding quote for work on the database
BR	David Whyte	Partner	Trade On	18/02/2020	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	20/02/2020	0.70	\$430.50	reviewed correspondence from eighty nine investors regarding change in details/payment of interim distribution/approved payments and change in details
BR	David Whyte	Partner	Trade On	20/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding draft letter of offer to FTI and draft court order in relation to FTI's application for payment of expenses regarding proceedings against the directors/provided instructions regarding same
BR	David Whyte	Partner	Trade On	25/02/2020	0.30	\$184.50	reviewed correspondence from our solicitors and FTI's solicitors regarding FTI's application for payment of expenses and increased amount claimed/reviewed amended application
BR	David Whyte	Partner	Trade On	25/02/2020	0.10	\$61.50	reviewed correspondence from investor regarding returned cheque in respect of interim distribution/reviewed letter of instruction to stop cheque/reviewed change in details
BR	David Whyte	Partner	Trade On	27/02/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding FTI's expenses application and including affidavit of FTI's solicitors filed in the proceedings
BR	David Whyte	Partner	Trade On	27/02/2020	0.70	\$430.50	telephone conversation with our solicitors regarding court hearing tomorrow in respect of FTI's application for payment of expenses/approach to hearing/affidavit to be sworn/potential clear accounts rule issues
BR	David Whyte	Partner	Trade On	27/02/2020	0.90	\$553.50	reviewed correspondence from our solicitors regarding FTI's application for payment of expenses and affidavit from FTI regarding invoices paid in relation to further amounts claimed
BR	David Whyte	Partner	Trade On	27/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding FTI's application for payment of expenses and updated short notice of contentions regarding claim/provided instructions regarding same
BR	David Whyte	Partner	Trade On	27/02/2020	0.30	\$184.50	reviewed correspondence from ASIC regarding request to extend relief from financial reporting obligations/reviewed draft instrument of relief/replied to ASIC
BR	David Whyte	Partner	Trade On	27/02/2020	0.30	\$184.50	reviewed trust account receipts in relation to FTI's application for payment of expenses/reviewed FTI's receipts and payments to try and reconcile same
BR	David Whyte	Partner	Trade On	27/02/2020	0.10	\$61.50	telephone conversation with our solicitors regarding court hearing tomorrow in respect of FTI's application for payment of expenses and further affidavit to be sworn in respect of same
BR	David Whyte	Partner	Trade On	27/02/2020	0.20	\$123.00	reviewed draft affidavit in respect of FTI's application for payment of expenses/advised our solicitors of changes required
BR	David Whyte	Partner	Trade On	27/02/2020	0.10	\$61.50	reviewed final draft of affidavit in respect of FTI's application for payment of expenses/provided instructions to send unsworn version to FTI's solicitors
BR	David Whyte	Partner	Trade On	28/02/2020	0.30	\$184.50	attended solicitors offices/reviewed and swore affidavit in respect of FTI's application for payment of expenses
BR	David Whyte	Partner	Trade On	28/02/2020	0.30	\$184.50	telephone conversation with our solicitors regarding court hearing in respect of FTI's application for payment of expenses/offer to be made in relation to same
BR	David Whyte	Partner	Trade On	28/02/2020	0.20	\$123.00	telephone conversation with our solicitors regarding outcome of court hearing in respect of FTI's application for payment of expenses and orders made
BR	David Whyte	Partner	Trade On	28/02/2020	0.10	\$61.50	telephone conversation with our solicitors regarding arrangements made to swear affidavit at Palm Beach in respect of FTI's application for expenses
BR	David Whyte	Partner	Trade On	28/02/2020	0.20	\$123.00	reviewed counsel's submissions in respect of FTI's application for payment of expenses/provided instructions regarding same
BR	David Whyte	Partner	Trade On	28/02/2020	0.10	\$61.50	reviewed updated counsel's submissions in respect of FTI's application for payment of expenses/provided instructions to serve same
BR	David Whyte	Partner	Trade On	2/03/2020	0.30	\$184.50	reviewed judgement of Justice Jackson in respect of FTI's application for payment of expenses relating to proceedings against EY and costs relating to proof of debt process
BR	David Whyte	Partner	Trade On	3/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding FTI's applications for payment of expenses/reviewed counsel's invoice/sent response
BR	David Whyte	Partner	Trade On	3/03/2020	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	3/03/2020	0.10	\$61.50	reviewed correspondence from investor regarding payment of interim distribution/reviewed work papers regarding return of funds and repayment of distribution
BR	David Whyte	Partner	Trade On	9/03/2020	0.10	\$61.50	reviewed correspondence with FTI regarding request for outstanding amounts of remuneration and expenses for management accounts as at 31 December 2019/reviewed/amended email to FTI regarding same
BR	David Whyte	Partner	Trade On	9/03/2020	0.10	\$61.50	reviewed draft update to LM website regarding investors correspondence and documentation required to effect change in details/approved same
BR	David Whyte	Partner	Trade On	9/03/2020	0.10	\$61.50	reviewed correspondence from responsible entity of feeder fund regarding unit price and management accounts for the half year ended 31 December 2019/sent response

BR	David Whyte	Partner	Trade On	9/03/2020	0.30	\$184.50	reviewed correspondence from ASIC regarding expiry of suspended AFSL of LMIM/reviewed previous correspondence/drafted and sent response/reviewed correspondence from our solicitors regarding same/sent response
BR	David Whyte	Partner	Trade On	9/03/2020	1.40	\$861.00	reviewed correspondence from our solicitors regarding costs claimed by FTI in respect of their second remuneration application/commenced review of cost statement
BR	David Whyte	Partner	Trade On	10/03/2020	2.20	\$1,353.00	reviewed costs statement in relation to FTI's second remuneration application/emailed our solicitors regarding claim and issues with calculations and other matters
BR	David Whyte	Partner	Trade On	10/03/2020	0.10	\$61.50	considered presentation of amounts received from feeder funds relating to deed of settlement
BR	David Whyte	Partner	Trade On	10/03/2020	1.00	\$615.00	reviewed correspondence from our solicitors regarding outcome of FTI's two applications for payment of expenses/reviewed judgement for one and transcript of hearing for the other/reviewed correspondence from FTI's solicitors and draft
BR	David Whyte	Partner	Trade On	12/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding costs statement and amounts claimed by FTI in relation to a cost order/reviewed draft letter querying a number of issues with the statement/provided instructions regarding same
BR	David Whyte	Partner	Trade On	12/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding payment of cost order to FTI/reviewed correspondence from FTI's solicitors and proposed response/provided instructions regarding same
BR	David Whyte	Partner	Trade On	12/03/2020	0.30	\$184.50	reviewed correspondence from thirty one investors regarding change in details/returned distribution payments/authorised payments
BR	David Whyte	Partner	Trade On	16/03/2020	0.20	\$123.00	reviewed lmfimf.com website regarding various notices and other contents/updated same/discussed changes with RW
BR	David Whyte	Partner	Trade On	16/03/2020	0.10	\$61.50	reviewed draft email to IT consultant regarding a number of amendments to the website/amended email
BR	David Whyte	Partner	Trade On	17/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding payments due under two cost orders/reviewed invoices/authorised payments
BR	David Whyte	Partner	Trade On	17/03/2020	0.10	\$61.50	reviewed notice explaining ASIC instrument of relief in respect financial reporting obligations
BR	David Whyte	Partner	Trade On	17/03/2020	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	17/03/2020	2.50	\$1,537.50	reviewed correspondence from our solicitors regarding two court orders for indemnity costs/reviewed two cost statements (over 400 pages)/provided instructions regarding same
BR	David Whyte	Partner	Trade On	19/03/2020	0.40	\$246.00	reviewed correspondence from our solicitors and FTI's solicitors regarding errors made in cost statement and clarification of other queries/reviewed further documents provided/sent response to our solicitors regarding offer to pay costs
BR	David Whyte	Partner	Trade On	19/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding draft letter to FTI's solicitors in respect of claims under cost orders/provided instructions regarding same
BR	David Whyte	Partner	Trade On	19/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding two cost statements to be served on the custodian of the fund/reviewed draft letters/provided instructions regarding same
BR	David Whyte	Partner	Trade On	19/03/2020	1.10	\$676.50	reviewed draft management accounts for the half year ended 31 December 2019/telephone discussion with RW regarding queries in respect of same and email our auditors regarding other queries
BR	David Whyte	Partner	Trade On	19/03/2020	0.10	\$61.50	email FTI regarding claims against the fund to allow finalisation of management accounts for the six months ended 31 December 2019
BR	David Whyte	Partner	Trade On	23/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding costs statement and claim/provided instructions regarding costs
BR	David Whyte	Partner	Trade On	23/03/2020	0.10	\$61.50	reviewed correspondence from investor regarding non receipt of interim distribution/reviewed letter to custodian asking for trace on payment
BR	David Whyte	Partner	Trade On	23/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding serving of two cost statements on third party/reviewed correspondence to third party
BR	David Whyte	Partner	Trade On	23/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding agreement to costs order in respect of FTI's second remuneration application/reviewed draft letter to FTI's solicitors and two draft court orders/provided instructions regarding same
BR	David Whyte	Partner	Trade On	23/03/2020	0.10	\$61.50	reviewed/approved eighteen payments to investors regarding interim distribution
BR	David Whyte	Partner	Trade On	24/03/2020	0.10	\$61.50	reviewed breakdown of operating and non operating costs in relation to preparation of management accounts for the half year ending 31 December 2019
BR	David Whyte	Partner	Trade On	24/03/2020	0.30	\$184.50	reviewed reconciliation of account payables in relation to the management accounts for the six months ending 31 December 2019/reviewed prior correspondence relating to same
BR	David Whyte	Partner	Trade On	24/03/2020	0.70	\$430.50	reviewed management accounts for the half year ending 31 December 2019/considered accounting treatment for distributions and recording of investor units/considered treatment of deed of settlement with feeder funds
BR	David Whyte	Partner	Trade On	24/03/2020	0.10	\$61.50	reviewed correspondence from investor regarding non receipt of interim distribution/approved payment
BR	David Whyte	Partner	Trade On	24/03/2020	0.10	\$61.50	reviewed correspondence from custodian and overseas bank regarding payment to investor in AUD and conversion to USD
BR	David Whyte	Partner	Trade On	26/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding ASIC financial reporting relief and conditions attaching to relief

BR	David Whyte	Partner	Trade On	26/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding status of clear account proceedings and issues to consider/considered position and sent response
BR	David Whyte	Partner	Trade On	26/03/2020	0.20	\$123.00	reviewed correspondence from our solicitors and draft letter to FTI's solicitors regarding GST issues relating to remuneration and expenses/drafted response
BR	David Whyte	Partner	Trade On	26/03/2020	0.80	\$492.00	reviewed management accounts for the half year ending 31 December/reviewed investor units/previous accounts from 2012/2013 and accounting for previous capital distributions/reviewed reconciliations of units over several reporting periods
BR	David Whyte	Partner	Trade On	26/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding court judgement relating to expenses claim/reviewed issues regarding judgement/provided instructions regarding same
BR	David Whyte	Partner	Trade On	30/03/2020	3.10	\$1,906.50	reviewed draft management accounts/update commentary regarding adjustment to investor units/reviewed commentary on litigation matters as at 30 June 2019 and reports to investors in September and December/reviewed other correspondence
BR	David Whyte	Partner	Trade On	30/03/2020	0.30	\$184.50	telephone call with Craig Jenkins and Clark Jarrold regarding presentation of management accounts/issues relating to number and value of investor units and reporting of same
BR	David Whyte	Partner	Trade On	30/03/2020	0.20	\$123.00	reviewed updated draft management accounts for the half year ending 31 December 2019/prepared instructions to RW to finalise
BR	David Whyte	Partner	Trade On	31/03/2020	0.30	\$184.50	reviewed management accounts for the half year ending 31 December 2019 and cover letter/provided instructions to finalise same
BR	David Whyte	Partner	Trade On	31/03/2020	1.10	\$676.50	reviewed/updated/finalised report to investors
BR	David Whyte	Partner	Trade On	31/03/2020	1.00	\$615.00	telephone conversation with our solicitors regarding status of winding up/remuneration application/management accounts/report to investors/claims against the fund
BR	David Whyte	Partner	Trade On	6/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding cost orders relating to FTI's application for payment of expenses/reviewed draft letter to FTI's solicitors regarding same
BR	David Whyte	Partner	Trade On	7/04/2020	0.10	\$61.50	reviewed ATO integrated client account statement confirming BAS refunds
BR	David Whyte	Partner	Trade On	14/04/2020	0.20	\$123.00	authorised payments
BR	David Whyte	Partner	Trade On	16/04/2020	0.60	\$369.00	reviewed correspondence from our solicitors and FTI's solicitors regarding two claims under cost orders in respect of two expenses applications/reviewed supporting documentation
BR	David Whyte	Partner	Trade On	16/04/2020	0.60	\$369.00	reviewed correspondence from our solicitors regarding clear account rule proceedings/potential liabilities of the fund/considered approach to progressing same and draft letter
BR	David Whyte	Partner	Trade On	16/04/2020	0.60	\$369.00	telephone conversation with third party regarding class action brought in the UK in relation to investors of LM and other funds/criteria for investors to join the action/advising investors of ability to join action
BR	David Whyte	Partner	Trade On	16/04/2020	0.30	\$184.50	email third party regarding class action against bond holders that certain investors qualify for/request information to be sent to investors
BR	David Whyte	Partner	Trade On	20/04/2020	0.10	\$61.50	reviewed correspondence between IT consultant and RW regarding processing of interim distribution for foreign currency investors in the AX database/approved draft email to consultant
BR	David Whyte	Partner	Trade On	21/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding FTI's two claims under cost orders/reviewed draft letters regarding both and draft court order/provided instructions regarding same
BR	David Whyte	Partner	Trade On	21/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding cost assessment to be undertaken relating to two matters/draft affidavit in support of application/provided instructions regarding same
BR	David Whyte	Partner	Trade On	21/04/2020	0.10	\$61.50	authorised payments
BR	David Whyte	Partner	Trade On	23/04/2020	0.10	\$61.50	reviewed correspondence from consultant regarding updating database for foreign currency investors and posting distribution in AUD
BR	David Whyte	Partner	Trade On	23/04/2020	0.10	\$61.50	reviewed correspondence from investor regarding non receipt of interim distribution/reviewed draft response
BR	David Whyte	Partner	Trade On	23/04/2020	0.10	\$61.50	reviewed draft email to IT consultant to update website in relation to judicial advice application
BR	David Whyte	Partner	Trade On	28/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding costs of expenses application/reviewed draft court order regarding fixing of costs
BR	David Whyte	Partner	Trade On	28/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding fixing of FTI's solicitors costs in respect of proceedings against the auditors/reviewed draft letter and draft court order in respect of same/provided instructions
BR	David Whyte	Partner	Trade On	28/04/2020	0.30	\$184.50	reviewed invoices/queried disbursements/requested copies of disbursement invoices
Audit	Clark Jarrold	Partner	Trade On	10/03/2020	0.40	\$246.00	Discuss issues in half year accounts for the fund with Craig and Julie
Audit	Clark Jarrold	Partner	Trade On	24/03/2020	0.60	\$369.00	Review /consider material provided by Ryan re determination of number of units incl calculations and court order and query as to basis of calc - for disclosure in fund accounts
Audit	Clark Jarrold	Partner	Trade On	24/03/2020	0.40	\$246.00	Review financial statements draft and consider accounting for the \$4 million settlement item and respond to David re same

Audit	Clark Jarrold	Partner	Trade On	25/03/2020	0.10	\$61.50	Discuss comments from Ryan as to query on number of fund units with Craig - for disclosure in fund accounts
Audit	Clark Jarrold	Partner	Trade On	25/03/2020	0.10	\$61.50	Follow up discussion with Ryan on number of units and explanations for changes for disclosure in fund accounts
Audit	Clark Jarrold	Partner	Trade On	25/03/2020	0.80	\$492.00	Discuss with David Whyte work plan re EY claim, steps to amend/complete 31 December fund accounts, issues re number of units and related matters
Audit	Clark Jarrold	Partner	Trade On	25/03/2020	0.30	\$184.50	Discuss with Julie amendments to 31 December fund accounts and steps to complete them
Audit	Clark Jarrold	Partner	Trade On	27/03/2020	0.30	\$184.50	Discuss resolution of fund accounts query with Julie regarding accounting for distributions
Audit	Clark Jarrold	Partner	Trade On	30/03/2020	0.30	\$184.50	telephone call with Craig Jenkins and David Whyte regarding presentation of management accounts/issues relating to number and value of investor units and reporting of same
Audit	Clark Jarrold	Partner	Trade On	30/03/2020	0.20	\$123.00	telephone call with Craig Jenkins regarding presentation of management accounts/issues relating to number and value of investor units and reporting of same
BR	Arthur Taylor	Senior Manager	Trade On	4/11/2019	0.50	\$250.00	#1 For the upcoming remuneration application review the 76 page draft affidavit received from our solicitor and make necessary notations, comments and updates, up to page 19, for submitting to our alternative solicitors to update to 31/10/19
BR	Arthur Taylor	Senior Manager	Trade On	4/11/2019	0.20	\$100.00	For the remuneration application discuss with Ryan the preparation of David's affidavit to facilitate a completed draft being ready to submit to our solicitors on 11/11 for finalising and then signing on 21/11
BR	Arthur Taylor	Senior Manager	Trade On	4/11/2019	1.70	\$850.00	#2 continue with the upcoming remuneration application review the 76 page draft affidavit received from our solicitor and make necessary notations, comments and updates, up to page 36, for submitting to our alternative solicitors to update to
BR	Arthur Taylor	Senior Manager	Trade On	4/11/2019	0.30	\$150.00	For the upcoming remuneration application discuss with Ryan the timesheets recon and narrations schedule, overall roles of different staff members, key dates for the interim distribution, comms with investors, to facilitate finalising the affidavit draft
BR	Arthur Taylor	Senior Manager	Trade On	5/11/2019	1.60	\$800.00	For the upcoming remuneration application continue preparing the 76 page affidavit draft for our solicitors to update, complete review, identifying where our solicitors are required to provide updated comments to 31/10/19
BR	Arthur Taylor	Senior Manager	Trade On	5/11/2019	0.90	\$450.00	For the upcoming remuneration application, prepare instructions and forward a copy of the draft affidavit, appropriately highlighted, to one of our solicitors to update and comment on by Friday afternoon 8/11
BR	Arthur Taylor	Senior Manager	Trade On	5/11/2019	1.20	\$600.00	For the upcoming remuneration application, prepare instructions and forward a copy of the draft affidavit, appropriately highlighted, to the other solicitor assisting us, to update and comment on by Friday afternoon 8/11
BR	Arthur Taylor	Senior Manager	Trade On	8/11/2019	0.20	\$100.00	For the upcoming remuneration application discuss with Ryan status of his input, response received from one of our solicitors, and completion of affidavit by 11/11
BR	Arthur Taylor	Senior Manager	Trade On	8/11/2019	0.20	\$100.00	For the upcoming remuneration application, review response received from one of our solicitors
BR	Arthur Taylor	Senior Manager	Trade On	9/11/2019	0.90	\$450.00	For the upcoming remuneration application, review/consider all responses/comments received from our solicitors and make appropriate amendments to the penultimate draft affidavit
BR	Arthur Taylor	Senior Manager	Trade On	9/11/2019	2.30	\$1,150.00	For the upcoming remuneration application update the affidavit for works our solicitors did not comment on, i.e. work undertaken by BDO staff generally, incl a high level editing of the affidavit
BR	Arthur Taylor	Senior Manager	Trade On	9/11/2019	1.20	\$600.00	For the upcoming remuneration application, final review of the affidavit and forward to David for his review on 11/11
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#1 For the upcoming report to investors, review draft received from Ryan, locate latest remuneration application affidavit for current status legal matters
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.30	\$150.00	Telecom with Ryan to discuss finalising draft report to investors and procedures for accessing the various LM servers
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	1.20	\$600.00	#2 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, starting with a general overview of draft, formatting, layout, numbering, executive summary, etc
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#3 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, update legal proceedings starting with the Bellpac/MPF matter
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#4 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the claim against the auditors
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.30	\$150.00	#5 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the Bellpac Convertible bonds matter
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#6 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the Feeder Funds matter
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#7 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the claims against various guarantors
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.60	\$300.00	#8 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the matters regarding the liquidators of LMIM
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.30	\$150.00	For the upcoming report to investors, telecom with Ryan regarding various claims against guarantors, status of PE's conducted in November 2019, and issues we need to update
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#9 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for the claims against LMIM

BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.20	\$100.00	#10 For the upcoming report to investors, commence updating the status of various legal proceedings using the latest remuneration application as a guide, continue update legal proceedings for Class C investors
BR	Arthur Taylor	Senior Manager	Trade On	12/12/2019	0.50	\$250.00	#11 For the upcoming report to investors, review the completed draft for consistency and then forward to our solicitors for further comment
BR	Arthur Taylor	Senior Manager	Trade On	16/12/2019	0.10	\$50.00	For the upcoming report to investors discuss with Ryan status of response from our solicitors to updating the report and having it ready for David to start reviewing this afternoon
BR	Arthur Taylor	Senior Manager	Trade On	16/12/2019	0.10	\$50.00	For the upcoming report to investors call Ryan to confirm response has now been received from our solicitors and the report can be now updated.
BR	Arthur Taylor	Senior Manager	Trade On	16/12/2019	0.20	\$100.00	For the upcoming report to investors call Ryan to discuss the amended report he had prepared based on feedback from our solicitors, agree final format and advise he can issue the report to David to review
BR	Arthur Taylor	Senior Manager	Trade On	24/03/2020	0.90	\$450.00	Review draft report No. 29 to investors, prepare for and submit to our solicitors for amending and elaborating on
BR	Arthur Taylor	Senior Manager	Trade On	24/03/2020	0.20	\$100.00	For the 29th report to investors, telecom with Ryan regarding the date ranges for 6 monthly reports in accordance with ASIC requirements
BR	Arthur Taylor	Senior Manager	Trade On	24/03/2020	0.80	\$400.00	Continued: Review draft report No. 29 to investors, prepare for and submit to our solicitors for amending and elaborating on
BR	Arthur Taylor	Senior Manager	Trade On	27/03/2020	0.30	\$150.00	For the 29th report to investors add an update to current date for one legal matter in the report
BR	Arthur Taylor	Senior Manager	Trade On	27/03/2020	0.10	\$50.00	Telecom with Ryan to confirm legal matter requiring my comment is complete, asked him to advise when comments from our solicitors have been incorporated so I can do a final review
BR	Arthur Taylor	Senior Manager	Trade On	27/03/2020	0.30	\$150.00	Telecom with Ryan regarding completion of the report to investors and setting up a hyperlink for the information required to facilitate a response to our solicitors in respect of para 7.3(a) of the auditor's counterclaim
BR	Arthur Taylor	Senior Manager	Trade On	23/04/2020	1.40	\$700.00	Review draft affidavit re remuneration and prepare for submitting to our solicitors for updating/commenting on and prepared draft for our solicitors to review by COB Monday 27/4
BR	Arthur Taylor	Senior Manager	Trade On	23/04/2020	0.20	\$100.00	Complete reviewing draft affidavit re remuneration for our solicitors to review by COB Monday 27/4
BR	Arthur Taylor	Senior Manager	Trade On	23/04/2020	0.20	\$100.00	Discuss with Ryan status of the draft remuneration application, deadline for comments from our solicitors, merging comments into a final draft, etc for David to start reviewing on 28/4
BR	Arthur Taylor	Senior Manager	Trade On	23/04/2020	0.20	\$100.00	Discuss the draft affidavit re remuneration with our solicitor, deadlines for comments/updates, David reviewing on 28/4 and 29/4 and when the penultimate draft affidavit will be ready for their review before it is finalised
BR	Arthur Taylor	Senior Manager	Trade On	23/04/2020	0.20	\$100.00	Submit email request to our solicitors requesting their comments on the draft remuneration application by COB 27/4
BR	Arthur Taylor	Senior Manager	Trade On	28/04/2020	0.10	\$50.00	Telecom with Ryan regarding status of updating the draft remuneration application with comments received from our solicitors
BR	Arthur Taylor	Senior Manager	Trade On	28/04/2020	0.90	\$450.00	Detailed review updated draft remuneration application and amend where necessary
BR	Arthur Taylor	Senior Manager	Trade On	28/04/2020	0.10	\$50.00	Prepare and forward email to Ryan confirming the application is now ready for David to review
Audit	Julie Pagcu	Associate Director	Trade On	10/03/2020	0.40	\$186.00	Discuss issues in half year accounts for the fund with Craig and Clark
Audit	Julie Pagcu	Associate Director	Trade On	24/03/2020	0.20	\$93.00	31/12/2019 creditor reporting- understanding the investor units history and adjustments for correction in the accounts.
Audit	Julie Pagcu	Associate Director	Trade On	25/03/2020	0.30	\$139.50	Discuss with Clark amendments to 31 December fund accounts and steps to complete them
Audit	Julie Pagcu	Associate Director	Trade On	27/03/2020	0.30	\$139.50	Discuss resolution of fund accounts query with Clark regarding accounting for distributions
BR	Jayden Coulston	Manager	Trade On	24/04/2020	0.20	\$92.00	Emails Ryan Whyte and Jordan Devery re expense payments.
BR	Jordan Devery	Graduate Accountant	Trade On	17/03/2020	1.20	\$270.00	Review ASIC Instrument of Relief document and draft notice to investors regarding details of the Instrument granted to LMIM as responsible entity for FMIF by ASIC.
BR	Ryan Whyte	Accountant	Trade On	4/11/2019	0.20	\$55.00	For the remuneration application discuss with Arthur the preparation of David's affidavit to facilitate a completed draft being ready to submit to our solicitors on 11/11 for finalising and then signing on 21/11
BR	Ryan Whyte	Accountant	Trade On	4/11/2019	0.30	\$82.50	For the upcoming remuneration application discuss with Arthur the timesheets recon and narrations schedule, overall roles of different staff members, key dates for the interim distribution, comms with investors to facilitate finalising the affidavit draft
BR	Ryan Whyte	Accountant	Trade On	7/11/2019	1.50	\$412.50	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	0.70	\$192.50	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	0.20	\$55.00	For the upcoming remuneration application discuss with Arthur status of application, response received from one of our solicitors regarding the application and process to complete the affidavit

BR	Ryan Whyte	Accountant	Trade On	8/11/2019	1.10	\$302.50	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	0.40	\$110.00	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	1.20	\$330.00	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	1.60	\$440.00	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	8/11/2019	0.70	\$192.50	Review of 4 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Ryan Whyte	Accountant	Trade On	11/11/2019	0.80	\$220.00	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	12/11/2019	0.50	\$137.50	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	12/11/2019	1.30	\$357.50	Prepare David Whyte's affidavit for the 12th remuneration application for the period 1 May 2019 to 31 October 2019. Update all figures and prepare information in relation to the legal proceedings and the distribution to investors.
BR	Ryan Whyte	Accountant	Trade On	14/11/2019	1.10	\$302.50	Prepared the Receipts and Payments for the period 1 May 2019 to 31 October 2019 to be annexed to David Whyte's affidavit for the 12th remuneration application.
BR	Ryan Whyte	Accountant	Trade On	18/11/2019	0.40	\$110.00	Calculate the cash at bank prior and post distribution to be entered into David Whyte's affidavit for the 12th remuneration application for the period 1 May to 31 October 2019
BR	Ryan Whyte	Accountant	Trade On	26/11/2019	0.60	\$165.00	Prepare Mail out to investors for the notice of the 12th remuneration application for remuneration for the period 1 May to 31 October 2019.
BR	Ryan Whyte	Accountant	Trade On	26/11/2019	0.30	\$82.50	Review instructions from our solicitors regarding the service on members for the 12th remuneration application for the period 1 May 2019 to 31 October 2019.
BR	Ryan Whyte	Accountant	Trade On	26/11/2019	0.50	\$137.50	Prepare Mail listing to provide to external printing company for the notice of the 12th remuneration application for remuneration for the period 1 May to 31 October 2019.
BR	Ryan Whyte	Accountant	Trade On	26/11/2019	0.50	\$137.50	Prepare email listing to provide to external email company for the notice of the 12th remuneration application for remuneration for the period 1 May to 31 October 2019.
BR	Ryan Whyte	Accountant	Trade On	12/12/2019	0.30	\$82.50	Telecom with Arthur Taylor to discuss finalising draft report to investors and procedures for accessing the various LM servers
BR	Ryan Whyte	Accountant	Trade On	12/12/2019	0.30	\$82.50	For the upcoming report to investors, telecom with Arthur Taylor regarding various claims against guarantors, status of PE's conducted in November 2019, and issues we need to update
BR	Ryan Whyte	Accountant	Trade On	13/12/2019	0.60	\$165.00	Review my draft affidavit for the service on members for the 12th remuneration application. Sign affidavit and get affidavit affirmed.
BR	Ryan Whyte	Accountant	Trade On	16/12/2019	0.40	\$110.00	Review my affidavit for the service on members for the 12th remuneration application. Deliver original affidavit to our solicitors to file with the Court.
BR	Ryan Whyte	Accountant	Trade On	16/12/2019	0.10	\$27.50	For the 28th update report to investors discuss with Arthur Taylor status of comments from our solicitors regarding updating the report and discuss further amendments for David Whyte's final review.
BR	Ryan Whyte	Accountant	Trade On	16/12/2019	0.10	\$27.50	For the 28th update report to investors discuss with Arthur Taylor the comments from our solicitors and required updates to the report.
BR	Ryan Whyte	Accountant	Trade On	16/12/2019	0.20	\$55.00	For the 28th update report to investors discuss with Arthur Taylor the comments from our solicitors and required updates to the report.
BR	Ryan Whyte	Accountant	Trade On	3/02/2020	0.60	\$165.00	Prepare supporting documents for the ASIC relief request for the renewal of the relief ending 16 March 2020. Email David and ASIC the supporting material.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	1.50	\$412.50	Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	0.30	\$82.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	0.50	\$137.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	0.70	\$192.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	1.90	\$522.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	1.30	\$357.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	18/02/2020	0.80	\$220.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.
BR	Ryan Whyte	Accountant	Trade On	19/02/2020	0.90	\$247.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Export information from the accounting systems and enter the transactions during the period.

BR	Ryan Whyte	Accountant	Trade On	10/03/2020	0.60	\$165.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	10/03/2020	1.30	\$357.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	12/03/2020	1.40	\$385.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	16/03/2020	0.50	\$137.50	Prepare email to IT consultant regarding updating the website for information on the winding up of the Fund and to add the ASIC relief instrument.
BR	Ryan Whyte	Accountant	Trade On	19/03/2020	1.20	\$330.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	19/03/2020	0.70	\$192.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	19/03/2020	1.80	\$495.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	20/03/2020	0.60	\$165.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare the transactions for the trial balance and prepare the financial statements.
BR	Ryan Whyte	Accountant	Trade On	23/03/2020	0.20	\$55.00	Prepare cover letter for the management accounts for the period ended 31 December 2019.
BR	Ryan Whyte	Accountant	Trade On	24/03/2020	0.20	\$55.00	Telecom with Julie Pagcu regarding the reallocation of the unit holdings for the management accounts for the FMIF for the period ending 31 December 2019
BR	Ryan Whyte	Accountant	Trade On	24/03/2020	0.50	\$137.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare an update to Julie Pagcu regarding the reallocation of the units.
BR	Ryan Whyte	Accountant	Trade On	24/03/2020	0.80	\$220.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019. Prepare an update to Julie Pagcu regarding the reallocation of the units.
BR	Ryan Whyte	Accountant	Trade On	25/03/2020	0.10	\$27.50	Follow up discussion with Clark on number of units and explanations for changes for disclosure in fund account
BR	Ryan Whyte	Accountant	Trade On	25/03/2020	0.80	\$220.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019.
BR	Ryan Whyte	Accountant	Trade On	25/03/2020	0.40	\$110.00	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019.
BR	Ryan Whyte	Accountant	Trade On	27/03/2020	0.50	\$137.50	Cont. Preparation of the management accounts for the FMIF for the half year ending 31 December 2019.
BR	Ryan Whyte	Accountant	Trade On	30/03/2020	0.80	\$220.00	Finalise the management accounts for the FMIF for the half year ending 31 December 2019. Send to David for final approval.
BR	Ryan Whyte	Accountant	Trade On	21/04/2020	2.40	\$660.00	Review David Whyte's draft affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. Update the draft affidavit to reflect the current matters and the matters progressed during the period.
BR	Ryan Whyte	Accountant	Trade On	21/04/2020	0.60	\$165.00	Review David Whyte's draft affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. Update the draft affidavit to reflect the current matters and the matters progressed during the period.
BR	Ryan Whyte	Accountant	Trade On	23/04/2020	0.20	\$55.00	Discuss with Arthur status of the draft remuneration application, deadline for comments from our solicitors, merging comments into a final draft, etc for David to start reviewing on 28/4
BR	Ryan Whyte	Accountant	Trade On	23/04/2020	2.00	\$550.00	Review David Whyte's draft affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. Update the draft affidavit to reflect the current matters and the matters progressed during the period.
BR	Ryan Whyte	Accountant	Trade On	23/04/2020	0.20	\$55.00	Review David Whyte's draft affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. Update the draft affidavit to reflect the current matters and the matters progressed during the period.
BR	Ryan Whyte	Accountant	Trade On	28/04/2020	1.20	\$330.00	Review our solicitors comments for David Whyte's affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. update affidavit as per the solicitors comments.
BR	Ryan Whyte	Accountant	Trade On	28/04/2020	2.20	\$605.00	Review our solicitors comments for David Whyte's affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. update affidavit as per the solicitors comments.
BR	Ryan Whyte	Accountant	Trade On	28/04/2020	0.10	\$27.50	Telecom with Arthur regarding status of updating the draft remuneration application with comments received from our solicitors
BR	Ryan Whyte	Accountant	Trade On	29/04/2020	0.80	\$220.00	Review our solicitors comments for David Whyte's affidavit for the 13th remuneration application for the period 1 November 2019 to 30 April 2020. update affidavit as per the solicitors comments.
BR	David Whyte	Partner	Creditors	4/11/2019	0.10	\$61.50	reviewed correspondence from our solicitors and to FTI's solicitors regarding clear account rule proceedings/claim by creditor/sent response
BR	David Whyte	Partner	Creditors	7/11/2019	0.20	\$123.00	reviewed correspondence from feeder fund in relation to unit price of the fund after allowing for impact of court order about treatment of foreign currency investors/prepared response confirming issues and updating of price
BR	David Whyte	Partner	Creditors	14/11/2019	0.20	\$123.00	reviewed correspondence from investor regarding change in details/request for information/discussed request with RW
BR	David Whyte	Partner	Creditors	18/11/2019	0.10	\$61.50	reviewed correspondence from investors representative regarding change in details/approved same and authorised two payments to investor

BR	David Whyte	Partner	Creditors	3/12/2019	0.20	\$123.00	reviewed correspondence from investor and State of California Business of Oversight regarding complaint against financial adviser/drafted letter to investor in respect of progress of the winding up
BR	David Whyte	Partner	Creditors	3/12/2019	0.80	\$492.00	reviewed correspondence from twenty eight investors/representatives of investors regarding change in details/transfer of units/reviewed/authorised payments of interim distribution to the investors
BR	David Whyte	Partner	Creditors	3/12/2019	0.20	\$123.00	reviewed correspondence from investor regarding deceased members estate/reviewed will and grant of probate/reviewed note regarding proposed transfer of units
BR	David Whyte	Partner	Creditors	19/12/2019	1.60	\$984.00	reviewed/updated/finalised report to investors
BR	David Whyte	Partner	Creditors	6/01/2020	0.10	\$61.50	telephone conversation with an investor regarding payment of the interim distribution/email RW to determine where it was paid to and if returned
BR	David Whyte	Partner	Creditors	20/01/2020	0.50	\$307.50	reviewed correspondence from investors regarding winding up of the fund/payment of interim distribution/reviewed updates to investors/reviewed response
BR	David Whyte	Partner	Creditors	28/01/2020	0.10	\$61.50	reviewed correspondence from two investors regarding transfer of units/reviewed letters in response
BR	David Whyte	Partner	Creditors	30/03/2020	0.50	\$307.50	reviewed draft report to investors
BR	David Whyte	Partner	Creditors	31/03/2020	0.10	\$61.50	reviewed correspondence regarding issues with potential scammer relating to distribution to investor and potential fraudulent documentation
BR	David Whyte	Partner	Creditors	7/04/2020	0.20	\$123.00	reviewed documentation provided by alleged investor and adviser for investor/reviewed conflicting evidence to determine that the alleged investor is not the investor
BR	David Whyte	Partner	Creditors	9/04/2020	0.10	\$61.50	reviewed correspondence from RW regarding discussions with an alleged investor and information required to effect a change of details/reviewed letter to investors adviser
BR	David Whyte	Partner	Creditors	16/04/2020	0.10	\$61.50	reviewed correspondence from litigation funder in relation to class action regarding investors who invested through certain parties/reviewed investors affected
BR	David Whyte	Partner	Creditors	23/04/2020	0.20	\$123.00	reviewed correspondence from investor regarding interim distribution paid to feeder funds and future estimated return/reviewed report dated 19 December 2019 and drafted response explaining position
BR	Antoinette Fielding	Senior Accountant	Creditors	25/11/2019	0.10	\$27.50	Phone call from investor. Transferring to Ryan Whyte once identified as LM investor.
BR	Antoinette Fielding	Senior Accountant	Creditors	13/02/2020	0.10	\$33.00	Phone call from investor requesting information for centre link application.
BR	Charles Haines	Associate Director	Creditors	1/11/2019	0.10	\$52.50	Ph call to investor regarding interim distribution post correspondence
BR	Charles Haines	Associate Director	Creditors	1/11/2019	0.10	\$52.50	Ph call to investor regarding interim distribution post correspondence
BR	Charles Haines	Associate Director	Creditors	1/11/2019	0.20	\$105.00	Review six letters to unitholders regarding interim distributions, bank account updates re bounced payments, change of details - wills probate, updated forms
BR	Charles Haines	Associate Director	Creditors	1/11/2019	0.10	\$52.50	Review three change of details forms including updated bank detail request
BR	Charles Haines	Associate Director	Creditors	1/11/2019	0.40	\$210.00	Review sixteen letters to unitholders regarding interim distributions, bank account updates re bounced payments, change of details - wills probate, updated forms
BR	Charles Haines	Associate Director	Creditors	4/11/2019	0.10	\$52.50	Ph call to investor regarding interim distribution
BR	Charles Haines	Associate Director	Creditors	4/11/2019	0.10	\$52.50	Review incoming mail inbox regarding post interim distribution correspondence, meet with staff regarding update status
BR	Charles Haines	Associate Director	Creditors	4/11/2019	0.10	\$52.50	Phone logs from weekend regarding investor correspondence in relation to interim dividend
BR	Charles Haines	Associate Director	Creditors	5/11/2019	0.10	\$52.50	Review and amend two letters to unitholders regarding balance enquires and change of details
BR	Charles Haines	Associate Director	Creditors	5/11/2019	0.10	\$52.50	Review and approve three change of details updates, review forms and specimen signatures
BR	Charles Haines	Associate Director	Creditors	5/11/2019	0.20	\$105.00	Review and amend three letters to unit holders and advisor with multiple holdings, reconcile to statements and investor database information
BR	Charles Haines	Associate Director	Creditors	5/11/2019	0.20	\$105.00	review three change of details requests, including file notes and investigation work papers to support change of trustee details and change of bank accounts
BR	Charles Haines	Associate Director	Creditors	5/11/2019	0.20	\$105.00	Review letters to unitholders regarding post interim distribution updated, balance updates and change of details requests
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.20	\$105.00	Review nine letters to unitholders regarding updates, post distribution balances and additional information required to support change of details
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.20	\$105.00	Review seven letters to unitholders regarding updates, post distribution balances and additional information required to support change of details

BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.20	\$105.00	Review eight letters to unitholders regarding updates, post distribution balances and additional information required to support change of details
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.40	\$210.00	Review six payments and correspondence and four letters to unit holders regarding amended details and updates post interim distribution
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.10	\$52.50	Review four change of details forms review databased to confirm details
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.10	\$52.50	Amend correspondence to solicitors regarding interim distribution
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.10	\$52.50	six letters to investors regarding updated unit balance
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.20	\$105.00	Review and amend correspondence to unitholder regarding multiple accounts in different currencies, reprocessing of bounced payments, confirmation of unit balances and reprocess of two payments
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.10	\$52.50	Amend correspondence to unitholder with bounced FX transactions and reprocess
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.20	\$105.00	Review ten letters to unitholders regarding updates, post distribution balances and additional information required to support change of details
BR	Charles Haines	Associate Director	Creditors	14/11/2019	0.10	\$52.50	Review 6 letters to unitholders regarding update and balances as at 30 June 2019 and post interim distribution
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.10	\$52.50	Review two change of details form review database to confirm details. Review one letter to unit holder regarding update
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.10	\$52.50	Review four change of details forms review database to confirm details.
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.20	\$105.00	Review seven change of details forms review database to confirm details. Review trust transfer forms, anti-money laundering, IDS and Trust documentation
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.10	\$52.50	Review two payments which bounced back, review reprocess meet staff regarding contact with bank post return of funds
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.30	\$157.50	Review 11 letters to unitholders regarding post interim distribution updates, change of details etc
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.30	\$157.50	Review 9 letters to unitholders regarding post interim distribution updates, change of details etc
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.40	\$210.00	Review 16 letters to unitholders regarding post interim distribution updates, change of details etc
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.20	\$105.00	Review 5 letters to unitholders regarding post interim distribution updates, change of details etc
BR	Charles Haines	Associate Director	Creditors	15/11/2019	0.10	\$52.50	Review 4 letters to unitholders regarding post interim distribution updates, change of details etc
BR	Charles Haines	Associate Director	Creditors	18/11/2019	0.10	\$52.50	Ph call to unitholder regarding interim distribution update
BR	Charles Haines	Associate Director	Creditors	18/11/2019	0.20	\$105.00	Review five change of details and post distribution update letters to unitholders
BR	Charles Haines	Associate Director	Creditors	18/11/2019	0.40	\$210.00	Review correspondence to fifteen unitholders regarding change of details, post interim distribution reporting
BR	Charles Haines	Associate Director	Creditors	18/11/2019	1.40	\$735.00	Review correspondence to 34 unitholders regarding change of details, and reprocessing of bounced payments
BR	Charles Haines	Associate Director	Creditors	18/11/2019	0.30	\$157.50	Review updated documentation and payments for 4 unitholders and reprocess of distribution.
BR	Charles Haines	Associate Director	Creditors	18/11/2019	0.10	\$52.50	Ph call to unitholder regarding interim distribution update
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review four change of details request from unitholders
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.20	\$105.00	Review six letters to unitholders regarding change of details, unit balances updates and review documentation
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review emails from investor regarding bounce back, change of details and amend email reply with update in relation to reprocessing status
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review and amend three reprocessing of interim distribution correspondence and change of details requests
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review mail register and meeting with staff
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Ph call to unitholder regarding change of bank details

BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review four letters and one reprocessing payment
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Update and settle draft correspondence to unitholders regarding interim distribution and reprocessing to updated bank account details
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.20	\$105.00	Review three letters to unit holders regarding Deeds, review power of attorney documentation and database information
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.20	\$105.00	Review interim distribution process batch
BR	Charles Haines	Associate Director	Creditors	19/11/2019	0.10	\$52.50	Review IT email update
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	Review two change of detail request and supporting documentation includes deeds, forms and signatures
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	Review four change of detail request and supporting documentation
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	review batch payment for reprocessing interim distribution
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	Review two change of details requests - wills, probate, forms and licence
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	Ph call to unit holder regarding post interim distribution update
BR	Charles Haines	Associate Director	Creditors	20/11/2019	0.10	\$52.50	Ph call to unit holder regarding post interim distribution update
BR	Charles Haines	Associate Director	Creditors	21/11/2019	1.40	\$735.00	Review change of details forms and reprocessing of interim distribution batch
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.40	\$210.00	Review nine letters to unitholders regarding change of details, unit balances, and post interim distribution updates
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.20	\$105.00	Review five letters to unitholders regarding change of details, unit balances, and post interim distribution updates
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.10	\$52.50	Ph call to unitholders regarding change of details and interim distribution update
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.20	\$105.00	Review four change of details letters and post interim distribution
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.20	\$105.00	Review six change of details letters and post interim distribution
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.40	\$210.00	Interim distribution batch payment
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.10	\$52.50	Review three letters to unitholders regarding change of details regarding interim distributions
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.10	\$52.50	Review three letters to unitholders regarding bounced payments and change of details required
BR	Charles Haines	Associate Director	Creditors	21/11/2019	0.30	\$157.50	Review change of details forms and reprocessing of interim distribution batch
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.10	\$52.50	Review correspondence to financial advisor regarding update on multiple clients
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.20	\$105.00	Review and amend five letters to unit holders
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.30	\$157.50	Review and amend eleven letters to unit holders
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.20	\$105.00	Review and amend eight letters to unit holders
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.80	\$420.00	review reprocessing and letters to 7 unitholders regarding distributions, review change of details forms and updated documentation
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.20	\$105.00	Review and amend five letters to unitholders regarding interim distributions and change of details
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.10	\$52.50	Ph call LM investor
BR	Charles Haines	Associate Director	Creditors	22/11/2019	0.20	\$105.00	Review and amend four letters to unitholders regarding interim distributions and change of details
BR	Charles Haines	Associate Director	Creditors	25/11/2019	0.10	\$52.50	Ph call to financial planner regarding change of details from client

BR	Charles Haines	Associate Director	Creditors	25/11/2019	0.10	\$52.50	Ph call to financial planner regarding change of details from client
BR	Charles Haines	Associate Director	Creditors	26/11/2019	0.10	\$52.50	Email update and review correspondence register
BR	Charles Haines	Associate Director	Creditors	26/11/2019	0.10	\$52.50	Review email to unitholder regarding post interim distribution update and change of details
BR	Charles Haines	Associate Director	Creditors	28/11/2019	0.40	\$210.00	Review 9 letters to unit holders regarding change of details request and review documentation and database
BR	Charles Haines	Associate Director	Creditors	29/11/2019	0.50	\$262.50	Review fourteen letters to unit holders regarding change of details request and review documentation and database
BR	Charles Haines	Associate Director	Creditors	29/11/2019	0.40	\$210.00	Review eleven letters to unit holders regarding change of details request and review documentation and database
BR	Charles Haines	Associate Director	Creditors	29/11/2019	0.10	\$52.50	Review four letters and change of details forms
BR	Charles Haines	Associate Director	Creditors	29/11/2019	0.30	\$157.50	Review eleven change of details request and review documentation and database
BR	Charles Haines	Associate Director	Creditors	29/11/2019	0.20	\$105.00	Review five change of details request and review documentation and database
BR	Charles Haines	Associate Director	Creditors	2/12/2019	0.10	\$52.50	Review and amend correspondence to advisor regarding multiple clients with update regarding paid distributions, reprocess of distributions and additional documentation required
BR	Charles Haines	Associate Director	Creditors	2/12/2019	0.40	\$210.00	Review 8 letters to unit holders regarding balance updates, change of details review supporting documentation and review reprocessing of payment
BR	Charles Haines	Associate Director	Creditors	2/12/2019	0.20	\$105.00	Review 6 letters to unit holders and change of details requests
BR	Charles Haines	Associate Director	Creditors	2/12/2019	0.10	\$52.50	Review email register and reply correspondence status
BR	Charles Haines	Associate Director	Creditors	3/12/2019	0.20	\$105.00	Review 5 letters to unit holders regarding updates and change of details
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	Review correspondence and background documentation regarding transfer of funds and review will and probate for potential discrepancy
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.20	\$105.00	Review change of details and post dividend updates to unitholders
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	Review change of details requests and letter to advisor regarding confirmation of payment details for client in foreign currency
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.70	\$367.50	Review and amend correspondence to investor with 44 clients in relation to reconciliations of foreign currency accounts and interim distribution update
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	Review correspondence to unitholder regarding interim distribution and non-clearance of funds
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	Ph call to unitholder regarding change of details
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	Ph call to unitholder regarding change of details
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.20	\$105.00	Review change of details request, will and probate amend correspondence regarding change of details and capacity of transfer request
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.20	\$105.00	Review six letters to unit holders regarding interim update and change of details
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.20	\$105.00	Review and amend correspondence to investor with 44 clients in relation to reconciliations of foreign currency accounts and interim distribution update
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.40	\$210.00	Review and amend correspondence to investor with 44 clients in relation to reconciliations of foreign currency accounts and interim distribution update
BR	Charles Haines	Associate Director	Creditors	4/12/2019	0.10	\$52.50	review three change of details requests signatures and database queries
BR	Charles Haines	Associate Director	Creditors	5/12/2019	0.10	\$52.50	Review and amend three letters to unit holders and financial advisor regarding change of details and post interim distribution update
BR	Charles Haines	Associate Director	Creditors	5/12/2019	0.60	\$315.00	Review 13 letters to unit holders regarding post interim distribution updates and change of details, review three reprocessing payments and supporting documentation
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Ph call to investor regarding change of details and post distribution update
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Ph call to investor regarding change of details and post distribution update

BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Review one letter to investor regarding unit balance and three change of details forms and supporting documentation.
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.40	\$210.00	Review six letters to investors regarding interim distributions and reprocessing of payments, including payment to advisor with 44 investors and reconciliation of accounts and clients
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Review reprocessing letter to investor with multiple accounts and correspondence to bank regarding transfer, amend letter to investor
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.20	\$105.00	Review two letters to investors and five change of details forms and supporting documentation
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Review outstanding correspondence register and meet with team regarding progress
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.20	\$105.00	Review 7 change of details and supporting documentation
BR	Charles Haines	Associate Director	Creditors	10/12/2019	0.10	\$52.50	Review amended correspondence and supporting documentation to unitholder with multiple accounts
BR	Charles Haines	Associate Director	Creditors	11/12/2019	0.10	\$52.50	Review three letters to unitholders regarding update
BR	Charles Haines	Associate Director	Creditors	11/12/2019	0.10	\$52.50	Review outstanding correspondence and meet team regarding reply times and letter updates
BR	Charles Haines	Associate Director	Creditors	11/12/2019	0.60	\$315.00	Review 8 letters to unit holders regarding change of details and three payments
BR	Charles Haines	Associate Director	Creditors	11/12/2019	0.10	\$52.50	Review payments correspondence to bank
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.20	\$105.00	Review 9 letters to investors regarding updated details and post distribution updates
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.30	\$157.50	Review 13 letters to investors regarding updated details and post distribution updates
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.30	\$157.50	Review 14 letters to investors regarding updated details and post distribution updates
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.70	\$367.50	Review fifteen reprocessing of payments and change of details request
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.10	\$52.50	Review four change of details and supporting documenting
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.80	\$420.00	Review 16 change of details and supporting documenting and letters to investors requiring additional information to support change of details
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.30	\$157.50	Review 7 change of details and supporting documenting and letters to investors requiring additional information to support change of details
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.80	\$420.00	Review 19 change of details letters and request, review supporting documentation
BR	Charles Haines	Associate Director	Creditors	13/12/2019	0.20	\$105.00	Review 1 change of details letters and request, review supporting documentation and 5 reprocess payments
BR	Charles Haines	Associate Director	Creditors	16/12/2019	0.10	\$52.50	Review returned mail and instructions regarding update of database
BR	Charles Haines	Associate Director	Creditors	16/12/2019	0.20	\$105.00	Review five letters to investors regarding post distribution updates and change of details, review reprocessing of payment. Review two changes of details forms
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.20	\$105.00	Review seven change of details forms and associated documentation
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.20	\$105.00	Review six change of details forms and associated documentation, one payment reprocess
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.40	\$210.00	Review thirteen change of details forms and associated documentation. updates to investors regarding various matters
BR	Charles Haines	Associate Director	Creditors	19/12/2019	1.30	\$682.50	Review batch payment of reprocess of interim distributions, review associated change of details. 38 payments
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.10	\$52.50	Ph call to financial planner
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.40	\$210.00	Review 11 letters to unit holders regarding change of details, confirmation of account details and additional information required
BR	Charles Haines	Associate Director	Creditors	19/12/2019	0.40	\$210.00	Review 13 letters to unit holders regarding updates and change of details
BR	Charles Haines	Associate Director	Creditors	20/12/2019	0.20	\$105.00	Review correspondence to financial advisor inc annexures and batch payments for re processing of interim distribution

BR	Charles Haines	Associate Director	Creditors	20/12/2019	1.30	\$682.50	batch payments 24 parties, review changes of details form and correspondence regarding update on re-process.
BR	Charles Haines	Associate Director	Creditors	20/12/2019	0.10	\$52.50	Ph call to investor in relation to interim distribution and update
BR	Charles Haines	Associate Director	Creditors	20/12/2019	0.10	\$52.50	Ph call to investor in relation to interim distribution and update
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.10	\$52.50	Review six change of details requests from investors
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.30	\$157.50	Review 19 change of details requests from investors
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.10	\$52.50	review change of details request, probate, will, change of details form and licences, require additional information regarding certified copies
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.90	\$472.50	Review 16 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.70	\$367.50	Review 20 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.60	\$315.00	Review 17 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.60	\$315.00	Review 12 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	13/01/2020	0.20	\$105.00	Review 3 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.10	\$52.50	Review 2 letters change of details requests and letters to investors regarding documentation required
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.10	\$52.50	Review 2 letters change of details - one change of financial advisor and one transfer of SMSF
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.20	\$105.00	Review and amend three letters to investors regarding change of details and return of funds from interim distribution. Review change of details documentation.
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.20	\$105.00	Review 3 change of details request and supporting documentation checklist, deeds, signatures, probate, wills
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.50	\$262.50	Review 6 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.50	\$262.50	Review 7 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.10	\$52.50	Review 5 change of details requests
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.40	\$210.00	Review 13 letters to investors regarding documentation required, update in relation to holdings. Review will, probate and supporting documentation provided
BR	Charles Haines	Associate Director	Creditors	14/01/2020	0.10	\$52.50	ph call to investor regarding change of details form and documentation required
BR	Charles Haines	Associate Director	Creditors	15/01/2020	0.10	\$52.50	Review letter to bank regarding stop cheque, review letter to investor regarding reprocess of transfer, letter to investor regarding change of details
BR	Charles Haines	Associate Director	Creditors	15/01/2020	0.30	\$157.50	Four letters to investors regarding change of details and unit holding updates, one international bank transfer
BR	Charles Haines	Associate Director	Creditors	15/01/2020	0.20	\$105.00	Three letters to investors regarding change of details and unit holding updates. Review supporting documentation
BR	Charles Haines	Associate Director	Creditors	15/01/2020	0.10	\$52.50	Review two change of details forms and supporting docs - dissolution of trust and deceased estate
BR	Charles Haines	Associate Director	Creditors	15/01/2020	0.20	\$105.00	Review five letters to investors regarding in relation to change of details and unit holding updates. Review supporting documentation and database details.
BR	Charles Haines	Associate Director	Creditors	16/01/2020	0.10	\$52.50	Review three letters to investors regarding change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	16/01/2020	0.20	\$105.00	Review seven letters to investors regarding change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	16/01/2020	0.20	\$105.00	Review five change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	16/01/2020	0.30	\$157.50	Review nine letters to investors regarding change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	17/01/2020	0.20	\$105.00	Review three change of details and balance requests correspondence for an investor and advisor with multiples accounts

BR	Charles Haines	Associate Director	Creditors	17/01/2020	0.50	\$262.50	Thirteen letters to investors regarding change of details and balance requests and review associated documentation
BR	Charles Haines	Associate Director	Creditors	17/01/2020	0.30	\$157.50	Ten letters to investors regarding change of details and balance requests and reprocessing of payments
BR	Charles Haines	Associate Director	Creditors	21/01/2020	0.10	\$52.50	Update in relation to correspondence progression and returned mail updates
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.10	\$52.50	Review three letters to investors regarding changes and additional documentation required
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review 8 change of details requests and supporting documentation
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.30	\$157.50	Review 9 change of details requests and supporting documentation
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review 3 change of details requests and supporting documentation.
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review and amend complex letter to financial advisor regarding - change of details, interim distributions and court order around foreign exchange transactions
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review and amend complex letter to financial advisor regarding - change of details, interim distributions and court order around foreign exchange transactions
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review seven letters to investors regarding change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	3/02/2020	0.20	\$105.00	Review eleven letters to investors regarding change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	4/02/2020	1.10	\$577.50	Review twenty-one letters to investors regarding change of details, unit balances and general updates. Review associated supporting documentation
BR	Charles Haines	Associate Director	Creditors	4/02/2020	0.20	\$105.00	Review five letters to investors regarding change of details, unit balances and general updates. Review associated supporting documentation
BR	Charles Haines	Associate Director	Creditors	11/02/2020	0.20	\$105.00	Review four change of details requests - review associated documentation including trust deeds, licences, ASIC searches and change of details forms
BR	Charles Haines	Associate Director	Creditors	11/02/2020	0.30	\$157.50	Review fourteen change of details requests - review associated documentation and further information required
BR	Charles Haines	Associate Director	Creditors	11/02/2020	0.30	\$157.50	Review and amend ten letters to investors regarding change of details and distribution and unit holdings updates - review associated documentation
BR	Charles Haines	Associate Director	Creditors	11/02/2020	0.10	\$52.50	Review five change of details requests and unit balances
BR	Charles Haines	Associate Director	Creditors	11/02/2020	0.20	\$105.00	Review six change of details requests and unit balances
BR	Charles Haines	Associate Director	Creditors	12/02/2020	0.10	\$52.50	Review two change of details requests including review of trusts deeds to support requested changes
BR	Charles Haines	Associate Director	Creditors	12/02/2020	0.10	\$52.50	Review three letters to bank regarding stop cheques
BR	Charles Haines	Associate Director	Creditors	12/02/2020	0.20	\$105.00	Review seven change of details requests and supporting documentation
BR	Charles Haines	Associate Director	Creditors	12/02/2020	0.20	\$105.00	Review nine letters to investors regarding change of details
BR	Charles Haines	Associate Director	Creditors	13/02/2020	1.00	\$525.00	Change of details forms and batch payment review, including bank details and associated documentation
BR	Charles Haines	Associate Director	Creditors	13/02/2020	0.20	\$105.00	Change of details forms and batch payment review, including bank details and associated documentation
BR	Charles Haines	Associate Director	Creditors	17/02/2020	0.10	\$52.50	Ph call to financial advisor regarding client and updated unit balance
BR	Charles Haines	Associate Director	Creditors	17/02/2020	0.50	\$262.50	Review 23 letters to investors regarding change of details and information required, update correspondence from returned mail and change of details authorisation
BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.10	\$52.50	Status update regarding updates and balance of communications
BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.10	\$52.50	Review correspondence to investor and correspondence to custodian regarding stop payment for returned cheque
BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.10	\$52.50	Ph call to investor in New Zealand regarding change of details and update
BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.10	\$52.50	Ph call to investor regarding change of details and update

BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.10	\$52.50	Review four change of details updates and supporting documentation
BR	Charles Haines	Associate Director	Creditors	21/02/2020	0.30	\$157.50	Review fourteen letters to investors change of details updates, unitholding updates and supporting documentation required to support changes
BR	Charles Haines	Associate Director	Creditors	25/02/2020	0.60	\$315.00	Review eighteen letters to investors regarding change of details, unit holding updates, distribution updates. Review associated supporting documentation
BR	Charles Haines	Associate Director	Creditors	25/02/2020	0.40	\$210.00	Review nine letters to investors regarding change of details, unit holding updates, distribution updates. Review associated supporting documentation
BR	Charles Haines	Associate Director	Creditors	26/02/2020	0.10	\$52.50	Review correspondence to investor regarding distribution, return of cheque and reprocess of payment
BR	Charles Haines	Associate Director	Creditors	26/02/2020	0.30	\$157.50	Seven letters to investors regarding distributions, change of details, additional documentation and updates regarding further distributions
BR	Charles Haines	Associate Director	Creditors	26/02/2020	0.40	\$210.00	Review split of unitholding upon death of investor, review associated will, probate and trust deeds. Amend correspondence regarding forms required and split of holdings to two single accounts rather than a joint holding
BR	Charles Haines	Associate Director	Creditors	9/03/2020	0.20	\$105.00	Seven letters to investors regarding distributions, change of details, and progress updates regarding outstanding matters
BR	Charles Haines	Associate Director	Creditors	9/03/2020	0.10	\$52.50	Three letters to investors regarding distributions, change of details, and progress updates regarding outstanding matters
BR	Charles Haines	Associate Director	Creditors	9/03/2020	0.20	\$105.00	Five letters to investors regarding distributions, change of details, and progress updates regarding outstanding matters
BR	Charles Haines	Associate Director	Creditors	9/03/2020	0.40	\$210.00	Eleven letters to investors regarding distributions, change of details, and progress updates regarding outstanding matters
BR	Charles Haines	Associate Director	Creditors	9/03/2020	0.10	\$52.50	Three letters to investors regarding distributions, change of details, and progress updates regarding outstanding matters
BR	Charles Haines	Associate Director	Creditors	12/03/2020	0.60	\$315.00	Review 13 letters to investors regarding distributions, change of details and additional information required
BR	Charles Haines	Associate Director	Creditors	12/03/2020	0.30	\$157.50	eight letters to investors regarding updates and change of details
BR	Charles Haines	Associate Director	Creditors	12/03/2020	0.20	\$105.00	Five change of details requests and review of supporting documentation
BR	Charles Haines	Associate Director	Creditors	12/03/2020	0.20	\$105.00	six letters and change of details forms and review of supporting documentation
BR	Charles Haines	Associate Director	Creditors	12/03/2020	0.30	\$157.50	Seven letters and change of details forms and review of supporting documentation
BR	Charles Haines	Associate Director	Creditors	13/03/2020	0.10	\$52.50	Review change of detail forms and supporting document on for two investors - will, probate, death certificate, change of details forms and Ids
BR	Charles Haines	Associate Director	Creditors	13/03/2020	0.10	\$52.50	review and amend four letters to investors regarding additional documentation to support change of details
BR	Charles Haines	Associate Director	Creditors	13/03/2020	0.10	\$52.50	change of details forms for superfund investor review deeds, review asic statement, cod forms and Id
BR	Charles Haines	Associate Director	Creditors	13/03/2020	0.10	\$52.50	change of details forms for superfund investor review three deeds, change of details forms and ids
BR	Charles Haines	Associate Director	Creditors	13/03/2020	0.30	\$157.50	Seven letters to investors regarding change of details and additional information required to support
BR	Charles Haines	Associate Director	Creditors	18/03/2020	1.30	\$682.50	Twenty two letters to investors regarding change of details and updates - review Deeds, change of detail forms and associated supporting documentation
BR	Charles Haines	Associate Director	Creditors	18/03/2020	0.10	\$52.50	letters to investors regarding updates and payment confirmation
BR	Charles Haines	Associate Director	Creditors	18/03/2020	0.10	\$52.50	Review re-distribution cheque confirm details and associated correspondence
BR	Charles Haines	Associate Director	Creditors	23/03/2020	0.20	\$105.00	Correspondence update with staff regarding status and updates
BR	Charles Haines	Associate Director	Creditors	23/03/2020	1.20	\$630.00	Payment batch for Australian payments, review 18 payments and associated change of details forms
BR	Charles Haines	Associate Director	Creditors	23/03/2020	0.10	\$52.50	Payment batch for Australian payments, authorisation for processing
BR	Charles Haines	Associate Director	Creditors	23/03/2020	0.10	\$52.50	Payment batch for Australian payments, authorisation for processing
BR	Charles Haines	Associate Director	Creditors	23/03/2020	0.10	\$52.50	Payment batch for Australian payments, authorisation for processing

BR	Charles Haines	Associate Director	Creditors	31/03/2020	0.60	\$315.00	Review report to creditors, management accounts and unit price statement
BR	Charles Haines	Associate Director	Creditors	15/04/2020	0.10	\$52.50	Review correspondence and email to investor regarding previous requests and change of details
BR	Charles Haines	Associate Director	Creditors	16/04/2020	0.10	\$52.50	Review stop cheque correspondence
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.20	\$55.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.80	\$220.00	Prepare 4 letters to investors and advisors in response to their request to transfer units from a Super Fund or Company to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.80	\$220.00	Prepare 3 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	1.40	\$385.00	Prepare 6 letters to investors and advisors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.20	\$55.00	Phone call from an investor seeking information on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.70	\$192.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.20	\$55.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.50	\$137.50	Prepare 3 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.60	\$165.00	Prepare 2 letters to executors of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.10	\$27.50	Call from an investor seeking an update on the interim distribution
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.40	\$110.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	1/11/2019	0.30	\$82.50	Prepare 2 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.50	\$137.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.40	\$110.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.40	\$110.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.10	\$27.50	Call from an investor seeking an update on the interim distribution.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.50	\$137.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.20	\$55.00	Call from an investor seeking an update on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	4/11/2019	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	5/11/2019	1.10	\$302.50	Review of voicemails from 6 Investors and Advisors. Access investor management database to confirm details & prepare requested information to call back. Call investors and advisors back regarding their query.

BR	George Lethbridge	Accountant	Creditors	5/11/2019	0.20	\$55.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	5/11/2019	0.40	\$110.00	Prepare 2 letters to investors and advisors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	5/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.20	\$55.00	Phone call from investor in response to a confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.40	\$110.00	Review of 2 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.20	\$55.00	Phone call from investor seeking an update on the interim distribution and requesting to confirm current bank details. Also provided an update on the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.70	\$192.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.80	\$220.00	Prepare 6 letters to investors and advisors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	6/11/2019	0.20	\$55.00	Phone call from an investor seeking information on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.60	\$165.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.40	\$110.00	Prepare 2 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.20	\$55.00	Phone call from an investor seeking information on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.30	\$82.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.20	\$55.00	Phone call from an investor seeking information on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	7/11/2019	0.50	\$137.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	8/11/2019	0.20	\$55.00	Phone call from an investor seeking information on the interim distribution and the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	8/11/2019	0.40	\$110.00	Review of 2 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	8/11/2019	0.20	\$55.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	8/11/2019	0.40	\$110.00	Prepare letter to 2 investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	8/11/2019	0.30	\$82.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	11/11/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	11/11/2019	0.60	\$165.00	Prepare a letter to advisor in relation to a request for a unit holding balance for multiple investment accounts. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	11/11/2019	0.60	\$165.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	11/11/2019	0.70	\$192.50	Prepare 5 letters to investors and advisors seeking to update the details for their investments with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	11/11/2019	0.50	\$137.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.80	\$220.00	Review of voicemails from 5 Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.60	\$165.00	Prepare 3 letters to investors and advisors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.30	\$82.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.70	\$192.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.50	\$137.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	13/11/2019	0.30	\$82.50	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.50	\$137.50	Prepare a letter to 2 investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	2.00	\$550.00	Prepare 9 letters to investors and advisors in relation to a request for information on the interim distribution and unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	1.20	\$330.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.30	\$82.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.20	\$55.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	14/11/2019	0.50	\$137.50	Prepare letter to executor of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	1.10	\$302.50	Prepare 5 letters to investors on interim distribution and winding up of the Fund. Access investor management database to review current details.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	1.20	\$330.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	0.90	\$247.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	0.70	\$192.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	15/11/2019	1.20	\$330.00	Prepare 5 letters to investors in relation to the interim distribution. Access investor management database to review current details.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.20	\$55.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.50	\$137.50	Prepare 2 letters to investors and advisors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.40	\$110.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	2.00	\$550.00	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.20	\$55.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	1.10	\$302.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.50	\$137.50	Review of 2 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.70	\$192.50	Prepare 4 letters to investors and advisors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	18/11/2019	0.50	\$137.50	Prepare 2 letters to investors and advisors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	19/11/2019	1.90	\$522.50	Scanned 15 documents and saved to files and database, sent off documents to required investor via email or post.

BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.20	\$55.00	Call from an investor seeking an update on the interim distribution and the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.20	\$55.00	Call from an investor seeking an update on the interim distribution and the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.20	\$55.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.40	\$110.00	Review of voicemails 2 from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	1.60	\$440.00	Prepare 7 letters to investors in relation to the interim distribution from the Fund. Access investor management database to review distribution details and draft letter for their request.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.20	\$55.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.80	\$220.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	19/11/2019	0.30	\$82.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	1.00	\$275.00	Prepare 4 letters to investors in relation to the interim distribution. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	1.30	\$357.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	0.50	\$137.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	0.70	\$192.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	20/11/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	21/11/2019	0.70	\$192.50	Prepare 3 letters to investors in relation to the interim distribution. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	21/11/2019	0.90	\$247.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	21/11/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	21/11/2019	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	22/11/2019	1.10	\$302.50	Prepare 5 letters to investors in relation to the interim distribution. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	22/11/2019	0.20	\$55.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	22/11/2019	0.40	\$110.00	Prepare 2 letters to investors and advisors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	22/11/2019	0.50	\$137.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	22/11/2019	2.00	\$550.00	Review of correspondence from 15 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	22/11/2019	1.30	\$357.50	Review of correspondence from 11 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	25/11/2019	1.00	\$275.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	25/11/2019	0.80	\$220.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	25/11/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	25/11/2019	0.90	\$247.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	25/11/2019	0.70	\$192.50	Prepare 3 letters to investors and advisors in relation to the interim distribution. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	26/11/2019	0.30	\$82.50	Call from an investor seeking information on the interim distribution and an update winding up of the fund.

BR	George Lethbridge	Accountant	Creditors	26/11/2019	1.10	\$302.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	26/11/2019	0.10	\$27.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	26/11/2019	0.60	\$165.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	26/11/2019	0.70	\$192.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	26/11/2019	0.80	\$220.00	Prepare 3 letters to investor in relation to the interim distribution and the winding up of the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	27/11/2019	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	27/11/2019	0.50	\$137.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	27/11/2019	0.50	\$137.50	Prepare 2 letters to investor in relation to the interim distribution and the winding up of the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	28/11/2019	0.50	\$137.50	Prepare 5 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	28/11/2019	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	28/11/2019	0.20	\$55.00	Call from an investor seeking information on the interim distribution and an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	29/11/2019	0.50	\$137.50	Prepare 5 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	29/11/2019	0.80	\$220.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	29/11/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	29/11/2019	0.80	\$220.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	George Lethbridge	Accountant	Creditors	2/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	2/12/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	2/12/2019	0.30	\$82.50	Prepare a letter to investor in relation to the interim distribution. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	2/12/2019	0.20	\$55.00	Call from an investor seeking an update on the interim distribution
BR	George Lethbridge	Accountant	Creditors	3/12/2019	0.20	\$55.00	Call from an investor seeking an update on their interim distribution and the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	3/12/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	3/12/2019	0.30	\$82.50	Prepare a letter to investor in relation to the interim distribution. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	3/12/2019	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	3/12/2019	0.30	\$82.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	4/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	4/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	5/12/2019	0.70	\$192.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	6/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	6/12/2019	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution from the Fund. Access investor management database to review current details and draft letter for their request
BR	George Lethbridge	Accountant	Creditors	9/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	George Lethbridge	Accountant	Creditors	10/12/2019	0.20	\$55.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	George Lethbridge	Accountant	Creditors	10/12/2019	0.30	\$82.50	Call from an investor in relation the interim distribution and requesting an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	10/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	10/12/2019	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	10/12/2019	0.30	\$82.50	Phone call from investor seeking information on the interim distribution and requesting to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	11/12/2019	0.30	\$82.50	Phone call from investor seeking clarification on the interim distribution and to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	13/12/2019	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	16/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	17/12/2019	0.20	\$55.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	6/01/2020	0.30	\$82.50	Review of 2 voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back.
BR	George Lethbridge	Accountant	Creditors	6/01/2020	0.30	\$82.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Provided an update on the winding up of the Fund.
BR	George Lethbridge	Accountant	Creditors	6/01/2020	0.20	\$55.00	Call from an investor in relation to the interim distribution and a change of bank details. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	6/01/2020	0.20	\$55.00	Phone call from investor seeking information on the interim distribution and to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	6/01/2020	0.10	\$27.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	George Lethbridge	Accountant	Creditors	7/01/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	8/01/2020	0.30	\$82.50	Phone call from investor seeking information on the interim distribution, to update the details for their investment with the Fund and an update on the winding up. Access investor management database to review current details and advise process
BR	George Lethbridge	Accountant	Creditors	8/01/2020	0.20	\$55.00	Phone call from investor regarding the interim distribution and confirmation of their request to change details. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	9/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	13/01/2020	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	16/01/2020	0.20	\$55.00	Call from an investor seeking information on the interim distribution and an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	21/01/2020	0.30	\$82.50	Call from an investor seeking an update on the winding up of the fund.
BR	George Lethbridge	Accountant	Creditors	28/01/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	30/01/2020	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	31/01/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	11/02/2020	0.20	\$55.00	Call from an advisor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	11/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	George Lethbridge	Accountant	Creditors	12/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	George Lethbridge	Accountant	Creditors	14/02/2020	0.30	\$82.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	George Lethbridge	Accountant	Creditors	19/02/2020	0.20	\$55.00	Call from an investor seeking an update regarding the reprocessing of the interim distribution and an update on the winding up of the Fund. Review investor on the investor management database and advise.
BR	James Schloss	Senior Accountant - Experienced	Creditors	9/03/2020	0.10	\$37.00	phone call with investor seeking advice for interim distribution.

BR	James Schloss	Senior Accountant Experienced	Creditors	9/04/2020	2.10	\$777.00	Review payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Review payments in MYOB and Suncorp. Reconcile information against supporting documentation - x11
BR	James Schloss	Senior Accountant Experienced	Creditors	9/04/2020	1.90	\$703.00	Review payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Review payments in MYOB and Suncorp/NAB. Reconcile information against supporting documentation x 8
BR	Jayden Coulston	Manager	Creditors	1/11/2019	0.10	\$46.00	Review and update email to investor re Will certification query.
BR	Jayden Coulston	Manager	Creditors	6/11/2019	0.20	\$92.00	Review and update reply correspondence to investor re foreign currency queries. Request further details to assist with identifying account.
BR	Jayden Coulston	Manager	Creditors	21/01/2020	0.10	\$46.00	Liaise with Ryan Whyte and Jordan Devery re status of responses to investors.
BR	Jayden Coulston	Manager	Creditors	24/01/2020	1.00	\$460.00	Review, amend and approve reply correspondence to 13 investors re interim distribution and confirmation of payment details.
BR	Jayden Coulston	Manager	Creditors	24/01/2020	0.80	\$368.00	Review, amend and approve reply correspondence to 7 investors re interim distribution and confirmation of payment details.
BR	Jayden Coulston	Manager	Creditors	28/01/2020	0.80	\$368.00	Review and update correspondence to multiple investors re interim distribution payments, confirmation of accounts where distributions paid to and request new account details for returned distributions.
BR	Jayden Coulston	Manager	Creditors	29/01/2020	1.30	\$598.00	Review, amend/approve correspondence to 12 investors and representatives re change of details and interim distribution requests. Review and approve change of details forms. Review multiple complex requests and liaise with Ryan Whyte re
BR	Jayden Coulston	Manager	Creditors	29/01/2020	0.50	\$230.00	Review, amend/approve correspondence to 5 investors and representatives re change of details and interim distribution requests.
BR	Jayden Coulston	Manager	Creditors	29/01/2020	1.00	\$460.00	Review, amend/approve correspondence to 8 investors and representatives re change of details and interim distribution requests (Incl 1 complex request).
BR	Jayden Coulston	Manager	Creditors	29/01/2020	0.10	\$46.00	Review and approve cheque cancellation request for investor interim distribution.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	1.40	\$644.00	Review, amend/approve correspondence to 15 investors re change of details and interim distribution payment requests.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	1.30	\$598.00	Review, amend/approve correspondence to 13 investors re change of details and interim distribution payment requests.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	0.50	\$230.00	Review and approve multiple update of details forms for investor accounts. Review supporting documents and confirm signatures match database.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	0.10	\$46.00	Review and approve international bank draft request for repayment of interim distribution.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	0.50	\$230.00	Review, amend/approve correspondence to 5 investors re change of details and interim distribution payment requests.
BR	Jayden Coulston	Manager	Creditors	30/01/2020	0.60	\$276.00	Review, amend/approve correspondence to 7 investors re change of details and interim distribution payment requests.
BR	Jayden Coulston	Manager	Creditors	31/01/2020	1.30	\$598.00	Review, amend/approve correspondence to 14 investors/investor representatives re change of details, transfer of units and interim distribution payment requests.
BR	Jayden Coulston	Manager	Creditors	31/01/2020	1.20	\$552.00	Review, amend/approve correspondence to 9 investors/investor representatives re change of details, transfer of units and interim distribution payment requests. Multiple complex transfers and info requests.
BR	Jayden Coulston	Manager	Creditors	31/01/2020	0.50	\$230.00	Review and approve 5 unit transfer and update of details forms for database to be updated. Review supporting docs including wills, probate, death certs etc.
BR	Jayden Coulston	Manager	Creditors	3/02/2020	1.90	\$874.00	Review correspondence to 27 investors/advisors/executors re change of details, transfer of units and interim distribution requests. Review supporting documentation provided and approve change of detail/transfer forms where
BR	Jayden Coulston	Manager	Creditors	12/02/2020	0.70	\$322.00	Review and approve correspondence to 5 investors re repayment and confirming details of interim distributions.
BR	Jayden Coulston	Manager	Creditors	17/02/2020	1.10	\$506.00	Review and update/approve correspondence to investors and investor representatives re change of details requests, details of re-processed distributions. Review supporting docs and change of details forms.
BR	Jayden Coulston	Manager	Creditors	17/02/2020	0.30	\$138.00	Review and approve supporting docs and change of details forms for 4 investor accounts.
BR	Jayden Coulston	Manager	Creditors	17/02/2020	0.50	\$230.00	Review and approve supporting docs and change of details forms for 5 investor accounts.
BR	Jayden Coulston	Manager	Creditors	18/02/2020	0.50	\$230.00	Review and approve correspondence to 5 investors re re-processing details of interim distribution. Review request to PTAL to cancel cheque.
BR	Jayden Coulston	Manager	Creditors	18/02/2020	1.10	\$506.00	Review and approve correspondence to investors re change of details requests, further info requests and details of distributions processed. Review supporting documentation for change of details requests.
BR	Jayden Coulston	Manager	Creditors	20/02/2020	0.20	\$92.00	Liaise with Ryan Whyte re update on transfer of units requests on hold as external IT providers working on database.
BR	Jayden Coulston	Manager	Creditors	21/02/2020	0.70	\$322.00	Review correspondence to 8 investors/representatives re change of details, repayment of interim dividend, instructions to PTAL to cancel cheques. Review supporting identification documentation provided to assist with change of details.

BR	Jayden Coulston	Manager	Creditors	21/02/2020	0.50	\$230.00	Review correspondence to 6 investors/representatives re change of details and reprocessing details for interim dividend. Review supporting identification documentation provided to assist with change of details requests.
BR	Jayden Coulston	Manager	Creditors	24/02/2020	0.60	\$276.00	Review and approve correspondence to investors/advisors re change of details, further info required to change details and information to assist identifying interim distribution payments.
BR	Jayden Coulston	Manager	Creditors	24/02/2020	0.40	\$184.00	Review and approve change of details forms for updating investor database. Review supporting documents provided by investors.
BR	Jayden Coulston	Manager	Creditors	26/02/2020	1.30	\$598.00	Review correspondence to 15 investors/advisors re change of details further info required and details of interim distributions paid.
BR	Jayden Coulston	Manager	Creditors	27/02/2020	0.20	\$92.00	Discussion with Ryan Whyte regarding conflicting identification documentation received from investor and advisor. Review same and discuss next steps to ascertain correct details.
BR	Jayden Coulston	Manager	Creditors	27/02/2020	0.40	\$184.00	Review and approve reply correspondence to investors re change of details and interim distribution.
BR	Jayden Coulston	Manager	Creditors	27/02/2020	0.50	\$230.00	Review and approve reply correspondence to investors re change of details and interim distribution.
BR	Jayden Coulston	Manager	Creditors	27/02/2020	0.40	\$184.00	Review and approve change of details forms for various investor accounts. Review supporting docs including certified ID.
BR	Jayden Coulston	Manager	Creditors	28/02/2020	0.40	\$184.00	Review and approve multiple change of details requests and review of supporting documentation including certified ID and probate.
BR	Jayden Coulston	Manager	Creditors	2/03/2020	1.30	\$598.00	Review and update/approve correspondence to 18 investors/advisors re interim distribution details, change of details, transfer of units, general updates requests. Review supporting docs where provided.
BR	Jayden Coulston	Manager	Creditors	2/03/2020	0.30	\$138.00	Liaise with Ryan Whyte regarding conflicting documents received for identification of investor. Discuss additional documentation required and originals of same. Review and update file note and letter to advisor in relation to matter.
BR	Jayden Coulston	Manager	Creditors	4/03/2020	1.50	\$690.00	Review and amend/approve reply correspondence to 17 investors/advisors re requests for change of details, transfer of units, interim distribution payment details, unit balances etc. Review supporting docs.
BR	Jayden Coulston	Manager	Creditors	4/03/2020	0.40	\$184.00	Review and update/approve correspondence to investors/advisors re change of details and transfer of units requests. Review supporting documents provided.
BR	Jayden Coulston	Manager	Creditors	6/03/2020	1.00	\$460.00	Review and approve updated correspondence to investors re update on winding up, interim distribution payments and change of details requests.
BR	Jayden Coulston	Manager	Creditors	9/03/2020	0.90	\$414.00	Review and approve correspondence to 11 investors/advisors re change of details, transfer of units and interim distribution requests. Review supporting documents.
BR	Jayden Coulston	Manager	Creditors	9/03/2020	0.50	\$230.00	Review and approve correspondence to 7 investors/advisors re change of details, transfer of units and interim distribution requests. Review supporting documents.
BR	Jayden Coulston	Manager	Creditors	10/03/2020	0.60	\$276.00	Review and approve correspondence to 10 investors/advisors re confirmation of interim distribution details, change of details requests.
BR	Jayden Coulston	Manager	Creditors	11/03/2020	0.40	\$184.00	Review and approve/update letters to multiple investors re change of details and interim distribution requests.
BR	Jayden Coulston	Manager	Creditors	11/03/2020	0.50	\$230.00	Review and approve/update letters to multiple investors re change of details and interim distribution requests.
BR	Jayden Coulston	Manager	Creditors	11/03/2020	0.60	\$276.00	Review and approve/update letters to multiple investors re change of details and interim distribution requests.
BR	Jayden Coulston	Manager	Creditors	11/03/2020	0.60	\$276.00	Review and approve correspondence to 6 investors/advisors re change of details requests, cancellation and re-issue of bank drafts, confirmation of unit balances etc. Review file note re change of trustee and probate court certification
BR	Jayden Coulston	Manager	Creditors	31/03/2020	0.20	\$92.00	Review email from Ryan Whyte re investor ID clarification request.
BR	Jayden Coulston	Manager	Creditors	7/04/2020	0.10	\$46.00	Review and approve email to investors re repayment of distributions.
BR	Jayden Coulston	Manager	Creditors	7/04/2020	0.10	\$46.00	Review investor corro register and drafted response position.
BR	Jayden Coulston	Manager	Creditors	9/04/2020	0.60	\$276.00	Review of bounced distribution repayments, change of details forms, supporting documentation and repayment documentation. Liaise with and instructions to James Schloss to continue review.
BR	Jayden Coulston	Manager	Creditors	9/04/2020	0.70	\$322.00	Spot check bounced distribution repayments, change of details forms, supporting documentation and repayment documentation. Email David Whyte for final approval.
BR	Jayden Coulston	Manager	Creditors	24/04/2020	0.20	\$92.00	Discussion with Liam Landrigan re PTAL cheque trace background, review letter to PTAL and email David Whyte requesting approval for letter to be issued.
BR	Jayden Coulston	Manager	Creditors	24/04/2020	0.10	\$46.00	Reply email with queries to Liam Landrigan re correspondence to investors.
BR	Jayden Coulston	Manager	Creditors	24/04/2020	0.80	\$368.00	Review and approve correspondence to 8 investors/representatives re change of details requests, confirmation of distributions made, details of same etc.
BR	Jayden Coulston	Manager	Creditors	24/04/2020	0.60	\$276.00	Liaise with Liam Landrigan re urgent correspondence to be issued. Review correspondence to 5 investors/advisors re details of distributions paid, transfer of units and change of details. Review supporting documents.

BR	Jayden Coulston	Manager	Creditors	24/04/2020	1.40	\$644.00	Review and approve correspondence to 10 investors/representatives re change of details requests, confirmation of distributions made, details of same, transfer of units etc. Review supporting docs incl superannuation fund deeds. Numerous
BR	Jayden Coulston	Manager	Creditors	27/04/2020	0.10	\$46.00	Update and approve correspondence to investor re unit balance and estimated value.
BR	Jayden Coulston	Manager	Creditors	27/04/2020	1.50	\$690.00	Review and approve correspondence to investors/advisor re change of details, transfer of units, update on fund/unit balances and distribution requests. Review background docs and liaise with staff re specific queries.
BR	Jayden Coulston	Manager	Creditors	28/04/2020	1.20	\$552.00	Review and approve correspondence to investors/advisor re change of details, transfer of units, update on fund/unit balances and distribution requests. Review background docs and liaise with staff re specific queries.
BR	Jayden Coulston	Manager	Creditors	28/04/2020	0.40	\$184.00	Review and approve correspondence to investors/advisor re change of details and review of supporting docs.
BR	Jayden Coulston	Manager	Creditors	28/04/2020	0.50	\$230.00	Review and approve 5 letters to investors/advisors re confirmation of distributions, repayment details etc. Review file notes prepared by Jordan Devery.
BR	Jayden Coulston	Manager	Creditors	28/04/2020	0.30	\$138.00	Telephone call Liam Landrigan re investor transfer request. Review transfer and supporting documents. Approve letter to investor confirming distribution details and transfer of units.
BR	Jayden Coulston	Manager	Creditors	29/04/2020	0.30	\$138.00	Review letter to PTAL re cheque trace request for distribution not received by investor. Liaise with Liam Landrigan re background clarification. Email David Whyte to approve with second PTAL letter.
BR	Jayden Coulston	Manager	Creditors	29/04/2020	0.70	\$322.00	Review and approve correspondence to investors re change of details requests and details of distributions paid/unit balances. Review supporting documents.
BR	Jayden Coulston	Manager	Creditors	29/04/2020	0.10	\$46.00	Reply email Liam Landrigan re correspondence review update.
BR	Jayden Coulston	Manager	Creditors	30/04/2020	1.20	\$552.00	Review and approve correspondence to investors/advisors re change of details, updates on fund, distributions paid, transfer of units requests. Review supporting documents and liaise with Jordan Devery and Liam Landrigan re same.
BR	Jayden Coulston	Manager	Creditors	30/04/2020	1.00	\$460.00	Review and approve correspondence to investors/advisors re change of details, updates on fund, distributions paid, transfer of units requests. Review supporting documents and liaise with Jordan Devery and Liam Landrigan re same.
BR	Jayden Coulston	Manager	Creditors	30/04/2020	0.70	\$322.00	Review and approve payment confirmation letters to investors with redistributions.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.90	\$202.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.80	\$180.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	1.40	\$315.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	1.30	\$292.50	Call from 11 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	1.10	\$247.50	Call from 9 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.30	\$67.50	Call from 2 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	1/11/2019	0.50	\$112.50	Call from 5 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	1.20	\$270.00	Call from 11 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.40	\$90.00	Call from 3 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.30	\$67.50	Call from 2 investors seeking an information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.90	\$202.50	Call from 8 investors seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.40	\$90.00	Phone call from 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.70	\$157.50	Call from 11 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.50	\$112.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/11/2019	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.50	\$112.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.20	\$45.00	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.20	\$45.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/11/2019	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	6/11/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/11/2019	0.20	\$45.00	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/11/2019	0.80	\$180.00	Call from 7 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/11/2019	1.60	\$360.00	Scanned 22 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	6/11/2019	0.30	\$67.50	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.60	\$135.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.60	\$135.00	Call from 5 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.30	\$67.50	2 phone calls from advisor for the executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.90	\$202.50	Call from 7 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	1.10	\$247.50	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	1.00	\$225.00	Call from 8 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.90	\$202.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.

BR	Jordan Devery	Graduate Accountant	Creditors	7/11/2019	0.60	\$135.00	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.70	\$157.50	Call from 5 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.90	\$202.50	Call from 7 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.20	\$45.00	Call from investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/11/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/11/2019	0.60	\$135.00	Call from 5 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	11/11/2019	1.00	\$225.00	Call from 10 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	11/11/2019	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	1.10	\$247.50	Scanned 12 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	1.70	\$382.50	Scanned 20 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	1.00	\$225.00	Call from 8 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.30	\$67.50	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	1.20	\$270.00	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/11/2019	1.50	\$337.50	Scanned 17 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.90	\$202.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.40	\$90.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	1.20	\$270.00	Call from 10 investors seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.90	\$202.50	Prepare 4 letters to investors/advisors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.20	\$45.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.20	\$45.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.40	\$90.00	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.70	\$157.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.70	\$157.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/11/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.80	\$180.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.80	\$180.00	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	1.00	\$225.00	Scanned 12 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	1.70	\$382.50	Scanned 20 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.20	\$45.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.80	\$180.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.70	\$157.50	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.80	\$180.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/11/2019	0.30	\$67.50	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.30	\$67.50	Call from an advisor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.80	\$180.00	Call from 6 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	1.10	\$247.50	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.30	\$67.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.30	\$67.50	Phone call from 2 executors of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.50	\$112.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.50	\$112.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.90	\$202.50	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	1.00	\$225.00	Scanned 12 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.10	\$22.50	Call from an investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.50	\$112.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	1.40	\$315.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.20	\$45.00	Review of correspondence from an advisor in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	1.10	\$247.50	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	20/11/2019	1.10	\$247.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.90	\$202.50	Scanned 11 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	1.40	\$315.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.20	\$45.00	Call from an investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.70	\$157.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.50	\$112.50	Review of correspondence 3 from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	1.20	\$270.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	1.40	\$315.00	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	21/11/2019	0.90	\$202.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	1.00	\$225.00	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.60	\$135.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.40	\$90.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.70	\$157.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.30	\$67.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	1.20	\$270.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.80	\$180.00	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/11/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.90	\$202.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.50	\$112.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.70	\$157.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.90	\$202.50	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.60	\$135.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	0.20	\$45.00	Call from 2 investors seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/11/2019	1.90	\$427.50	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.90	\$202.50	Call from 7 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.20	\$45.00	Call from an investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.90	\$202.50	Scanned 12 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	26/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.20	\$45.00	Call from an investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	27/11/2019	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.20	\$45.00	Call from a investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	28/11/2019	0.50	\$112.50	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	1.10	\$247.50	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.50	\$112.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	3.00	\$675.00	Prepare 16 letters to advisors in relation to the interim distribution to investors. Prepare reprocessing of payment where necessary. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/11/2019	0.90	\$202.50	Prepare 5 letters to advisors in relation to the interim distribution to investors. Prepare reprocessing of payment where necessary. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.70	\$157.50	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.50	\$112.50	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	1.10	\$247.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/12/2019	4.10	\$922.50	Prepare 21 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.80	\$180.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.50	\$112.50	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	1.50	\$337.50	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.60	\$135.00	Collect LMFMI loan records from our solicitors for review and sorting. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	1.20	\$270.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.50	\$112.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/12/2019	0.30	\$67.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	1.10	\$247.50	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.60	\$135.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	2.70	\$607.50	Scanned 20 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.70	\$157.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/12/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.50	\$112.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.80	\$180.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.60	\$135.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.70	\$157.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.60	\$135.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.70	\$157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	5/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.50	\$112.50	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/12/2019	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	1.60	\$360.00	Call from 13 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.30	\$67.50	2 phone calls from executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.20	\$45.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.50	\$112.50	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.50	\$112.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.30	\$67.50	Call from an investor seeking information in relation to the interim distribution from the fund and regarding changing the details of a deceased estate.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/12/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.50	\$112.50	Call from 5 investors seeking information in regards to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.30	\$67.50	Prepare 2 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.70	\$157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.50	\$112.50	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/12/2019	1.50	\$337.50	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.10	\$22.50	Review of voicemails from investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.50	\$112.50	Call from 5 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	1.30	\$292.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.60	\$135.00	Prepare letter to 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.50	\$112.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.70	\$157.50	Prepare letter to 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	0.50	\$112.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/12/2019	1.00	\$225.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.20	\$45.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.20	\$45.00	Review of correspondence from investor in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	1.50	\$337.50	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.30	\$67.50	Phone call from 2 executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	1.10	\$247.50	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	1.20	\$270.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.40	\$90.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.40	\$90.00	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/12/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.80	\$180.00	Prepare letter to 4 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	1.30	\$292.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	1.00	\$225.00	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.40	\$90.00	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	1.10	\$247.50	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	0.60	\$135.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/12/2019	1.20	\$270.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.80	\$180.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.60	\$135.00	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.90	\$202.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	1.80	\$405.00	Scanned 17 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/12/2019	0.60	\$135.00	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	1.80	\$405.00	Review of correspondence from 11 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.90	\$202.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.50	\$112.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.60	\$135.00	Prepare letter to 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.60	\$135.00	Prepare letter to 3 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	2.80	\$630.00	Prepare 13 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	2.60	\$585.00	Prepare 12 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.60	\$135.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.90	\$202.50	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.30	\$67.50	Scanned 2 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	1.60	\$360.00	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.30	\$67.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.70	\$157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	1.90	\$427.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	19/12/2019	0.70	\$157.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	1.40	\$315.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	1.70	\$382.50	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	20/12/2019	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.70	\$157.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.40	\$90.00	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.30	\$67.50	Phone call from 2 investors in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.30	\$67.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.30	\$67.50	Phone call from 3 investors in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.80	\$180.00	Call from 7 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.30	\$67.50	Phone call from 2 executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	1.20	\$270.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.40	\$90.00	Prepare letters to 2 investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.10	\$22.50	Call from an advisor seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Scanned 2 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.30	\$67.50	Prepare letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Phone call from 2 investors in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.70	\$157.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.50	\$112.50	Phone call from 5 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.60	\$135.00	Prepare 3 letters to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.50	\$112.50	Prepare 2 letters to executors of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.30	\$67.50	Phone call from 2 executors of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	1.30	\$292.50	Prepare 10 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	2.00	\$450.00	Prepare 14 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.

BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/01/2020	1.70	\$382.50	Prepare 13 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.80	\$180.00	Prepare 8 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.40	\$90.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.50	\$112.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.90	\$202.50	Prepare 7 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/01/2020	0.50	\$112.50	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	1.00	\$225.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	1.00	\$225.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.80	\$180.00	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.40	\$90.00	Prepare 2 letters to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.

BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.10	\$22.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.70	\$157.50	Prepare 3 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.60	\$135.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/01/2020	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.60	\$135.00	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	1.20	\$270.00	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.50	\$112.50	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.40	\$90.00	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.90	\$202.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.30	\$67.50	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	1.10	\$247.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/01/2020	0.30	\$67.50	Prepare 2 letters to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.90	\$202.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	1.70	\$382.50	Scanned 15 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.50	\$112.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.90	\$202.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	15/01/2020	0.30	\$67.50	Scanned 2 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.80	\$180.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	1.10	\$247.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.40	\$90.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.60	\$135.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/01/2020	0.80	\$180.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	1.40	\$315.00	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.30	\$67.50	Call from an advisor seeking information in relation to the interim distribution from the fund to 3 investors.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	1.10	\$247.50	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.30	\$67.50	Call from an advisor seeking information in relation to the interim distribution from the fund to 3 investors.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.50	\$112.50	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/01/2020	0.70	\$157.50	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	1.70	\$382.50	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	1.40	\$315.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.40	\$90.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	1.40	\$315.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.10	\$22.50	Call from an advisor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare letter to 2 investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare a letter to 2 investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Phone call from 2 advisors in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	1.60	\$360.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/01/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.40	\$90.00	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.80	\$180.00	Prepare 8 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Phone call from 2 executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.90	\$202.50	Prepare 8 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.60	\$135.00	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.50	\$112.50	Prepare 5 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.80	\$180.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a change of details request and reprocess of distribution. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.20	\$45.00	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/01/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	1.30	\$292.50	Prepare 13 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.10	\$22.50	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.90	\$202.50	Prepare 10 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.20	\$45.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	23/01/2020	0.20	\$45.00	Phone call from 2 executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.20	\$45.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.30	\$67.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	24/01/2020	1.20	\$270.00	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.40	\$90.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	28/01/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.60	\$135.00	Prepare a letter to 3 investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.40	\$90.00	Prepare 2 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/01/2020	1.10	\$247.50	Scanned 11 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.80	\$180.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	30/01/2020	1.00	\$225.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.20	\$45.00	Call from an investor seeking an update on the winding up of the fund and information in regards to the interim distribution.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.40	\$90.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	31/01/2020	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.70	\$157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	1.30	\$292.50	Scanned 14 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/02/2020	0.30	\$67.50	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	1.10	\$247.50	Scanned 10 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.70	\$157.50	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	4/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.40	\$90.00	Call from 4 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	1.30	\$292.50	Scanned 12 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	2.40	\$540.00	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.30	\$67.50	Call from 3 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.80	\$180.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/02/2020	0.50	\$112.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.80	\$180.00	Prepare 8 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.70	\$157.50	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	1.10	\$247.50	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.40	\$90.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.20	\$45.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.20	\$45.00	Call from 2 investors seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.70	\$157.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/02/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	1.60	\$360.00	Prepare 15 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.30	\$67.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.30	\$67.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.70	\$157.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	7/02/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.70	\$157.50	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	2.40	\$540.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	1.70	\$382.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.10	\$22.50	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.60	\$135.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.

BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	1.30	\$292.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/02/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	2.10	\$472.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	1.10	\$247.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	0.20	\$45.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	4.00	\$900.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	11/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	2.60	\$585.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	1.10	\$247.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	2.30	\$517.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/02/2020	0.50	\$112.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.60	\$135.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.70	\$157.50	Prepare 5 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	3.10	\$697.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	13/02/2020	0.80	\$180.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	2.30	\$517.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.90	\$202.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.40	\$90.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.70	\$157.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	1.60	\$360.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.30	\$67.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	14/02/2020	0.30	\$67.50	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.90	\$202.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.60	\$135.00	Prepare a letter to 3 investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.40	\$90.00	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.70	\$157.50	Prepare a letter to 3 investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.90	\$202.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.60	\$135.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/03/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.80	\$180.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.70	\$157.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the Interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.80	\$180.00	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.70	\$157.50	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	1.20	\$270.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	2 phone calls from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.30	\$67.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.30	\$67.50	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Phone call from 2 investors in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.60	\$135.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.40	\$90.00	Prepare 2 letters to investors on update of the winding up of the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	4/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	1.50	\$337.50	Scanned 13 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.80	\$180.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.

BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	1.10	\$247.50	Prepare 5 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	Draft email to IT consultant regarding update to website. RE Deceased Estate Change of Details requirements
BR	Jordan Devery	Graduate Accountant	Creditors	6/03/2020	0.40	\$90.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	Prepare 2 letters to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.80	\$180.00	Prepare 3 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.60	\$135.00	Prepare 3 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.30	\$67.50	Collect cheque from Suncorp Edward Street branch for LM investor interim distribution.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.30	\$67.50	Move EY Audit documents to USB and deliver to our solicitors
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.40	\$90.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.70	\$157.50	Review of correspondence from 3 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	Prepare 2 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.50	\$112.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	2 phone calls from executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	Prepare letter to investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units from a super fund after the passing of a trustee. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.60	\$135.00	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	1.90	\$427.50	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	1.70	\$382.50	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	13/03/2020	1.30	\$292.50	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	1.50	\$337.50	Prepare 8 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.70	\$157.50	Collect EY Audit laptop from EY Offices on Eagle Street. Test laptop to ensure programs required performing adequately.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	2.00	\$450.00	Prepare 10 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	1.20	\$270.00	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	1.50	\$337.50	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMIIF.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.90	\$202.50	Prepare 3 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	Call from an investor seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	17/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	18/03/2020	0.40	\$90.00	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFIF.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	1.10	\$247.50	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.50	\$112.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Review of correspondence from an investor in relation to the interim distribution to investors. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.40	\$90.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.40	\$90.00	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	1.80	\$405.00	Review of correspondence from 9 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/03/2020	2.10	\$472.50	Review of correspondence from 11 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	1.00	\$225.00	Prepare 5 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.70	\$157.50	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	1.50	\$337.50	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	2.30	\$517.50	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.30	\$67.50	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.40	\$90.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	23/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to the reprocessing of the interim distribution to investors. Prepare documents for payment in next batch.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.70	\$157.50	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Call from an investor seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.30	\$67.50	Prepare a payment for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	24/03/2020	1.10	\$247.50	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.60	\$135.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	1.00	\$225.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	Prepare letter to 2 investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	1.20	\$270.00	Review of correspondence from 5 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	25/03/2020	1.20	\$270.00	Scanned 11 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	1.20	\$270.00	Prepare 6 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	1.00	\$225.00	Prepare 5 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.50	\$112.50	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	Prepare a payment for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.70	\$157.50	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.80	\$180.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.80	\$180.00	Scanned 6 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	27/03/2020	0.60	\$135.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	1.00	\$225.00	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	1.80	\$405.00	Prepare 7 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	1.00	\$225.00	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.50	\$112.50	Reconcile bank records to MYOB for payment of the interim distribution to investors to record payments as successful or returned.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.90	\$202.50	Reconcile bank records to MYOB for payment of the interim distribution to investors to record payments as successful or returned.
BR	Jordan Devery	Graduate Accountant	Creditors	30/03/2020	0.40	\$90.00	Reconcile bank records to MYOB for payment of the interim distribution to investors to record payments as successful or returned.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.40	\$90.00	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	1.20	\$270.00	Prepare 5 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	1.00	\$225.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.40	\$90.00	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.50	\$112.50	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	2.00	\$450.00	8x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.90	\$202.50	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	2/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	1.10	\$247.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	Call from 2 investors seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.90	\$202.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	Call from investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.90	\$202.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	1.20	\$270.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	1.20	\$270.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Jordan Devery	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.80	\$180.00	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	1.20	\$270.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.40	\$90.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	1.30	\$292.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.50	\$112.50	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	1.90	\$427.50	Review of correspondence from 10 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	7/04/2020	0.80	\$180.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	1.10	\$247.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.80	\$180.00	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	Prepare a payment for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	1.60	\$360.00	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	Prepare letter to investor seeking to change the trustee for their super fund investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.50	\$112.50	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	Scanned 3 documents and saved to files and database, sent off documents to required investor via email or post.

BR	Jordan Devery	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.40	\$90.00	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.40	\$90.00	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.10	\$22.50	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.40	\$90.00	Prepare letter to 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	1.10	\$247.50	Prepare 4 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.70	\$157.50	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.50	\$112.50	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.50	\$112.50	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.70	\$157.50	Prepare 3 letters to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.50	\$112.50	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.50	\$112.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	14/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.40	\$90.00	Prepare 3 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.50	\$112.50	Prepare 3 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Telephone conversation with Liam Landrigan regarding a payment of the interim distribution to investors that requires a payment trace.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.60	\$135.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	1.40	\$315.00	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	1.70	\$382.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.10	\$22.50	Telephone conversation with Liam Landrigan regarding correspondence with advisor who no longer acts for clients in LMFIF.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.80	\$180.00	Prepare 4 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Jordan Devery	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	Prepare 2 letters to investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	Update and remove investor bank accounts and addresses for final distribution. Ensure all bank accounts are active, approved and formatted correctly and delete any out-dated accounts and addresses for all investors in LMFMI.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	2.60	\$585.00	Scanned 20 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.60	\$135.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	1.60	\$360.00	Scanned 11 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	1.50	\$337.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	0.70	\$157.50	Prepare 2 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	1.90	\$427.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	20/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	21/04/2020	2.40	\$540.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	21/04/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	21/04/2020	1.20	\$270.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	21/04/2020	0.40	\$90.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	22/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	22/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	Call from an investor seeking information in relation to the interim distribution from the fund.
BR	Jordan Devery	Graduate Accountant	Creditors	22/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	23/04/2020	0.40	\$90.00	Telephone conversation with Julie Pagcu regarding EY Audit Compliance documents. Access EY Laptop and generate reports and documents as instructed by Julie to find documents requested by Gadens. RE Claim against former auditors
BR	Jordan Devery	Graduate Accountant	Creditors	24/04/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	24/04/2020	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.40	\$90.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	1.40	\$315.00	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	1.30	\$292.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.40	\$90.00	Prepare letter to 2 investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	1.00	\$225.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	Prepare letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	1.00	\$225.00	Prepare 3 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.60	\$135.00	Scanned 5 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.90	\$202.50	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	1.60	\$360.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	29/04/2020	0.60	\$135.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.80	\$180.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.70	\$157.50	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox and mail correspondence. Save email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.80	\$180.00	Review of correspondence from 3 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.30	\$67.50	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Jordan Devery	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/02/2020	1.40	\$315.00	Reviewed returned mail and record investor details in returned mail register.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/02/2020	0.70	\$157.50	Reviewed returned mail and record investor details in returned mail register.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/02/2020	1.40	\$315.00	62x Scanned documents and saved to files and database, sent off documents to required investor via email or post.

BR	Liam Landrigan	Graduate Accountant	Creditors	5/02/2020	1.60	\$360.00	x32 Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/02/2020	0.30	\$67.50	x7 Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/02/2020	0.20	\$45.00	3x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/02/2020	0.70	\$157.50	22x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	2.70	\$607.50	45x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.50	\$112.50	5x Review of correspondence from investors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.30	\$67.50	2x Review of correspondence from advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.90	\$202.50	10x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	1.50	\$337.50	49x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, ph calls with investors for new email details & prepare corro to investors to update
BR	Liam Landrigan	Graduate Accountant	Creditors	7/02/2020	0.20	\$45.00	Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, ph calls with investors for new email details & prepare corro to investors to update
BR	Liam Landrigan	Graduate Accountant	Creditors	10/02/2020	1.90	\$427.50	Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, ph calls with investors for new email details & prepare corro to investors to update
BR	Liam Landrigan	Graduate Accountant	Creditors	10/02/2020	1.10	\$247.50	6x COD - returned mail.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/02/2020	0.30	\$67.50	5x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/02/2020	0.30	\$67.50	2x COD Letter via return mail.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/02/2020	3.20	\$720.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/02/2020	4.10	\$922.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/02/2020	0.10	\$22.50	1x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/02/2020	0.90	\$202.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/02/2020	2.70	\$607.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	1.50	\$337.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	2.60	\$585.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	0.20	\$45.00	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	0.10	\$22.50	Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held, ph calls with investors for new email details & prepare corro to investors to update
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	0.40	\$90.00	2x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/02/2020	1.70	\$382.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	1.00	\$225.00	8x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.

BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	1.00	\$225.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	2.20	\$495.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	1.10	\$247.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/02/2020	1.80	\$405.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/02/2020	1.60	\$360.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/02/2020	2.70	\$607.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/02/2020	0.80	\$180.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/02/2020	2.10	\$472.50	31x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	1.80	\$405.00	23x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	1.80	\$405.00	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. Scan, sort and save all documents to file. RE claim against the former auditors.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	0.10	\$22.50	3x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	0.40	\$90.00	2x returned mail letters.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	1.70	\$382.50	14x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/02/2020	0.30	\$67.50	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/02/2020	0.50	\$112.50	2x Review of correspondence from investors/advisors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/02/2020	4.00	\$900.00	29x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/02/2020	2.80	\$630.00	21x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/02/2020	0.20	\$45.00	3x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/02/2020	4.50	\$1,012.50	35x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/02/2020	2.60	\$585.00	29x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/02/2020	0.30	\$67.50	2x 29x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/02/2020	0.30	\$67.50	5x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/02/2020	2.70	\$607.50	x21 Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/02/2020	3.80	\$855.00	26x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/02/2020	0.30	\$67.50	3x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the
BR	Liam Landrigan	Graduate Accountant	Creditors	21/02/2020	4.60	\$1,035.00	41x Review of correspondence from investors/advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/02/2020	1.50	\$337.50	22x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/02/2020	0.30	\$67.50	2x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.

BR	Liam Landrigan	Graduate Accountant	Creditors	21/02/2020	0.50	\$112.50	3x Review of correspondence from investors/advisors in relation to a change of details of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/02/2020	0.30	\$67.50	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/02/2020	4.80	\$1,080.00	27x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/02/2020	1.00	\$225.00	31x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/02/2020	1.10	\$247.50	11x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/02/2020	0.40	\$90.00	19x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.10	\$22.50	4x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.20	\$45.00	2x 1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.30	\$67.50	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	1.40	\$315.00	7x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.30	\$67.50	4x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.90	\$202.50	3x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/02/2020	0.20	\$45.00	4x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	1.30	\$292.50	15x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	0.10	\$22.50	1x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	2.00	\$450.00	11x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	0.70	\$157.50	4x Review of correspondence from advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a change transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	1.80	\$405.00	14x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	26/02/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.10	\$22.50	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.30	\$67.50	5x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.50	\$112.50	10x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	1.80	\$405.00	9x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	1.60	\$360.00	8x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.80	\$180.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/02/2020	0.10	\$22.50	2x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.40	\$90.00	4x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.90	\$202.50	5x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.80	\$180.00	3x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.50	\$112.50	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	1.00	\$225.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	1.10	\$247.50	7x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.20	\$45.00	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/02/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.90	\$202.50	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	1.20	\$270.00	6x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.90	\$202.50	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	2x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	1x Review of correspondence from advisor in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/03/2020	0.50	\$112.50	15x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.40	\$90.00	7x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.60	\$135.00	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	1.60	\$360.00	10x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	1x Review of correspondence from advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.90	\$202.50	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.20	\$45.00	6x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.50	\$112.50	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.60	\$135.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.70	\$157.50	3x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.60	\$135.00	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.80	\$180.00	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	4/03/2020	0.10	\$22.50	2x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	2x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.70	\$157.50	3x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.60	\$135.00	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.10	\$22.50	1x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.50	\$112.50	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.80	\$180.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	5/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.30	\$67.50	5x Review returned emails after corro sent to investors, record in returned email register, access database & confirm investor details & if signature specimen held.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.80	\$180.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	1.20	\$270.00	6x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.20	\$45.00	8x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of advisor request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.30	\$67.50	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.50	\$112.50	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	9/03/2020	0.10	\$22.50	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.80	\$180.00	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Review of correspondence from advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Call from an advisor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.70	\$157.50	15x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.60	\$135.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	10/03/2020	0.60	\$135.00	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.90	\$202.50	4x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.50	\$112.50	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.60	\$135.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	1.00	\$225.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.30	\$67.50	2x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.20	\$45.00	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.30	\$67.50	5x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	11/03/2020	0.10	\$22.50	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	4x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	2x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.50	\$112.50	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.70	\$157.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.60	\$135.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.10	\$22.50	1x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	12/03/2020	0.20	\$45.00	3x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.40	\$90.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.50	\$112.50	3x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.10	\$22.50	1x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	1x Review of correspondence from advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	1.30	\$292.50	7x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	1.40	\$315.00	9x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	0.20	\$45.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	13/03/2020	1.20	\$270.00	10x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	1.20	\$270.00	6x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	1.50	\$337.50	9x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	0.40	\$90.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	2.00	\$450.00	16x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	1.00	\$225.00	6x Review of correspondence from investors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/03/2020	0.40	\$90.00	14x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.80	\$180.00	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.70	\$157.50	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a their mother's account to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.50	\$112.50	3x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	1.20	\$270.00	6x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/03/2020	0.70	\$157.50	4x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.40	\$90.00	17x Reviewed returned mail and record investor details in returned mail register.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.30	\$67.50	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	1.00	\$225.00	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.20	\$45.00	9x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	18/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.90	\$202.50	22x Prepare/review of internal control forms in relation to change of detail requests to pass on for review.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	1.20	\$270.00	32x Scanned documents and saved to files and database, sent off several documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.40	\$90.00	2x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.60	\$135.00	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.40	\$90.00	1x Call from an adviser in relation to a request for an updated unit holdings balance for 22 different accounts. Review investors on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	19/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	1.00	\$225.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.90	\$202.50	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.60	\$135.00	15x Prepare a letter to adviser in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.60	\$135.00	23x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.80	\$180.00	15x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/03/2020	0.70	\$157.50	5x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	1.30	\$292.50	6x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.10	\$22.50	2x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.30	\$67.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.20	\$45.00	6x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/03/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	Review of unread mail received in the Fund's mailbox. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.60	\$135.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.30	\$67.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/03/2020	0.40	\$90.00	3x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.90	\$202.50	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	10x Prepared documents and saved to files and database, sent off documents for approval.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	25/03/2020	0.20	\$45.00	6x Prepared documents and saved to files and database, sent off documents for approval.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.90	\$202.50	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	5x Scanned documents and saved to files and database
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	26/03/2020	0.20	\$45.00	1x Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	5x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.30	\$67.50	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	1x Phone call from investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	27/03/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.30	\$67.50	16x Scanned documents and saved to files and database
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.60	\$135.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.70	\$157.50	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.10	\$22.50	2x Scanned documents and saved to files and database, sent off documents for review.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.10	\$22.50	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	30/03/2020	0.20	\$45.00	6x Scanned documents and saved to files and database, sent off documents to be reviewed.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	1x Scanned documents and saved to files and database, sent off documents to Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Prepare letter to investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Prepare letter to investor seeking to change the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	31/03/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	1.20	\$270.00	4x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.30	\$67.50	2x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	6x Scanned documents and saved to files and database, sent off documents for review.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.70	\$157.50	3x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	2x Phone calls from investors in relation to the interim distribution to investors. Access investor management database to review current details and advise when distributions were paid.
BR	Liam Landrigan	Graduate Accountant	Creditors	1/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	1.80	\$405.00	9x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.40	\$90.00	2x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.80	\$180.00	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.40	\$90.00	2x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.40	\$90.00	2x Review of correspondence from advisers in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	2/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.80	\$180.00	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	1.50	\$337.50	5x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.80	\$180.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.70	\$157.50	5x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	3/04/2020	0.20	\$45.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.80	\$180.00	1x Prepare a letter to adviser in relation to a request for 11 unit holding balance's. Access investor management database, search for investor and print investor balance's.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.50	\$112.50	2x Prepare a letter to foreign currency investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.30	\$67.50	1x Call from an investor in relation to a request for an updated unit holdings balance and an update of the winding up of the Fund. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	6/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	1x Phone call from investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.50	\$112.50	2x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Phone call from adviser seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.60	\$135.00	4x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	1x Prepare a letter to adviser in relation to a request for a unit holding balance for several clients. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	7/04/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	2x Scanned documents and saved to files and database, sent off documents to be reviewed.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.90	\$202.50	3x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	1x Received phone call from investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of adviser request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.10	\$22.50	3x Scanned documents and saved to files and database, sent off documents to be reviewed.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	0.20	\$45.00	1x Prepare letter to adviser seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	1.00	\$225.00	6x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	8/04/2020	1.00	\$225.00	6x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.90	\$202.50	3x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.30	\$67.50	2x Phone calls from investors in relation to the interim distribution to investors. Access investor management database to review current details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.20	\$45.00	1x Phone call from investor in relation to the interim distribution to investors. Access investor management database to review current details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	9/04/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.70	\$157.50	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.90	\$202.50	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Prepare a letter to PTAL in relation to an investor's request for a payment trace. Access investor management database to review current details and draft letter.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.10	\$22.50	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x 1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	1.40	\$315.00	7x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	1.00	\$225.00	6x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Liam Landrigan	Graduate Accountant	Creditors	14/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.60	\$135.00	2x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.30	\$67.50	2x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	1x Call from an investor seeking an update on the winding up of the fund.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.10	\$22.50	1x Phone call from investor seeking to change the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	15/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Drafted email response to investor regarding query as to address where correspondence was sent.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	16/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.80	\$180.00	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	1.00	\$225.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.10	\$22.50	1x Call from an investor seeking an update on the winding up of the fund.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	17/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	2.30	\$517.50	13x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.80	\$180.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.40	\$90.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	1.60	\$360.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to be reviewed.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.40	\$90.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.30	\$67.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	20/04/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.60	\$135.00	3x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	2x Call from an investor seeking an update on the winding up of the fund.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	1.90	\$427.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.30	\$67.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Phone call from investor in relation to the interim distribution to investors. Access investor management database and advised.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	21/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.80	\$180.00	5x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	6x Scanned documents and saved to files and database, sent off documents to be reviewed.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.90	\$202.50	3x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.40	\$90.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	2x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.10	\$22.50	1x Call from an investor seeking an update on the winding up of the fund.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

BR	Liam Landrigan	Graduate Accountant	Creditors	22/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	1.70	\$382.50	5x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.20	\$45.00	2x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	1.00	\$225.00	3x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.20	\$45.00	1x Sent a letter to investor in relation to the interim distribution to investors.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.10	\$22.50	Scanned documents, saved to files and database, and merged documents into the same file.
BR	Liam Landrigan	Graduate Accountant	Creditors	23/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	1.30	\$292.50	4x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.80	\$180.00	Scanned transfer of units documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.40	\$90.00	2x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	1.00	\$225.00	5x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	2x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	24/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Reviewed returned mail and record investor details in returned mail register. Prepare letter to request new address details.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.80	\$180.00	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	27/04/2020	0.10	\$22.50	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.90	\$202.50	3x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	1.60	\$360.00	8x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	1x Prepare a letter to adviser in relation to request for several unit holding balances. Access investor management database, search for investors and print investor balances.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	28/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	1.00	\$225.00	5x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.50	\$112.50	2x Call from an investor seeking an update on the interim distribution to investors.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	1x Prepare letter to investor seeking to update the trustee for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	1x Review of correspondence from adviser in relation to a change of adviser request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.20	\$45.00	1x Phone call from adviser seeking to update the details for their authority with the Fund. Access relation details database to review current details and advise process to update.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	1.20	\$270.00	4x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	29/04/2020	1.10	\$247.50	4x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.40	\$90.00	2x Call from an investor seeking an update on the winding up of the fund.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.80	\$180.00	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	1x Call from an investor seeking an update on the timing of the interim distribution owing to them. Review current investor details and files, and advise.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Liam Landrigan	Graduate Accountant	Creditors	30/04/2020	0.10	\$22.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.60	\$165.00	Phone call from 3 investors seeking to update the details for their investment for the interim distribution to investors. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.40	\$110.00	Phone call from 2 investors seeking to update the details for their investment for the interim distribution to investors. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.40	\$110.00	Phone call from 2 investors seeking to update the details for their investment for the interim distribution to investors. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.20	\$55.00	Phone call from an investor seeking to update the details for their investment for the interim distribution to investors. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.20	\$55.00	Phone call from an investor seeking to update the details for their investment for the interim distribution to investors. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.10	\$27.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	1/11/2019	0.70	\$192.50	Review all documents produced by the former auditors in relation to the audit for FMIF and all FMIF loan documents for the period 2008 to 2013. File documents by financial period and by audit document type. RE claim against the former auditors.

BR	Ryan Whyte	Accountant	Creditors	15/11/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	15/11/2019	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment for the distribution. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	15/11/2019	0.30	\$82.50	Phone call from 3 investors seeking to update the details for their investment for the distribution. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.80	\$220.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	1.20	\$330.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	1.00	\$275.00	Prepare 6 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.50	\$137.50	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/11/2019	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.90	\$247.50	Scanned 7 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.40	\$110.00	Review of voicemails from 2 Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	1.20	\$330.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.60	\$165.00	Review of voicemails from 4 Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.50	\$137.50	Review of voicemails from 3 Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	1.10	\$302.50	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/11/2019	0.30	\$82.50	Review of voicemails from 2 Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
BR	Ryan Whyte	Accountant	Creditors	20/11/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/11/2019	0.20	\$55.00	Review of voicemails from a Investor. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

BR	Ryan Whyte	Accountant	Creditors	29/11/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	29/11/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	0.90	\$247.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	0.40	\$110.00	Call from 3 investors seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	3/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	1.80	\$495.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	4/12/2019	2.00	\$550.00	Prepare 10 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	5/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	6/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	9/12/2019	1.80	\$495.00	Prepare the 28th update report to investors. Export WIP and calculate the estimated return to investors to be inserted into the report.
BR	Ryan Whyte	Accountant	Creditors	9/12/2019	1.70	\$467.50	Prepare the 28th update report to investors. Export WIP and calculate the estimated return to investors to be inserted into the report.
BR	Ryan Whyte	Accountant	Creditors	9/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	9/12/2019	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	9/12/2019	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	2.60	\$715.00	Prepare the 28th update report to investors. Export WIP and calculate the estimated return to investors to be inserted into the report.
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	1.00	\$275.00	Prepare 5 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	11/12/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	2.00	\$550.00	Prepare 10 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	1.20	\$330.00	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	1.80	\$495.00	Review of correspondence from 9 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	12/12/2019	1.00	\$275.00	Prepare 5 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Accountant	Creditors	13/12/2019	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/12/2019	1.60	\$440.00	Prepare 8 letters to investors confirming update of details for their investment with the Fund. Access investor management database to review current details.
BR	Ryan Whyte	Accountant	Creditors	13/12/2019	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/12/2019	2.00	\$550.00	Review of correspondence from 10 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	13/12/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Ryan Whyte	Accountant	Creditors	16/12/2019	0.80	\$220.00	Update the 28th update report to investors as per our solicitors comments.
BR	Ryan Whyte	Accountant	Creditors	16/12/2019	0.30	\$82.50	Update the 28th update report to investors as per our solicitors comments.
BR	Ryan Whyte	Accountant	Creditors	16/12/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	16/12/2019	0.40	\$110.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	16/12/2019	1.00	\$275.00	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	16/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/12/2019	0.10	\$27.50	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	17/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	17/12/2019	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	2.40	\$660.00	Prepare 12 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	1.20	\$330.00	Prepare 6 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	0.80	\$220.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	2.20	\$605.00	Prepare 11 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	18/12/2019	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.60	\$165.00	Update the 28th report to investors as per David Whyte's comments.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.60	\$165.00	Update the 28th report to investors as per David Whyte's comments.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.80	\$220.00	Prepare 4 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.40	\$110.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.80	\$220.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	19/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/12/2019	0.50	\$137.50	Send 28th report to investors via email.
BR	Ryan Whyte	Accountant	Creditors	20/12/2019	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/12/2019	1.30	\$357.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	20/12/2019	2.00	\$550.00	Scanned 16 documents and saved to files and database, sent off documents to required investor via email or post.

BR	Ryan Whyte	Accountant	Creditors	8/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	8/01/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	1.20	\$330.00	Prepare 36 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	1.70	\$467.50	Prepare 36 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	1.60	\$440.00	Prepare 36 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	1.80	\$495.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	9/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	2.40	\$660.00	Prepare 12 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	10/01/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	1.80	\$495.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.70	\$192.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.80	\$220.00	Prepare 4 letters to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.40	\$110.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	13/01/2020	0.40	\$110.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	14/01/2020	0.10	\$27.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	14/01/2020	0.30	\$82.50	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	14/01/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

BR	Ryan Whyte	Accountant	Creditors	20/01/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	1.80	\$495.00	Prepare 9 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/01/2020	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	1.10	\$302.50	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.80	\$220.00	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	1.00	\$275.00	Prepare 5 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/01/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	1.40	\$385.00	Prepare 7 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	0.80	\$220.00	Locate the emails between the former auditors and the employees of LM regarding the financial statements. Discuss the emails to be obtained from the LM servers, RE claim against the former auditors.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	1.60	\$440.00	Review of correspondence from 8 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	22/01/2020	1.80	\$495.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	23/01/2020	2.00	\$550.00	Prepare 10 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	23/01/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	23/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	23/01/2020	0.80	\$220.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	23/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Accountant	Creditors	30/01/2020	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	30/01/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	1.60	\$440.00	Prepare 8 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	1.60	\$440.00	Review of correspondence from 8 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.40	\$110.00	Prepare 2 letters to executors of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	31/01/2020	0.70	\$192.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.50	\$137.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.30	\$82.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	3/02/2020	0.40	\$110.00	Collect cheque for an investors interim distribution and prepare letter to send the cheque to the investors address. Send cheque to the investors address.
BR	Ryan Whyte	Accountant	Creditors	4/02/2020	1.40	\$385.00	Review of correspondence from 10 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	4/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	4/02/2020	0.90	\$247.50	Review of correspondence from 6 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	1.30	\$357.50	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	2.10	\$577.50	Review of correspondence from 17 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	1.10	\$302.50	Review of correspondence from 7 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	0.60	\$165.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	5/02/2020	0.80	\$220.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	6/02/2020	2.00	\$550.00	Review of correspondence from 15 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	6/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Accountant	Creditors	12/02/2020	1.60	\$440.00	Cont. Prepare 51 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and the bank. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	12/02/2020	1.50	\$412.50	Cont. Prepare 51 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and the bank. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	12/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	12/02/2020	0.90	\$247.50	Cont. Prepare 51 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and the bank. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	1.80	\$495.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	1.60	\$440.00	Review of correspondence from 8 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	0.20	\$55.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
BR	Ryan Whyte	Accountant	Creditors	13/02/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.80	\$220.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.80	\$220.00	Prepare 4 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	1.40	\$385.00	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/02/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	18/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	18/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	18/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
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BR	Ryan Whyte	Accountant	Creditors	19/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
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BR	Ryan Whyte	Accountant	Creditors	19/02/2020	0.20	\$55.00	Call from an investor seeking an update on the winding up of the fund.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	2.00	\$550.00	Review of correspondence from 14 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.10	\$27.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	1.60	\$440.00	Review of correspondence from 10 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.80	\$220.00	Prepare 4 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.20	\$55.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
BR	Ryan Whyte	Accountant	Creditors	21/02/2020	0.50	\$137.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	1.40	\$385.00	Prepare 7 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	24/02/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

BR	Ryan Whyte	Accountant	Creditors	2/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	2/03/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	3/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	3/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	3/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	1.00	\$275.00	Reviewed and approved 15 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	1.40	\$385.00	Prepare 7 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.70	\$192.50	Review the processing of the interim distribution in the investment database. Search for potential IT consultants to assist in processing the interim distribution within the database. Email David Whyte the findings.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.50	\$137.50	Reviewed and approved 6 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	1.20	\$330.00	Prepare 6 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.90	\$247.50	Reviewed and approved 12 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	4/03/2020	0.60	\$165.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	5/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	5/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	5/03/2020	1.50	\$412.50	Reviewed and approved 17 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	5/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	5/03/2020	0.60	\$165.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Creditors	6/03/2020	1.60	\$440.00	Reviewed and approved 18 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	6/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	6/03/2020	0.40	\$110.00	Phone call from 2 investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	6/03/2020	0.50	\$137.50	Reviewed and approved 6 letters to an investor in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	9/03/2020	1.30	\$357.50	Prepare 29th update report to investors for March 2020. Export WIP and update the report for updates since the previous update report. Send to Arthur Taylor for review.
BR	Ryan Whyte	Accountant	Creditors	9/03/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	10/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	11/03/2020	0.60	\$165.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	12/03/2020	1.10	\$302.50	Reviewed and approved 13 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	12/03/2020	0.70	\$192.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.

BR	Ryan Whyte	Accountant	Creditors	12/03/2020	0.70	\$192.50	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	16/03/2020	1.10	\$302.50	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	17/03/2020	0.90	\$247.50	Reviewed and approved 10 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	17/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/03/2020	0.70	\$192.50	Scanned 9 documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	17/03/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	18/03/2020	0.60	\$165.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	20/03/2020	0.90	\$247.50	Locate and review documentation in relation to the shareholders of LMIM as requested by our solicitors regarding the claim against the former auditors.
BR	Ryan Whyte	Accountant	Creditors	20/03/2020	0.20	\$55.00	Locate and review documentation in relation to the shareholders of LMIM as requested by our solicitors regarding the claim against the former auditors.
BR	Ryan Whyte	Accountant	Creditors	23/03/2020	0.20	\$55.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	27/03/2020	1.40	\$385.00	Update the 29th update report to investors with the solicitors comments and the management accounts as at 31 December 2019.
BR	Ryan Whyte	Accountant	Creditors	27/03/2020	0.60	\$165.00	Update the 29th update report to investors with the solicitors comments and the management accounts as at 31 December 2019.
BR	Ryan Whyte	Accountant	Creditors	27/03/2020	1.60	\$440.00	Update the 29th update report to investors with the solicitors comments and the management accounts as at 31 December 2019.
BR	Ryan Whyte	Accountant	Creditors	27/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	27/03/2020	0.20	\$55.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	30/03/2020	0.30	\$82.50	Prepare email to David Whyte, Charles Haines and Jayden Coulston regarding correspondence received from an investor of the FMIF. Review database and prepare a response.
BR	Ryan Whyte	Accountant	Creditors	30/03/2020	1.50	\$412.50	Reviewed and approved 12 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	30/03/2020	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	30/03/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	31/03/2020	1.20	\$330.00	Reviewed and approved 15 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	31/03/2020	1.50	\$412.50	Finalise the 29th report to investors and the management accounts for half-year ended 31 December 2019. Prepare email to send out the report and upload the documents to the website.
BR	Ryan Whyte	Accountant	Creditors	1/04/2020	0.60	\$165.00	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	1/04/2020	0.50	\$137.50	Prepare email to IT consultant regarding amending the Fund's database to represent the correct unit holdings and interim distribution as per a court order on 2 October 2019.
BR	Ryan Whyte	Accountant	Creditors	1/04/2020	1.60	\$440.00	Reviewed and approved 16 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	2/04/2020	0.80	\$220.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	2/04/2020	0.30	\$82.50	Prepare email to IT consultant regarding amending the Fund's database to represent the correct unit holdings and interim distribution as per a court order on 2 October 2019.
BR	Ryan Whyte	Accountant	Creditors	3/04/2020	2.40	\$660.00	Reviewed and approved 24 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	6/04/2020	1.40	\$385.00	Reviewed and approved 14 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	6/04/2020	1.50	\$412.50	Reviewed and approved 15 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	6/04/2020	0.90	\$247.50	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.

BR	Ryan Whyte	Accountant	Creditors	6/04/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	6/04/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.90	\$247.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.80	\$220.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	2.20	\$605.00	Reviewed and approved 23 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.50	\$137.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.40	\$110.00	Prepare email regarding reprocessing a distribution to an investor. Provide David Whyte the complications and a potential resolution.
BR	Ryan Whyte	Accountant	Creditors	7/04/2020	0.50	\$137.50	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	8/04/2020	0.70	\$192.50	Review email from an IT consultant regarding amending the units in the investor database as per a court order on 2 October 2019. Check and test the database for the amendments. Prepare email response to the IT consultant.
BR	Ryan Whyte	Accountant	Creditors	8/04/2020	1.00	\$275.00	Update the investor database to represent the unit price of 6.4 cents per unit as per the management accounts for the half-year ended 31 December 2019.
BR	Ryan Whyte	Accountant	Creditors	8/04/2020	0.30	\$82.50	Reviewed and approved 2 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	8/04/2020	0.70	\$192.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	9/04/2020	0.30	\$82.50	Reviewed documents and saved to files and database, sent off documents to required investor via email or post.
BR	Ryan Whyte	Accountant	Creditors	9/04/2020	1.70	\$467.50	Reviewed and approved 15 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	9/04/2020	0.70	\$192.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	9/04/2020	0.70	\$192.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	2.00	\$550.00	Reviewed and approved 15 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	0.50	\$137.50	Locate and review documentation in relation to secured mortgage loans of the FMIF and supporting documents for the financial statements for the experts. Prepare email response.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	0.70	\$192.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	0.60	\$165.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	1.50	\$412.50	Reviewed and approved 12 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	14/04/2020	0.90	\$247.50	Locate and review documentation in relation to secured mortgage loans of the FMIF and supporting documents for the financial statements for the experts. Prepare email response.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.20	\$55.00	Send email to IT consultant regarding duplicating the ax database to provide to the experts and for testing.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	1.20	\$330.00	Reviewed and approved 12 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	1.10	\$302.50	Locate and review documentation in relation to secured mortgage loans of the FMIF and supporting documents for the financial statements for the experts. Prepare email response.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	1.40	\$385.00	Reviewed and approved 13 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.20	\$55.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.

BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.90	\$247.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.70	\$192.50	Locate and review documentation in relation to secured mortgage loans of the FMIF and supporting documents for the financial statements for the experts. Prepare email response.
BR	Ryan Whyte	Accountant	Creditors	15/04/2020	0.80	\$220.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.50	\$137.50	Review email from an IT consultant regarding amending the units in the investor database as per a court order on 2 October 2019. Check and test the database for the amendments. Prepare email response to the IT consultant on the process.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.70	\$192.50	Review email from an IT consultant regarding amending the units in the investor database as per a court order on 2 October 2019. Check and test the database for the amendments. Prepare email response to the IT consultant on the process.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	2.20	\$605.00	Review work papers of loans and impairments for the management accounts for info on the secured mortgage loans to provide to the experts. Prepare email response.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	1.00	\$275.00	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.40	\$110.00	Reconcile requests sent to the trust company for the interim distribution to investors and follow up the trust company of the requests outstanding.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.60	\$165.00	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.60	\$165.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	16/04/2020	0.60	\$165.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	0.60	\$165.00	Review email from an IT consultant regarding amending the units in the investor database as per a court order on 2 October 2019. Check and test the database for the amendments. Prepare email response to the IT consultant on the process.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	2.70	\$742.50	Reviewed and approved 26 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	0.40	\$110.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	1.50	\$412.50	Reviewed and approved 16 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	17/04/2020	1.10	\$302.50	Reviewed and approved 11 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.50	\$137.50	Contact the Fund's custodian regarding place stops on cheques for the interim distribution in October 2019 for reprocessing.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.50	\$137.50	Review email from an IT consultant regarding amending the units in the investor database as per a court order on 2 October 2019. Check and test the database for the amendments. Prepare email response to the IT consultant on the process.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.80	\$220.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.20	\$55.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	1.00	\$275.00	Prepare 5 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.90	\$247.50	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.60	\$165.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	20/04/2020	0.40	\$110.00	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	21/04/2020	0.50	\$137.50	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	22/04/2020	2.00	\$550.00	Review email from an IT consultant regarding converting the foreign currency units to the Australian dollar equivalent as per a court order on 2 October 2019. Review initial conversion of the units to confirm they have been updated correctly.
BR	Ryan Whyte	Accountant	Creditors	22/04/2020	1.60	\$440.00	Reviewed and approved 16 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	23/04/2020	1.70	\$467.50	Review email from an IT consultant regarding converting the foreign currency units to the Australian dollar equivalent as per a court order on 2 October 2019. Review initial conversion of the units to confirm they have been updated correctly.

BR	Ryan Whyte	Accountant	Creditors	23/04/2020	1.80	\$495.00	Reviewed and approved 17 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	23/04/2020	0.40	\$110.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Ryan Whyte	Accountant	Creditors	24/04/2020	0.30	\$82.50	Reviewed and approved 3 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	24/04/2020	2.50	\$687.50	Review email from an IT consultant regarding converting the foreign currency units to the Australian dollar equivalent as per a court order on 2 October 2019. Review initial conversion of the units to confirm they have been updated correctly.
BR	Ryan Whyte	Accountant	Creditors	24/04/2020	1.10	\$302.50	Reviewed and approved 12 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	24/04/2020	0.80	\$220.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	27/04/2020	1.70	\$467.50	Reviewed and approved 14 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	27/04/2020	0.90	\$247.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	28/04/2020	0.80	\$220.00	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	28/04/2020	1.00	\$275.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	29/04/2020	1.60	\$440.00	Prepare 8 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	29/04/2020	1.50	\$412.50	Reviewed and approved 12 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	29/04/2020	0.70	\$192.50	Prepare 3 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
BR	Ryan Whyte	Accountant	Creditors	29/04/2020	1.60	\$440.00	Prepare 9 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	29/04/2020	0.70	\$192.50	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	30/04/2020	0.50	\$137.50	Prepare 3 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
BR	Ryan Whyte	Accountant	Creditors	30/04/2020	1.80	\$495.00	Reviewed and approved 15 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
BR	Ryan Whyte	Accountant	Creditors	30/04/2020	1.50	\$412.50	Review email from an IT consultant regarding converting the foreign currency units to the Australian dollar equivalent as per a court order on 2 October 2019. Review conversion of the units to confirm they have been updated correctly and dist
BR	Charles Haines	Associate Director	Dividend	28/11/2019	0.30	\$157.50	Review batch payments for reprocessing of distributions
BR	Charles Haines	Associate Director	Dividend	29/11/2019	0.30	\$157.50	Review batch payments for reprocessing of distributions
BR	Charles Haines	Associate Director	Dividend	29/11/2019	0.40	\$210.00	Review batch payments for reprocessing of distributions
BR	Charles Haines	Associate Director	Dividend	29/11/2019	0.30	\$157.50	Review batch payments for reprocessing of distributions
BR	Charles Haines	Associate Director	Dividend	29/11/2019	1.20	\$630.00	Review batch payments for reprocessing of distributions
BR	Charles Haines	Associate Director	Dividend	3/12/2019	1.40	\$735.00	Batch payment and review additional change of details and supporting documentation
BR	Charles Haines	Associate Director	Dividend	3/12/2019	0.10	\$52.50	Batch payment and review additional change of details and supporting documentation
BR	Charles Haines	Associate Director	Dividend	14/01/2020	1.40	\$735.00	Review 39 payment batch payments and change of details requests and supporting documentation for payments
BR	Charles Haines	Associate Director	Dividend	14/01/2020	1.10	\$577.50	Review international interim batch payments and change of details requests and supporting documentation for payments
BR	Charles Haines	Associate Director	Dividend	15/01/2020	0.90	\$472.50	Review international interim batch payments and change of details requests and supporting documentation for payments
BR	Charles Haines	Associate Director	Dividend	3/02/2020	0.10	\$52.50	review correspondence and cheque to investor regarding reprocess of interim distribution
BR	Charles Haines	Associate Director	Dividend	4/02/2020	0.60	\$315.00	Review change of details forms and batch payments, follow up issues regarding change of details documentation and specimen signatures

BR	Charles Haines	Associate Director	Dividend	4/02/2020	0.40	\$210.00	Review change of details forms and batch payments, follow up issues regarding change of details documentation and specimen signatures
BR	Charles Haines	Associate Director	Dividend	5/02/2020	0.90	\$472.50	Review change of details forms and batch payments, follow up issues regarding change of details documentation and specimen signatures
BR	Charles Haines	Associate Director	Dividend	5/02/2020	0.30	\$157.50	Review two international payment transactions in relation to reprocessing of interim distribution and one cheque cancellation. Review associated supporting documentation.
BR	Charles Haines	Associate Director	Dividend	6/02/2020	0.20	\$105.00	Review change of details forms and batch payments
BR	Charles Haines	Associate Director	Dividend	17/02/2020	0.40	\$210.00	Batch payment and review associated change of details forms and supporting documentation
BR	Charles Haines	Associate Director	Dividend	19/02/2020	0.30	\$157.50	Batch payment and review change of details forms
BR	Charles Haines	Associate Director	Dividend	19/02/2020	0.30	\$157.50	Batch payment and review change of details forms
BR	Charles Haines	Associate Director	Dividend	19/02/2020	1.10	\$577.50	Batch payment and review change of details forms
BR	Charles Haines	Associate Director	Dividend	19/02/2020	0.50	\$262.50	Batch payment and review change of details forms
BR	Charles Haines	Associate Director	Dividend	19/02/2020	1.60	\$840.00	Batch payment and review change of details forms
BR	Charles Haines	Associate Director	Dividend	4/03/2020	0.70	\$367.50	Batch payment and review change of details form for reprocessing of interim distribution payments
BR	Charles Haines	Associate Director	Dividend	4/03/2020	1.10	\$577.50	Batch payment and review change of details form for reprocessing of interim distribution payments
BR	Charles Haines	Associate Director	Dividend	4/03/2020	1.60	\$840.00	Batch payment and review change of details form for reprocessing of interim distribution payments
BR	Charles Haines	Associate Director	Dividend	16/03/2020	0.10	\$52.50	Review status for batch payment of re-processing returned and updated investor details
BR	Charles Haines	Associate Director	Dividend	18/03/2020	0.40	\$210.00	Batch Payment
BR	Charles Haines	Associate Director	Dividend	18/03/2020	0.30	\$157.50	Batch Payment
BR	Charles Haines	Associate Director	Dividend	24/03/2020	0.20	\$105.00	Phone call and email to investor regarding re distribution payment and bank cancellation process., Phone calls and emails with staff regarding authorisation
BR	Charles Haines	Associate Director	Dividend	24/03/2020	0.10	\$52.50	Phone call and email to investor regarding payment and bank cancellation process., Phone calls and emails with staff regarding authorisation
BR	Ryan Whyte	Accountant	Dividend	11/11/2019	1.30	\$357.50	Prepare email to contractor regarding processing the interim distribution to investors in the Fund's database as per the court order on 2 October 2019.
BR	Ryan Whyte	Accountant	Dividend	11/11/2019	0.60	\$165.00	Prepare email to contractor regarding processing the interim distribution to investors in the Fund's database as per the court order on 2 October 2019.
BR	Ryan Whyte	Accountant	Dividend	15/11/2019	1.20	\$330.00	Cont. Prepare change of details for 34 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	15/11/2019	0.20	\$55.00	Cont. Prepare change of details for 34 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	15/11/2019	2.30	\$632.50	Cont. Prepare change of details for 34 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	15/11/2019	1.00	\$275.00	Cont. Prepare change of details for 34 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	15/11/2019	0.20	\$55.00	Cont. Prepare change of details for 34 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	20/11/2019	1.50	\$412.50	Prepare change of details for 25 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	21/11/2019	1.10	\$302.50	Cont. Prepare change of details for 25 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	28/11/2019	3.20	\$880.00	Prepare change of details for 33 investors and process the interim distribution into their updated nominated bank account. Record the payments through MYOB.
BR	Ryan Whyte	Accountant	Dividend	16/12/2019	2.60	\$715.00	Cont. Prepare 33 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.
BR	Ryan Whyte	Accountant	Dividend	16/12/2019	1.30	\$357.50	Prepare 33 payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp. Prepare change of details checklist to update the details.

BR	Ryan Whyte	Accountant	Dividend	17/12/2019	2.30	\$632.50	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Dividend	17/12/2019	0.40	\$110.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Dividend	17/12/2019	1.10	\$302.50	Review of correspondence from 6 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Dividend	17/12/2019	1.90	\$522.50	Review of correspondence from 14 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Dividend	17/12/2019	0.90	\$247.50	Review of correspondence from 5 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	Ryan Whyte	Accountant	Dividend	17/12/2019	0.80	\$220.00	Review of correspondence from 4 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
BR	David Whyte	Partner	Administration	4/11/2019	4.40	\$2,706.00	reviewed annexures to application for remuneration approval for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	5/11/2019	4.30	\$2,644.50	reviewed annexures to application for remuneration approval for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	11/11/2019	2.60	\$1,599.00	reviewed draft affidavit in support of remuneration application for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	12/11/2019	0.80	\$492.00	reviewed draft affidavit in support of remuneration application for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	14/11/2019	0.10	\$61.50	reviewed summary of receipts and payments to be included in affidavit in support of remuneration application for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	18/11/2019	2.30	\$1,414.50	reviewed draft affidavit in support of remuneration application for the six months ended 31 October 2019/provided instructions to finalise same
BR	David Whyte	Partner	Administration	21/11/2019	1.50	\$922.50	reviewed/swore affidavit in support of remuneration application for the six months ended 31 October 2019
BR	David Whyte	Partner	Administration	2/12/2019	0.10	\$61.50	reviewed correspondence with our solicitors in relation to court application for remuneration approval and satisfaction of service requirements/reviewed website
BR	David Whyte	Partner	Administration	3/12/2019	0.10	\$61.50	reviewed correspondence from our solicitors regarding court application for remuneration approval/issues relating to current substituted service orders and required application to update same/potential further affidavit/provided instructions
BR	David Whyte	Partner	Administration	16/12/2019	0.60	\$369.00	reviewed counsels draft submissions in relation to remuneration application for the six months ending 31 October 2019/provided instructions regarding same
BR	David Whyte	Partner	Administration	16/12/2019	0.20	\$123.00	reviewed correspondence from our solicitors regarding draft affidavit in relation to remuneration application and correspondence received from investors/reviewed correspondence from three investors/provided instructions in respect of affidavit
BR	David Whyte	Partner	Administration	16/12/2019	0.10	\$61.50	reviewed updated draft affidavit relating to remuneration application
BR	David Whyte	Partner	Administration	17/12/2019	2.80	\$1,722.00	attended our solicitors office/reviewed and swore affidavit for remuneration application/attended court for hearing/meeting with our solicitors and counsel regarding same
BR	David Whyte	Partner	Administration	9/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding court application for remuneration approval for the six months ended 31 October 2018/reviewed court orders regarding substituted service and approval of remuneration/reviewed
BR	David Whyte	Partner	Administration	7/04/2020	0.10	\$61.50	email our solicitors with instructions to commence preparation of court application for remuneration approval for the six months ended 30 April 2020 and include timesheet narrations for first five months
BR	David Whyte	Partner	Administration	7/04/2020	1.90	\$1,168.50	reviewed annexures to affidavit in support of court application for remuneration approval for the six months ended 30 April 2020
BR	David Whyte	Partner	Administration	7/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding court application for remuneration approval/reviewed fee estimate and proposed counsel/provided instructions regarding same
BR	David Whyte	Partner	Administration	9/04/2020	5.20	\$3,198.00	reviewed annexures to affidavit in support of remuneration application for the six months ended 31 March 2020
BR	David Whyte	Partner	Administration	9/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding remuneration application for the six months ended 31 March 2020/draft affidavit and counsel's availability/sent response
BR	David Whyte	Partner	Administration	21/04/2020	3.30	\$2,029.50	reviewed annexures to affidavit in support of remuneration application for the six months ended 30 April
BR	David Whyte	Partner	Administration	28/04/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding remuneration application/timing of hearing/further information to be included in affidavit/reviewed timesheet entries for judicial advice application
BR	David Whyte	Partner	Administration	28/04/2020	1.30	\$799.50	reviewed initial draft of affidavit in support of remuneration application for the six months ended 30 April 2020
BR	Chris Demeyere	Manager	Administration	20/01/2020	0.40	\$184.00	Reconciliation CBA bank account. International dividends paid. Both presented & returned payments with additional fees. Determine appropriate journal entries to enable reconciliation of the bank account. Approx. 1300 transactions to reconcile.
BR	Chris Demeyere	Manager	Administration	20/01/2020	0.20	\$92.00	Reconciliation CBA bank account. International dividends paid. Both presented & returned payments with additional fees. Determine appropriate journal entries to enable reconciliation of the bank account. Approx. 1300 transactions to reconcile.

BR	Chris Demeyere	Manager	Administration	23/01/2020	0.20	\$92.00	Reconciliation CBA bank account. International dividends paid. Both presented & returned payments with additional fees. Assist SC with reconciliation and potential causes for unreconciled amount.
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.10	\$52.50	Review summary of correspondence from solicitors seven separate matters
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.10	\$52.50	meeting with staff regarding payment of expenses and general admin matters
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.10	\$52.50	Ph call to unitholder regarding account query post interim dividend
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.10	\$52.50	Ph call to unitholder regarding account query post interim dividend
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.20	\$105.00	Review and finalise seven letters to unitholders regarding post distribution updates, additional documentation and unit balance calculations
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.30	\$157.50	Review seven letters to unitholders regarding distributions updated unit balances, bounced payments, additional documentation and change of details forms
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.30	\$157.50	Review sixteen letters to unitholders regarding updated unit balances post distribution
BR	Charles Haines	Associate Director	Administration	5/11/2019	0.20	\$105.00	Review eleven letters to unitholders regarding distributions updated unit balances, bounced payments and repayment of distributions based on updated account details
BR	Charles Haines	Associate Director	Administration	6/11/2019	0.20	\$105.00	Review twelve letters to unitholders regarding distributions updated unit balances, bounced payments and repayment of distributions based on updated account details. New accounts details
BR	Charles Haines	Associate Director	Administration	6/11/2019	0.10	\$52.50	Ph call unitholder regarding interim distribution and change of details
BR	Charles Haines	Associate Director	Administration	6/11/2019	0.10	\$52.50	Ph call unitholder regarding interim distribution and change of details
BR	Charles Haines	Associate Director	Administration	6/11/2019	0.10	\$52.50	Ph call unitholder regarding interim distribution and change of details
BR	Charles Haines	Associate Director	Administration	6/11/2019	0.10	\$52.50	Ph call unitholder regarding interim distribution and change of details
BR	Charles Haines	Associate Director	Administration	7/11/2019	0.30	\$157.50	Review twelve letters and one payment to unitholders regarding distributions updated unit balances, bounced payments and repayment of distributions based on updated account details. New accounts details
BR	Charles Haines	Associate Director	Administration	7/11/2019	0.30	\$157.50	Review twelve letters and two payments to unitholders regarding distributions updated unit balances, bounced payments and repayment of distributions based on updated account details. New accounts details
BR	Charles Haines	Associate Director	Administration	7/11/2019	0.10	\$52.50	Review two letters to unit holders, one with multiple investments, and reprocess of bounced payment
BR	Charles Haines	Associate Director	Administration	7/11/2019	0.20	\$105.00	Review and reprocess 10 bounced payments, review payment to returned funds and accounts details for reprocessing
BR	Charles Haines	Associate Director	Administration	7/11/2019	0.10	\$52.50	Review change of details request and signature and background off unit holder, instruct staff to obtain certified id
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.20	\$105.00	review five letters to unit holders regarding change of bank details, interim distributions and unit balance confirmations
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Review two letters to unit holders regarding bounced payments and new account details
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Ph call to financial advisor regarding update post interim distribution
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Ph call to financial advisor regarding copies of investor corro
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Ph call to unitholder regarding post interim distribution update, and process regarding change of details
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Ph call to ANZ Branch regarding unitholder at branch
BR	Charles Haines	Associate Director	Administration	8/11/2019	0.10	\$52.50	Review and approve email to unitholder
BR	Charles Haines	Associate Director	Administration	11/11/2019	0.10	\$52.50	Amend correspondence to unit holder regarding update to database details on passing of original unit holder
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.30	\$157.50	Review 10 letters to unit holders regarding interim distribution , change of details, unit balances. Review supporting documentation in relation to change of details
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review FX currency payments, bounce backs, updated payments and associated document and correspondence to PTAL re processing
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.30	\$157.50	Review 9 letters to unit holders regarding interim distribution , change of details, unit balances. Bounced payments, review database details.

BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review 3 letters to unit holders regarding interim distribution , change of details,
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review correspondence regarding processing of AUD transactions, feeder fund payments and FX currency transactions
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review correspondence regarding change of bank details requests and missing information required to redistribute funds
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review two international bounce back payments and reprocess, review account details, swift codes and change of details requests
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review updated correspondence to unit holder regarding unit balance. Review updated payment to overseas unitholder with new account and swift details
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review investor database query status and staffing
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Ph call to unit holder regarding interim distribution update
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Ph call to unit holder regarding interim distribution update
BR	Charles Haines	Associate Director	Administration	12/11/2019	0.10	\$52.50	Review four letters to unitholders regarding change of details or requiring updated account details
BR	Charles Haines	Associate Director	Administration	13/11/2019	0.10	\$52.50	Review four letters to unitholders regarding updates and balance values both as at financial year and post distribution
BR	Charles Haines	Associate Director	Administration	13/11/2019	0.60	\$315.00	Review fifteen letters to unit holders regarding change of details bounced payments, interim updates and review 5 transactions regarding payments
BR	Charles Haines	Associate Director	Administration	13/11/2019	0.10	\$52.50	Review five change of details forms and confirm form details and specimen signatures
BR	Charles Haines	Associate Director	Administration	13/11/2019	0.10	\$52.50	Review update on unitholder correspondence status
BR	Charles Haines	Associate Director	Administration	28/01/2020	0.10	\$52.50	Ph call to investor regarding update
BR	Charles Haines	Associate Director	Administration	28/01/2020	0.10	\$52.50	Ph call to investor regarding update
BR	Charles Haines	Associate Director	Administration	31/01/2020	0.10	\$52.50	Review correspondence with trust payments team
BR	Charles Haines	Associate Director	Administration	6/02/2020	0.10	\$52.50	Review solicitors accounts
BR	Charles Haines	Associate Director	Administration	17/02/2020	0.60	\$315.00	Batch payment and review associated change of details forms and supporting documentation
BR	Charles Haines	Associate Director	Administration	17/02/2020	0.30	\$157.50	Review 8 letters to investors regarding change of details and information required to process change of details authorisation
BR	Charles Haines	Associate Director	Administration	17/02/2020	0.10	\$52.50	Ph call to international investor regarding change of details and certified id
BR	Charles Haines	Associate Director	Administration	21/02/2020	0.10	\$52.50	Meeting regarding investor database IT matter
BR	Charles Haines	Associate Director	Administration	25/02/2020	0.10	\$52.50	Review two change of details forms and associated documentation regarding deceased members and supporting material
BR	Charles Haines	Associate Director	Administration	25/02/2020	0.10	\$52.50	Review three change of details forms and associated documentation regarding deceased members and supporting material
BR	Charles Haines	Associate Director	Administration	25/03/2020	0.10	\$52.50	Ph call regarding transfer of funds and administration update
BR	Charles Haines	Associate Director	Administration	25/03/2020	0.10	\$52.50	Update in relation to management accounts
BR	Charles Haines	Associate Director	Administration	25/03/2020	0.10	\$52.50	Update regarding investor correspondence
BR	Charles Haines	Associate Director	Administration	26/03/2020	0.10	\$52.50	Staffing update regarding management accounts and litigation
BR	Charles Haines	Associate Director	Administration	27/03/2020	0.30	\$157.50	Review email from staff regarding database, research into database options and providers, ph call staff
BR	Charles Haines	Associate Director	Administration	15/04/2020	0.10	\$52.50	Update regarding payment batches both foreign currency and domestic
BR	Charles Haines	Associate Director	Administration	15/04/2020	0.10	\$52.50	email regarding investor correspondence and change of details process and previous correspondence

BR	Charles Haines	Associate Director	Administration	15/04/2020	0.10	\$52.50	Emails regarding investor correspondence and updating of investor database
BR	Charles Haines	Associate Director	Administration	15/04/2020	0.10	\$52.50	Ph call to investor regarding report to investors
BR	Charles Haines	Associate Director	Administration	16/04/2020	0.10	\$52.50	Review email regarding database update, email staff regarding actions
BR	Charles Haines	Associate Director	Administration	16/04/2020	0.20	\$105.00	Review database testing and update emails with provider
BR	Charles Haines	Associate Director	Administration	22/04/2020	0.10	\$52.50	Review database update and email regarding assurance check for updates
BR	Charles Haines	Associate Director	Administration	22/04/2020	0.10	\$52.50	Email regarding data check regarding FX spot rate updates
BR	Charles Haines	Associate Director	Administration	22/04/2020	0.10	\$52.50	Review database update and associated email correspondence
BR	Charles Haines	Associate Director	Administration	22/04/2020	0.10	\$52.50	Review correspondence regarding stop cheque payments
BR	Charles Haines	Associate Director	Administration	23/04/2020	0.10	\$52.50	Review database update and email regarding assurance check for updates
BR	Charles Haines	Associate Director	Administration	23/04/2020	0.10	\$52.50	review database update reconciliation
BR	Charles Haines	Associate Director	Administration	24/04/2020	0.10	\$52.50	Review database update and capital calcs inc feeder funder
BR	Charles Haines	Associate Director	Administration	24/04/2020	0.10	\$52.50	LM Database update
BR	Charles Haines	Associate Director	Administration	27/04/2020	0.10	\$52.50	Review emails regarding stop payments and followups
BR	Charles Haines	Associate Director	Administration	27/04/2020	0.10	\$52.50	Review LM database update email
BR	Charles Haines	Associate Director	Administration	27/04/2020	0.10	\$52.50	Ph call investor regarding update and change of details
BR	Charles Haines	Associate Director	Administration	28/04/2020	0.10	\$52.50	Review emails regarding stop payments and followups
BR	Charles Haines	Associate Director	Administration	28/04/2020	0.10	\$52.50	Update regarding IP and database
BR	Charles Haines	Associate Director	Administration	29/04/2020	0.10	\$52.50	Review email regarding interest rates re term deposit
BR	Charles Haines	Associate Director	Administration	29/04/2020	0.10	\$52.50	Review correspondence
BR	Charles Haines	Associate Director	Administration	30/04/2020	0.20	\$105.00	Review database update and review 5 accounts with variances, and proposed steps and costs to verify, email to staff regarding recommendation to finalise
BR	Jayden Coulston	Manager	Administration	1/11/2019	0.60	\$276.00	Review calculations and entries for ASIC Form 5602. Liaise with Ryan Whyte to make amendments.
BR	Jayden Coulston	Manager	Administration	4/11/2019	0.30	\$138.00	Review and approve updated Form 5602 to ASIC.
BR	Jayden Coulston	Manager	Administration	5/11/2019	0.20	\$92.00	Review file note re request from investor for all reports, receipts and payments and remuneration application documentation. Instructions to Jordan Devery to prepare response.
BR	Jayden Coulston	Manager	Administration	26/11/2019	0.10	\$46.00	Review and approve quote for mail out for remuneration application notice.
BR	Jayden Coulston	Manager	Administration	27/11/2019	0.10	\$46.00	Review and approve test email for remuneration application notice.
BR	Jayden Coulston	Manager	Administration	27/11/2019	0.30	\$138.00	Review and approve instructions to IT contractor to upload remuneration application material to website. Phone call to clarify lawyers re dates reference on material. Consider with Ryan Whyte.
BR	Jayden Coulston	Manager	Administration	27/11/2019	0.10	\$46.00	Phone call Tucker & Cowen re remuneration application material queries.
BR	Jayden Coulston	Manager	Administration	17/02/2020	0.10	\$46.00	Email to Sarah Cunningham to follow up GST refund.
BR	Jayden Coulston	Manager	Administration	19/03/2020	0.20	\$92.00	Review invoice for Cloud Plus data hosting. Liaise with RW for payment and respond re payment timing and change of address.
BR	Jayden Coulston	Manager	Administration	30/03/2020	0.20	\$92.00	Review and action incoming mail.

BR	Jayden Coulston	Manager	Administration	3/04/2020	0.10	\$46.00	Review incoming mail for actioning.
BR	Jordan Devery	Graduate Accountant	Administration	2/03/2020	0.70	\$157.50	Prepare letter to Gadens detailing steps taken and processes involved in scanning and saving audit documents to file for experts to review.
BR	Jordan Devery	Graduate Accountant	Administration	3/03/2020	0.30	\$67.50	Prepare letter to Gadens detailing steps taken and processes involved in scanning and saving audit documents to file for experts to review.
BR	Jordan Devery	Graduate Accountant	Administration	3/03/2020	0.20	\$45.00	Prepare letter to Gadens detailing steps taken and processes involved in scanning and saving audit documents to file for experts to review.
BR	Jordan Devery	Graduate Accountant	Administration	4/03/2020	0.20	\$45.00	Prepare letter to Gadens detailing steps taken and processes involved in scanning and saving audit documents to file for experts to review.
BR	Liam Landrigan	Graduate Accountant	Administration	6/03/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BR	Liam Landrigan	Graduate Accountant	Administration	26/03/2020	0.20	\$45.00	Phone call from investor in relation to the timing of distributions from the Fund. Access investor management database to review current details.
BR	Moira Hattingh	Practice Assistant	Administration	7/11/2019	2.50	\$262.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	15/11/2019	2.60	\$273.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	22/11/2019	2.20	\$231.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	22/11/2019	0.80	\$84.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	29/11/2019	2.30	\$241.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	29/11/2019	0.60	\$63.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/12/2019	1.40	\$147.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	20/12/2019	0.90	\$94.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	10/01/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	10/01/2020	1.20	\$126.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	16/01/2020	1.40	\$147.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	16/01/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	16/01/2020	0.30	\$31.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	23/01/2020	1.30	\$136.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	23/01/2020	0.90	\$94.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	30/01/2020	1.10	\$115.50	Misc.
BR	Moira Hattingh	Practice Assistant	Administration	30/01/2020	1.10	\$115.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/02/2020	3.00	\$315.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/02/2020	0.40	\$42.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	13/02/2020	1.20	\$126.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	13/02/2020	1.90	\$199.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	14/02/2020	0.70	\$73.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	14/02/2020	1.90	\$199.50	Filing

BR	Moira Hattingh	Practice Assistant	Administration	20/02/2020	1.60	\$168.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	20/02/2020	1.20	\$126.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/02/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/02/2020	0.90	\$94.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	28/02/2020	1.10	\$115.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	4/03/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	4/03/2020	0.90	\$94.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	6/03/2020	1.30	\$136.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	10/03/2020	0.10	\$10.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	12/03/2020	1.60	\$168.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	18/03/2020	2.70	\$283.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	25/03/2020	0.80	\$84.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	27/03/2020	0.30	\$31.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	31/03/2020	0.90	\$94.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	31/03/2020	1.10	\$115.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	31/03/2020	0.70	\$73.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	1/04/2020	1.40	\$147.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	7/04/2020	1.50	\$157.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	7/04/2020	0.60	\$63.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	8/04/2020	2.20	\$231.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	8/04/2020	1.10	\$115.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	22/04/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	22/04/2020	0.70	\$73.50	Filing
BR	Moira Hattingh	Practice Assistant	Administration	24/04/2020	2.00	\$210.00	Filing
BR	Moira Hattingh	Practice Assistant	Administration	24/04/2020	1.40	\$147.00	Filing
BR	Ryan Whyte	Accountant	Administration	11/02/2020	1.80	\$495.00	Reconcile the LMFMI foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.
BR	Ryan Whyte	Accountant	Administration	11/02/2020	0.50	\$137.50	Reconcile the LMFMI foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.
BR	Ryan Whyte	Accountant	Administration	11/02/2020	1.30	\$357.50	Reconcile the LMFMI foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.
BR	Ryan Whyte	Accountant	Administration	11/02/2020	1.50	\$412.50	Reconcile the LMFMI foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.
BR	Ryan Whyte	Accountant	Administration	11/02/2020	0.50	\$137.50	Reconcile the LMFMI foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.

BR	Ryan Whyte	Accountant	Administration	11/02/2020	0.40	\$110.00	Reconcile the LMFIF foreign payments account after the distribution to investors in Oct 19. Review all receipts and payments to determine the outstanding distributions and amount distributed.
BR	Ryan Whyte	Accountant	Administration	3/04/2020	1.00	\$275.00	Export WIP for the period 1 November 2019 to 31 March 2020 for the remuneration application. Prepare WIP for David and the solicitors review.
BR	Ryan Whyte	Accountant	Administration	3/04/2020	1.90	\$522.50	Export WIP for the period 1 November 2019 to 31 March 2020 for the remuneration application. Prepare WIP for David and the solicitors review.
BR	Ryan Whyte	Accountant	Administration	3/04/2020	0.70	\$192.50	Export WIP for the period 1 November 2019 to 31 March 2020 for the remuneration application. Prepare WIP for David and the solicitors review.
BR	Ryan Whyte	Accountant	Administration	7/04/2020	0.70	\$192.50	Review WIP for the period 1 November 2019 to 31 March 2020 for the remuneration application. Prepare WIP for David and the solicitors review.
BR	Ryan Whyte	Accountant	Administration	29/04/2020	0.40	\$110.00	Prepare payment for legal fees for the months of March and April 2020.
BR	Sarah Cunningham	Accounting Assistant	Administration	5/11/2019	1.80	\$405.00	Uploading remaining dividend distributions to MYOB, being chq, Feeder Funds and bank drafts.
BR	Sarah Cunningham	Accounting Assistant	Administration	5/11/2019	1.60	\$360.00	Having to manually make payment on international dividend as the last distribution to enter and MYOB could not automatically calculate remaining funds. Ticking each investor for payment x 648.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/11/2019	1.10	\$247.50	Having to manually make payment on international dividend as the last distribution to enter and MYOB could not automatically calculate remaining funds. Ticking each investor for payment x 648. Processing distribution.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/11/2019	1.00	\$225.00	Collating information from MYOB and CBA to sort returned international EFT payments to identify cleared funds as funds were not identified by investor upon return to the account. Collating via reference numbers.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/11/2019	2.50	\$562.50	Collating information from MYOB and CBA to sort returned international EFT payments to identify cleared funds as funds were not identified by investor upon return to the account. Collating via reference numbers.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/11/2019	1.00	\$225.00	Collating information from MYOB and CBA to sort returned international EFT payments to identify cleared funds as funds were not identified by investor upon return to the account. Collating via reference numbers.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/11/2019	1.30	\$292.50	Working on reconciling accounts to distributions. At call account with bank drafts reconciled. Work in progress on CBA account with EFT international and RW with EFT domestic.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/11/2019	0.70	\$157.50	Working on reconciling accounts to distributions. At call account with bank drafts reconciled. Work in progress on CBA account with EFT international and RW with EFT domestic.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/11/2019	1.70	\$382.50	Working on reconciling accounts to distributions. At call account with bank drafts reconciled. Work in progress on CBA account with EFT international and RW with EFT domestic.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/11/2019	1.60	\$360.00	Working on reconciling accounts to distributions. At call account with bank drafts reconciled. Work in progress on CBA account with EFT international and RW with EFT domestic.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/11/2019	0.60	\$135.00	Working on reconciling accounts to distributions. At call account with bank drafts reconciled. Work in progress on CBA account with EFT international and RW with EFT domestic.
BR	Sarah Cunningham	Accounting Assistant	Administration	12/11/2019	1.00	\$225.00	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	12/11/2019	0.40	\$90.00	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	12/11/2019	1.00	\$225.00	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	12/11/2019	0.40	\$90.00	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	12/11/2019	1.40	\$315.00	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	13/11/2019	2.50	\$562.50	Working through reconciliation of distribution of Suncorp account.
BR	Sarah Cunningham	Accounting Assistant	Administration	13/11/2019	1.30	\$292.50	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	13/11/2019	1.10	\$247.50	Working through reconciliation of distribution of Suncorp account. Searching approx. 4K entries to unrepresented returned funds approx. 600 against bank statement.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	0.10	\$22.50	Discussion with RW regarding receipts and payments and bank charges for CBA.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	2.70	\$607.50	Working through reconciliation of distribution of Suncorp account.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	0.40	\$90.00	Updating Cheque register regarding cheques returned.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	1.30	\$292.50	Working through reconciliation of distribution of CBA account. Identifying reference numbers to compare payments sent to payments returned.
BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	0.80	\$180.00	Working through reconciliation of distribution of CBA account. Identifying reference numbers to compare payments sent to payments returned.

BR	Sarah Cunningham	Accounting Assistant	Administration	14/11/2019	0.50	\$112.50	Working through reconciliation of distribution of CBA account. Identifying reference numbers to compare payments sent to payments returned.
BR	Sarah Cunningham	Accounting Assistant	Administration	15/11/2019	1.90	\$427.50	Entering monthly invoices into accounts payable. Making payment on account and collating support documentation with Suncorp payments upload. x 16
BR	Sarah Cunningham	Accounting Assistant	Administration	15/11/2019	0.30	\$67.50	Entering monthly invoices into accounts payable. Making payment on account and collating support documentation with Suncorp payments upload. x 16
BR	Sarah Cunningham	Accounting Assistant	Administration	18/11/2019	0.20	\$45.00	Updating journals for Ryan Whyte regarding re issued distributions.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/11/2019	0.20	\$45.00	Drafting Oct BAS. Completing and collating support docs for approval.
BR	Sarah Cunningham	Accounting Assistant	Administration	3/12/2019	0.20	\$45.00	Info to Ryan regarding treatment of cancelled bank cheque in MYOB.
BR	Sarah Cunningham	Accounting Assistant	Administration	3/12/2019	0.10	\$22.50	Updating journal entries re dividend returned and reissued to be suppressed.
BR	Sarah Cunningham	Accounting Assistant	Administration	4/12/2019	2.20	\$495.00	Updating cheque return register to include international drafts, Reconciling At call and RW account. Exporting CBA transactions. Identifying reference numbers for returned international payments.
BR	Sarah Cunningham	Accounting Assistant	Administration	11/12/2019	0.20	\$45.00	Drafting BAS. Completing and collating for review and sign off.
BR	Sarah Cunningham	Accounting Assistant	Administration	16/12/2019	1.80	\$405.00	Entering accounts payable invoices x 15. Making payment on account. Collating with supporting documentation for approval. Uploading ABA file to Suncorp.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/01/2020	0.20	\$45.00	Entering accounts payable into MYOB and saving invoice to entry x 2
BR	Sarah Cunningham	Accounting Assistant	Administration	6/01/2020	0.20	\$45.00	Entering accounts payable into MYOB and saving invoice to entry x 2.
BR	Sarah Cunningham	Accounting Assistant	Administration	7/01/2020	0.40	\$90.00	Entering accounts payable into MYOB and saving invoice to entry x 5
BR	Sarah Cunningham	Accounting Assistant	Administration	15/01/2020	1.50	\$337.50	Working on reconciling accounts with distributions.
BR	Sarah Cunningham	Accounting Assistant	Administration	16/01/2020	0.50	\$112.50	Working on reconciling CBA account with international dividends.
BR	Sarah Cunningham	Accounting Assistant	Administration	16/01/2020	1.60	\$360.00	Working on reconciling CBA account with international dividends.
BR	Sarah Cunningham	Accounting Assistant	Administration	16/01/2020	0.60	\$135.00	Working on reconciling CBA account with international dividends.
BR	Sarah Cunningham	Accounting Assistant	Administration	16/01/2020	1.70	\$382.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	17/01/2020	2.20	\$495.00	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	17/01/2020	0.90	\$202.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	17/01/2020	0.70	\$157.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	17/01/2020	1.00	\$225.00	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	17/01/2020	0.40	\$90.00	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	20/01/2020	0.50	\$112.50	Entering invoices x 4. Making payment on Jan accounts payable due. Uploading to Suncorp and collating with supporting docs.
BR	Sarah Cunningham	Accounting Assistant	Administration	20/01/2020	1.80	\$405.00	Reviewing how to balance reconciliation with journal entries regarding payment of all dividends and funds gradually being returned. Issues with re-issuing of payments creating imbalance of account.
BR	Sarah Cunningham	Accounting Assistant	Administration	20/01/2020	1.10	\$247.50	Reviewing how to balance reconciliation with journal entries regarding payment of all dividends and funds gradually being returned. Issues with re-issuing of payments creating imbalance of account.
BR	Sarah Cunningham	Accounting Assistant	Administration	20/01/2020	1.20	\$270.00	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	20/01/2020	1.10	\$247.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	21/01/2020	1.40	\$315.00	Issues with LM reconciliation, MYOB not balancing. Calls / emails with MYOB regarding issue.
BR	Sarah Cunningham	Accounting Assistant	Administration	22/01/2020	2.10	\$472.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300

BR	Sarah Cunningham	Accounting Assistant	Administration	22/01/2020	0.60	\$135.00	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	22/01/2020	0.70	\$157.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	23/01/2020	1.70	\$382.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	23/01/2020	1.90	\$427.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	23/01/2020	1.50	\$337.50	Working on reconciling CBA account with international dividends. Reviewing in and out of return payments and presenting dividends processed without returned offset. Calculating entry of offset returns which include less bank charges. Approx. 1300
BR	Sarah Cunningham	Accounting Assistant	Administration	29/01/2020	1.50	\$337.50	Working on reconciling RW account. Presenting re issued cheques. Reviewing bank reconciliation not balancing. Reviewing figures and journal entry regarding dividends presented.
BR	Sarah Cunningham	Accounting Assistant	Administration	30/01/2020	0.60	\$135.00	Working on reconciling RW account. Presenting re issued cheques. Reviewing bank reconciliation not balancing. Reviewing figures and journal entry regarding dividends presented.
BR	Sarah Cunningham	Accounting Assistant	Administration	30/01/2020	1.20	\$270.00	Working on reconciling RW account. Presenting re issued cheques. Reviewing bank reconciliation. Reviewing figures and journal entry regarding dividends presented.
BR	Sarah Cunningham	Accounting Assistant	Administration	31/01/2020	0.90	\$202.50	Finalising RW account reconciliation to 24 Jan 2020. Reviewing bounce back of re issue dividend.
BR	Sarah Cunningham	Accounting Assistant	Administration	31/01/2020	1.20	\$270.00	Reviewing CBA reconciliation with Ryan. Reviewing figures to identify reconciliation issue.
BR	Sarah Cunningham	Accounting Assistant	Administration	31/01/2020	1.30	\$292.50	Calculating bank fees on reissued CBA international eft's and distributions moved to be paid out of RW account to identify if affecting bank reconciliation.
BR	Sarah Cunningham	Accounting Assistant	Administration	10/02/2020	0.50	\$112.50	Reconciling account to BAS periods. Updating TD account with roll over interest. Drafting BAS for December and January. Reviewing, completing and collating for review.
BR	Sarah Cunningham	Accounting Assistant	Administration	10/02/2020	3.00	\$675.00	Collating all bank rec support information and calculations for Ryan regarding CBA overseas bank reconciliation. Over 700 payments and returned funds.
BR	Sarah Cunningham	Accounting Assistant	Administration	17/02/2020	0.10	\$22.50	Suppressing cash book entries regarding dividend
BR	Sarah Cunningham	Accounting Assistant	Administration	18/02/2020	0.50	\$112.50	Entering invoices into accounts payable x 13
BR	Sarah Cunningham	Accounting Assistant	Administration	18/02/2020	0.40	\$90.00	Processing accounts payable, collating support docs. Uploading to Suncorp.
BR	Sarah Cunningham	Accounting Assistant	Administration	17/03/2020	0.40	\$90.00	Entering invoices into accounts payable in MYOB. Making payment on account. Collating with support docs and sending for approval. x 11 invoices
BR	Sarah Cunningham	Accounting Assistant	Administration	17/03/2020	1.20	\$270.00	Entering invoices into accounts payable in MYOB. Making payment on account. Collating with support docs and sending for approval. x 11 invoices
BR	Sarah Cunningham	Accounting Assistant	Administration	25/03/2020	0.10	\$22.50	Responding to email regarding status of payment of invoice.
BR	Sarah Cunningham	Accounting Assistant	Administration	25/03/2020	0.40	\$90.00	Entering accounts payables / reviewing invoices and sending for approval of drafting payment to Ryan.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/03/2020	0.50	\$112.50	Drafting payments in MYOB. Collating support docs. Uploading to Suncorp and sending for approval.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/03/2020	1.00	\$225.00	Reconciling from Jan to current At Call, RW and CBA acct. Identifying entries missing / not matching. Updating unclaimed monies account. Entering bank charges. Working through matching CBA international bounce backs.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/03/2020	0.80	\$180.00	Reconciling from Jan to current At Call, RW and CBA acct. Identifying entries missing / not matching. Updating unclaimed monies account. Entering bank charges. Working through matching CBA international bounce backs.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/03/2020	0.30	\$67.50	Reconciling from Jan to current At Call, RW and CBA acct. Identifying entries missing / not matching. Updating unclaimed monies account. Entering bank charges. Working through matching CBA international bounce backs.
BR	Sarah Cunningham	Accounting Assistant	Administration	26/03/2020	1.90	\$427.50	Reconciling from Jan to current At Call, RW and CBA acct. Identifying entries missing / not matching. Updating unclaimed monies account. Entering bank charges. Working through matching CBA international bounce backs.
BR	Sarah Cunningham	Accounting Assistant	Administration	30/03/2020	0.10	\$22.50	Suppressing re issued entry in MYOB. Payment moved from CBA acct.
BR	Sarah Cunningham	Accounting Assistant	Administration	31/03/2020	0.20	\$45.00	Reviewing MYOB presented entries following on from email from Jordan regarding re issue of dividend payment. Reviewing and contacting MYOB for assistance.
BR	Sarah Cunningham	Accounting Assistant	Administration	31/03/2020	0.30	\$67.50	Reviewing MYOB presented entries following on from email from Jordan regarding re issue of dividend payment. Reviewing and contacting MYOB for assistance.
BR	Sarah Cunningham	Accounting Assistant	Administration	1/04/2020	0.40	\$90.00	Working on finalising bank reconciliation for Restricted working account.
BR	Sarah Cunningham	Accounting Assistant	Administration	1/04/2020	1.50	\$337.50	Working on finalising bank reconciliation for Restricted working account.

BR	Sarah Cunningham	Accounting Assistant	Administration	2/04/2020	0.70	\$157.50	Working on finalising bank reconciliation for Restricted working account.
BR	Sarah Cunningham	Accounting Assistant	Administration	6/04/2020	0.10	\$22.50	Follow up ATO re FEB BAS
BR	Sarah Cunningham	Accounting Assistant	Administration	7/04/2020	1.10	\$247.50	Entering accounts payables into Insol. Making payment on account. Collating with support docs. Uploading to Suncorp and sending for approval.
BR	Sarah Cunningham	Accounting Assistant	Administration	21/04/2020	0.50	\$112.50	Entering accounts payables. Making payment on accounts. Uploading to Suncorp ABA file. Collating with support docs and sending for approval.
BR	Sarah Cunningham	Accounting Assistant	Administration	21/04/2020	0.10	\$22.50	Suppressing entries in insol regarding chqs re issues to EFT.
BR	Sarah Cunningham	Accounting Assistant	Administration	21/04/2020	0.10	\$22.50	Emails with Ryan regarding Surety IT Invoice
BR	Sarah Cunningham	Accounting Assistant	Administration	29/04/2020	0.50	\$112.50	Entering invoice into accounts payable. Making payment on account. Uploading to Suncorp. Collating support docs for approval.

Last_Name_Registered Name	Description	Name	Position	Milestone	Disbursement	WIP_Date	Hours	Value	Narration
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		3/12/2019	0.20	\$123.00	telephone conversation with our solicitors regarding potential appeal of decision in respect of proceedings against the directors and status of proceedings against the auditors/work being done in respect of same
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		9/12/2019	3.20	\$1,968.00	reviewed judgement in relation to proceedings against the directors of LMIM and including telephone conversation with our solicitors regarding same/potential appeal
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		13/12/2019	0.90	\$553.50	telephone conversation with our solicitors and counsel regarding judgement handed down in relation to proceedings against the directors/appeal issues/provided instructions regarding appeal
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		6/01/2020	1.30	\$799.50	reviewed correspondence from our solicitors and counsel regarding appeal against the judgement in respect of the proceedings against the directors/reviewed notice of appeal/telephone conversation with our solicitors regarding same
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		7/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding status of application for judicial advice in progressing an appeal of the decision in respect of the proceedings against the directors and correspondence sent to the registry for the court of appeal
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		20/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors and the court of appeal in relation to appeal in respect of the proceedings against the directors/deferment of hearing until judicial advice application determined
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		23/01/2020	0.20	\$123.00	reviewed draft affidavit in relation to court application for judicial advice in respect of appeal of decision in the proceedings against the directors/email our solicitors regarding same
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		23/01/2020	0.20	\$123.00	reviewed correspondence from our solicitors and updated draft affidavit regarding judicial advice application in respect of proceedings against the directors
LM First Mortgage Fund	Income BR	David Whyte	Partner	Trade On		23/01/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding court application for judicial advice in respect of proceedings against the auditors/email our solicitors regarding substituted service orders made by Justice Mullins on 17 December 2019
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		30/01/2020	0.90	\$553.50	reviewed two affidavits in relation to court application for judicial advice in respect of bringing appeal against decision in the proceedings against the directors/telephone conversation with our solicitors regarding same/provided instructions
LM First Mortgage Fund	Income BR	David Whyte	Partner	Trade On		30/01/2020	0.40	\$246.00	attended our solicitors office to review and swear affidavit in support of application for judicial advice in respect of proceedings against the directors
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		3/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding lodgement of court application for judicial advice in respect of appeal of decision in the proceedings against the directors/reviewed application and affidavit
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		3/02/2020	0.10	\$61.50	reviewed draft affidavit in support of court application for judicial advice in respect of proposed appeal of decision in relation to the proceedings against the directors
LM First Mortgage Fund	Income BR	David Whyte	Partner	Assets		3/02/2020	0.60	\$369.00	attended our solicitors offices/reviewed and swore affidavit in support of court application for judicial advice in respect of proposed appeal of decision in relation to the proceedings against the directors
LM First Mortgage Fund	Income BR	David Whyte	Partner	Trade On		3/02/2020	0.10	\$61.50	email our solicitors regarding remuneration and judicial advice applications/appointment of judge to hear same
LM First Mortgage Fund	Income BR	David Whyte	Partner	Trade On		4/02/2020	0.30	\$184.50	telephone conversation with our solicitors regarding court applications for judicial advice and future remuneration applications/replacement of judge/correspondence to be sent to the court

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	13/02/2020	0.20	\$123.00	reviewed email from our solicitors regarding court application for substituted service in relation to judicial advice in respect of appeal against the decision in the proceedings against the directors/reviewed counsels submissions, draft order and notice
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	17/02/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding hearing of substituted service application in respect of appeal of decision in the proceedings against the directors/reviewed orders made and draft notice to members
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	18/02/2020	0.10	\$61.50	reviewed/signed notice to members regarding appeal of decision in respect of proceedings against the directors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	18/02/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding notice of appeal and other documents to be uploaded to LMFIF website/reviewed previous notices and drafted instructions to upload documents and commentary to the website
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	18/02/2020	0.20	\$123.00	reviewed draft emails to printers seeking quote and to members regarding notice to members in respect of judicial advice application regarding appeal of decision in the proceedings against the directors
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	20/02/2020	0.40	\$110.00	Prepare mail out of the notice to investors of the appeal for the directors proceedings. Prepare mailing list and send to the printing and email company.
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	20/02/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding filing of confidential affidavit in support of application for judicial advice in respect of appeal in the proceedings against the directors;/ reviewed draft court order/provided instructions re same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors and request for provision of advice/reviewed draft letter in response/replied
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed email from our solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors/reviewed court order relating to filing of confidential affidavit and list of authorities to be relied upon
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors and request for provision of advice/reviewed draft letter in response/replied
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	2/03/2020	0.10	\$61.50	reviewed email from our solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors/reviewed court order relating to filing of confidential affidavit and list of authorities to be relied upon
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	3/03/2020	0.10	\$61.50	reviewed LM website in relation to application for judicial advice in respect of appeal of decision in the proceedings against the directors/reviewed draft email to update contents
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	9/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors and FTI's solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the auditors and further information requested
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	9/04/2020	0.10	\$61.50	reviewed draft affidavit in relation to meeting service requirements to members of judicial advice application regarding appeal of decision in the proceedings against the directors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/04/2020	0.90	\$553.50	reviewed statement of facts in relation to court application for judicial advice/investigated queries to update same/provided instructions to our solicitors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	16/04/2020	0.30	\$184.50	reviewed draft letter to FTI's solicitors regarding judicial advice application regarding appeal against decision in respect of proceedings against the directors/reviewed updated statement of facts/provided instructions re both

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	20/04/2020	3.90	\$2,398.50	reviewed correspondence from our solicitors relating to judicial advice application/reviewed three affidavits including confidential affidavit lodged in the proceedings/reviewed correspondence and affidavit from FTI's solicitors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	20/04/2020	0.30	\$184.50	telephone conversation with our solicitors regarding correspondence and affidavit received from FTI's solicitors relating to judicial advice application/response required by 8 May
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	21/04/2020	1.30	\$799.50	reviewed correspondence between FTI's solicitors and our solicitors regarding proceedings against the directors to determine relevance to judicial advice application in respect of appeal and to refute Park's affidavit
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/04/2020	1.10	\$676.50	teleconference with our solicitors regarding judicial advice application in respect of appeal of decision in the proceedings against the directors/correspondence and affidavit received from FTI's solicitors and proposed response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/04/2020	0.20	\$123.00	telephone conversation with our solicitors regarding judicial advice application and discussion with receiver and manager of two feeder funds
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	23/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding documents lodged with the court in respect of judicial advice application/sealed copies to be uploaded to the website
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	28/04/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding judicial advice application/letter sent to FTI's solicitors regarding request for copies of legal advices and other matters
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	23/04/2020	0.10	\$61.50	reviewed draft email to IT consultant to update website in relation to judicial advice application
LM First Mortgage Income Fund	BR	David Whyte	Partner	Administration	28/04/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding remuneration application/timing of hearing/further information to be included in affidavit/reviewed timesheet entries for judicial advice application
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/04/2020	0.80	220.00	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/04/2020	0.70	192.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/04/2020	0.70	192.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	15/04/2020	0.50	137.50	Review and update my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	16/04/2020	0.30	82.50	Attend our solicitors office to swear my affidavit for the service on members for the appeal of the Director proceedings for the hearing on 2 June 2020.

\$12,804.50

**Australian Securities and Investments Commission
Corporations Act 2001 — Subsections 111AT(1) and 601QA(1) — Exemption**

Enabling legislation

1. The Australian Securities and Investments Commission makes this instrument under subsections 111AT(1) and 601QA(1) of the Corporations Act 2001 (Act).

Title

2. This instrument is ASIC Instrument 20-0166.

Commencement

3. This instrument commences on the day it is signed.

Exemption

4. LM Investment Management Limited (in liquidation) (receiver appointed) ACN 077 208 461 in its capacity as the responsible entity (Responsible Entity) of LM First Mortgage Income Fund ARSN 089 343 288 (Scheme) does not have to comply with:
 - (a) the disclosing entity provisions in Part 2M.3 of the Act in relation to a financial year or half-year of the Scheme; and
 - (b) section 601HG of the Act in relation to a financial year of the Scheme.

Conditions

5. The Responsible Entity must comply with any obligation to which the exemption applies by no later than the last day of the deferral period.

Where exemption applies

6. The exemption applies where the Responsible Person does, or causes to be done (or, where the Responsible Person fails to do so, the Responsible Entity although not being required to do, within 28 days of becoming aware that the Responsible Person has failed to do so, does, or causes to be done), the following:
 - (a) publishes in a prominent place on the website maintained by the Responsible Person for the Scheme (or, in the case of the Responsible Entity, the Responsible Entity publishes on a website maintained by it for the purpose of providing information to members of the Scheme), a copy of this instrument accompanied by a notice explaining the relief granted by this instrument;
 - (b) prepares and makes available to members of the Scheme within 3 months after the end of each relevant period, a report for the relevant period which includes the following information unless disclosure of that information would be prejudicial to the winding up:

- (i) information about the progress and status of the winding up of the Scheme, including details (as applicable) of:
 - A. the actions taken during the period;
 - B. the actions required to complete the winding up;
 - C. the actions proposed to be taken in the next 12 months;
 - D. the expected time to complete the winding up; and
- (ii) the financial position of the Scheme as at the last day of the relevant period (based on available information);
- (iii) financial information about receipts for the scheme during the period; and
- (iv) the following information at the end of the period:
 - A. the value of scheme property; and
 - B. any potential return to members of the Scheme; and
- (c) maintains adequate arrangements to answer, within a reasonable period of time and without charge to the member, any reasonable questions asked by members of the Scheme about the winding up of the Scheme.

7. The exemption ceases to apply on 16 March 2022.

Interpretation

8. In this instrument:

deferral period means the period starting on the date this instrument is signed and ending on 16 March 2022.

disclosing entity provisions has the meaning given by section 111AR of the Act.

relevant period, in relation to a report, means each period of 6 months starting on 1 January 2020.

Responsible Person means the person appointed under subsection 601NF(1) of the Act to take responsibility for ensuring that the Scheme is wound up in accordance with its constitution.

Dated this 3rd day of March 2020.



Signed by Andrew Duffy

as a delegate of the Australian Securities and Investments Commission

TO THE INVESTOR AS ADDRESSED

19 December 2019

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED) ARSN 089 343 288 ('the Fund' or 'FMIF')

1. Executive Summary

I refer to my appointment as the Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution by Order of the Supreme Court of Queensland on 8 August 2013.

I now provide my 28th update to investors, which provides details of the progress made in the winding up of the Fund since my last report to investors dated 30 September 2019. This report should be read in conjunction with my previous reports, which are available on the website www.lmfimf.com.

The key developments in the winding up of the Fund, since my last report, are:

- Justice Jackson has handed down the five outstanding decisions in respect of:
 - Authorising me to make an interim distribution which was paid at the rate of 6.5 cents per unit in October 2019 (refer to section 4.2);
 - The trial of the proceedings against LMIM, certain directors of LMIM and the MPF which was heard between 1 and 9 April 2019. On 22 November 2019 the Court handed down judgment in favour of the defendants, dismissing my claims alleging certain breaches by the directors of LMIM of the Corporations Act 2001 (Cth). Submissions have been filed in relation to costs orders following the decision. I await judgment as to costs and I am presently liaising with my legal team in relation to the merits of pursuing an appeal of the decision (refer to section 2.1.1);
 - The Leave Application in the proceedings against the auditors which is progressing to trial (refer to section 2.1.2);
 - FTI's Second Remuneration Application filed on 17 July 2018 seeking \$743,889.89 from the property of the FMIF. I opposed certain parts of the application. On 2 October 2019 the Court delivered judgment approving remuneration totalling \$393,043.89 and disallowing remuneration of \$348,692.87 (refer to section 2.1.6.2);
 - FTI's dual appointment application which was dismissed by the Court on 2 October 2019 (refer to section 2.1.6.5).

A summary of the other matters covered in this report is as follows:

- Estimated net amount available to investors as at 30 November 2019 was \$33.09 million;
- The estimated return to investors at 30 November 2019 is 7.6 cents per unit before taking into account future costs and recoveries from legal proceedings on foot. An interim capital distribution

to investors of 6.5 cents per unit was paid in October 2019 providing a total estimated return of 14.1 cents per unit;

- For the settlement of the Bellpac Liquidator's \$8M Bonds litigation, discussions are currently ongoing in relation to extending the Sunset Date for complying with the remaining condition precedent beyond 31 March 2019 and the terms to apply to the same (refer to section 2.1.3);
- FTI may have a further claim against the Fund for expenses (refer to section 2.1.6.4).

2. Progress and Status of the Winding Up

2.1 Legal Actions/Potential Recoveries

2.1.1 Proceedings against the MPF, LMIM and the Directors of LMIM

I refer to my previous updates to investors in relation to a statement of claim I caused to be filed in the Supreme Court of Queensland, against a number of parties, including the MPF Trustee and a number of directors of LMIM, in respect of loss allegedly suffered by the FMIF as a result of an amount paid to the MPF in the Bellpac litigation matter. The claim is for approximately \$15.5M plus interest.

In accordance with Court directions the proceedings were set down for a two week trial from 1 April 2019.

Prior to the trial, an agreement was reached with the MPF in order to settle the claim as against the MPF Trustee, as well as other claims between the FMIF and the MPF Trustee. The terms of that agreement (which are confidential) have now been completed and as a consequence, orders were made on 27 March 2019 that the plaintiff have leave to discontinue the proceeding as against the MPF Trustee, and that as between the Plaintiff and the MPF Trustee, there be no order as to costs.

The trial otherwise proceeded on 1 April 2019 as against the director defendants and was heard over 5 days from 1 April 2019 to 9 April 2019 (with the matter not sitting on 4 or 5 April 2019). The Judge reserved his decision and Judgment was handed down on 22 November 2019.

The Judge dismissed my claim against the directors of LMIM on the basis that:

- A contravention of the duty of care and diligence to members pursuant to section 601FD(b) of the Corporations Act 2001 (Cth) was not established;
- A contravention of the duty to act in the best interests of members and give priority to members interest where it conflicts with the interests of the responsible entity, pursuant to section 601FD(c) of the Corporations Act 2001 (Cth) was not established, nor that a contravention of the duty caused the loss of the settlement proceeds to the FMIF as required by section 1317H of the Corporations Act 2001 (Cth).

Submissions were filed in relation to costs following the decision on Friday 29 November 2019.

Judgment as to costs has not yet been handed down.

I am presently obtaining legal advice in relation to the prospects of appealing the decision. Any application for leave to appeal must be submitted by Friday 20 December 2019.

I will provide an update in relation to costs orders made in the next report together with confirmation as to whether an appeal of the decision will be pursued.

2.1.2 Claim against the former auditors (EY Proceeding)

I refer to my previous updates to investors and provide a brief summary as follows:

- On 4 October 2019 the Court delivered judgement together with an order that:
 - The defendants application for leave to proceed against LMIM be dismissed;
 - The third party notice be struck out against the first, second, third and fourth parties (namely, LMIM and the Feeder Funds);
 - The third party statement of claim be struck out;
 - The first, second, third and fourth third parties be removed as parties to the proceeding, and
 - Leave be granted to the defendants to re-plead the third party statement of claim against the remaining third parties.
- On 17 October 2019 the Court delivered judgement in relation to the cost of the applications decided on 4 October 2019 and an order was made that:
 - the defendants pay my costs in relation to the leave application, and
 - I pay the costs of LMIM in respect of the representation application, such costs to be indemnified from the FMIF with both LMIM's costs together with my own costs to be costs in the proceeding.
- On 21 November 2019 at a review hearing the Court ordered that:
 - Privilege Claims - I was to file material to strike out the defendants' privilege claims by 29 November 2019 and a hearing is to be listed for my application with submissions to be filed and served five days before the hearing date.
 - Leave Application - I was to confirm any opposition to the defendants' Leave Application by 6 December 2019 and the application is to be listed for hearing with submissions to be filed and served five days before the hearing date.
 - Pleadings - by Friday 29 November 2019 the defendants were to serve any draft counterclaim. The defendants are also to provide their further and better particulars by 20 December 2019 and I am to file any reply and answer to the counterclaim by Friday 28 February 2020.
 - Disclosure - All parties are to seek to agree a disclosure protocol and provide it to the Court by Friday 20 December 2019. Failing agreement each party is to provide their own proposed protocols to the Court.
 - Expert evidence - all parties are to provide to the Court either a joint proposal or respective proposals as to the preparation of reports by expert witnesses by 6 December 2019.
- Since the review hearing on 21 November 2019:
 - My material was filed on 29 November 2019 in support of my application to strike out the defendant's privilege claims.
 - The defendants served a draft counterclaim on 29 November 2019.
 - On 6 December 2019 I confirmed I would not oppose the defendants' Leave Application.
 - Proposals in relation to expert evidence were provided to the Court on 13 December 2019.

- My application to strike out the Privilege Claims is likely to be listed for hearing in the second week in February 2020.

The matter is otherwise presently being prepared for trial including briefing essential expert witnesses and agreeing between the parties the process and manner in which electronic disclosure of evidence is to occur.

The proceedings are ongoing and an update will be provided in the next report.

2.1.3 Bellpac Proceedings - Wollongong Coal Ltd (WCL)

I refer to my previous updates to investors and provide a brief summary as follows:

- The liquidator of Bellpac has received the settlement amount of \$2 million from WCL in relation to the claim for redemption of the \$2 million Bonds held in WCL. A partial distribution of \$1M was received from the Bellpac liquidator in October 2019;
- The defendants' appeal of the decision of the Court which acknowledged that Bellpac (under the control of a liquidator) is the true owner of the \$8 million convertible bonds was unsuccessful;
- In January 2016, the Bellpac Liquidator applied for the conversion of the \$8 million Bonds to shares. As WCL did not issue all of the shares as required under the terms of the Bonds, the Bellpac Liquidator brought proceedings against WCL seeking orders requiring WCL to perform its obligation to redeem the Bonds converted to shares outside of the required time;
- The Bellpac liquidator and WCL have entered into a binding heads of agreement (HOA) which relates to the settlement of the litigation commenced against WCL. The terms of the heads of agreement include that WCL will pay to Bellpac a settlement sum of \$6.3 million in return for certain releases and Bellpac returning or cancelling the WCL shares issued to Bellpac;
- The conditions precedent to the settlement with WCL include obtaining necessary approvals to undertake the settlement transactions. In this regard:
 - The Bellpac Liquidator has obtained creditor approval to enter into the settlement with WCL;
 - The Court declined to exercise its discretion on WCL's application for approval to acquire and or cancel Bellpac's holding of WCL shares. WCL is now preparing to seek shareholder approval.

Since my last update to investors the remaining condition precedent (Sunset Date) to the settlement with WCL has been extended several times and the Liquidator was successful in negotiating, as part of the agreement to extend the Sunset Date, that WCL will pay interest at 3% p.a. from 2 October 2017 until settlement. The Liquidator last entered into a further agreement with WCL, extending the sunset date to satisfy the conditions precedent to 31 March 2019. To date WCL has paid \$3M towards the settlement into their solicitors' trust account, which is to be released upon receiving shareholder approval of the settlement. Discussions are ongoing in relation to extending the Sunset Date beyond 31 March 2019 and the terms to apply to same. To date no further extensions have been granted and no further payments have been made by WCL into their solicitors' trust account.

A further update will be provided in the next report.

2.1.4 Redemptions and Distributions paid to Class B Unit Holders (Feeder Funds)

I refer to my previous updates to investors and summarise the background as follows:

- Investigations were undertaken via the PE conducted in 2015 and subsequent thereto in relation to redemptions and distributions paid to the Class B unit holders (Feeder Funds) when the Fund had suspended redemptions and distributions to other classes of members;
- The Feeder Funds are the LM Currency Protected Australian Income Fund (CPAIF), the LM Institutional Currency Protected Australian Income Fund (ICPAIF) and the LM Wholesale First Mortgage Income Fund (WMIF).
- On 28 July 2017, I caused to be filed an amended statement of claim against LMIM and the Feeder Funds and the claim was then formally served on the parties.
- The claim is for declarations that the FMIF is entitled to withhold from distributions or payments otherwise payable to the Feeder Funds an amount in excess of \$55 million (for redemptions paid to the Feeder Funds when the FMIF suspended redemptions to all other investors, apart from genuine approved hardship cases), as adjusted for the amount which the Feeder Funds would otherwise have been entitled as pleaded in the statement of claim. The claim seeks a declaration cancelling approximately 35 million units issued to the Feeder Funds (which were a consequence of re-investment of distributions made to the Feeder Funds) which were issued after the FMIF suspended distributions to other investors.
- The Feeder Funds claim was successfully mediated on 5, 6 and 20 November 2018, and a Deed of Settlement, subject to several conditions precedent, was executed by all parties in December 2018.
- The terms of the deed are confidential and were subject to several conditions precedent, including:
 - Myself, Mr Jahani, Trilogy Funds Management Limited (“Trilogy”) and the Trust Company Limited were each to apply for, and obtain judicial advice to the effect that the relevant party making the application is justified in entering into and performing the deed (**Judicial Advice Application**). Each party was obliged to apply for such judicial advice by 1 February 2019 and to use best endeavours to have the application heard by 15 March 2019;
 - orders are made giving authority for an interim distribution to be made to FMIF members (**Authority Application**). I was obliged to make this application by 1 February 2019 and use my best endeavours to have it heard by 15 March 2019;
 - The interim distribution is to be made within three weeks of the Court delivering judgment in relation to the Authority Application.
- The above parties filed their Judicial Advice Application and I filed the Distribution Application. The Judicial Advice Applications were heard by the Court on 2 and 3 May 2019 and the Distribution Application was heard on 13 March 2019.
- The Court subsequently handed down its decision in respect of the Judicial Advice Application and on 22 May 2019 the Court directed that:
 - I am, along with the other parties, justified in entering into and performing the terms of the Deed of Settlement and Release, and

- I am justified in making an interim distribution to the members of the FMIF, if I am conferred with this authority in the Authority Application.
- On 2 October 2019, the Authority Application was granted.
- The conditions precedent to the settlement of the Feeder Fund Proceeding, have now been satisfied and an interim distribution was made to the members of the FMIF in October 2019.
- The financial impact of the settlement is as follows:
 - The claims totalling approximately \$56M are settled for total amounts of up to \$28M by withholding distributions to the three feeder funds. For the first \$66M of distributions to investors, 40% of the amount due to the CPAIF and the ICPAIF will be withheld and 11.6% will be withheld from the WMIF;
 - For the next \$60M of distributions (if achieved), 56%, 100% and 20.8% of distributions will be withheld from the CPAIF, ICPAIF and WMIF respectively.
- The Feeder Fund Proceeding has now been discontinued.

A further update will be provided in the next report.

2.1.5 Claims against guarantors

There are only two remaining matters, that can be summarised, as follows:

- A deed of settlement was entered into with a guarantor for \$100,000 payable over the period to 1 November 2019 with \$67,000 paid to date. A revised payment plan was negotiated with the balance of \$33,000 due to be received by 1 July 2020.
- PTAL as custodian of the FMIF obtained judgment against a guarantor, for approximately \$3 million, plus interest and costs. The trustee in bankruptcy has identified potential recoveries for the benefit of creditors of which the Fund is a major creditor. The bankrupt, along with other parties, contributed land to a development. The land was subdivided, developed and sold, and the net proceeds of sale in the sum of approximately \$12 million is presently held in a solicitors trust account on an interim basis, protected by certain undertakings given by the solicitor holding the funds. The trustee claims an entitlement in respect of at least a portion of the funds held in the solicitors trust account however, other parties to the dispute allege that associated entities of the bankrupt are entitled to the funds. I instructed PTAL as custodian of the FMIF to enter into a Deed of Indemnity to fund a public examination and any agreed recovery proceedings in respect of this matter. A public examination, was held in the Federal Court on 7, 12, 13, 18 and 19 November 2019. I continue to liaise with the Trustees as to their continuing investigations.

The matters are ongoing and an update will be provided in the next report.

2.1.6 Liquidators of LMIM (FTI Consulting)

2.1.6.1 Remuneration claim and expenses claim

I refer to my previous reports to investors.

The judgement regarding and orders made in relation to FTI's first remuneration claim and indemnity claim are available on the websites www.lmfimif.com and www.lminvestmentadministration.com.

2.1.6.2 Second FTI Remuneration Application

On 17 July 2018, Mr Park of FTI, who is now the sole Liquidator of LMIM, filed an application in the Court seeking payment of remuneration of \$743,889.89 inclusive of GST from property of the FMIF, relating to various periods between 19 March 2013 and 30 June 2018. I opposed certain parts of the application. The application was heard on 6 September 2018 and 3 October 2018.

On 2 October 2019, the Court delivered judgment:

- Disallowing the claim for corporate remuneration (work which related only to LMIM in its corporate capacity, and is not referable to an individual fund or the funds generally) sought from the FMIF of \$348,692.87, on the basis that such remuneration is not recoverable from a trust, as a matter of law;
- Allowing the claim for Category 1 remuneration (work referable to the FMIF) sought from the FMIF of \$316,345.70 which had not been opposed by me (for the most part, at least), and
- Allowing the claim for Category 2 remuneration (work referable to the funds generally) sought from the FMIF in the sum of \$76,698.19.

2.1.6.3 Indemnity claim against the Fund and proof of debt process

If a debt or claim is admitted by FTI in the winding up of LMIM and a claim for indemnity out of the FMIF with respect to such debt or claim is identified, or if certain other types of claims for indemnity from the FMIF are identified by FTI, I summarise the required process as outlined in the Orders made on 17 December 2015, as follows:

- FTI must notify me within 14 days of the identification of the claim for indemnity against the assets of the Fund;
- Within 14 days I may seek further information in relation to the claim;
- Within 30 days of receipt of the claim from FTI or from receipt of further information I have requested, I am required to:
 - Accept the claim, or
 - Reject the claim, or
 - Accept part of it and reject part of the claim; and
 - To give FTI written notice of the decision;
- I am required to give FTI written reasons for rejecting any part of a claim within 7 days after giving notice of my decision including those claims identified through the proof of debt process mentioned above;
- Within 28 days of receiving a notice of rejection, FTI may apply to the Court for directions in relation to the rejection and advise the creditor of my decision and other specified matters.

FTI have informed me they have identified Creditor Indemnity Claims with respect to a proof of debt lodged by Norton Rose for the sum of \$315,601.21 (**Norton Rose Proof**) and a proof of debt lodged by EY in the sum of \$158,896.51 (**First EY Proof**).

I have written to FTI rejecting the Creditor Indemnity Claim made in respect of the claim notified by the Norton Rose Proof and provided reasons for my decision.

I am awaiting the provision of further information in relation to the First EY Proof before the time period for me to accept or reject that Creditor Indemnity Claim begins to run.

FTI have notified me that they have received a proof of debt lodged by EY for the sum of approximately \$180 million (**Second EY Proof**). That proof asserts that, to the extent that the claims made by LMIM as RE of the FMIF against EY in the claim against the former auditors are successful, EY will suffer loss or damage which is recoverable from LMIM. FTI have requested further information in relation to the Second EY Proof and they have not yet notified me of whether a Creditor Indemnity Claim has been identified in respect of the claim notified by the Second EY Proof.

These claims for indemnity may be subject to the “clear accounts rule” as described in previous reports to investors, and if so, a set off against that claim may be available.

An update will be provided to investors in relation to this matter in my next report.

2.1.6.4 Expenses

FTI’s solicitors have notified my solicitors that FTI intends to claim indemnity from the FMIF (and other funds) for a portion of certain corporate expenses incurred during the administration and Liquidation of LMIM. The precise amount of this claim is not yet known although I have been advised by FTI that their solicitors have outstanding work in progress of \$474,649.76 as at 30 June 2019 that they consider may relate to the Fund.

I anticipate that further remuneration applications will be made by the Liquidator in due course and may incorporate remuneration of \$110,352.55 that I have been advised was incurred during the period from 1 July 2018 to 30 June 2019.

2.1.6.5 Further application by FTI for directions

On 10 October 2018, Mr Park filed an application seeking directions in relation to the dual appointments of Mr Park and I to wind up the FMIF including directions to the effect that:

- My appointment continues only in relation to certain specific legal proceedings and Mr Park take responsibility for ensuring the FMIF is wound up in accordance with its Constitution;
- That Mr Park is directed to act as contradictor to the claim filed against LMIM referred to in section 2.1.6.6, and the Feeder Fund Proceedings;
- That Mr Park and I each submit budgets of remuneration and expenses to the conclusion of the winding up, that the remuneration of the Liquidator and the Receiver be fixed or determined on the hearing of the application in the amount of 50% of the amount stated in the relevant budget and paid during the course of the winding up, with all other remuneration and expenses of the Liquidator and Receiver to be deferred and sought at the conclusion of the winding up at which time the amounts stated in the budgets can be reduced, increased or stay the same.

The application was heard on 10 December 2018. Judgement was reserved.

On 2 October 2019, the Court delivered judgment dismissing the application: *LM Investment Management Limited & Anor v Whyte* [2019] QSC 233.

2.1.6.6 Claim filed against LMIM

I refer to my previous report to investors and summarise the background as follows:

- In November 2016, I caused LMIM as RE of the FMIF to commence a proceeding against LMIM in relation to certain transactions to avoid possible expiry of the statutory limitation periods for making the claims;
- This claim alleges that, *inter alia*, LMIM breached its duties to members of the FMIF by:
 - causing to be paid out of assets of the FMIF management fees in advance of it becoming entitled to payment of same;
 - overpaying management fees to itself out of assets of the FMIF;
 - causing to be paid to LMA additional fees purportedly for loan management and controllership services, which were not authorised by the Constitution of the FMIF;
 - directing payments to be made by the MPF, purportedly in satisfaction of liabilities owed by the MPF to the FMIF, to be paid to itself as RE of the feeder funds;

On 25 July 2018, the Court directed that I represent the interests of LMIM as RE of the FMIF, that Mr Park represent the interests of LMIM in its own capacity, granted leave to proceed with this claim and ordered that the claim be stayed until further order. A stay of the proceeding was sought because at the time, the creditors of the FMIF had not been identified as the Liquidator had not called for proofs, there was no one identified as willing and able to fund a defence of the Claim, and it was unclear whether there would be a practical need for the claims made in the proceeding to be fully litigated.

Subject to any directions that may be made by the Court, if the claims made in this proceeding are successful, they may be able to be relied upon as a set-off against certain claims made by LMIM for indemnity out of assets of the FMIF, including those claims identified through the proof of debt process mentioned above or claims made by other parties seeking to subrogate to LMIM's alleged rights of indemnity.

The current status of this claim is that it remains stayed until further order. My solicitors have recently written to the solicitors for LMIM to seek further information to assist me to consider how this proceeding ought to be dealt with. I will keep investors updated as to the progress of this claim.

3 Management Accounts

As advised in my previous report, the management accounts for the year ending 30 June 2019 are available on the website www.lmfimif.com.

The management accounts for the half-year ending 31 December 2019 will be uploaded to the website www.lmfimif.com by 31 March 2020.

4 Investor Information

4.1 Estimated Return to Investors

I provide an estimated remaining return to Investors of 7.6 cents per unit as at 30 November 2019, and a total estimated return of 14.1 cents per unit taking into account the interim distribution paid of 6.5 cents per unit, calculated as follows:

Description	\$ Amount
Cash at bank	38,468,854
Other assets	5,000
Estimated Assets Position	38,473,854
Other unsecured creditors	1,455,211
Returned First Interim Distribution to investors (6.5 cents)	3,099,717
Receiver's fees & outlays (BDO) 1 May 2019 to 31 October 2019	639,433
Receiver's fees & outlays (BDO) 1 November 2019 to 30 November 2019	188,836
Total Liabilities	5,383,197
Estimated net amount available to investors as at 30 November 2019	33,090,657
Benefit of Feeder Fund settlement of amounts withheld*	4,273,932*
Total investor units (AUD Equivalent as at date of appointment)	492,125,624
Estimated return in the dollar	7.6 cents
Add: Distributions to date	6.5 cents
Total estimated return in the dollar	14.1 cents

If further recoveries are made this will increase the amount due from the Feeder Funds settlement.

Please note that the estimate and prior estimates do not take into account future operating costs and future Receiver's fees or any legal recoveries against borrowers, valuers or other third parties.

The Feeder Fund settlement will reduce the amount of cash to be paid to the Feeder Funds as set out at section 2.1.4 above. Based on the amounts in the above table, I attach at Annexure 1 calculations showing the net amounts payable to the Feeder Funds, as follows:

Feeder Fund	Estimated Return
LM Currency Protected Australian Income Fund ("CPAIF")	4 cents
LM Institutional Currency Protected Australian Income Fund ("ICPAIF")	4 cents
LM Wholesale First Mortgage Income Fund ("WMIF")	5.9 cents

These are the amounts that would be paid to the responsible entities of each of the Feeder Funds, the costs and expenses of the Feeder Funds would need to be distributed from the net cash that is paid to each of the Feeder Funds before distributions are made to Feeder Fund investors.

4.2 Investments made in Foreign Currencies and Distributions to Investors

I applied to court on 1 February 2019 seeking directions to make an interim distribution to investors and seeking orders as to the treatment of the foreign currency investors in that distribution. The application was heard on 13 March 2019 and the decision was reserved.

I am pleased to advise that the Court authorised and empowered me on 2 October 2019 to make an interim capital distribution of 6.5 cents per unit to investors of the LM First Mortgage Income Fund. I confirm the interim distribution was paid to investors in October 2019.

The court declared that each member holding Class C units (foreign currency investors) in the FMIF is entitled to be paid in the winding up of the FMIF amounts calculated by reference to the calculation of that member's units in the foreign currency of investment as adjusted for the foreign exchange spot rate between the currency of investment and the Australian dollar prevailing at the date of the commencement of the winding up of the FMIF.

4.3 Ongoing Reporting to Investors

Reports will be distributed to investors in accordance with the preferred method of correspondence recorded for each investor in the Fund's database. In order to assist in reducing distribution costs, it would be appreciated if investors could nominate an email address as their preferred method to receive correspondence. Investors may update their details as outlined in Section 4.4 below. For those investors that do not have an email address, correspondence will continue to be sent to you via post.

My next report to investors will be issued by 31 March 2020.

4.4 Investors Queries

For any changes to investors details, please review the Useful Forms/Procedures tab on the website www.lmfmif.com which includes information regarding the following procedures:

- Change of Contact Address/Bank Account Details
- Change of Contact Address/Bank Accounts Details of a Deceased Estate
- Change of Trustee of Self-Managed Super Fund
- Transfer of Unit Holding from a Super Fund/ Trustee Company to Personal Name(s)

- Transfer of Unit Holding from a Deceased Estate to a Sole Survivor
- Transfer from a Deceased Estate to a Beneficiary of an Estate

It is a requirement that advisors or other third parties acting on behalf of Unit Holders are doing so pursuant to a relevant Authority/Power of Attorney. Please ensure that a relevant Authority/Power of Attorney accompanies the abovementioned documents as necessary (if an Authority/Power of Attorney has not previously been provided).

It is preferable that all questions about the winding up, or communications are sent via email to enquiries@lmfmif.com with original documents to be mailed as required to:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227

5 Receiver's Remuneration and Expenses

There have been twelve applications to Court to date to approve my remuneration from the date of my appointment on 8 August 2013 until 31 October 2019.

The twelfth application for the approval of my remuneration for the period 1 May 2019 to 31 October 2019 was heard by the Court on 17 December 2019. The Court ordered that my remuneration for this period be fixed in the amount of \$652,328.05 (inclusive of GST) in relation to my role as the person responsible for ensuring the FMIF is wound up in accordance with its constitution.

A copy of all documentation in relation to my applications can be found on the website www.lmfmif.com.

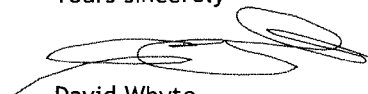
In addition to the remuneration previously approved by the Court and the twelfth application set out above, I calculate that, on a time basis, I have incurred further remuneration of \$188,081.50 (exclusive of GST) plus outlays of \$754.39 (exclusive of GST) from 1 November 2019 to 30 November 2019 as detailed in the attached summary.

6 Queries

Should unit holders wish to advise of any changes in details or require further information, please contact BDO as follows:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227
Email: enquiries@lmfmif.com

Yours sincerely



David Whyte
Receiver



ANNEXURE 1
ESTIMATED RETURN TO FEEDER FUNDS

Feeder Fund	Number of Units	Estimated Return to Feeder Funds as at 30 November 2019		
		Distribution (\$)	Amounts withheld (\$)	Net Amount Paid (\$)
CPAIF	120,702,630	8,116,077	3,246,431	4,869,646
ICPAIF	9,350,802	628,750	251,500	377,250
WFMIF	99,488,929	6,689,662	776,001	5,913,661
Total	229,542,361	15,434,489	4,273,932	11,160,557



**REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 November 2019 to 30 November 2019
LM First Mortgage Income Fund (Receiver Appointed)**

Employee#	Position	Rate	Totals		Task Area									
			hrs	\$	Assets	Creditors	Trade On	Dividends	Administration	hrs	\$	hrs	\$	
David Whyte	Partner	615	40.0	24,600.00	20.3	12,484.50	0.6	369.00	3.1	1,906.50			16.0	9,840.00
Clark Jarrold	Partner	615	6.6	4,059.00	6.6	4,059.00								
Charles Haines	Associate Director	525	26.9	14,122.50			18.0	9,450.00				2.5	1,312.50	3,360.00
Craig Jenkins	Partner	525	0.5	262.50	0.5	262.50								
Arthur Taylor	Senior Manager	500	21.3	10,650.00	10.1	5,050.00			11.2	5,600.00			1.7	782.00
Jayden Coulston	Manager	460	2.0	920.00			0.3	138.00						
Julie Pagcu	Associate Director	450	53.2	23,940.00	53.2	23,940.00								
Ryan Whyte	Accountant	275	177.9	48,922.50	1.8	495.00	149.6	41,140.00	13.9	3,822.50		12.6	3,465.00	
George Lethbridge	Accountant	275	70.2	19,305.00			70.2	19,305.00						
Antoinette Fielding	Accountant	275	0.1	27.50			0.1	27.50						
Jordan Devery	Graduate Accountant	225	145.9	32,827.50	36.4	8,190.00	109.5	24,637.50					32.4	7,290.00
Sarah Cunningham	Accounting Assistant	225	32.4	7,290.00									11.0	1,155.00
Moira Hattingh	Practice Assistant	105	11.0	1,155.00										
TOTALS			588.0	188,081.50	128.9	54,481.00	348.3	95,067.00	28.2	11,329.00	15.1	4,777.50	67.5	22,427.00
			GST	18,808.15										
			TOTAL INC GST	206,889.65										
			AVERAGE HOURLY RATE	320	423	273	402	316	332					

Note: All amounts exclude GST unless otherwise noted



Disbursements for the period 1 November 2019 to 30 November 2019

LM First Mortgage Income Fund (Receiver Appointed)

Expense Type	Amount (\$ ex GST)
Postage	754.39
TOTAL	754.39
GST	75.44
TOTAL INC GST	829.83

TO THE INVESTOR AS ADDRESSED

31 March 2020

**LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)
ARSN 089 343 288 ('the Fund' or 'FMIF')**

I refer to my appointment as the Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution by Order of the Supreme Court of Queensland on 8 August 2013.

I now provide my 29th update report to investors. This report is prepared in accordance with the deferral granted by the Australian Securities and Investments Commission (ASIC Exemption) in relation to financial reporting obligations of the Fund. In this regard, the ASIC Exemption requires a report to be made available to investors for each period of six months starting on 1 January 2016, within three months of the end of each period, which includes the following information:

- (i) Information about the progress and status of the winding up of the Fund, including details of:
 - A. The actions taken during the period;
 - B. The actions required to complete the winding up;
 - C. The actions proposed to be taken in the next 12 months; and
 - D. The expected time to complete the winding up.
- (ii) The financial position of the Fund as at the last day of the relevant period (based on available information);
- (iii) Financial information about receipts (and payments) of the Fund during the period; and
- (iv) The following information at the end of the period:
 - A. The value of the Fund's property; and
 - B. The potential return to investors.

This report covers, the period 1 July 2019 to 31 December 2019 (the Period).

On 3 March 2020 ASIC extended the deferral of financial reporting obligations of the Fund until 16 March 2022. A copy of the relief instrument is available for viewing at www.lmfimf.com.

1. Executive Summary

The key developments in the winding up of the Fund, during the Period, are:

- Justice Jackson has handed down decisions in respect of:
 - a. Authorising me to make an interim distribution which was paid at the rate of 6.5 cents per unit in October 2019 (refer to section 5.2);
 - b. The trial of the proceedings against LMIM, certain directors of LMIM and the MPF which was heard between 1 and 9 April 2019. As previously reported, on 22 November 2019 the Court handed down judgment in favour of the defendants, dismissing my claims alleging certain breaches by the directors of LMIM of the Corporations Act 2001 (Cth).
 - c. The Leave Application in the proceedings against the auditors which is progressing to trial (refer to section 2.1.2);
 - d. FTI's Second Remuneration Application filed on 17 July 2018 seeking \$743,889.89 from the property of the FMIF. On 2 October 2019 the Court delivered judgment approving remuneration totalling \$393,043.89 and disallowing remuneration of \$348,692.87 (refer to section 2.1.6.2);
 - e. FTI's dual appointment application which was dismissed by the Court on 2 October 2019 (refer to section 2.1.6.5).

A summary of the other matters covered in this report is as follows:

- Cash at bank as at 31 December 2019 was \$36.97 million;
- The further estimated return to investors as at 31 December 2019 is 6.4 cents per unit (providing a total estimated return of 12.9 cents per unit) before taking into account future costs and recoveries from legal proceedings on foot;
- For the settlement of the Bellpac Liquidator's \$8M Bonds litigation, discussions are currently ongoing in relation to extending the Sunset Date to 31 July 2020 for complying with the remaining condition precedent beyond 31 March 2019 and the terms to apply to the same (refer to section 2.1.3);
- FTI may have a further claim against the Fund for expenses (refer to section 2.1.6.4).

2. Progress and Status of the Winding Up

2.1 Legal Actions/Potential Recoveries

2.1.1 Proceedings against the MPF, LMIM and the Directors of LMIM

I refer to my previous updates to investors in relation to a statement of claim I caused to be filed in the Supreme Court of Queensland, against a number of parties, including the MPF Trustee and a number of directors of LMIM, in respect of loss allegedly suffered by the FMIF as a result of an amount paid to the MPF in the Bellpac litigation matter. The claim was for approximately \$15.5M plus interest.

As previously advised, the Judge dismissed my claim against the directors of LMIM on 22 November 2019.

Costs have now been awarded in favour of the defendants.

On 20 December 2019 I filed an appeal of the decision. The progress of the appeal is presently awaiting the outcome of an application for judicial advice I have made to the Court seeking advice from the

Court that I am justified in making and pursuing the appeal. That application is due to be heard by the Court on 2 June 2020.

2.1.2 Claim against the former auditors (EY Proceeding)

I refer to my previous updates to investors and provide a brief summary of the key events during the Period and subsequently as follows:

The following applications were made towards the end of FY2019:

- on 10 June 2019 the defendants applied to be excused from certain pleading requirements under the Court rules in relation to their defence on the basis of a claim for privilege (**Relief Application**);
- on 21 June 2019, the defendants applied for leave to proceed against LMIM under section 500 of the *Corporations Act 2001* (Cth) (**Leave Application**); and
- on 21 June 2019, I applied to be joined to the proceedings constituted by the Third Party Notice filed by the defendants (**Representation Application**).

Each of the Relief Application, the Leave Application and the Representation Application were heard by the Supreme Court on 26 July 2019.

- On 4 October 2019 the Court delivered judgement together with an order that:
 - The defendants application for leave to proceed against LMIM be dismissed;
 - The third party notice be struck out against the first, second, third and fourth parties (namely, LMIM and the Feeder Funds);
 - The third party statement of claim be struck out;
 - The first, second, third and fourth third parties be removed as parties to the proceeding, and
 - Leave be granted to the defendants to re-plead the third party statement of claim against the remaining third parties.
- On 17 October 2019 the Court delivered judgement in relation to the cost of the applications decided on 4 October 2019 and an order was made that:
 - the defendants pay my costs in relation to the leave application, and
 - I pay the costs of LMIM in respect of the representation application, such costs to be indemnified from the FMIF with both LMIM's costs together with my own costs to be costs in the proceeding.
- On 21 November 2019 at a review hearing the Court ordered that:
 - Privilege Claims - I was to file material to strike out the defendants' privilege claims by 29 November 2019 and a hearing is to be listed for my application with submissions to be filed and served five days before the hearing date.
 - Leave Application - I was to confirm any opposition to the defendants' Leave Application by 6 December 2019 and the application is to be listed for hearing with submissions to be filed and served five days before the hearing date.

- Pleadings - by Friday 29 November 2019 the defendants were to serve any draft counterclaim. The defendants are also to provide their further and better particulars by 20 December 2019 and I am to file any reply and answer to the counterclaim by Friday 28 February 2020.
- Disclosure - All parties are to seek to agree a disclosure protocol and provide it to the Court by Friday 20 December 2019. Failing agreement each party is to provide their own proposed protocols to the Court.
- Expert evidence - all parties are to provide to the Court either a joint proposal or respective proposals as to the preparation of reports by expert witnesses by 6 December 2019.
- Since the review hearing on 21 November 2019:
 - My material was filed on 29 November 2019 in support of my application to strike out the defendant's privilege claims.
 - The defendants served a draft counterclaim on 29 November 2019.
 - On 6 December 2019 I confirmed I would not oppose the defendants' Leave Application.
 - Proposals in relation to expert evidence were provided to the Court on 13 December 2019.
- My application to strike out the Privilege Claims was heard on 14 February 2020 (the Privilege Application).

Following the hearing of the Privilege Application, the parties were required to provide a schedule to the Court of the various parts of the defence where privilege was claimed and the arguments for and against the maintaining of the privilege claimed. That schedule was provided to the Court on Friday, 20 March 2020. When this decision is provided by the Court, further directions will be made for the progress of the claim.

An Answer to the Counterclaim filed by the defendants is currently being prepared and will be completed shortly.

The matter is otherwise presently being progressed including briefing essential expert witnesses and agreeing between the parties the process and manner in which electronic disclosure of evidence is to occur.

The proceedings are ongoing and an update will be provided in the next report.

2.1.3 Bellpac Proceedings - Wollongong Coal Ltd (WCL)

I refer to my previous updates to investors and provide a brief summary as follows:

- The liquidator of Bellpac has received the settlement amount of \$2 million from WCL in relation to the claim for redemption of the \$2 million Bonds held in WCL. A partial distribution of \$1M was received from the Bellpac liquidator in October 2019;
- The defendants' appeal of the decision of the Court which acknowledged that Bellpac (under the control of a liquidator) is the true owner of the \$8 million convertible bonds was unsuccessful;
- In January 2016, the Bellpac Liquidator applied for the conversion of the \$8 million Bonds to shares. As WCL did not issue all of the shares as required under the terms of the Bonds, the Bellpac Liquidator brought proceedings against WCL seeking orders requiring WCL to perform its obligation to redeem the Bonds converted to shares outside of the required time;
- The Bellpac liquidator and WCL have entered into a binding heads of agreement (HOA) which relates to the settlement of the litigation commenced against WCL. The terms of the heads of

agreement include that WCL will pay to Bellpac a settlement sum of \$6.3 million in return for certain releases and Bellpac returning or cancelling the WCL shares issued to Bellpac;

- The conditions precedent to the settlement with WCL include obtaining necessary approvals to undertake the settlement transactions. In this regard:
 - The Bellpac Liquidator has obtained creditor approval to enter into the settlement with WCL;
 - The Court declined to exercise its discretion on WCL's application for approval to acquire and or cancel Bellpac's holding of WCL shares. WCL is now preparing to seek shareholder approval.

The remaining condition precedent (Sunset Date) to the settlement with WCL has been extended several times and the Liquidator was successful in negotiating, as part of the agreement to extend the Sunset Date, that WCL will pay interest at 3% p.a. from 2 October 2017 until settlement. The Liquidator last entered into a further agreement with WCL, extending the sunset date to satisfy the conditions precedent to 31 March 2019. To date WCL has paid \$3M towards the settlement into their solicitors' trust account, which is to be released upon receiving shareholder approval of the settlement. Discussions have been ongoing in relation to extending the Sunset Date beyond 31 March 2019 and the Liquidator is in negotiations extend the sunset date to satisfy the conditions precedent to 31 July 2020. To date no further payments have been made by WCL into their solicitors' trust account.

A further update will be provided in the next report.

2.1.4 Claims against guarantors

There are two remaining matters, that can be summarised, as follows:

- A deed of settlement was entered into with a guarantor for \$100,000 payable over the period to 1 November 2019 with \$82,000 paid to date. A revised payment plan was negotiated with the balance of \$18,000 due to be received by 1 July 2020. However, due to the guarantor not being able to make further payments at this time or in the foreseeable future as a result of the effects of the coronavirus outbreak the remaining \$18,000 has been waived.
- PTAL as custodian of the FMIF obtained judgment against a guarantor, for approximately \$3 million, plus interest and costs. The trustee in bankruptcy has identified potential recoveries for the benefit of creditors of which the Fund is a major creditor. The bankrupt, along with other parties, contributed land to a development. The land was subdivided, developed and sold, and the net proceeds of sale in the sum of approximately \$12 million is presently held in a solicitors trust account on an interim basis, protected by certain undertakings given by the solicitor holding the funds. The trustee claims an entitlement in respect of at least a portion of the funds held in the solicitors trust account however, other parties to the dispute allege that associated entities of the bankrupt are entitled to the funds. I instructed PTAL as custodian of the FMIF to enter into a Deed of Indemnity to fund a public examination and any agreed recovery proceedings in respect of this matter. A public examination, was held in the Federal Court on 7, 12, 13, 18 and 19 November 2019. Subsequently, demands were served on several parties with discussions taking place to hold a mediation by the end of April 2020.

An update on the latter matter will be provided in the next report.

2.1.5 Liquidators of LMIM (FTI Consulting)

2.1.5.1 Remuneration claim and expenses claim

I refer to my previous reports to investors.

The judgements regarding and orders made in relation to FTI's first remuneration claim and indemnity claim are available on the websites www.lmfimf.com and www.lminvestmentadministration.com.

2.1.5.2 Second FTI Remuneration Application

On 17 July 2018, Mr Park of FTI, who is now the sole Liquidator of LMIM, filed an application in the Court seeking payment of remuneration of \$743,889.89 inclusive of GST from property of the FMIF, relating to various periods between 19 March 2013 and 30 June 2018. I opposed certain parts of the application. The application was heard on 6 September 2018 and 3 October 2018.

On 2 October 2019, the Court delivered judgment:

- Disallowing the claim for corporate remuneration (work which related only to LMIM in its corporate capacity, and is not referable to an individual fund or the funds generally) sought from the FMIF of \$348,692.87, on the basis that such remuneration is not recoverable from a trust, as a matter of law;
- Allowing the claim for Category 1 remuneration (work referable to the FMIF) sought from the FMIF of \$316,345.70 which had not been opposed by me, and
- Allowing the claim for Category 2 remuneration (work referable to the funds generally) sought from the FMIF in the sum of \$76,698.19.

On 17 October 2019, the Court ordered that one-third of the Liquidator's costs of the application be paid from property of the FMIF.

I anticipate that further remuneration applications will be made by the Liquidator in due course and may incorporate remuneration of \$179,481.86 (inc GST) that I have been advised was incurred up to 31 December 2019.

2.1.5.3 Indemnity claim against the Fund and proof of debt process

If a debt or claim is admitted by FTI in the winding up of LMIM and a claim for indemnity out of the FMIF with respect to such debt or claim is identified, or if certain other types of claims for indemnity from the FMIF are identified by FTI, I summarise the required process as outlined in the Orders made on 17 December 2015, as follows:

- FTI must notify me within 14 days of the identification of the claim for indemnity against the assets of the Fund;
- Within 14 days I may seek further information in relation to the claim;
- Within 30 days of receipt of the claim from FTI or from receipt of further information I have requested, I am required to:
 - Accept the claim, or
 - Reject the claim, or
 - Accept part of it and reject part of the claim; and
 - To give FTI written notice of the decision;

- I am required to give FTI written reasons for rejecting any part of a claim within 7 days after giving notice of my decision including those claims identified through the proof of debt process mentioned above;
- Within 28 days of receiving a notice of rejection, FTI may apply to the Court for directions in relation to the rejection and advise the creditor of my decision and other specified matters.

FTI have informed me they have identified Creditor Indemnity Claims with respect to a proof of debt lodged by Norton Rose for the sum of \$315,601.21 (**Norton Rose Proof**) and a proof of debt lodged by EY in the sum of \$158,896.51 (**First EY Proof**).

I have written to FTI rejecting the Creditor Indemnity Claim made in respect of the claim notified by the Norton Rose Proof and provided reasons for my decision.

I am awaiting the provision of further information in relation to the First EY Proof before the time period for me to accept or reject that Creditor Indemnity Claim begins to run.

A counter-claim for costs has been made by EY in the EY Proceeding, which, if successful, has the potential to exceed any judgment in the EY Proceeding itself by the difference between indemnity costs and a standard costs order.

These claims for indemnity may be subject to the “clear accounts rule” as described in previous reports to investors, and if so, a set off against that claim may be available.

An update will be provided to investors in relation to this matter in my next report.

2.1.5.4 Expenses

FTI’s solicitors have notified my solicitors that FTI intends to claim indemnity from the FMIF (and other funds) for a portion of certain expenses incurred during the administration and Liquidation of LMIM.

On 24 January 2020, the Liquidator filed an application seeking orders of the Court approving payment of the sum of \$98,647.27 to the Liquidator from property of the FMIF, being legal costs incurred by the Liquidator in relation to a proof of debt lodged by EY for professional fees rendered by EY to LMIM for the audit of the FMIF and legal costs incurred by the Liquidator in relation to the EY Proceeding. The application was heard on 30 January 2020. The Court delivered judgment on 28 February 2020 granting the Liquidator’s application: *Park & anor v Whyte* [2020] QSC 18.

On 24 January 2020, the Liquidator filed a further application seeking orders of the Court approving payment of the sum of \$157,107.81 to the Liquidator from property of the FMIF, for legal costs incurred by LMIM in relation to the claim against the MPF, LMIM and the Directors of LMIM referred to in section 2.1.1 of this report. The application was subsequently amended to increase the amount claimed to \$289,285.77. The application was listed for hearing on 28 February 2020. On 28 February 2020, orders were made by consent, approving, on certain terms, payment of the sum of \$157,107.81 to the Liquidator from property of the FMIF.

2.1.5.5 Further application by FTI for directions

On 10 October 2018, Mr Park filed an application seeking directions in relation to the dual appointments of Mr Park and I to wind up the FMIF including directions to the effect that:

- My appointment continues only in relation to certain specific legal proceedings and Mr Park take responsibility for ensuring the FMIF is wound up in accordance with its Constitution;

- That Mr Park is directed to act as contradictor to the claim filed against LMIM referred to in section 2.1.6.6, and the Feeder Fund Proceedings;
- That Mr Park and I each submit budgets of remuneration and expenses to the conclusion of the winding up, that the remuneration of the Liquidator and the Receiver be fixed or determined on the hearing of the application in the amount of 50% of the amount stated in the relevant budget and paid during the course of the winding up, with all other remuneration and expenses of the Liquidator and Receiver to be deferred and sought at the conclusion of the winding up at which time the amounts stated in the budgets can be reduced, increased or stay the same.

The application was heard on 10 December 2018. I opposed the application.

On 2 October 2019, the Court delivered judgment dismissing the application: *LM Investment Management Limited & Anor v Whyte* [2019] QSC 233.

2.1.5.6 Claim filed against LMIM

The claims made in this proceeding and the key steps to date in the proceeding, are summarised in paragraph 2.1.5.6 of my report to investors dated 19 December 2019. The current status of this claim is that it remains stayed until further order. I will keep investors updated as to the progress of this claim.

3. Financial Position of the Fund

The management accounts for the half-year ending 31 December 2019 are available on the website www.lmfimif.com on the page titled 'Financial Statements & Other Key Documents'.

A summary of the financial position of the Fund as at 31 December 2019 is provided below.

Description	31 December 2019
ASSETS	\$
Cash and cash equivalents	36,970,946
Receivables	82,311
Loans & Receivables	33,000
TOTAL ASSETS	37,086,257
LIABILITIES	
Payables	1,703,384
Distributions payable	3,955,473
Total liabilities excluding net assets attributable to unitholders	5,658,857
NET ASSETS	31,427,400

These figures are subject to the disclaimers and qualifications set out in the management accounts.

3.1 Fund Assets

The total assets of the Fund as at 31 December 2019 were \$37,086,257.

The balance includes cash at bank of \$36,970,946, receivables of \$82,311 and net default loans of \$33,000.

3.2 Fund Liabilities

The total liabilities of the Fund as at 31 December 2019 were \$5,658,857, consisting of payables of \$1,703,384 and distributions payable of \$3,955,473.

The distributions payable balance is made up of:

- \$1,372,036 relates to distributions that appear to have been declared prior to the date of the Court Receiver's appointment which were not paid, or have not cleared or were returned unclaimed. These liabilities have not been verified and Court approval or directions may be required before any payment is made.
- \$2,583,437 relates to distributions that were returned/unclaimed from the interim capital distribution to investors paid by BDO in October 2019 in accordance with the Court order dated 2 October 2019.

The Payables balance of \$1,703,384 primarily consists of trade creditors, custodian fees, legal fees, receiver's fees and fees and expenses claimed by FTI, which remain unpaid as at 31 December 2019.

Some of these liabilities have not been verified, or may be subject to Court approval being obtained.

3.3 Net Assets Attributable to Unit Holders

Net assets attributable to unit holders as at 31 December 2019 were \$31,427,400.

The net assets of the Fund and number of units on issue as at 31 December 2019 and 30 June 2019 is detailed in the table below.

Description	31 December 2019	30 June 2019
Estimated net amount of assets available to investors as at 31 December 2019 (\$)*	31,427,400	60,103,100
Total investor units (# of units)**	492,125,624	478,100,386
Estimated net asset amount per unit available to investors as at period end (cents in the dollar)	6.4 cents	12.6 cents

*The estimated net amount of assets available to investors as at 31 December 2019 changed substantially due to an interim capital distribution to investors of 6.5 cents per unit in October 2019 (providing a total estimated return of 12.9 units per unit). Please refer to section 5.2 for further information.

**A discrepancy between the units recorded in the investor register and the units recorded in the audited and management accounts for the 2012 financial year was identified. Investigations indicate that the discrepancy relates to the following:

- Reduction of the unit holdings in the unit holdings ledger for the two capital distributions to investors in 2013 totalling approximately \$12M.
- The Fund's migration to a new financial database in 2010 whereby the units of investors who subscribed in a foreign currency were incorrectly recorded in the foreign currency equivalent amount, and not in the AUD equivalent amount in accordance with the PDS and Constitution.

An application was made to the Court seeking directions to determine the amounts to be distributed to the foreign currency investors. On 2 October 2019, the Court declared that each member holding Class C units (foreign currency investors) in the FMIF is entitled to be paid in the winding up of the FMIF amounts calculated by reference to the calculation of that member's units in the foreign currency of investment as adjusted for the foreign exchange spot rate between the currency of investment and the Australian dollar prevailing at the date of the commencement of the winding up of the FMIF.

The above table does not include the estimated benefit of the Feeder Funds settlement up to the amount of the net amount of assets as at 31 December 2019. Therefore, below is an estimate that includes the benefit of the Feeder Funds settlement up to the amount of the net amount of assets at 31 December 2019.

Description	31 December 2019
Estimated net amount of assets available to investors as at period end (\$)	31,427,400
Benefit of Feeder Fund settlement of amounts withheld	4,059,108
Total investor units (AUD Equivalent as at appointment being 8 August 2013)	492,125,624
Estimated return in the dollar	7.2 cents

If further recoveries are made this will increase the amount due from the Feeder Funds settlement.

Please note that the estimate and prior estimates do not take into account future operating costs and future Receiver's fees or any legal recoveries against borrowers, valuers or other third parties.

The Feeder Fund settlement will reduce the amount of cash to be paid to the Feeder Funds. Based on the amounts in the above table, I attach at Annexure 1 calculations showing the net amounts payable to the Feeder Funds, as follows:

Feeder Fund	Estimated return
LM Currency Protected Australian Income Fund ("CPAIF")	3.8 cents
LM Institutional Currency Protected Australian Income Fund ("ICPAIF")	3.8 cents
LM Wholesale First Mortgage Income Fund ("WFMI")	5.6 cents

These are the amounts that would be paid to the responsible entities of each of the Feeder Funds, the costs and expenses of the Feeder Funds would need to be distributed from the net cash that is paid to each of the Feeder Funds before distributions are made to Feeder Fund investors.

4. Receipts and Payments of the Fund

All receipts and payments for the Fund since McGrathNicol's appointment on 10 July 2013 until their retirement on 10 December 2018 are on the website www.lmfmf.com under Financial Statements & Other Key Documents.

Following the Receivers and Managers retirement and relinquishment of control of the bank accounts, I have taken over responsibility for all receipts and payments and will upload copies of the Receipts and Payments lodged with ASIC to the www.lmfmf.com website from time to time.

The receipts and payments of the Fund, for the period 1 July 2019 to 31 December 2019 is summarised in the table below.

Description	\$
Receipts	
Interest	432,499
GST received	126,628
Loan Reductions	1,028,270
Refunds from legal costs	31,977
Returned/Unclaimed Interim Capital Distributions to investors	2,583,437
Total receipts	4,202,811
Payments	
Bank charges	9,387
Receivers fees and disbursements (BDO)	1,946,935
Liquidators fees and disbursements (FTI)	393,044
Custodian fees	11,000
Legal and other fees	1,113,496
IT expenses	59,896
Printing and stationary	15,636
Record management and storage	6,376
Interim Capital Distribution to investors (Cash)	27,856,630
Total payments	31,412,400
Net receipts/(payments)	(27,209,589)



5. Investor Information

5.1 Estimated Unit Price as at 31 December 2019

The estimated unit price as at 31 December 2019 is 6.4 cents.

Description	\$
Total Value of Fund Assets as at 31 December 2019	37,086,257
Less Creditors and Other Payables	5,658,857
Total Net Value of Fund Assets	31,427,400
Total Number of Units	492,125,624
Unit Price Estimate	6.4 cents

I *attach* a copy of a letter confirming the unit price as at 31 December 2019, which may be forwarded to Centrelink to assist with the review of investors' pensions.

5.2 Distributions to Investors and investments made in Foreign Currencies

I applied to court on 1 February 2019 seeking directions to make an interim distribution to investors and seeking orders as to the treatment of the foreign currency investors in that distribution. The application was heard on 13 March 2019 and the decision was reserved.

I am pleased to advise that the Court authorised and empowered me on 2 October 2019 to make an interim capital distribution of 6.5 cents per unit to investors of the LM First Mortgage Income Fund. I confirm the interim distribution was paid to investors in October 2019.

The court declared that each member holding Class C units (foreign currency investors) in the FMIF is entitled to be paid in the winding up of the FMIF amounts calculated by reference to the calculation of that member's units in the foreign currency of investment as adjusted for the foreign exchange spot rate between the currency of investment and the Australian dollar prevailing at the date of the commencement of the winding up of the FMIF.

5.3 Ongoing Reporting to Investors

Reports will be distributed to investors in accordance with the preferred method of correspondence recorded for each investor in the Fund's database. In order to assist in reducing distribution costs, it would be appreciated if investors could nominate an email address as their preferred method to receive correspondence. Investors may update their details as outlined in Section 5.4 below. For those investors that do not have an email address, correspondence will continue to be sent to you via post.

My next report to investors will be issued by 30 June 2020.

5.4 Investors Queries

Arrangements are in place to ensure that any reasonable questions asked by members of the FMIF, about the winding up of the FMIF, will be answered within a reasonable period of time (generally seven days) and without charge to the investor.



For any changes to investors details, please review the Useful Forms/Procedures tab on the website www.lmfimf.com which includes information regarding the following procedures:

- Change of Contact Address/Bank Account Details
- Change of Contact Address/Bank Accounts Details of a Deceased Estate
- Change of Trustee of Self-Managed Super Fund
- Transfer of Unit Holding from a Super Fund/ Trustee Company to Personal Name(s)
- Transfer of Unit Holding from a Deceased Estate to a Sole Survivor
- Transfer from a Deceased Estate to a Beneficiary of an Estate

It is a requirement that advisors or other third parties acting on behalf of Unit Holders are doing so pursuant to a relevant Authority/Power of Attorney. Please ensure that a relevant Authority/Power of Attorney accompanies the abovementioned documents as necessary (if an Authority/Power of Attorney has not previously been provided).

It is preferable that all questions about the winding up, or communications are sent via email to enquiries@lmfimf.com with original documents to be mailed as required to:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227

6. Receiver's Remuneration and Expenses

There have been twelve applications to Court to date to approve my remuneration from the date of my appointment on 8 August 2013 until 31 October 2019.

The twelfth application for the approval of my remuneration for the period 1 May 2019 to 31 October 2019 was heard by the Court on 17 December 2019. My remuneration for this period was approved in the amount of \$652,328.05 (inclusive of GST) in relation to my role as the person responsible for ensuring the FMIF is wound up in accordance with its constitution. My outlays for this period were \$20,759.22 (inclusive of GST).

A copy of all documentation in relation to my applications can be found on the website www.lmfimf.com.

In addition to the remuneration previously approved by the Court and the twelfth application set out above, I calculate that, on a time basis, I have incurred further remuneration of \$548,559.50 (exclusive of GST) plus outlays of \$1,091.81 (exclusive of GST) from 1 November 2019 to 29 February 2020 as detailed in the attached summaries.

My next application to Court for the approval of my remuneration is likely to cover the period 1 November 2019 to 31 April 2020. A copy of my application in this respect will be posted to the website www.lmfimf.com and investors will be notified when this application has been lodged.

6.1 Actions taken during the Period

I provide below a summary of actions taken during the period from 1 July 2019 to 31 December 2019:

- Work undertaken in relation to the litigation matters detailed at Section 2.1 of this report;
- Payment of an interim distribution in October 2019;
- Maintaining the financial records of the Fund and preparation of management accounts for the year ended 30 June 2019 and the half-year ended 31 December 2019;
- Undertaking the investor management function for approximately 4,600 investors including answering queries on the winding up of the Fund and maintaining the investment database, including any change in details or transfer of units;
- Preparing affidavit and supporting material for an application to Court for approval of the receiver's remuneration for the period 1 May 2019 to 31 October 2019;
- Attending to compliance with ASIC's grant of relief from the requirements of a half year review and annual audit of the financial reports and compliance plan;
- Preparation of unit price calculations as at 30 June 2019 and 31 December 2019; and
- Preparation of update reports to investors in September 2019 and December 2019.

6.2 Proposed actions to be taken in the next 12 months

I provide below a summary of the proposed actions to be taken in the next 12 months in relation to the winding up of the Fund:

- Take steps to progress/finalise the various ongoing litigation matters outlined in this report;
- Continue to monitor and assist the Bellpac liquidator to achieve finalisation of the recovery in the \$8M bonds claim;
- Finalise all claims against guarantors;
- Receive and then resolve or have determined FTI's foreshadowed further indemnity claim against the Fund;
- Maintain the accounts of the Fund and prepare management accounts for the year ending 30 June 2020 and half-year ending 31 December 2020;
- Maintain the investor management database;
- Report to investors on a quarterly basis; and
- Make applications to Court for remuneration approval.

Please note that the timing to finalise some of the above matters will be subject to the progress of court proceedings.

6.3 Key actions required to complete the winding up of the Fund

I provide below a summary of the key actions required to complete the winding up of the Fund:

- Finalise all litigation currently on foot;
- Resolve or have determined FTI's further remuneration or indemnity claims against the Fund;



- Discharge all liabilities of the Fund;
- Obtain approval from the Court to process a final distribution to investors;
- Prepare final accounts for the Fund;
- Arrange for an auditor to audit the final accounts of the Fund after the Fund is wound up; and
- Obtain court orders in relation to the finalisation of my role in relation to the Fund.

I anticipate that the winding up of the Fund will be finalised in approximately 12 to 24 months, however, this may vary subject to the progression of the outstanding legal matters detailed in this report.

7. Queries

Should unit holders wish to advise of any changes in details or require further information, please contact BDO as follows:

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227
Email: enquiries@lmfmif.com

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Whyte', with a long horizontal stroke extending to the left.

David Whyte
Receiver



ANNEXURE 1
ESTIMATED RETURN TO FEEDER FUNDS

Feeder Fund	Number of Units	Further Estimated Return to Feeder Funds as at 31 December 2019			
		Distribution (\$)	Amounts withheld (\$)	Net Amount Paid (\$)	Net Cents per Unit
CPAIF	120,702,630	7,708,133	3,083,253	4,624,880	3.8
ICPAIF	9,350,802	597,147	238,859	358,288	3.8
WFMIF	99,488,929	6,353,415	736,996	5,616,419	5.6
Total	229,542,361	14,658,695	4,059,108	10,599,587	



REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 November 2019 to 29 February 2020
LM First Mortgage Income Fund (Receiver Appointed)

Employee	Position	Rate	Totals		Task Area							
			hrs	\$	Assets	Creditors	Trade On	Dividends	Administration			
			hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$
David Whyte	Partner	615	143.7	88,375.50	88.3	54,304.50	4.1	2,521.50	31.2	19,188.00	20.1	12,361.50
Clark Jarrold	Partner	615	29.6	18,204.00	29.6	18,204.00						
Craig Jenkins	Partner	540	10.2	5,508.00	10.2	5,508.00						
Charles Haines	Associate Director	525	73.1	38,377.50	0.2	105.00	50.7	26,617.50			14.1	7,402.50
Craig Jenkins	Partner	525	0.5	262.50	0.5	262.50						
Arthur Taylor	Senior Manager	500	66.0	33,000.00	49.8	24,900.00			16.2	8,100.00		
Julie Pagcu	Associate Director	465	2.8	1,302.00	2.8	1,302.00						
Jayden Coulston	Manager	460	26.9	12,374.00			25.1	11,546.00			1.8	828.00
Chris Demeyere	Manager	460	0.8	368.00							0.8	368.00
Julie Pagcu	Associate Director	450	69.0	31,050.00	69.0	31,050.00						
Antoinette Fielding	Senior Accountant	330	0.1	33.00			0.1	33.00				
Ryan Whyte	Accountant	275	552.4	151,910.00	33.8	9,295.00	445.0	122,375.00	43.7	12,017.50	23.9	6,572.50
George Lethbridge	Accountant	275	80.7	22,192.50			80.7	22,192.50				
Antoinette Fielding	Senior Accountant	275	0.1	27.50			0.1	27.50				
Jordan Devery	Graduate Accountant	225	435.3	97,942.50	36.4	8,190.00	398.9	89,752.50			75.6	17,010.00
Sarah Cunningham	Accounting Assistant	225	75.6	17,010.00								
Liam Landrigan	Graduate Accountant	225	117.2	26,370.00			117.2	26,370.00			40.5	4,252.50
Moiria Hattingh	Practice Assistant	105	40.5	4,252.50								
TOTALS			1,724.5	548,559.50	320.6	153,121.00	1,121.9	301,435.50	91.1	39,305.50	38.0	13,975.00
				54,855.95								40,722.50
				603,415.45								
			AVERAGE HOURLY RATE	318	478	269	431	368	269	431	368	266

Note: All amounts exclude GST unless otherwise noted



Disbursements for the period 1 November 2019 to 29 February 2020

LM First Mortgage Income Fund (Receiver Appointed)

Expense Type	Amount (\$ ex GST)
Postage	815.45
Searches	224.36
Travel	52.00
TOTAL	1,091.81
GST	109.18
TOTAL INC GST	1,200.99

31 March 2020

TO WHOM IT MAY CONCERN**LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)
ARSN 089 343 288 ('the Fund' or 'FMIF')**

I refer to my appointment as the Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution by Order of the Supreme Court of Queensland on 8 August 2013.

I provide an update on the estimated unit price of the fund as at 31 December 2019, calculated as follows:

Description	\$
Total Value of Fund Assets as at 31 December 2019	37,086,257
Less Creditors and Other Payables	5,658,857
Total Net Value of Fund Assets	31,427,400
Total Number of Units	492,125,624
Unit Price Estimate	6.4 cents

Should you have any queries in respect of the above, please contact my office on (07) 3237 5999 or enquiries@lmfmif.com.au.

Yours faithfully,



David Whyte
Receiver



Tel: +61 7 3237 5999
Fax: +61 7 3221 9227
www.bdo.com.au

Level 10, 12 Creek St
Brisbane QLD 4000
GPO Box 457 Brisbane QLD 4001
Australia

31 March 2020

TO INVESTORS

Dear Member

**LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288
(RECEIVER APPOINTED) ("THE FUND")**

I attach the unaudited accounts for the Fund for the half-year ending 31 December 2019.

The accounts have been prepared in accordance with the Scheme Constitution, the recognition and measurement requirements of the Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board. The accounts have been reviewed by the BDO audit team. However, their work does not constitute a full audit and therefore, the accounts are provided on an unaudited basis.

Should members require further information, please contact BDO on the details provided below.

BDO
GPO Box 457
Brisbane QLD 4001
Phone: +61 7 3237 5999
Fax: +61 7 3221 9227
Email: enquiries@lmfmif.com

Yours sincerely

David Whyte
Court Appointed Receiver

Disclaimer:

The 31 December 2019 financial statements were compiled by BDO Business Restructuring Pty Ltd however we did not audit those financial statements and, accordingly, express no opinion or other form of assurance on them.

**LM FIRST MORTGAGE INCOME FUND
(RECEIVER APPOINTED)
ABN: 66 482 247 488**

Report for the half-year ended 31 December 2019

Disclaimer

The 31 December 2019 financial statements were compiled by BDO Business Restructuring Pty Ltd but we did not audit those financial statements and, accordingly, express no opinion or other form of assurance on them.

LM FIRST MORTGAGE INCOME FUND

(RECEIVER APPOINTED)

ABN: 66 482 247 488

Financial Statements for the half-year ended 31 December 2019

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The Responsible Entity of LM First Mortgage Income Fund (Receiver Appointed) is LM Investment Management Limited (ABN 68 077 208 461) (in Liquidation) (Receivers and Managers Appointed).

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

STATEMENT OF COMPREHENSIVE INCOME

For the half-year ended 31 December 2019

	Note	31 December 2019 \$	31 December 2018 \$
Income			
Interest revenue - cash assets	12	707,833	611,521
Other Income		-	530,220
		707,832	1,141,741
Expenses			
Custodian fees & legal fees	9	11,000	5,000
Net Impairment losses/(gains) on mortgage loans	6 (a)	(1,001,270)	(17,897)
Adjustment on foreign exchange accounts		102	(113)
Other expenses	4	2,517,070	4,351,015
Total expenses excluding distributions to unitholders		1,526,902	4,338,005
		(819,070)	(3,196,264)
Net profit (loss) before non-capital distributions to unitholders			
Net non-capital distributions paid/payable to unitholders		-	-
Net profit (loss) after non-capital distributions to unitholders		(819,070)	(3,196,264)
Other comprehensive income		-	-
Net profit (loss) after non-capital distributions to unitholders		(819,070)	(3,196,264)
Income tax expense		-	-
Changes in net assets attributable to unitholders after income tax expense		(819,070)	(3,196,264)

The Statement of Comprehensive Income is to be read in conjunction with the notes to the financial statements.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

STATEMENT OF FINANCIAL POSITION

As at 31 December 2019

	Note	31 December 2019	30 June 2019
		\$	\$
ASSETS			
Cash and cash equivalents	11	36,970,946	63,940,278
Receivables	10	82,311	90,769
Loans & Receivables	6	33,000	60,000
TOTAL ASSETS		37,086,257	64,091,047
LIABILITIES			
Payables	7	1,703,384	2,615,911
Distributions payable	3 (b)	3,955,473	1,372,036
Total liabilities excluding net assets attributable to unitholders		5,658,857	3,987,947
NET ASSETS		31,427,400	60,103,100
Represented by:			
Net assets attributable to unitholders	5	31,427,400	60,103,100
(calculated in accordance with IFRS)			

The Statement of Financial Position is to be read in conjunction with the notes to the financial statements.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)
STATEMENT OF CHANGES IN NET ASSETS ATTRIBUTABLE TO UNITHOLDERS
For the half-year ended 31 December 2019

	Note	31 December 2019 \$	30 June 2019 \$
TOTAL			
Opening balance		60,103,100	66,884,414
Units issued during the year	5	-	-
Units redeemed during the year	5	-	-
Units issued on reinvestment of distributions		-	-
Changes in net assets attributable to unitholders		(28,675,700)	(6,781,314)
Closing Balance		31,427,400	60,103,100

The Statement of Changes in Net Assets Attributable to Unitholders is to be read in conjunction with the notes to the financial statements.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

STATEMENT OF CASH FLOWS

For the half-year ended 31 December 2019

	Note	31 December 2019	31 December 2018
		\$	\$
Cash flows from operating activities			
Interest and distributions received		707,833	715,339
Other operating expenses		(3,440,702)	(5,077,216)
GST and withholding tax (paid)/received		8,459	(38,452)
Net cash inflow/(outflow) from operating activities	11 (b)	(2,724,410)	(4,400,329)
Cash flows from investing activities			
Payments for secured mortgage loans	6 (b)	-	(117,090)
Receipts from settled mortgage loans	6 (b)	1,028,270	1,354,725
Net cash inflow/(outflow) from investing activities		1,028,270	1,237,635
Cash flows from financing activities			
Distributions paid	2 (m)	(25,273,192)	-
Net cash flows from financing activities		(25,273,192)	-
Net increase/(decrease) in cash and cash equivalents		(26,969,332)	(2,131,613)
Cash and cash equivalents at beginning of year		63,940,278	73,094,783
Cash and cash equivalents at end of year	11 (a)	36,970,946	69,932,089

The Statement of Cashflows is to be read in conjunction with the notes to the financial statements.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

1. CORPORATE INFORMATION

During the period March 2013 to August 2013, a series of insolvency events occurred in respect of both the Fund and the Responsible Entity for the Fund, these are detailed in the table below:

Date	Appointment
19 March 2013	John Park and Ginette Muller of FTI Consulting appointed as Administrators of LM Investment Management Ltd ("LMIM") being the Responsible Entity for the Fund.
11 July 2013	Joseph Hayes and Anthony Connelly of McGrathNicol appointed as Receivers and Managers of LMIM as the Responsible Entity of LM First Mortgage Income Fund (Receivers and Managers Appointed) (Receiver Appointed) ('LMFMIF', 'Scheme' or the 'Fund') by Deutsche Bank. On 10 December 2018, Mr Hayes and Mr Connelly retired.
1 August 2013	John Park and Ginette Muller of FTI Consulting appointed as liquidators of LMIM. On 17 May 2017, Ms Muller ceased to be Liquidator.
8 August 2013	David Whyte of BDO appointed by the Court as Receiver of the assets of the Fund and as the person responsible for ensuring the Fund is wound up in accordance with its Constitution.

The Scheme is an Australian registered Scheme, constituted on 13 April 1999.

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all periods presented, unless otherwise stated in the following text.

(a) Basis of accounting

This financial report has been prepared in accordance with the Scheme Constitution, the recognition and measurement requirements of the Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board. The financial report has also been prepared on a historical cost basis, except for financial assets and financial liabilities held at fair value through profit or loss, that have been measured at fair value.

The Statement of financial position is presented in decreasing order of liquidity and does not distinguish between current and non-current items. The amount expected to be recovered or settled within twelve months in relation to the balances cannot be reliably determined.

The financial report is presented in Australian Dollars (\$).

Statement of compliance

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards as issued by the Australian Accounting Standards Board and International Financial Reporting Standards as issued by the International Accounting Standards Board except for AASB 9, *Financial Instruments*. The Scheme has not adopted AASB 9 for this financial report given its wind up status, there was no benefit from doing so.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(a) Basis of accounting (Continued)

Status of investment in fund

During the 2009 year, the Responsible Entity closed the Scheme to new investors and suspended withdrawals subject to certain exceptions. Redemptions were suspended at this time, per the Constitution, as the Responsible Entity considered the suspension of the withdrawals to be in the best interest of the members of the Scheme.

The Scheme is now in the process of being formally wound up with redemptions and hardship provisions remaining suspended.

Liquidation Basis

Previous financial statements have been prepared on a going concern basis.

The financial statements for the periods ended 30 June 2013 onwards have not been prepared on a going concern basis due to the appointment of Administrators to the Responsible Entity for the Fund on 19 March 2013 and subsequently Liquidators on 1 August 2013 and the appointment of Receivers and Managers and Court Appointed Receiver and person responsible for ensuring it is wound up in accordance with its Constitution as detailed in Note 1. Accordingly, the financial statements for those periods have been prepared on a liquidation basis.

(b) New accounting standards and interpretations

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Scheme for the reporting period. The impact of these standards and interpretations are not expected to have a material impact on the Scheme have not been included.

(c) Significant accounting judgements, estimates and assumptions

In the process of applying accounting policies, judgements and estimations have been made which have had an impact on the amounts recognised in the accounts. The key estimates and assumptions that have a significant risk of causing material adjustment to the carrying amounts of certain assets and liabilities within the next annual reporting period are:

Allowance for impairment loss on loans and receivables

The Scheme determines whether loans are impaired on an ongoing basis. Individually assessed provisions are raised where there is objective evidence of impairment, where the Scheme does not expect to receive all of the cash flows contractually due. Individually assessed provisions are made against individual facilities.

(d) Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. For the purposes of the Statement of cash flows, cash and cash equivalents as defined above, net of outstanding bank overdrafts.

(e) Distribution income

Distribution income is recognised when the Scheme's right to receive income is established.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Interest income

Interest income is recognised as the interest accrues using the effective interest rate method, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument to the net carrying amount of the financial asset. Interest ceases to be recognised when a loan is in default and the principal is impaired.

(g) Default management fees

Income from default management fees is recognised in line with the executed agreement with the borrower when an event of default occurs.

(h) Changes in the fair value of investments

Gains or losses on investments held for trading are calculated as the difference between the fair value at sale, or at year end, and the fair value at the previous valuation point. This includes both realised and unrealised gains and losses.

(i) Fees, commissions and other expenses

Except where included in the effective interest calculation (for financial instruments carried at amortised cost), fees and commissions are recognised on an accrual basis. Audit and compliance fees are included with 'other expenses' and are recorded on an accrual basis.

(j) Financial instruments

Financial instruments in the scope of *AASB 139 Financial Instruments* are classified as either financial assets or financial liabilities at fair value through profit or loss, loans and receivables, held-to-maturity investments, available-for-sale investments or other financial liabilities as appropriate.

When financial assets are recognised initially, they are measured at fair value, plus, in the case of investments not at fair value through profit or loss, directly attributable transactions costs. The Scheme determines the classification of its financial assets at initial recognition.

All regular way purchases and sales of financial assets are recognised on the trade date i.e. the date that the Scheme commits to purchase the asset. Regular way purchases or sales are purchases or sales of financial assets under contracts that require delivery of the assets within the period established generally by regulation or convention in the marketplace.

i. Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. Loans and receivables are initially measured at fair value including transaction costs directly attributable to the financial asset. After initial recognition, loans and receivables are carried at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when receivables are derecognised or impaired, as well as through the amortisation process.

Loans and receivables are assessed for impairment at each reporting period. An allowance is made for credit losses when there is objective evidence that the Scheme will not be able to collect the loans and receivables. Impairment losses are written off when identified. Losses expected as a result of future events are not recognised. If a provision for impairment

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Financial instruments

has been recognised in relation to the loan, write-offs for bad debts are made against the provision. If no provision for impairment has previously been recognised, write-offs for bad debts are recognised as an expense in the statement of comprehensive income.

A provision is made of loans in arrears where the collectability of the debts is considered doubtful by estimation of expected losses in relation to loan portfolios where specific identification is impracticable.

The components of impaired assets are as follows:

“Loans in arrears” are loans and advances for which there is reasonable doubt that the Scheme will be able to collect all amounts of principal and interest in accordance with the terms of the agreement.

“Assets acquired through the enforcement of security” are assets acquired in full or partial settlement of a loan or similar facility through the enforcement of security arrangements.

When it is determined that interest is not recoverable on certain impaired loans, the interest is suspended and not brought into income. Should the analysis of the collectability subsequently change the interest will be brought into income at the time it is determined to be collectable.

(k) Payables

Payables are carried at amortised costs and represent liabilities for goods and services provided to the Scheme prior to the end of the financial year and half year that are unpaid and arise when the Scheme becomes obliged to make future payments in respect of the purchases of these goods and services.

The distribution amount payable to investors as at the reporting date is a carried forward balance from a period prior to the appointment of the Court Appointed Receiver. This balance is recognised separately on the statement of financial position as unitholders are presently entitled, subject to verification and any directions made by the Court, to the distributable income as at 30 June 2014 under the Scheme’s constitution. Further investigation into the distributions payable is currently being undertaken.

(l) Increase/decrease in net assets attributable to unitholders

Non-distributable income is transferred directly to net assets attributable to unitholders and may consist of unrealised changes in the net fair value of investments, accrued income not yet assessable, expenses accrued for which are not yet deductible, net capital losses and tax free or tax deferred income. Net capital gains on the realisation of any investments (including any adjustments for tax deferred income previously taken directly to net assets attributable to unitholders) and accrued income not yet assessable will be included in the determination of distributable income in the same year in which it becomes assessable for tax. Excess and undistributed income is also transferred directly to net assets attributable to unitholders.

(m) Distributions

The remaining return to investors is currently estimated at 6.4 cents per unit and excludes the interim distribution to investors of 6.5 cents made in October 2019. This is before taking into account future costs and recoveries from legal proceedings on foot. Mr Whyte believes the final return to investors will be higher than the current estimate.

Mr Whyte applied to the Court for authorisation to make an interim distribution to investors, which is a condition precedent to the settlement of the proceedings against the Feeder Funds of the Fund (**Distribution Application**). Mr Whyte also applied

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Distributions (Continued)

to the Court for judicial advice in relation to a settlement of the proceedings against the Feeder Funds (**Judicial Advice Application**), which was another condition precedent to the settlement. The two applications were heard in Court on 13 March 2019 and on 2 and 3 May 2019 with the decisions reserved. The Court has now handed down its decision in respect of the Judicial Advice Application. Mr Whyte was successful in obtaining judicial advice from the Court that he was justified in settling the proceedings against the Feeder Funds and in causing the Fund to perform the settlement. However, the Distribution Application remained reserved by the Court. Mr Whyte was provided authority to make the interim capital distribution in accordance with a Court order on 2 October 2019. An interim capital distribution to investors of the LM First Mortgage Income Fund was paid to investors in October 2019 in the amount of 6.5 cents per unit.

(n) Goods and services tax (GST)

The GST incurred on the costs of various services provided to the Responsible Entity by third parties such as audit fees, custodial services and investment management fees have been passed onto the Scheme. The Scheme qualifies for Reduced Input Tax Credits (RITC's) at a rate of 55%.

Investment management fees, custodial fees and other expenses have been recognised in the statement of comprehensive income net of the amount of GST recoverable from the Australian Taxation Office (ATO). Accounts payable are inclusive of GST. The net amount of GST recoverable from the ATO is included in the statement of cash flows on a gross basis.

The GST component of cash flows arising from investing and financing activities recoverable or payable to the ATO is classified as an operating cash flow.

(o) Applications and redemptions

Applications received for units in the Scheme are recorded when units are issued in the Scheme. Redemptions from the Scheme are recorded when the cancellation of units redeemed occurs. Unit redemption prices are determined by reference to the net assets of the Scheme divided by the number of units on issue.

Applications received in foreign currency denominations are initially recorded in the functional currency by applying the exchange rates ruling at the date of the transaction. Foreign currency denominated unitholder funds are translated into the Schemes functional currency at balance date, using the spot rate prevailing at that date. Gains and losses arising from foreign exchange translation are recorded in the Statement of Comprehensive Income in the period in which they arise.

(p) Taxation

Under current legislation, the Scheme is not subject to income tax provided the distributable income of the Scheme is fully distributed either by way of cash or reinvestment (i.e. unitholders are presently entitled to the income of the Scheme).

(q) Interest-bearing loans and borrowings

All loans and borrowings are initially recognised at cost, being the fair value of the consideration received net of issue costs associated with the borrowing. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Amortised cost is calculated by taking into account any issue costs, and any discount or premium on settlement.

(r) Foreign currency translations

The Scheme's transactions in foreign currencies previously comprised applications and withdrawals of foreign currency unitholder funds and payment of distributions. Transactions in foreign currencies were initially recorded in the functional

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Foreign currency translations (Continued)

currency by applying the exchange rates ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange prevailing at the balance sheet date, and exchange rate gains and losses are recognised in the statement of comprehensive income.

(s) Determination of fair value

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

The fair value for financial instruments not traded in an active market is determined using appropriate valuation techniques. Valuation techniques include: using recent arm's length market transactions; reference to the current market value of another instrument that is substantially the same; discounted cash flow analysis and option pricing models making as much use of available and supportable market data as possible.

(t) Estimated net asset amount per unit available to investors

The estimated amount of net assets available to investors are subject to the uncertainties indicated in this financial report.

The net assets of the fund and number of units on issue at the end of each of the periods is detailed in the table below:

	31 December 2019	30 June 2019
Estimated net amount of assets available to investors as at the period end (\$)	31,427,400	60,103,100
Total investor units (# of units) *	492,125,624	478,100,386
Estimated net asset amount per unit available to investors as at the period end (cents in the dollar)**	0.064	0.126

* Unit #'s

In previous financial statements prepared by David Whyte, unrealised foreign exchange transactions relating to the units denominated in foreign currencies were included in the accounts as this practice was undertaken in the audited financial accounts prior to year ended 30 June 2013. The results of these transactions were notionally recorded in the financial accounts as an adjustment to the total number of investor units in accordance with accounting standards.

A discrepancy between the units recorded in the investor register and the units recorded in the audited and management accounts for the 2012 financial year was identified. Investigations indicate that the discrepancy relates to the following:

- Reduction of the unit holdings in the unit holdings ledger for the two capital distributions to investors in 2013 totalling approximately \$12M.
- The Fund's migration to a new financial database in 2010 whereby the units of investors who subscribed in a foreign currency were incorrectly recorded in the foreign currency equivalent amount, and not in the AUD equivalent amount in accordance with the PDS and Constitution.

An application was made by Mr Whyte to the Court seeking directions to determine the amounts to be distributed to the foreign currency investors. On 2 October 2019, the Court declared that each member holding Class C units (foreign currency investors) in the FMIF is entitled to be paid in the winding up of the FMIF amounts calculated by reference to the calculation of that member's units in the foreign currency of investment as adjusted for the foreign exchange spot rate between the currency of investment and the Australian dollar prevailing at the date of the commencement of the winding up of the FMIF.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

2. BASIS OF PREPARATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Estimated net asset amount per unit available to investors (Continued)

Therefore, the units were converted to the Australian Dollar equivalent as at the date of Mr Whyte's appointment being 8 August 2013. The units as at 31 December 2019 have also been adjusted to reflect that units were not "redeemed" by the two previous capital reductions of approximately \$12M with future returns based on the unit register of approximately 492M units.

** Estimated return to investors

The estimated net asset amount per unit available to investors as set out above is subject to the resolution of a number of ongoing proceedings, including the amount to be paid under a deed of settlement with the Feeder Funds which is dependent on the final amounts to be distributed to members. Please refer to Note 13 below for further details regarding the litigation matters.

3. INCOME, DISTRIBUTIONS TO UNITHOLDERS AND EXPENSES

(a) Deed of Settlement and Release

Mr Whyte entered into a Deed of Settlement and Release as varied by a Deed of Variation ("the Deed of Settlement") after a mediation on 5, 6, 20 November 2018 for the Supreme Court of Queensland Proceedings 13534 of 2016 ("the Feeder Fund Proceedings"). The Deed of Settlement permitted Mr Whyte to withhold further distributions to the Feeder Funds to the extent of the value of redemptions between 11 May 2009 and 31 January 2013 when redemptions were suspended. The financial impact of the deed of settlement is withholding 40% of the distribution to the CPAIF and ICPAIF and 11.6% to the WFMIIF for the first \$66M of distributions to unit holders. Further information regarding the proceedings against the Feeder Fund can be found in section 'Claim against Feeder Funds (Class B unitholders).

The Court authorised and empowered me on 2 October 2019 to make an interim capital distribution to investors of the LM First Mortgage Income Fund. In accordance with an earlier court order made on 22 May 2019 this is to be in the amount of 6.5 cents per unit being \$31,988,166.

In accordance with the Deed of Settlement and Release approved by Justice Mullins on 22 May 2019 in Supreme Court of Queensland Proceedings 13534 of 2016 ("the Feeder Fund Proceedings"), an amount of the distribution for the Feeder Funds was to be withheld from the distribution amount in part payment of the settlement sum. The amount withheld from the Feeder Funds summed \$4,131,536 resulting in a total cash distribution to investors of \$27,856,630.

(b) Distributions Payable

The distributions payable balance is made up of:

- \$1,372,036 relates to distributions that appear to have been declared prior to the date of the Court Receiver's appointment which were not paid, or have not cleared or were returned unclaimed. These liabilities have not been verified and Court approval or directions may be required before any payment is made.
- \$2,583,437 relates to distributions that were returned/unclaimed from the interim capital distribution to investors paid by BDO in October 2019 in accordance with the Court order dated 2 October 2019.

I am required to retain certain funds to meet the liabilities of the Fund, including contingent claims that may arise from the auditor claim and Bellpac litigation.

There were no distributions to unitholders for the years ended 30 June 2019, 30 June 2018, 30 June 2017, 30 June 2016 and 30 June 2015.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

4. OTHER EXPENSES

	31 December 2019	31 December 2018
	\$	\$
Other Expenses		
Receivers and Managers' fees and outlays (McGrathNicol)	-	(6,252)
Court Appointed Receiver's fees & outlays (BDO) *	910,160	2,396,981
Legal Fees	1,105,993	1,886,601
Liquidators' of LMIM expenses (FTI)	393,044	-
Other expenses	107,873	73,685
Total	2,517,070	4,351,015

*Denotes expenses which are subject to approval by the Court.

Court Appointed Receiver's fees & outlays (BDO)

	31 December 2019	31 December 2018
	\$	\$
The Court Appointed Receiver's fees & outlays are represented by the following amounts:		
Court Appointed Receiver's investigations, litigation and other non-operating costs	382,267	1,677,887
Operating Costs of the Fund	527,893	719,094
Total	910,160	2,396,981

The Court Appointed Receiver's investigations and other non-operating costs include time costs in relation to the claim against the former auditors of the Fund, and other litigation matters.

5. CHANGES IN NET ASSETS ATTRIBUTABLE TO UNITHOLDERS

Movements in the net assets attributable to unitholders during the year were as follows:

Net assets attributable to unitholders	31 December 2019	30 June 2019
	\$	\$
Class A		
Opening balance	478,100,385	478,100,385
Units issued during the year	-	-
Units redeemed during the year	-	-
Units issued upon reinvestment of distributions	-	-
Net capital distributions declared	(27,856,630)	-
Changes in net assets attributable to unitholders after income tax expense for current period	(819,070)	(3,196,264)
Other cumulative movement in changes in net assets	(417,997,285)	(414,801,021)

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Net assets attributable to unitholders	31,427,400	60,103,100
Net capital distributions declared	(27,856,630)	
Net distributions		
Gross capital distribution declared	31,988,166	
Less amounts withheld (refer Note 3(a))	(4,131,536)	
Net capital distributions declared	27,856,630	
Distributions		
Net capital distribution declared	27,856,630	
Less amounts unable to be credited to unitholder's bank account and recognised as Distributions Payable (refer Note 3(b))	(2,583,437)	
Distributions paid in cash	25,273,193	

Class A

Class A consists of unitholders who are entitled to receive the declared distribution rate. There are a number of subclasses attached to class A. These consist of the following products with varying terms:

- 1) Flexi Account investment option
- 2) Fixed Term investment option
- 3) LM Savings Plan investment option

Class B

Class B consists of related Scheme unitholders.

Class C

Class C consists of unitholders who invested in foreign currencies and are entitled to receive the declared distribution rate.

Subject to the comments relating to the status of the Scheme in note 2(t) above, unitholders are entitled to one vote per unit at unitholders' meetings and as the Scheme is being wound up, unitholders rank after creditors and are equally entitled to the proceeds of the winding up procedure.

Adjustment to the investor funds

Given the discrepancies identified as detailed in Notes 2(r) and 2(t) above in regard to the units of investors who subscribed in a foreign currency and previous capital distributions, and having the benefit of a court order about the calculation of distributions to foreign currency investors, Mr Whyte has revalued the units as at the commencement of the winding up of the Fund being 8 August 2013 in the Australian Dollar equivalent.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

6. LOANS AND RECEIVABLES

	31 December 2019	30 June 2019
	\$	\$
Secured mortgage loans	5,091,055	6,118,055
Provision for impairment	(5,058,055)	(6,058,055)
	<u>33,000</u>	<u>60,000</u>

Loans and receivables are initially measured at the fair value including transaction costs and subsequently measured at amortised cost after initial recognition. Loans and Receivables are assessed for impairment at each reporting date. Where impairment indicators exist, the recoverable amount of the loan will be determined and compared to its carrying amount to determine whether any impairment losses exists. Impairment losses are recognised when the recoverable amount under the individual loan is less than the carrying amount of that loan.

Material uncertainty regarding recoverability of Loans and Receivables

For loans in default, an impairment indicator arises which requires the recoverable amount of that loan to be determined. The recoverable amount for each individual loan in default has been determined from independent valuations and/or the assets forming the security for the loans. The valuations are based on current market conditions and provide for appropriate exposure to the market and an orderly realisation of assets forming the security for the loans.

In determining the recoverable amounts, there are uncertainties involved in assessing the market values and the ability to realise those market values, particularly where the market is not active. Consequently, it is likely that there may be differences between the amounts at which the Loans and Receivables are recorded at in the financial statements for the period ended 30 June 2018, and the amounts that are actually realised. Such differences may be material. Accordingly, there is a material uncertainty regarding recoverability of Loans and Receivables.

The balance of \$33,000 represents the remaining amount receivable from the settlement of a claim against a guarantor. This amount is due to be received by 1 July 2020.

(a) Provisions for impairment

The impairment loss expense relating to loans and receivables comprises:

	31 December 2019	30 June 2019
	\$	\$
Opening balance	(6,058,055)	(6,058,055)
Impairment losses provided for (recoveries) during the period	1,001,270	(17,897)
Impairment losses realised during the period	(1,270)	17,897
Closing balance	<u>(5,058,055)</u>	<u>(6,058,055)</u>
Total provision for impairment	<u>(5,058,055)</u>	<u>(6,058,055)</u>

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

(b) Movement in default loans

	31 December 2019	30 June 2019
	\$	\$
Gross default loans opening balance	6,118,055	6,102,290
New and increased default loans	-	82,750
Balances written on / (off)	1,270	17,897
Repaid	(1,028,270)	(84,882)
Gross default loans closing balance	5,091,055	6,118,055
Specific provision	(5,058,055)	(6,058,055)
Net default loans	33,000	60,000

7. PAYABLES

Payables are carried at cost and represent liabilities for goods and services provided to the Fund prior to the period end but have not yet been paid.

	31 December 2019	30 June 2019
	\$	\$
Accounts payable	1,703,384	2,615,911

Approximately \$179,481.86 of the accounts payable balance relates to FTI's remuneration and expenses claimed from the Fund. See Note 13 FTI litigation for more information.

8. INTEREST BEARING LOANS AND BORROWINGS

Interest bearing loans and borrowings relates to facilities with external providers. In July 2010, the RE entered into a new facility with an external financier, Deutsche Bank. Deutsche Bank holds a fixed and floating charge over the assets of the Fund.

As indicated in Note 1, McGrathNicol were appointed as Receivers and Managers of the Fund by Deutsche Bank as a result of a default of the finance facility by the Fund for this secured loan.

There has been a progressive sell down of the assets of the Fund, which enabled \$14.1M of the loan to be repaid during the 2013 financial year and \$21.5M between July and December 2013. The facility was repaid in full in January 2014. The Receivers appointed by Deutsche Bank retired on 10 December 2018.

9. RELATED PARTIES

	31 December 2019	31 December 2018
	\$	\$
<i>Custodian</i>		
Custodian's fees paid by the Scheme	11,000	5,000
Total	11,000	5,000

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

10. RECEIVABLES

	31 December 2019	30 June 2019
	\$	\$
Interest receivable	16,866	-
GST receivable	65,445	90,769
	<u>82,311</u>	<u>90,769</u>

11. CASH AND CASH EQUIVALENTS

(a) Reconciliation of cash and cash equivalents

For the purposes of the Statement of Financial Position, the cash and cash equivalents comprise of cash at bank and in hand. The cash at bank earns interest at floating rates based on the daily bank deposit rates, however, the majority of the cash balance is invested on term deposit with a bank. The cash at bank figure includes monies held in foreign exchange accounts.

	31 December 2019	30 June 2019
	\$	\$
Cash at bank	<u>36,970,946</u>	<u>63,940,278</u>

(b) Reconciliation of change in net assets attributable to unitholders to net cash flows from operating activities

	31 December 2019	31 December 2018
	\$	\$
Change in net assets attributable to unitholders	(28,675,700)	(3,196,264)
<i>Adjustments for:</i>		
Non-cash impairment expense	(1,001,270)	(17,897)
Non-cash accrued expense reduction	-	(530,220)
(Gains)/loss on foreign exchange contracts	102	(113)
(Gains)/loss on investor funds/foreign exchange adjustments	-	-
BDO Capital Distribution to investors	27,856,630	-
(increase)/decrease in other receivables	8,459	-
Increase/(decrease) in payables	(912,631)	173,560
Net cash flows from/(used in) operating activities	<u>(2,724,410)</u>	<u>(3,729,774)</u>

12. INTEREST REVENUE

Interest revenue relates to interest received on funds held in bank accounts.

Interest on loans is suspended and not brought to account when it is considered that the amounts are not ultimately recoverable from the remaining security for the loans.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

13. LITIGATION MATTERS

Claim against the former auditors

A public examination (PE) of the former auditors, certain directors, former directors (Directors) and staff of LM Investment Management Limited (In Liquidation) was conducted over a period of 9 days in June 2015 and a further 9 days in October 2015.

Following the PEs, a further amended statement of claim was filed by David Whyte in the Supreme Court of Queensland and served on the former auditors of the Fund on 14 April 2016.

The former auditors' solicitors lodged and served on David Whyte an application and supporting affidavit on 27 April 2016 seeking to strike-out certain parts of the statement of claim. The hearing of the strike out application was adjourned to a date to be fixed by consent to enable appropriate directions to be made for the parties to exchange and file any further affidavit material and written submissions in advance of the hearing of the strike out application.

On 30 May 2016, David Whyte filed an application to place the proceedings on the Court's commercial list. This application was also adjourned to a date to be fixed.

On 2 August 2016, David Whyte filed a second further amended statement of claim. The parties filed submissions and further affidavit evidence as required by the orders and at the hearing of the strike out application and the commercial list application on 15 December 2016, the Court granted the application to place the proceedings on the commercial list and reserved its decision on the strike out application.

The reserved decision from the hearing of the strike out application was handed down on 8 May 2017 and the decision was not appealed. In that decision, the Court declined to strike out all of the parts of the claim that the former auditors sought to strike out. However, it did make orders striking out certain causes of action and orders were made that the statement of claim be amended to delete those causes of action.

In accordance with the Court's judgment, a further amended statement of claim was filed on 20 November 2017 and served on the former auditors. This statement of claim included further particulars of the loss and damage claimed, which has been calculated (at its highest) in excess of \$200 million.

Further particulars of loss and damage were also served on the auditors on 12 January 2018.

The amended statement of claim filed on 20 November 2017 included a claim for compensation from the former auditors under section 1325 of the Corporations Act. As a consequence, steps were taken to amend the Claim, which required an application for leave to be made to the Court.

On 29 May 2018, the Court made Orders timetabling the filing of the proposed application to amend the Claim, as well as for the auditors to make a request for further and better particulars of the further amended statement of claim filed on 20 November 2017.

A request for further particulars of the further amended statement of claim was received on 19 June 2018. The response to this request was required to be filed and served by 19 October 2018.

Two further amendments to the statement of claim were filed on 5 July 2018 and 7 August 2018.

The Application for leave to amend the Claim was filed on 10 August 2018. The hearing of the application was held on 27 September 2018.

On 8 October 2018 the Court gave judgment, in which it granted the plaintiff leave to file its amended claim, struck out one paragraph of the further amended statement of claim with leave to replead certain paragraphs and otherwise timetabled the ongoing conduct of the proceedings, including the filing of a further amended statement of claim.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Claim against the former auditors (Continued)

In accordance with orders made on 13 November 2018, Mr Whyte caused a 6FASOC to be served on 30 November 2018. He also served a response to the defendants' request for particulars on 3 December 2018 and 18 January 2019.

The parties engaged in a mediation on 4 March 2019. No resolution of the proceedings was reached at that mediation.

The defendants have also now filed and served third parties notices on the Feeder Funds, as well as directors, former directors, former officers and a former in-house counsel of LMIM.

Subsequent orders have been made by the Court timetabling the ongoing conduct of the Proceedings.

In accordance with these orders:

- on 10 June 2019 the defendants applied to be excused from certain pleading requirements under the Court rules in relation to their defence on the basis of a claim for privilege (**Relief Application**);
- on 21 June 2019, the defendants applied for leave to proceed against LMIM under section 500 of the *Corporations Act 2001* (Cth) (**Leave Application**); and
- on 21 June 2019, Mr Whyte applied to be joined to the proceedings constituted by the Third Party Notice filed by the defendants (**Representation Application**).

Each of the Relief Application, the Leave Application and the Representation Application were heard by the Supreme Court on 26 July 2019.

- On 4 October 2019 the Court delivered judgement together with an order that:
 - The defendants application for leave to proceed against LMIM be dismissed;
 - The third party notice be struck out against the first, second, third and fourth parties (namely, LMIM and the Feeder Funds);
 - The third party statement of claim be struck out;
 - The first, second, third and fourth third parties be removed as parties to the proceeding, and
 - Leave be granted to the defendants to re-plead the third party statement of claim against the remaining third parties.
- On 17 October 2019 the Court delivered judgement in relation to the cost of the applications decided on 4 October 2019 and an order was made that:
 - the defendants pay my costs in relation to the leave application, and
 - I pay the costs of LMIM in respect of the representation application, such costs to be indemnified from the FMIF with both LMIM's costs together with my own costs to be costs in the proceeding.
- On 21 November 2019 at a review hearing the Court ordered that:
 - Privilege Claims – I was to file material to strike out the defendants' privilege claims by 29 November 2019 and a hearing is to be listed for my application with submissions to be filed and served five days before the hearing date.
 - Leave Application – I was to confirm any opposition to the defendants' Leave Application by 6 December 2019 and the application is to be listed for hearing with submissions to be filed and served five days before the hearing date.

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Claim against the former auditors (Continued)

- Pleadings – by Friday 29 November 2019 the defendants were to serve any draft counterclaim. The defendants are also to provide their further and better particulars by 20 December 2019 and I am to file any reply and answer to the counterclaim by Friday 28 February 2020.
- Disclosure – All parties are to seek to agree a disclosure protocol and provide it to the Court by Friday 20 December 2019. Failing agreement each party is to provide their own proposed protocols to the Court.
- Expert evidence – all parties are to provide to the Court either a joint proposal or respective proposals as to the preparation of reports by expert witnesses by 6 December 2019.
- Since the review hearing on 21 November 2019:
 - My material was filed on 29 November 2019 in support of my application to strike out the defendant's privilege claims.
 - The defendants served a draft counterclaim on 29 November 2019.
 - On 6 December 2019 I confirmed I would not oppose the defendants' Leave Application.
 - Proposals in relation to expert evidence were provided to the Court on 13 December 2019.
- My application to strike out the Privilege Claims was heard on 14 February 2020 (the Privilege Application).

Following the hearing of the Privilege Application, the parties were required to provide a schedule to the Court of the various parts of the defence where privilege was claimed and the arguments for and against the maintaining of the privilege claimed. That schedule was provided to the Court on Friday, 20 March 2020. When this decision is provided by the Court, further directions will be made for the progress of the claim.

An Answer to the Counterclaim filed by the defendants is currently being prepared and will be completed shortly.

The matter is otherwise presently being progressed including briefing essential expert witnesses and agreeing between the parties the process and manner in which electronic disclosure of evidence is to occur.

Wollongong Coal Ltd (WCL) – Convertible Bonds

There are \$8 million in convertible bonds in Wollongong Coal Limited (WCL) which was the subject of a successful application to the Federal Court acknowledging that Bellpac Pty Ltd (In Liquidation) (Bellpac) (under the control of its liquidators) is the true owner.

The defendants appealed the decision, which was unsuccessful, however, on 12 July 2016, the defendants made application for special leave to the High Court of Australia to appeal the decision of the Federal Court. On 10 November 2016, the High Court refused to grant special leave to the defendants, and dismissed their application with costs.

In January 2016, the Bellpac Liquidator applied for the conversion of the bonds to shares. Under the terms of the Bonds, WCL was required to issue the shares within 7 days after the end of January 2016 (Due Date) which it failed to do. Instead WCL issued part of the shares in early February 2016 and the balance of the shares after resolution of its members, in May 2016.

As WCL did not issue the shares as required under the terms of the Bonds, the Bellpac Liquidator brought proceedings against WCL seeking orders requiring WCL to perform its obligation to redeem the Bonds by

- Redeeming all of the Bonds which were not converted by the Due Date; and
- Pay to the Liquidator \$8M or such other amount being the nominal principal value of the unconverted Bonds (those issued in May 2016), plus interest.

The proceedings have been adjourned pending completion of the terms of a binding heads of agreement (HOA) the Bellpac Liquidator entered into with WCL pursuant to which Bellpac will receive cash of \$6.3 million in exchange for the transfer of the shares to WCL or alternatively cancellation of the shares. The remaining HOA condition precedent (Sunset Date) to the

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Wollongong Coal Ltd (WCL) – Convertible Bonds (Continued)

settlement with WCL has been extended several times and the Liquidator was successful in negotiating, as part of the agreement to extend the Sunset Date, that WCL will pay interest at 3% p.a. from 2 October 2017 until settlement. The Liquidator last entered into a further agreement with WCL, extending the sunset date to satisfy the conditions precedent to 31 March 2019. To date WCL has paid \$2.5M towards the settlement into their solicitors' trust account, which is to be released upon receiving shareholder approval of the settlement. Discussions are ongoing in relation to extending the Sunset Date beyond 31 March 2019 and the terms to apply to same. To date no further extensions have been granted and no further payments have been made by WCL into their solicitors' trust account.

Proceedings against the MPF, LMIM and the Directors of LMIM

On 17 December 2014, Mr Whyte filed a claim and statement of claim in the Supreme Court of Queensland, against a number of parties, including the directors and former directors of LMIM, LMIM and the MPF Trustee, alleging the FMIF suffered loss as a result of a decision to pay an amount to the MPF in 2011 on settlement of certain litigation. The claim is for \$15.5M plus interest.

The claim was defended by each of the directors and former directors of LMIM, as well as LMIM.

The claim was discontinued as against the MPF Trustee.

A trial of the proceedings was heard in April 2019. Judgement was handed down on 22 November 2019 with the proceedings being dismissed. I have filed an application for judicial advice to determine if I am justified in bringing an appeal against this decision and this is due to be heard on 2 June 2020. The appeal application has been filed in the court although no steps are being taken in relation to the appeal pending the outcome of the Judicial Advice Application.

FTI litigation

Mr Park of FTI Consulting is the Liquidator of LMIM.

Remuneration claim

On 16 December 2015, FTI filed a Further Amended Originating Application ("FAOA") seeking a determination of their remuneration as administrators, and liquidators, of LMIM. The FAOA sought payment in the amount of \$3,098,251.83 plus GST (for the period from the date of their appointment as administrators on 19 March 2013 to 30 September 2015) from the assets of the Fund.

The Court handed down its reasons for judgment on 17 October 2017. Orders were made on 22 November 2017 to the effect that FTI be paid a total of \$1,827,205.23 "(plus GST)" for remuneration and out of pocket expenses from property of the Fund. The approved amount of \$1,827,205.23 was paid to FTI in December 2017.

Indemnity Application

Pursuant to Orders made on December 2015 Orders, on 10 and 15 February 2015 Mr Park and Ms Muller submitted two claims for indemnity for expenses from the FMIF to Mr Whyte, in the respective amounts of \$241,453.54 and \$375,499.78.

Mr Whyte rejected the first claim. In respect of the second claim, Mr Whyte accepted and paid \$84,954.41 (\$93,449.85 less GST of \$8,495.44), rejected \$169,243.26 and deferred \$5,473.59. The balance of the second claim was withdrawn.

On 20 May 2016, Mr Park and Ms Muller filed an application seeking orders that they be indemnified from property of the FMIF for expenses in the total sum of \$410,694.84

On 17 October 2017, the Court delivered reasons for judgment, holding that the liquidators were entitled to direct indemnity out of the FMIF for various amounts totalling \$44,158, that amounts claimed by the Liquidators in the total sum of \$272,195.81

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

FTI litigation (Continued)

Indemnity Application (Continued)

were not payable out of the FMIF, and that, in relation to the remainder of the claims, that clear accounts rule operated to suspend LMIM's right of indemnity out of the assets of the FMIF until the resolution of the claims made in the LMIM Proceeding (as referred to below).

Second FTI Remuneration Application

On 17 July 2018, Mr Park filed an application in the Court seeking payment of remuneration of approximately \$743,889.89 inclusive of GST from property of the FMIF, relating to various periods between 19 March 2013 and 30 June 2018. Mr Whyte opposed certain parts of the application. The application was heard on 6 September 2018 and 3 October 2018.

On 2 October 2019, the Court delivered judgment:

- Disallowing the claim for corporate remuneration (work which related only to LMIM in its corporate capacity, and is not referable to an individual fund or the funds generally) sought from the FMIF of \$348,692.87, on the basis that such remuneration is not recoverable from a trust, as a matter of law;
- Allowing the claim for Category 1 remuneration (work referable to the FMIF) sought from the FMIF of \$316,345.70 which had not been opposed by me, and
- Allowing the claim for Category 2 remuneration (work referable to the funds generally) sought from the FMIF in the sum of \$76,698.19.

On 17 October 2019, the Court ordered that one-third of the Liquidator's costs of the application be paid from property of the FMIF.

Creditor Indemnity Claims

If a debt or claim is admitted by the Liquidator in the winding up of LMIM and a claim for indemnity out of the FMIF with respect to such debt or claim is identified (**Creditor Indemnity Claim**), a summary of the process as outlined in the Orders made on 17 December 2015 is as follows:

1. The Liquidator must notify Mr Whyte within 14 days of the Liquidator identifying any claim for indemnity against the assets of the Fund;
2. Within 14 days Mr Whyte may seek further information in relation to the claim;
3. Within 30 days of receipt of the claim from the Liquidator or from receipt of further information requested, Mr Whyte is required to, accept the claim, reject the claim, accept part of it and reject part of the claim; and give the Liquidator written notice of the decision;
4. Mr Whyte is required to give the Liquidator written reasons for rejecting any part of a claim within 7 days after giving notice of his decision;
5. Within 28 days of receiving a notice of rejection, the Liquidator may apply to the Court for directions in relation to the rejection and advise the creditor of Mr Whyte's decision and other specified matters.

The Liquidator notified Mr Whyte that he has identified Creditor Indemnity Claims with respect to a proof of debt lodged by Norton Rose for the sum of \$315,601.21 (**Norton Rose Proof**) and a proof of debt lodged by EY in the sum of \$158,896.51 (**First EY Proof**).

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Creditor Indemnity Claims (Continued)

Mr Whyte has written to the Liquidator rejecting the Creditor Indemnity Claim made in respect of the claim notified by the Norton Rose Proof. Mr Whyte is awaiting the provision of further information in relation to the First EY Proof before the time period for him to accept or reject that Creditor Indemnity Claims begins to run.

The Liquidator has notified Mr Whyte that he has received a proof of debt lodged by EY for the sum of approximately \$180 million (**Second EY Proof**). That proof asserts that, to the extent that the claims made by LMIM as RE of the FMIF against EY in the claim against the former auditors are successful, EY will suffer loss or damage which is recoverable from LMIM. The Liquidator has not yet notified Mr Whyte of whether or not a Creditor Indemnity Claim has been identified by the Liquidator in respect of the claim notified by the Second EY Proof.

Further application by FTI for directions

On 10 October 2018, Mr Park filed an application seeking directions in relation to the dual appointments of Mr Park and Mr Whyte to wind up the FMIF including directions to the effect that:

- Mr Whyte's appointment continues only in relation to certain specific legal proceedings and Mr Park take responsibility for ensuring the FMIF is wound up in accordance with its Constitution;
- That Mr Park is directed to act as contradictor to the LMIM Claim (as defined below) and the Feeder Fund Proceedings;
- That Mr Park and Mr Whyte each submit budgets of remuneration and expenses to the conclusion of the winding up, that the remuneration of the Liquidator and the Receiver be fixed or determined on the hearing of the application in the amount of 50% of the amount stated in the relevant budget and paid during the course of the winding up, with all other remuneration and expenses of the Liquidator and Receiver to be deferred and sought at the conclusion of the winding up at which time the amounts stated in the budgets can be reduced, increased or stay the same.

The application was heard on 10 December 2018. I opposed the application. On 2 October 2019, the Court delivered judgment dismissing the application: *LM Investment Management Limited & Anor v Whyte* [2019] QSC 233.

LMIM Claim

A statement of claim filed in November 2016 to preserve claims in relation to certain transactions and avoid possible expiry of statutory limitation periods has been served on LMIM. The claims are for various alleged breaches of trust in relation to certain transactions including the prepayment of management fees out of property of the FMIF to LM Administration Pty Ltd, and loan management fees paid to LMIM or its service entity LM Administration Pty Ltd that it is alleged were not authorised by the

Constitution of the FMIF. On 25 July 2018, the Court granted leave to proceed with this claim and ordered that the claim be stayed until further order. The claim remains stayed until further order.

Claim against Feeder Funds (Class B unitholders)

A statement of claim was filed against the Feeder Funds in December 2016 to preserve certain claims. That statement of claim was amended and formally served on the parties representing the Feeder Funds. The Feeder Funds are the LM Currency Protected Australian Income Fund (CPAIF), the LM Institutional Currency Protected Australian Income Fund (ICPAIF) and the LM Wholesale First Mortgage Income Fund (WMIF). The claim concerns approximately \$55 million of redemptions paid to the Feeder Funds when the Fund had suspended redemptions to other investors (apart from genuine approved hardship cases) and approximately \$19.5M of income distributions made to the Feeder Funds when income distributions to other investors were suspended (and the reinvestment of these distributions). The relief sought in the claim includes declarations to withhold from distributions or payments otherwise payable from the Fund to:

- CPAIF in the sum of \$40,583,109 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the CPAIF would otherwise have been entitled as referred to in the statement of claim;

LM FIRST MORTGAGE INCOME FUND (RECEIVER APPOINTED)

Notes to the financial statements for the half-year ended 31 December 2019

Claim against Feeder Funds (Class B unitholders) (Continued)

- ICPAIF in the sum of \$5,044,118.30 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the CPAIF would otherwise have been entitled as referred to in the statement of claim;
- WMIF in the sum of \$9,432,090.76 plus interest, as adjusted for the difference between the sum paid for capital distributions in early to mid-2013 and the amount the WMIF would otherwise have been entitled as referred to in the statement of claim.

The claim if successful, would impact on the return to the Feeder Funds from the winding up of the Fund and, in the case of the CPAIF and ICPAIF, it was expected the claim would exhaust any estimated return (based on the estimated unit value as calculated herein) to those funds (such that they would not be entitled to any distribution from the Fund). In the case of the WMIF, the claim would substantially reduce its entitlement to any distribution.

The parties to the proceedings attended a mediation on 5, 6 and 20 November 2018.

As a consequence of the mediation, a Deed of Settlement has been executed by all parties.

The terms of the deed are confidential and are subject to several conditions precedent, including:

- Mr Whyte, Mr Jahani, Trilogy Funds Management Limited ("Trilogy") and the Trust Company Limited each apply for, and obtain judicial advice to the effect that the relevant party making the application is justified in entering into and performing the deed. The parties have each now made their application for judicial advice. Those applications were heard before Justice Mullins on 2 and 3 May 2019 with judgment reserved;
- orders are made by the Supreme Court of Queensland giving authority for an interim distribution to be made to FMIF members. An application was filed by Mr Whyte seeking such authority on 1 February 2019 and was heard on 13 March 2019 with judgement reserved.

The Court has now handed down its decision in respect of the Judicial Advice and Authority Applications. Mr Whyte was successful in obtaining judicial advice from the Court that he was justified in settling the proceedings against the Feeder Funds and in causing the Fund to perform the settlement.

On 2 October 2019, the Authority Application was granted and accordingly an interim distribution was made to the members of the FMIF in October 2019.

The financial impact of the settlement is as follows:

- o The claims totalling approximately \$56M are settled for total amounts of up to \$28M by withholding distributions to the three feeder funds. For the first \$66M of distributions to investors, 40% of the amount due to the CPAIF and the ICPAIF will be withheld and 11.6% will be withheld from the WMIF;
- o For the next \$60M of distributions (if achieved), 56%, 100% and 20.8% of distributions will be withheld from the CPAIF, ICPAIF and WMIF respectively.

The Feeder Fund Proceeding has now been discontinued.